



INVITATION TO BID
LAKE HAVASU CITY, ARIZONA

ITB NO.: B26-PW-500780

FOR

Annual Concrete Repairs and Improvements

Mark Nickel, Transportation Specialist
E-Mail: Nickelm@lhcaz.gov

CITY CLERK'S OFFICE
2330 McCulloch Boulevard North
Lake Havasu City, AZ 86403
Phone: (928) 855-2116

BID CLOSING DATE: April 8, 2026

BID CLOSING TIME: 3:00 p.m., ARIZONA TIME

BID OPENING ON THE SAME DAY at 3:00 p.m.

Pre-Bid Conference: None

SUBMITTED BY:

Company Name: _____
Address: _____
Phone No.: _____
Fax No.: _____
Contact: _____
Email: _____

ITB NO.: B26-PW-500780

ITB TITLE: Annual Concrete Repairs and Improvements

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SECTION A - INVITATION TO BID

ITB NO.: B26-PW-500780

ITB TITLE: Annual Concrete Repairs and Improvements

ITB DESCRIPTION: The Lake Havasu City Public Works Department, Maintenance Services Division, is soliciting bids from qualified, licensed concrete Contractors to provide the necessary labor, equipment, traffic control, required materials and supplies to perform concrete removal and replacement or other concrete improvements at various locations in Lake Havasu City, Arizona.

This project will consist of the removal and repair of concrete sidewalks, driveways, curbs, water valve and sewer manhole concrete collars and other concrete improvements per Lake Havasu City Specifications. All concrete work included in this ITB will be on an as needed basis.

Work will include the supply of all labor; supervision; concrete; other related materials; mobilization; demobilization; tools and equipment; traffic control; insurance and Workers' Compensation as required for concrete demolition, hauling and disposal, replacement and installation as specified in this ITB.

Any concrete work that is deemed unacceptable by the City Representative shall be removed and replaced at the contractors' expense. It is anticipated that this work will begin as soon as the winning bidder has been approved by the Lake Havasu City Council, all contractual documents are in place and scheduling is agreed upon.

Notice is hereby given that sealed bids for Invitation To Bid Number (ITB): **B26-PW-500780** for ITB Title: **Annual Concrete Repairs and Improvements** shall be received by the **City Clerk's Office, 2330 McCulloch Boulevard N., Lake Havasu City, Arizona, 86403**, until **3:00 p.m. Arizona Time on April 8, 2026**. All bids received in proper form shall be publicly opened and read aloud on the same day at 3:00 p.m., Room 109, City Hall, 2330 McCulloch Boulevard N., Lake Havasu City, Arizona, 86403.

It is the sole responsibility of the Bidder to ensure the City receives the bid by the specified time. ALL BIDS MUST BE TIME STAMPED BY THE CITY BY THE STATED DEADLINE. All late bids shall be rejected.

The outside of the sealed package must be clearly marked "**Sealed Bid**" with the **Bidder's Name, Address, Bid Title and Number**, and the **Closing Date**. **Bidder will submit one (1) original of the bid response.** Bidder should retain a copy for their records. All bids must be completed in ink or typewritten on a form to be obtained from the ITB documents and returned by the time cited above.

Pre-Bid Conference: None
Deadline for Questions Friday, March 27, 2026 at 2:00 pm

Bid Requirements:

BID SECURITY: YES NO Bid security in the form of a certified check or cashier's check payable to Lake Havasu City, or a satisfactory bid bond, in the amount of ten percent (10%) of the Contract total shall be submitted with each bid.

CERTIFICATE OF INSURANCE: The successful Bidder shall be required to submit a standard insurance certificate as evidence of compliance with the contract insurance requirements. This shall be sent to the City with the agreement before execution by the City and prior to commencing work.

Pursuant to the Americans with Disabilities Act (ADA), Lake Havasu City endeavors to ensure the accessibility of all of its programs, facilities and services to all persons with disabilities. If you need an accommodation for ITB meetings, please contact the City Clerk's Office, at (928) 453-4142. Please provide 24 hours notice so accommodations may be arranged.

Publication Dates: TODAY'S NEWS HERALD - March 10, 11, 12, & 13, 2026 (*online & print editions*)

SECTION B - INSTRUCTIONS TO BIDDERS

1. **Bid Format.** Bid must be typewritten with a font size no less than 11 points or prepared in ink and must be submitted on the form(s) provided in the Invitation To Bid. Bidders shall return all information and forms as required on the Bidder's response sheet. Failure to complete all required forms may result in the bid being rejected as non-responsive. Bidder must submit one (1) original of the bid document.
 - a. Unsigned offers will be considered non-responsive and will be rejected.
 - b. Erasures, interlineations or other modifications in the bid must be initialed by a duly authorized vendor or representative and must be the same person that signs the vendor(s) offer.
 - c. In case of error in the extension of prices in the bid, the unit price will govern. No bid shall be altered, amended, or withdrawn after the specified bid closing date and time.
 - d. It is the responsibility of the Bidder to examine the entire bid package and seek clarification of any item or requirement that may not be clear and to check Bidder responses for accuracy before submitting a bid.
 - e. All bids shall be submitted in a sealed package and must be clearly marked "**Sealed Bid**" with the **Bidder's Name, Address, ITB Number and Title**, and the **Closing Date**. Bid packages with insufficient postage will not be accepted by Lake Havasu City.
 - f. Lake Havasu City reserves the right to accept or reject any or all bids or any part thereof and waive informalities deemed in the best interest of the City.
2. **Bid Requirements.** The following forms must be completed, signed and submitted with the vendor's offer to be responsive and must include, but not limited to, the **COVER PAGE, BIDDER SIGNATURE PAGE, BID PRICE SCHEDULE, EXCEPTIONS TO SPECIFICATIONS** (if applicable), and **REFERENCES**. Bids must be signed by a duly authorized representative of the vendor. If a bid is signed by an agent of the Bidder, a Power of Attorney showing the authority of the agent to sign must be submitted with the bid or the bid shall be rejected. **FAILURE TO SIGN AND SUBMIT THE BIDDER SIGNATURE PAGE SHALL RESULT IN REJECTION OF THE BID.**
3. **Taxes.** Bid prices shall exclude Federal Excise Tax. Federal exemption certificates will be furnished upon written request. Lake Havasu City is not exempt from the applicable Arizona Sales Tax; Arizona Sales Tax will be indicated on the pricing sheet and marked as a separate line item after the total combined bid price. The applicable tax of any political subdivision shall not be a factor in determining the award of procurement.
4. **Price to Include Cost of Delivery.** If this is a bid for goods, then unless otherwise provided in the specifications, the bid price for each item must include the cost of delivery of the item(s) FOB within Lake Havasu City limits and to the specific destination shown in the specifications.
5. **Bids Must Conform to the Specifications.** The Bidder shall adhere to the specifications stated herein. Any exception taken to these specifications shall be so stated on the returned bid proposal. Deviations from any of the requirements in the specifications or drawings **MAY RESULT IN BID REJECTION**. Lake Havasu City shall hold the Bidder to all specification requirements. There is no time limit on this requirement. Deviations discovered after the unit(s) is accepted shall be corrected at no cost to the City. Any **VERBAL** communication from the City shall not be construed as approval of the acceptability of any deviation to any requirement or as authorization for any changes or additional charges on any contract. **WRITTEN APPROVAL** is required. Any deviation from the specification, or where submitted literature does not fully support the meeting of the specification, must be clearly cited in writing by the Bidder, but no deviation below minimum specification will be accepted. If this is a bid for goods and manufacturers' names, trade names, make, model or catalog numbers are used in the Specifications, they are for the purpose of describing and establishing commercial and industrial quality levels. Bids for equivalent items will be considered provided that such items are identified by manufacturer name, trade name, make, model and catalog number. If Bidder has any question whether an item is equivalent to the item specified, Bidder must submit a request for substitution.
6. **Silence of Specification.** The apparent silence of the general provisions and specifications as to any detail or the apparent omission from it of a detailed description concerning any point shall be regarded as meaning that only best commercial or industrial practice is to prevail and that only material and workmanship of first run manufacture quality are to be used.
7. **Periods of Time.** Periods of time, stated as a number of days, shall be calendar days unless otherwise specified.
8. **Descriptive Literature.** All Bidders must submit complete manufacturer's descriptive literature regarding the equipment they propose to furnish. Literature shall be sufficient in detail in order to allow full and fair evaluation of the bid submitted. Failure to include this information may result in the bid being rejected.

9. **Demonstrations.** The City may, at its discretion, require a demonstration of the equipment, material or product offered as part of the bid evaluation process. The equipment, material or product shall be provided by the Bidder at no cost to the City for a period of time deemed sufficient to properly evaluate the item.

10. **Replacement Parts.** Submission of this bid shall constitute a guarantee by the Bidder that a stock of replacement parts for the specified equipment, material or product is available to Lake Havasu City.

Captive parts must be available within 48 hours following the placement of an order. The Vendor shall provide part(s) delivery, to include deliveries on Saturday, Sunday and holidays if required for an emergency. If special handling and/or freight are required, the vendor will assume all charges.

11. **Substitutions.** Bidders may propose substitutions. Requests for substitutions will be considered only if physically received by the contact person listed below, not less than ten (10) days before the closing date of the bid. Substitution requests must be submitted via email:

Substitution Request, ITB No.: B26-PW-500780
Lake Havasu City
Procurement
Attn: Susan Fox, Senior Procurement Specialist
Purchasing@lhcaz.gov

Samples must be presented for inspection and testing if requested. Samples must be furnished at no cost to the City. If not destroyed or mutilated in testing, samples will, upon request, be returned at Bidder's expense. If a proposed item is determined to be an acceptable substitute, an addendum will be issued.

12. **Bid Withdrawal.** Any bid may be withdrawn at any time prior to the specified date and time for bid closing by delivering a written request to the Procurement Official or designee at the location where bids are received signed by a duly authorized representative of Bidder. All bids shall be irrevocable for ninety (90) calendar days from the day of bid closing.

13. **Removal from Bid Mailing List.** Vendors who do not respond when they receive an Invitation To Bid will be deleted from the Bidder's list for that commodity or service. A vendor that submits a "No Bid" is considered to be responsive and will remain on the Bidder's mailing list only.

14. **Document Conflict.** In case of conflict between Specifications and the Contract Terms and Conditions and Instructions for Bidders, the specifications shall take precedence over and will be used in lieu of such conflicting portions of the Contract Terms and Conditions and Instructions to Bidders.

15. **Clarification/Protest/Question.** Any Bidder requesting clarification of or protesting or questioning any of the Specifications must submit specific questions or protests in writing (includes email) to the contact person listed below. Requests for clarification and protests must be physically received not less than seven (7) calendar days prior to the date and time of bid closing. Requests must be submitted in a package marked as follows:

Clarification/Protest/Question
ITB No.: B26-PW-500780
Lake Havasu City
Procurement Department
Susan Fox, Senior Procurement Specialist
2330 McCulloch Boulevard N.
Lake Havasu City, AZ 86403
Email to: Purchasing@lhcaz.gov

A written response will be provided to all written requests for clarification and protests, copies of which will be sent to all vendors in receipt of these bid documents. Questions will not be answered orally. Oral instructions or information concerning the specifications provided by City officers, employees, or agents to prospective Bidders shall not bind the City.

16. **Addenda.** All addenda shall be issued no later than five (5) calendar days prior to the bid closing.

17. **Addenda Acknowledgement.** Receipt of bid addenda must be acknowledged by signing and returning the appropriate procurement document and acknowledging receipt on the proposal form.

18. **Documents are Public Records.** Lake Havasu City is subject to the Arizona Revised Statutes, Title 39, Chapter 1, relating to public records. All documents, reports, bids, submittals, working papers or other materials submitted to the City by Bidders shall become the sole and exclusive property of the City and become a public record.

19. **Copies.** Bidders may request copies of current or past procurement documents. The charge per copy is payable in advance. Please call for a current per copy cost.

- 20. Late Delivery of Bid.** Late bids will not be opened or considered under any circumstances. Late Bid Notification will be sent to vendor.
- 21. Rejection of Bids.** The City reserves the right to waive technical defects, discrepancies and minor irregularities in a bid. The City reserves the right to re-seal any bid that was opened prematurely. The City has determined this event as a minor irregularity. The Procurement Official shall be notified and shall log the event and place it in the procurement file. The City reserves the right to award any alternatives set forth in the bid documents in its sole discretion. Bids may be rejected if there is any alteration of the bid form, additions not called for, conditional bids, incomplete bids, or irregularities of any kind. The City reserves the right to reject any bid not in compliance with the bid documents, or prescribed public bidding procedures and requirements. Written notice of rejection of all bids shall be sent to all Bidders. **ALL UNSIGNED BIDS SHALL BE REJECTED.**
- 22. Collusion.** Upon evidence that collusion exists among Bidders, none of the bids of participants in such collusion will be considered. All involved bids shall be rejected. Bids in which prices are unbalanced may be rejected. The Vendor will be required to complete, notarize and submit a "No-Collusion Affidavit" upon request by the City. **Failure of the vendor to submit a properly executed affidavit upon request by the City shall be grounds for rejection of the bid.**
- 23. Contract Award.**
- a. Awards will be made with reasonable promptness to the vendor(s) whose bid(s) is determined to be responsive and responsible that best conforms to the Invitation To Bid and will be the most advantageous to the City with respect to price, conformity to the specifications and other factors. Other factors to be considered may include, but are not limited to, quality, uniformity of product, and vendors past performance on other Contracts with the City.
 - b. The award will be made by low bid or including but not limited to individual item, category, group or by any combination of these or other methods or by all-or-none basis that is in the best interest of the City.

Bidders to be considered for award by category or group are not required to bid on each item. However, if all or part of the bid is awarded by category or group, only those Bidders who have inserted a bid price for each item in the category or group and who have provided either a percentage off manufacturer's list or percentage mark-up over cost for similar items not listed will be considered for award for that category.

City reserves the right to award the Bid to a primary and an alternate Bidder for the same bid item. The alternate Bidder will be used when the primary Bidder is unable to provide the materials when required, or when such action will provide the lowest final cost to the City.
 - c. A bid response is an offer by a vendor to Contract with the City based upon the terms, conditions, and specifications contained in the Invitation To Bid. Bids do not become Contracts unless and until they are accepted and an Award is made by Lake Havasu City. A Contract is formed when Lake Havasu City gives written Notice of Award(s) to the successful Bidder(s) and issues a Purchase Order. All Invitation To Bid documents, including but not limited to the specifications, terms and conditions, become the Contract and is extended to every Purchase Order for items or services contained in the submitted offer. The delivery or furnishing of any of the bid items cannot commence until a Contract is duly and properly executed.
- 24. Rejection of All Bids and Cancellation of Award.** The City reserves the right to reject all bids or to cancel award of the Contract at any time before execution of the Contract by both parties if rejection of all bids or cancellation of the award is deemed to be in the City's best interest. In no event shall the City have any liability for the cancellation of award. The Bidder assumes the sole risk and responsibility for all expenses connected with the preparation of its bid and Contract negotiations.
- 25. Reissuance of Bid.** The City reserves the right to re-issue a subsequent procurement for this service at any time if deemed to be in the best interest of the City.
- 26. Protest of Award.** A protest of award must be physically delivered to the Procurement Official within five (5) working days of the notice of award date. Packages containing protests shall be marked as follows:
- Bid Award Protest, ITB No.: B26-PW-500780
Lake Havasu City
Community Investment Department
Procurement Division
Attn: Lynette Singleton, Procurement Official
2330 McCulloch Blvd N
Lake Havasu City, AZ 86403
- 27. Notice of Award.** Official Notice of Award, if any, shall be sent in the form of an "Award Letter" and shall be signed by the duly authorized Lake Havasu City Official.

28. **Vendor Registration and IRS Form.** Prior to the award of a Contract, the successful Bidder must properly fill out and complete a City Vendor Registration and IRS W-9 Form and file the documents with the City's Administrative Services Department.
29. **Post Award Conference.** After the award has been made, the Contractor may be required to attend and participate in Post Award Conference. The purpose is to ensure the Contractor has a complete understanding of the specifications and the requirements of the Contract prior to commencing work.
30. **Disputes.** In the event any doubt or differences of opinions exists as to the items or service to be furnished hereunder, or from evaluation and/or testing of substitutes, or the interpretation of the provisions of this procurement, the decision of Lake Havasu City shall be final and binding upon all parties.
31. **Solicitation Document Conflicts.** In the event any discrepancies exist between the proposer(s) submitted response and the original solicitation document, the ITB on file with the City shall govern.
32. **Response Preparation Costs.** Costs incurred by any Bidder in preparation of a response to this Invitation To Bid shall be the sole responsibility of the Bidder and will not be reimbursed by the City.
33. **Bidder Exceptions.** Bidders that list and submit more than ten (10) separate items in "Section K – Exceptions to Specifications" shall be considered non-responsive; and said bid shall be rejected in its entirety.

SECTION C - SERVICES CONTRACT TERMS AND CONDITIONS
LAKE HAVASU CITY, ARIZONA
SERVICES CONTRACT
CONTRACT NO. 500780

This Contract is between **Lake Havasu City** (City), 2330 McCulloch Blvd., N., Lake Havasu City, AZ 86403 and **(Insert Contractor's Name)** (Contractor), (Insert Contractor's Full Address).

The parties agree as follows:

Effective Date and Termination Date. The effective date of this Contract shall be **[Date]**, or the date, on which each party has signed this Contract, whichever is later. Unless earlier terminated as provided below, the termination date shall be **[Date]**. This Contract may be renewed at the expiration of its term by mutual agreement of both parties. The renewal may be for a maximum of four (4) additional twelve (12) month periods or less if agreeable to both parties.

Notice of intent to renew or extend will be given to the Contractor in writing by a City representative sixty (60) days prior to expiration of the current Contract. This notice shall not be deemed to commit the City to a Contract renewal.

Statement of Work. Contractor shall perform the work described in Exhibit 1.

Payment for Work. City agrees to pay Contractor in accordance with Exhibit 1.

Contract Documents. This Contract includes the following Exhibits listed below and attached herein and incorporated herein by this reference:

- EXHIBIT 1 - STATEMENT OF WORK
- EXHIBIT 2 - INSURANCE REQUIREMENTS
- EXHIBIT 3 - CERTIFICATE OF LIABILITY INSURANCE
- EXHIBIT 4 - EMPLOYMENT ELIGIBILITY VERIFICATION & FORM
- EXHIBIT 5 - CERTIFICATION STATEMENT FOR CORPORATION OR INDEPENDENT CONTRACTOR
- EXHIBIT 6 - WORKERS' COMPENSATION EXEMPTION CERTIFICATE
- EXHIBIT 7 - ARIZONA STATUTORY PAYMENT BOND (To be determined per project)
- EXHIBIT 8 - ARIZONA STATUTORY PERFORMANCE BOND (To be determined per project)

STANDARD TERMS AND CONDITIONS

1. **Time is of the Essence.** Time is of the essence in the performance of this Contract. Contractor is providing services which involve health, safety and welfare of the general public. Delivery time is of the essence. Delivery must be made in accordance with the delivery schedule as promised by the Contractor.
2. **Contract Amendments.** This Contract shall be modified only by a written Contract Amendment signed by the City Manager or designee or City Official and persons duly authorized to enter into Contracts on behalf of the City Council.
3. **Parole Evidence.** This Contract is intended by the parties as a final expression of their agreement and is intended also as a complete and exclusive statement of the terms of this agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any term used in this Contract. Acceptance or acquiescence in a course of performance rendered under this Contract shall not be relevant to determine the meaning of this Contract even though the accepting or acquiescing party has knowledge of the nature of the performance and opportunity to object.
4. **Subcontracts and Assignment.** Contractor shall not Subcontract any of the work required by this Contract or assign or transfer any of its interest in this Contract, without the prior written consent of City.
5. **No Third-Party Beneficiaries.** City and Contractor are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives or provides any benefit or right, whether directly, indirectly, or otherwise, to third persons unless such third persons are individually identified by name in this Contract and expressly described as intended beneficiaries of this Contract.
6. **Successors in Interest.** The provisions of this Contract shall be binding upon and inure to the benefit of the parties and their successors and approved assigns, if any.

7. **Merger Clause.** This Contract and the attached exhibits constitute the entire agreement between the parties. All understandings and agreements between the parties and representations by either party concerning this Contract are contained in this Contract. No waiver, consent, modification, or change in the terms of this Contract shall bind either party unless in writing and signed by both parties. Any written waiver, consent, modification, or change shall be effective only in the specific instance and for the specific purpose given.
8. **Compliance with Applicable Law.** Contractor shall observe and comply with all established federal, state, and local administrative rules, codes, ordinances, regulations, standards, and laws applicable to the work under this Contract regardless of whether or not they are referred to by the City.
9. **Governing Law.** The provisions of this Contract shall be construed in accordance with the laws of the State of Arizona and the provisions of the Lake Havasu City Municipal Code. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in Mohave County, Arizona. In the event of litigation in a U.S. District Court, exclusive venue shall lie in the U.S. District Court located in Phoenix, Maricopa County, Arizona.
10. **Arbitration.** In accordance with A.R.S. Title 12, parties agree to use arbitration, after exhausting applicable administrative reviews, to resolve disputes arising out of this agreement where the sole relief sought is monetary damages of \$40,000, or less, exclusive of interest and costs.
11. **Early Termination.** This Contract may be terminated as follows:
 - a. City and Contractor, by mutual written agreement, may terminate this Contract at any time.
 - b. City, in its sole discretion, may terminate this Contract for any reason on thirty (30) days written notice to Contractor.
 - c. Either the City or Contractor may terminate this Contract in the event of a breach of the Contract by the other. Prior to such termination, the party seeking termination shall give to the other party written notice of the breach and intent to terminate. If the party committing the breach has not entirely cured the breach within fifteen (15) days of the date of the notice, then the party giving the notice may terminate the Contract at any time thereafter by giving a written notice of termination.
 - d. Notwithstanding paragraph 11(c), City may terminate this Contract immediately by written notice to Contractor upon denial, suspension, revocation, or non-renewal of any license, permit, or certificate that Contractor must hold to provide services under this Contract.
12. **Payment on Early Termination.** Upon termination pursuant to paragraph 11, payment shall be made as follows:
 - a. If terminated under 11(a) or 11(b) for the convenience of the City, the City shall pay Contractor for work performed prior to the termination date if such work was performed in accordance with the Contract. City shall not be liable for direct, indirect, or consequential damages. Termination shall not result in a waiver of any other claim City may have against Contractor.
 - b. If terminated under 11(c) by the Contractor due to a breach by the City, then the City shall pay the Contractor for work performed prior to the termination date if such work was performed in accordance with the Contract.
 - c. If terminated under 11(c) or 11(d) by the City due to a breach by the Contractor, then the City shall pay the Contractor for work performed prior to the termination date provided such work was performed in accordance with the Contract less any setoff to which the City is entitled.
13. **Remedies.** In the event of breach of this Contract, the parties shall have the following remedies:
 - a. If terminated under 11(c) by the City due to a breach by the Contractor, the City may complete the work either itself, by agreement with another Contractor, or by a combination thereof. If the cost of completing the work exceeds the remaining unpaid balance of the total compensation provided under this Contract, then the Contractor shall pay to the City the amount of the reasonable excess.
 - b. In addition to the remedies in paragraphs 11 and 13 for a breach by the Contractor, the City also shall be entitled to any other equitable and legal remedies that are available.
 - c. If the City breaches this Contract, Contractor's remedy shall be limited to termination of the Contract and receipt of Contract payments to which Contractor is entitled.
14. **Waiver.** Waiver of any default under this Contract by City shall not be deemed to be a waiver of any subsequent default or a modification of the provisions of this Contract.
15. **Non-Waiver of Liability.** The City as a public entity supported by monetary tax funding, in execution of its public trust, shall not agree to waive any lawful or legitimate right to recover monetary funds lawfully due it. Therefore, any Contractor agrees that it will not insist upon or demand any statement whereby the City agrees to limit in advance or waive any right the City might have to recover actual lawful damages in any court of law under applicable Arizona law.
16. **Conflict of Interest/Contract Cancellation.** Contractor stipulates that its officers and employees do not now have a conflict of interest and it further agrees for itself, its officers, and its employees that it will not contract for or accept employment for the performance of any work or services with any individual business, corporation, or government unit that would create a conflict of interest in the performance of its obligations pursuant to this Contract.

Pursuant to A.R.S. §38-511, this Contract is subject to cancellation by the City if any person significantly involved in initiating, negotiating, securing, drafting, or creating the Contract on behalf of Lake Havasu City is, at any time while the Contract is in effect, an employee of any other party to the Contract in any capacity or a consultant to any other party of the Contract with respect to the subject matter of the Contract.

17. **No Kick Back Fee.** Contractor stipulates that no person has been employed or has been retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee; and that no member of the City Council or any employee of City has any interest, financially or otherwise, in this Contract that has not been publicly declared and procured in accordance with A.R.S. § 38-501 *et seq.*

In case of breach or violation of this requirement, the City shall have the right to annul this Contract without liability or at its discretion to deduct from the Contract price or consideration, the full amount of such commission, percentage, brokerage, or contingent fee.

18. **Gratuities.** The City may, by written notice to the Contractor, cancel this Contract if it is found that gratuities, in the form of entertainment, gifts, or otherwise, were offered or given by the Contractor or any agent or representative of the Contractor, to any officer or employee of the City. In the event this Contract is canceled by the City pursuant to this provision, the City shall be entitled, in addition to any other rights and remedies, to recover or withhold from the Contractor the amount of the gratuity.
19. **Non-Exclusive Contract.** Any subsequent Contract resulting from the solicitation shall be awarded with the understanding and agreement that it is for the sole convenience of the City. The City reserves the right to obtain like goods, service, or finished end product from another source when necessary.
20. **Ownership of Work.** All work products created by the Contractor as part of Contractor's performance of this Contract shall be the exclusive property of the City. If any such work products contain intellectual property of the Contractor that is or could be protected by federal copyright, patent, or trademark laws, Contractor hereby grants City a perpetual, royalty-free, fully paid-up, non-exclusive and irrevocable license to copy, reproduce, deliver, publish, perform, dispose of, use, re-use, in whole or in part, and to authorize others to do so, all such work products. City shall have no rights in any pre-existing work product of Contractor provided to City by Contractor in the performance of this Contract except to copy, use, and re-use any such work product for City use only. If this Contract is terminated prior to completion, and the City is not in default, City, in addition to any other rights provided by this Contract, may require the Contractor to transfer and deliver all partially completed work products, reports or documentation that the Contractor has specifically developed or specifically acquired for the performance of this Contract.
21. **Licenses and Permits.** Contractor shall maintain in current status all federal, state, and local laws, licenses, and permits required for the operation of the business conducted by the Contractor as applicable to this Contract.
22. **Force Majeure.**
- a. Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented by reason of force majeure. The term 'force majeure' means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; mobilization; labor disputes; civil disorders; fire; flood; lockouts; injunctions-intervention-acts; or failures or refusals to act by government authority; and other similar occurrences beyond the control of the party declaring force majeure which such party is unable to prevent by exercising reasonable diligence.
 - b. Force Majeure shall not include the following occurrences:
 - 1) Late delivery of equipment or materials caused by congestion at a manufacturer's plant or elsewhere, or an oversold condition of the market;
 - 2) Late performance by a subcontractor unless the delay arises out of a force majeure occurrence in accordance with this force majeure term and condition; or
 - 3) Inability of either the Contractor or any subcontractor to acquire or maintain any required insurance, bonds, licenses, or permits.
 - c. If either party is delayed at any time in the progress of the work by force majeure, the delayed party shall notify the other party in writing of such delay, as soon as is practicable and no later than the following working day, of the commencement thereof and shall specify the causes of such delay in such notice. Such notice shall be delivered or mailed certified-return receipt and shall make a specific reference to this article, thereby invoking its provisions. The delayed party shall cause such delay to cease as soon as practicable and shall notify the other party in writing when it has done so. The time of completion shall be extended by Contract Amendment for a period of time equal to the time that results or effects of such delay prevent the delayed party from performing in accordance with this Contract.
 - d. Any delay or failure in performance by either party hereto shall not constitute default hereunder or give rise to any claim for damages or loss of anticipated profits if, and to the extent that such delay or failure is caused, by force majeure.
23. **Late Submission of Claim.** The City shall not honor any invoices or claims which are tendered one (1) year after the last item of the account accrued.

24. **Access to Records.** Contractor shall maintain fiscal records and all other records pertinent to this Contract. All fiscal records shall be maintained pursuant to generally accepted accounting standards, and other records shall be maintained to the extent necessary to clearly reflect actions taken. All such records shall be retained and kept accessible for no less than **six (6) years** following final payment. City's authorized representatives shall have the right to direct access to all of Contractor's books, documents, papers and records related to this Contract for the purpose of conducting audits and examinations and making copies, excerpts and transcripts. City shall reimburse Contractor for Contractor's cost of preparing copies.
25. **Insurance and Performance/Payment Bond Requirements.** Contractor shall maintain throughout the term of the Contract the amounts and limits established and referenced in the solicitation documents and included herein.
26. **Indemnity.** Contractor shall indemnify and hold harmless City, its officers and employees from and against any and all liabilities, damages, losses, and costs, including reasonable attorney's fees, but only to the extent caused by the negligence, recklessness, or intentional wrongful conduct of Contractor or other persons employed or used by the Contractor in the performance of this Contract. It is agreed that Contractor will be responsible for primary loss investigation, defense, and judgment costs where this indemnification is applicable.
27. **Indemnity-Patents, Copyright, and Trademark.** Contractor agrees to defend City, mayor, council, appointed boards and commissions, officers, officials, employees, and agents individually and collectively at Contractor's own expense, in all suits, actions, or proceedings in which Contractor is made a defendant for actual or alleged infringement of any United States of America or foreign letters patents resulting from Contractor's use of the goods, service, or finished end product purchased as a result of this Procurement (Invitation To Bid (ITB) or Request For Proposal (RFP)) and subsequent Contract. Contractor further agrees to pay and discharge any and all judgments or decrees which may be rendered in any such suit, action, or proceedings against City. Contractor agrees to indemnify and hold harmless the City from any and all license, royalty and proprietary fees or costs, including legal costs, which may arise out of City's purchase and use of goods, service, or finished end product supplied by the Contractor. Contractor will indemnify City against all claims for damages to persons or property resulting from defects in materials or workmanship. It is expressly agreed by Contractor that these covenants are irrevocable and perpetual.
28. **No Advance Payments.** Advance payments are not authorized. Payment will be made for only actual services or commodities that have been received and accepted by the City.
29. **Advertisement.** Contractor shall not advertise or publish news releases concerning this Contract without the prior written consent of the City Manager or designee.
30. **Americans with Disabilities Act.** The Contractor shall comply with all applicable provisions of the Americans with Disabilities Act, Public Law 101-336, 42 U.S.C. 12101-12213, and applicable federal regulations under the Act.
31. **Anti-Discrimination Clause.** Contractor shall not discriminate based on race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, source of income, or political affiliation in programs, activities, services, benefits, or employment. Contractor shall not discriminate against minority-owned, women-owned, or disadvantaged small businesses. Contractor shall include a provision in each sub-contract requiring subcontractors to comply with the requirements of this clause.
32. **OMB Circular A-133.** If Contractor is determined by the City to be a sub-recipient of federal funds passed through the City, the Contractor must submit an annual Federal Compliance Audit in conformity with the OMB Circular A-133, which applies the Federal Single Audit Act of 1984, Public Law 98-502, to non-profit organizations.
33. **Disadvantaged/Minority/Woman Business Enterprise.** Contractor agrees to give Disadvantaged/Minority/Woman Businesses the maximum practical opportunity to participate in this Contract when possible, by obtaining supplies, materials, and services from such firms.
34. **Non-Appropriation Clause - Fiscal Year. If appropriations are reallocated, reduced or eliminated by legislative action or for any reason these goods and / or services are not funded, during any fiscal year the City may take any of the following actions:**
 - a. Accept a decrease in price offered by the Contractor and complete the Contract;
 - b. Place the Contract on-hold and pay the Contractor for work performed up to the date of the non-appropriation notice. Work must be performed in accordance with the Contract prior to payment and be less any setoff to which the City is entitled. The contract may be resumed at a later date when funding is reestablished. Contract cannot be resumed beyond a (4) four year time period from the date of non-appropriation notice. Contractor must also reaffirm pricing and resubmit insurance and bonding certificates, if applicable. Documents must be received by the City prior to resuming the Contract;
 - c. Cancel the Contract and pay the Contractor for work performed up to the date of the non-appropriation notice. Work must be performed in accordance with the Contract prior to payment and be less any setoff to which the City is entitled, and re-solicit a new procurement;
 - d. Cancel the contract and re-solicit the requirements;
 - e. Cancel the contract.

- 35. Non-Appropriation Clause - Future Fiscal Year.** Funds may not presently be available for performance under this Contract beyond the current City's fiscal year. If payment for performance under this Contract extends into next fiscal year, the City's obligation to pay for such performance is subject to approval of future appropriations to fund this Contract by legislative action. The City shall have no legal liability to pay funds due for performance under the terms of the Contract until and unless funds are appropriated by legislative action.
- 36. Notice to Proceed.** The Contractor agrees to render services promptly and diligently upon receipt of written notice by a duly authorized City agent and to proceed with any or all of the services set forth herein.
- 37. Right to Assurance.** Whenever one party to this Contract in good faith has reason to question the other party's intent to perform, the former party may demand that the other party give a written assurance of this intent to perform. In the event that a demand is made and no written assurance is given within **seven (7) days**, the demanding party may treat this failure as an anticipatory repudiation of this Contract.
- 38. Non-Performance.** In the event of nonperformance under this Contract, the City, after **seven (7) days** written notice to the Contractor, shall have the right to obtain from other sources such products and/or services as may be required to accomplish the work not performed, and it is agreed that the difference in cost, if any, for said work or goods shall be borne by the Contractor.
- For purposes of this section, nonperformance shall be defined as failure to appear and perform work and/or deliver goods as specified and scheduled.
- 39. Liens.** Contractor shall hold the City harmless from claimants supplying labor or materials to the Contractor or its subcontractors in the performance of the work required under this Contract. Contractor shall provide written certification that all liens against materials and labor have been satisfied, before the City will make final payment.
- 40. Severability.** If any term or provision of this Contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular term or provision held invalid.
- 41. Title and Risk of Loss.** The title and risk of loss of materials or service shall not pass to the City until the City actually receives the material or service at the point of delivery FOB; and such loss, injury, or destruction shall not release seller from any obligation hereunder. The City shall notify the Seller promptly of any damaged goods, service, or finished end product, and further shall assist the Seller in arranging for inspection.
- 42. FOB Point of Delivery.** All pricing, labor, materials, and services are to be FOB destination and delivered within the city limits of Lake Havasu City, Arizona, unless otherwise specified elsewhere in the solicitation documents.
- 43. Employment Standards.** The Contractor agrees that upon request by Lake Havasu City, it shall remove from the City's premises any Contractor's employee, who, in the reasonable opinion of Lake Havasu City, is guilty of improper conduct, bringing any unauthorized personnel (including their own children) into a facility or work area, or is not qualified to perform the work assigned. The Contractor shall understand that its employees shall complete and pass a security background check, if so requested.
- 44. Organization–Employment Disclaimer.** The agreement resulting hereunder is not intended to constitute, create, give rise to, or otherwise recognize a joint venture agreement or relationship, partnership or formal business organization of any kind, and the right and obligations of the parties shall be only those expressly set forth in the agreement. The parties agree that no persons supplied by the Contractor in the performance of Contractor's obligations under the agreement are considered to be City employees and that no rights of City civil service, retirement or personnel rules accrue to such persons. The Contractor shall have total responsibility for all salaries, wage bonuses, retirement, withholdings, workers' compensation, occupational disease compensation, unemployment compensation, other employee benefits, and all taxes and premiums appurtenant thereto concerning such persons and shall save and hold the City harmless with respect thereto.
- 45. Cooperative Governmental Purchasing.** Pursuant to A.R.S. § 41-2632, other public agencies may contract directly with Contractor under the terms of the Contract. Contractor may be charged a one percent (1%) administrative fee for the use of said Contract. Contractor shall notify the City prior to their use of the Contract in providing goods, service, or finished end product to other agencies. If applicable, Contractor shall pay the administrative fee upon execution of said Contract, and Contractor shall provide a yearly sales report to the City ending December 31 of each year. Contractor shall make fees payable to the City at time of cooperative agency payment.
- 46. Quarterly Reports.** If requested, parties agree that Contractor shall provide quarterly reports to City which shows each item purchased from City in the prior quarter, the individual cost of each item, and the total cost of all items purchased in the quarter.
- 47. General Product Requirements.** All items delivered shall conform to the Specifications and shall be in first class condition. Acceptance by the City shall be subject to inspection and approval. In case of conflict between the Specifications and Additional Contract Terms and these Standard Terms and Conditions, the Specifications and Additional Contract Terms shall prevail. The apparent silence of the Standard Terms and Conditions and Specifications and Additional Contract Terms as to any detail or the apparent omission of a detailed description concerning any point shall be regarded as meaning that only best commercial practice is to prevail and that only items manufactured with

material and workmanship of first quality are to be supplied. All items delivered shall be of identical style, quality, and appointments as those offered to the trade in general during the course of the model year. All items delivered shall be new current models, free and clear of all liens and encumbrances. Unless otherwise provided in the Specifications, items shall, where appropriate, be prepared for delivery to and use by the City by a factory franchised agent. Each item delivered shall be accompanied by all pre-delivery inspection sheets, coupons, certificates, descriptive literature, warranty cards, and information provided by the manufacturer and furnished to the trade in general. All such documents shall be properly completed and signed in accordance with industry standards. All items required by the Specifications to be UL listed shall indicate the current UL listing on the item. All items that are required by the Specifications to have any other certification shall indicate that certification on the item or in the accompanying documentation.

- 48. Inspection and Acceptance.** Goods, service, or finished end product furnished under this Contract shall be subject to inspection and testing by the City at times and places determined by the City within a reasonable time after arrival at its ultimate destination. If the City finds goods, service, or finished end product to be incomplete, unsatisfactory, defective, or of inferior quality or workmanship, or fails to meet the specifications or other requirements or not in compliance with the Contract, the City, at its sole discretion, may either reject the goods, service, or finished end product, require Contractor to correct any defects without charge, or negotiate with Contractor to sell the goods, service, or finished end product to the City at a reduced price, whichever the City deems equitable under the circumstances. Lake Havasu City may return such goods, service, or finished end product to Contractor at Contractor's expense. Contractor shall reimburse Lake Havasu City for any amounts paid by the City for the returned goods, service, or finished end product and any costs incurred by the City to return the goods to the Contractor. If Contractor is unable or refuses to cure any defects within a time deemed reasonable by the City, the City may reject the goods, service, or finished end product and cancel the Contract in whole or in part. Payment for merchandise, service, or finished end product prior to inspection shall not be construed to be an acceptance of unsatisfactory or defective merchandise, service, or finished end product. Nothing in this paragraph shall in any way affect or limit the City's rights as buyer under the Uniform Commercial Code, including the rights and remedies relating to rejection or revocation of acceptance under A.R.S. § 47-2711 et seq.
- 49. Warranty and Service.** Contractor warrants all goods, service, or finished end product delivered to be free from defects in labor, material and manufacture and to be in compliance with the specifications set out in this Contract. All implied and express warranty provisions of the UCC are hereby incorporated by reference. Further, Contractor represents and warrants that Contractor has the power and authority to enter into and perform this Contract and that this Contract, when executed and delivered, shall be a valid and binding obligation of Contractor enforceable in accordance with its terms. All items delivered shall carry either the standard manufacturer's warranty or service policy providing that warranty work will be performed by any authorized manufacturer's dealer, or if specified in the Specifications, the warranty and service policy called for in the Specifications. In addition, unless otherwise noted in the Specifications, the warranty and service policy indicated above shall include the following terms and conditions:
- a. There shall be no distance or time limitations, not applicable to the trade in general, on either standard or extended warranty or labor. All franchised or authorized dealers of the item in the state shall honor warranty. Warranty maintenance requirements, when performed by City, shall be acceptable to dealer when said work performance meets or exceeds the dealer certification requirements. City shall provide evidence of such work performance upon request, as required by the manufacturer. Any extended warranty period customarily granted shall be made available to City at no additional cost, and
 - b. City shall be advised of all product recalls on all or any part of the item at no additional cost. All product recall information, replacement parts and labor, shall be provided to the City as soon as available to dealer.
- 50. Shipment Reservation Prohibited.** Contractor shall not ship the goods, service, or finished end product under reservation and no tender of a bill of lading will operate or function as a tender of the goods or finished end product.
- 51. No Replacement of Defective Tender.** Contractor tender of goods, service, or finished end product must fully comply with all provisions of this Contract as to time of delivery, quantity, assortment, quality, and the like. If a tender is made which does not fully conform, this shall constitute a breach, and the Contractor shall not have the right to substitute a conforming tender.
- 52. Product Correction.** It is agreed that Contractor shall be fully responsible for making any correction, replacement, or modification necessary for specification or legal compliance. In the event of any call back, Contractor agrees to give the City first priority. Contractor agrees that if the product or service offered does not comply with the foregoing, the City has the right to cancel the purchase at any time with a full refund within thirty (30) days after notice of non-compliance and Contractor further agrees to be fully responsible for any consequential damages suffered by the City.
- 53. Default in One Installment to Constitute Breach.** Each installment or lot of the agreement is dependent on every other installment or lot and a delivery of nonconforming goods, service, or finished end product or a default of any nature under one installment or lot will impair the value of the whole agreement and constitute a breach of the agreement as a whole.
- 54. Hazardous Materials.** Contractor warrants that goods, service, or finished end product provided under this Contract comply with all federal, state, and local safety and health requirements. All items that include hazardous materials shall be labeled in accordance with law with the names of the hazardous ingredients, the hazards of the materials, and the appropriate precautions. Contractor shall provide a Material Safety Data Sheet as defined by OSHA for any goods, service, or finished end product provided under this Contract which may release, or otherwise result in exposure to, a hazardous substance under normal conditions of use. In addition, Contractor shall label, tag, or mark such goods,

service, or finished end product. Those materials for which toxicological or hazard data are unavailable shall carry a label stating: "Toxicological and other hazards unknown. Handle as extremely hazardous."

55. **Security.** Any disclosure or removal of any City material and/or information marked as confidential or private on the part of Contractor shall be cause for immediate cancellation of the Contract. Any liability, including, but not limited to, attorney fees, resulting from any action or suit brought against the City as a result of the Contractor's willful or negligent release of information, documents, or property contained in City facilities shall be borne solely by the Contractor.
56. **Preference for Recycled Materials.** The City shall prefer materials or supplies manufactured from recycled materials if the recycled product is available, it meets the requirements set forth in the Specifications, and the cost of the product does not exceed the cost of non-recycled products by more than five percent (5%).
57. **Prohibition on Government Contracts.** The Contractor shall comply with all applicable provisions of the A.R.S. § 35 Public Finances. Contractor further agrees that they shall not have any scrutinized business operations in Sudan and/or Iran.
58. **Terrorism Country Divestments.** In accordance with A.R.S. § 35 Public Finances, the City is prohibited from purchasing from a company that is in violation of the Export Administration Act. By entering into the Contract, Contractor warrants compliance with the Export Administration Act.
59. **Contractor's Employee E-Verify Eligibility Requirement.** The Contractor shall comply with all applicable provisions of the Federal Immigration and Nationality Act (FINA), A.R.S. § 41-4401 and A.R.S. § 23-214, which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program. See the following website for further information: www.dhs.gov/e-verify.

Pursuant to A.R.S. § 41-4401, the City may request verification of compliance from any contractor or subcontractor performing work under this Contract. The City reserves the right to confirm compliance. Should the City suspect or find that the Contractor or any of its subcontractors are not in compliance, the City may pursue any and all remedies allowed by law, including, but not limited to suspension of work, termination of the Contract for breach or default, and suspension and/or debarment of the Contractor. All costs necessary for compliance shall be solely borne by the Contractor.
60. **Israel.** If applicable, Contractor certifies that it is not currently engaged in, and agrees for the duration of this Contract that it will not engage in, a boycott of goods and services from Israel, as defined in A.R.S. § 35-393.
61. **Forced Labor of Ethnic Uyghurs Certification**
Contractor certifies that it does not currently, and agrees for the duration of the Contract that it will not, use: (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; or (3) any contractors, subcontractors, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Contractor becomes aware it is not in compliance with this certification, it shall notify the City within five business days after becoming aware. This Contract will terminate upon failure to remedy the noncompliance within 180 days of the notification (A.R.S. § 35-394)
62. **Conflict of Interest.** This Contract may be cancelled in accordance with Arizona Revised Statutes Section 38-511.

CONTRACTOR DATA AND SIGNATURE

Contractor Address: _____

Federal Tax ID# or Social Security #: _____

Business Designation (check one): Sole Proprietorship Partnership
 Corporation-for profit Corporation-non-profit
 Other describe here: _____

Federal tax ID numbers or Social Security numbers are required pursuant to A.R.S. § 42-1105 and will be used for the administration of state, federal, and local laws. Payment information will be reported to the Internal Revenue Service under the name and Federal tax ID number or, if none, the Social Security number provided above.

I have read this Contract including the attached Exhibits. I understand the Contract and agree to be bound by its terms.

Signature

Title

Name (please print)

Date

NOTE: Contractor must also sign Exhibit 4, Exhibit 5, Exhibit 6, Exhibit 7, Exhibit 8, and Exhibit 9, if applicable.

LAKE HAVASU CITY SIGNATURE

(This Contract is not binding on the City until signed by the City Manager or designee)

City Manager or Designee**

Date

CITY ATTORNEY APPROVAL AND REVIEW

Reviewed by:

CITY ATTORNEY
FOR LAKE HAVASU CITY, ARIZONA

City Attorney Date

EXHIBIT 1
LAKE HAVASU CITY SERVICES CONTRACT
CONTRACT NO.: 500780
STATEMENT OF WORK

1.1 Purpose

The City of Lake Havasu City Public Works Department is soliciting bids from qualified, licensed concrete contractors to perform on-call concrete repair, demolition, replacement, and installation services at various locations throughout the City. Work will be performed on an as-needed basis under a unit price contract.

1.2 Project Scope

All work shall comply with Lake Havasu City Standards and Specifications and be performed under the direction of the City Representative. Work may include, but is not limited to, the following:

- Concrete sidewalk removal and replacement
- Driveway removal and replacement
- Free-standing curb repair and installation
- Rolled curb and curb-and-gutter repair and installation
- ADA accessible ramp installation and repair
- Parking lot and roadway concrete flatwork
- Water valve concrete collar installation
- Sewer manhole concrete collar installation
- Crosswalk pole and sign foundations
- Bollard installation
- Saw cutting and demolition of existing improvements
- Concrete finishing, curing, and restoration of surrounding surfaces

1.3 Work Authorization

Work will be assigned through individual work requests issued by the City Representative via email. The City will attempt to group work into sets of five (5) or more repairs within close geographic proximity, but grouping cannot be guaranteed. The Contractor shall begin work within a mutually agreed timeframe, complete each work request within 30 calendar days, unless otherwise approved by City Representative.

1.4 Regulatory Compliance

Contractor shall be responsible for and comply with all applicable aspects for this contract, which shall include, but not be limited to regulations, rules, statutes (federal, state and local), and licenses. These shall include but not be limited to: Arizona Department of Environmental Quality (ADEQ), Environmental Protection Agency (EPA), State and Federal Occupational Safety and Health Administration (OSHA), Manual on Uniform Traffic Control Devices (MUTCD), etc. Contractor shall possess a valid Lake Havasu City business license.

1.5 Contract Term

The City intends to establish a multi-year on-call contract for concrete repair services. The contract shall be non-exclusive, and the City reserves the right to procure similar services from other contractors if necessary. Reference ITB Section E – Additional Terms and Conditions, Paragraph 1, Page 26.

1.6 Cancellation

Contract may be canceled by either party with thirty (30) days written notice. Due cause for termination by the City shall be, but not limited to, failure to deliver within a reasonable time period, failure of the product to meet contract terms and conditions and/or reasons of unsatisfactory service.

1.7 Payment and Performance Bonds

The requirement for Payment and Performance Bonds will be determined by the City based on the scope, complexity, and estimated value of each individual project or work order.

**EXHIBIT 2
LAKE HAVASU CITY SERVICES CONTRACT
CONTRACT NO. 500780**

CERTIFICATION STATEMENT FOR CORPORATION OR INDEPENDENT CONTRACTOR

NOTE: Contractor Must Complete A or B below:

CONTRACTOR IS A CORPORATION, LIMITED LIABILITY COMPANY OR A PARTNERSHIP.

I certify under penalty of perjury that Contractor is a [check one]:

Corporation Limited Liability Company Partnership Non-Profit Corporation
authorized to do business in the State of Arizona

Signature

Title

Date

A. CONTRACTOR IS A SOLE PROPRIETOR WORKING AS AN INDEPENDENT CONTRACTOR.

Contractor certifies under penalty of perjury that the following statements are true:

1. If Contractor is providing labor or services under this Contract for which registration is required under A.R.S. Title 23, Chapter 6, Contractor has registered as required by law, **and**
2. If Contractor performed labor or services as an independent Contractor last year, Contractor filed federal and state income tax returns last year in the name of the business (or filed a Schedule C in the name of the business as part of a personal income tax return), **and**
3. Contractor represents to the public that the labor or services Contractor provides are provided by an independently established business, **and**
4. All of the statements checked below are true.

NOTE: Check all that apply. You must check at least four (4) to establish that you are an Independent Contractor.

- A. The labor or services I perform is primarily carried out at a location that is separate from my residence or is primarily carried out in a specific portion of my residence which is set aside as the location of the business.
- B. I purchase commercial advertising or I have business cards for my business, or I am a member of a trade association.
- C. My business telephone listing is separate from my personal residence telephone listing.
- D. I perform labor or services only under written contracts.
- E. Each year I perform labor or services for at least two different persons or entities.
- F. I assume financial responsibility for defective workmanship or for service not provided by purchasing performance bonds, errors and omission insurance or liability insurance, or providing warranties relating to the labor or services I provide.

Contractor Signature

Date

**EXHIBIT 3
LAKE HAVASU CITY SERVICES CONTRACT
CONTRACT NO. 500780
WORKERS' COMPENSATION EXEMPTION CERTIFICATE**

(To be used only when Contractor claims to be exempt from Workers' Compensation coverage requirements)

Contractor is exempt from the requirement to obtain workers' compensation insurance under A.R.S. Title 23, Chapter 6, §23-902 for the following reason (*check the appropriate box*):

 SOLE PROPRIETOR

- Contractor is a sole proprietor, and
- Contractor has no employees, and
- Contractor will not hire employees to perform this Contract, or
- Contractor will hire independent contractors to perform work under this Contract.

 CORPORATION - FOR PROFIT

- Contractor's business is incorporated, and
- All employees of the corporation are officers and directors and have a substantial ownership interest* in the corporation, and
- All work will be performed by the officers and directors; Contractor will not hire other employees to perform this Contract, or
- Contractor will hire independent contractors to perform work under this Contract.

 CORPORATION - NONPROFIT

- Contractor's business is incorporated as a nonprofit corporation, and
- Contractor has no employees; all work is performed by volunteers, and
- Contractor will not hire employees to perform this Contract, or
- Contractor will hire independent contractors to perform work under this Contract.

 PARTNERSHIP

- Contractor is a partnership, and
- Contractor has no employees, and
- All work will be performed by the partners; Contractor will not hire employees to perform this Contract, and
- Contractor is not engaged in work performed in direct connection with the construction, alteration, repair, improvement, moving or demolition of an improvement to real property or appurtenances thereto, or
- Contractor will hire independent contractors to perform work under this Contract.

 LIMITED LIABILITY COMPANY

- Contractor is a limited liability company, and
- Contractor has no employees, and
- All work will be performed by the members; Contractor will not hire employees to perform this Contract, and
- If Contractor has more than one member, Contractor is not engaged in work performed in direct connection with the construction, alteration, repair, improvement, moving or demolition of an improvement to real property or appurtenances thereto, or
- Contractor will hire independent contractors to perform work under this Contract.

*NOTE: Contractor that hires independent contractor's to perform work under this Contract shall comply with A.R.S. §23-902 and provide a written form to the City showing compliance with said A.R.S. Statue requirement.

A shareholder has a "substantial ownership" interest if the shareholder owns 10% of the corporation, or if less than 10% is owned, the shareholder has ownership that is at least equal to or greater than the average percentage of ownership of all shareholders.

Contractor Printed Name

Contractor Signature

Contractor Title

Date

**EXHIBIT 4
LAKE HAVASU CITY SERVICES CONTRACT
CONTRACT NO. 500780
ARIZONA STATUTORY PAYMENT BOND**

PURSUANT TO TITLES 28, 34, AND 41, ARIZONA REVISED STATUTES
(Penalty of this bond must be one-hundred-percent (100%) of the Contract amount)

KNOW ALL MEN BY THESE PRESENTS THAT: _____

(hereinafter "Principal"), as Principal, and _____

(hereinafter "Surety"), a corporation organized and existing under the laws of the State of _____

with its principal office in the City of _____, holding a certificate of authority to transact surety business in Arizona issued by the Director of Insurance pursuant to Title 20, Chapter 2, Article 1, as Surety, are held and firmly bound unto Lake Havasu City, Arizona (hereinafter "Obligee") in the amount of (Dollars) (\$ _____), for the payment whereof, Principal and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written Contract with the Obligee, dated the ____ day of _____, _____, to furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of **ITB No. B26-PW-500780, ITB TITLE: Annual Concrete Repairs and Improvements**, which Contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at length herein.

NOW, THEREFORE, THE CONDITION OF THE OBLIGATION IS SUCH, that if the Principal faithfully performs and fulfills all of the undertakings, covenants, terms, conditions and agreements of the Contract during the original term of the Contract and any extension of the Contract, with or without notice of the Surety, and during the life of any guarantee required under the Contract, and also performs and fulfills all of the undertakings, covenants, terms, conditions and agreements of all duly authorized modifications of the Contract that may hereafter be made, notice of which modifications to the Surety being hereby waived, the above obligation is void. Otherwise it remains in full force and effect.

PROVIDED, HOWEVER, that this bond is executed pursuant to the provisions of Title 34, Chapter 2, Article 2, Arizona Revised Statutes, and all liabilities on this bond shall be determined in accordance with the provisions of Title 34, Chapter 2, Article 2, Arizona Revised Statutes, to the same extent as if it were copied at length in this agreement.

The prevailing party in a suit on this bond shall recover as part of the judgment reasonable attorney fees that may be fixed by a judge of the court.

Witness our hands this ____ day of _____, _____

PRINCIPAL SEAL

AGENCY OF RECORD BY: _____

AGENCY ADDRESS SURETY SEAL

BY: _____

**EXHIBIT 5
LAKE HAVASU CITY SERVICES CONTRACT
CONTRACT NO. 500780
ARIZONA STATUTORY PERFORMANCE BOND**

PURSUANT TO TITLES 28, 34, AND 41, ARIZONA REVISED STATUTES
(Penalty of this bond must be one-hundred-percent (100%) of the Contract amount)

KNOW ALL MEN BY THESE PRESENTS THAT: _____

(hereinafter "Principal"), as Principal, and _____

(hereinafter "Surety"), a corporation organized and existing under the laws of the State of _____

with its principal office in the City of _____, holding a certificate of authority to transact surety business in Arizona issued by the Director of Insurance pursuant to Title 20, Chapter 2, Article 1, as Surety, are held and firmly bound unto Lake Havasu City, Arizona (hereinafter "Obligee") in the amount of (Dollars) (\$ _____), for the payment whereof, Principal and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a certain written Contract with the Obligee, dated the ____ day of _____, _____, to furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of **ITB No. B26-PW-500780, ITB TITLE: Annual Concrete Repairs and Improvements**, which Contract is hereby referred to and made a part hereof as fully and to the same extent as if copied at length herein.

NOW, THEREFORE, THE CONDITION OF THE OBLIGATION IS SUCH, that if the Principal faithfully performs and fulfills all of the undertakings, covenants, terms, conditions and agreements of the Contract during the original term of the Contract and any extension of the Contract, with or without notice of the Surety, and during the life of any guarantee required under the Contract, and also performs and fulfills all of the undertakings, covenants, terms, conditions and agreements of all duly authorized modifications of the Contract that may hereafter be made, notice of which modifications to the Surety being hereby waived, the above obligation is void. Otherwise it remains in full force and effect.

PROVIDED, HOWEVER, that this bond is executed pursuant to the provisions of Title 34, Chapter 2, Article 2, Arizona Revised Statutes, and all liabilities on this bond shall be determined in accordance with the provisions of Title 34, Chapter 2, Article 2, Arizona Revised Statutes, to the same extent as if it were copied at length in this agreement.

The prevailing party in a suit on this bond shall recover as part of the judgment reasonable attorney fees that may be fixed by a judge of the court.

Witness our hands this ____ day of _____, _____

PRINCIPAL SEAL

AGENCY OF RECORD BY: _____

AGENCY ADDRESS SURETY SEAL

BY: _____

ITB NO.: B26-PW-500780

ITB TITLE: Annual Concrete Repairs and Improvements

SECTION D - EMPLOYMENT ELIGIBILITY VERIFICATION FORM

INSTRUCTIONS FOR COMPLETION OF EMPLOYMENT ELIGIBILITY VERIFICATION FORM

WHO MUST COMPLETE THIS FORM:

In accordance with Lake Havasu City Code Chapter 3.30, Employment of Unauthorized Aliens, all contractors and subcontractors furnishing labor, time, or effort for construction or maintenance of any structure, building, transportation facility, or improvements of real property must complete this form.

Contractors or subcontractors, as described above, must certify that they have complied, in good faith, with the applicable requirements of the Federal Immigration Control and Reform Act with respect to the hiring of covered employees. This certification must be executed by an authorized representative.

WHEN THIS FORM MUST BE COMPLETED:

This form must be completed by all contractors and subcontractors and submitted to the City department awarding the contract, license agreement, or lease no later than notification of successful direct selection, bid, request for proposals, request for qualification, or any similar competitive or noncompetitive procurement or bidding process.

This form can be found at:

<http://www.lhcaz.gov/forms/formsCategory.html>

SECTION E - ADDITIONAL TERMS AND CONDITIONS

- 1. Contract Term.** The Contract term shall be for one (1) year(s).

This Contract may be renewed at the expiration of its term by mutual agreement of both parties. The renewal may be for a maximum of four (4) additional twelve (12) month periods or less if agreeable to both parties.

Notice of intent to renew or extend will be given to the Contractor in writing by a purchasing representative sixty (60) days prior to expiration of the current Contract. (This notice shall not be deemed to commit the City to a Contract renewal.)

- 3. Estimated Purchases.** The quantities indicated are estimates of anticipated purchases and are offered solely for the purpose of bid evaluation. Larger or smaller quantities may be purchased and the Contractor agrees to deliver as ordered. The City in no way implies or guarantees that the estimated amounts or any amount will be purchased during the term of any Contract resulting from this Invitation To Bid.

- 4. Add/Delete Items.** City reserves the right to add or delete items during term of awarded Contract as dictated by the changing/updating of employees, buildings, equipment, roads, or services. The Bid Sheets may be a partial and not a complete list of items to be purchased.

- 5. Pricing and Escalation/De-Escalation.** All pricing shall be protected from increase for the first twelve (12) month period of the Contract. Changes in proposed prices or discounts shall only be accepted bi-annually and be submitted in writing forty-five (45) days prior to the date of the change, which should be the anniversary date of the Contract. The change shall only be in the same proportion that changes have occurred on the manufacturer's latest published model price lists, discount schedules, federal price index, or by other means of positive verification substantiating the change will not produce a higher profit margin than that on the original contract. The City shall have the right to accept or reject any proposed change(s) in any of the originally bid prices or discounts.

The City shall be given the immediate benefit of any price decrease given another agency of like make up or size. Contractor shall promptly notify the City's Authorized Agent of the amount and effective date of such decrease.

This decrease shall apply to orders placed on or after the effective date of the decrease. Invoices shall reflect prices in effect on the date the order was placed with the Contractor.

Should such decreased prices again increase during the term of the contract, including extensions, the City shall honor the increase if acceptable documentation verifying the increase is submitted to the City. The City shall determine what constitutes acceptable documentation.

- 6. Purchase Orders.** Lake Havasu City shall issue a purchase order for the goods or services covered by this Contract. All such Purchase Orders will reference the Contract number. Bidder shall have 24-hour order and delivery capability in the event of emergencies, if so required by specifications.

- 7. Inventory.** Bidder agrees to maintain reasonable inventories to insure that back orders will be kept to a minimum and delivery can be accomplished according to the terms of this Invitation To Bid. Repeated back-ordering by the successful Bidder on City orders may be cause for Contract cancellation or the City to affect cover by utilizing alternate sources.

8. **Packing and Shipping.** Contractor shall be responsible for industry standard packing which conforms to product and the requirements of carrier's tariffs, ICC regulations, and other applicable regulations. Containers must be clearly marked with the Purchase Order number, contact person, phone number, department, and FOB delivery address.
9. **Terms of Payment.** Bidder shall indicate terms of payment where indicated in the bid documents and any discounts proposed for early payment. For purposes of comparing discounts bids, the City shall only consider discounts that allow a minimum of twenty (20) days for payment. Discount period will start from the date of receipt of goods or current invoice, whichever is later, to the date the City's payment is mailed. Unless freight and other charges are itemized, any discount provided will be taken on full amount of invoice. Payments shall comply with the requirements of A.R.S. § 35-342.
10. **Invoice.** The Contract shall be paid per terms and conditions set herein and upon receipt and acceptance of either the deliverables under Contract or an invoice that is documented and itemized, whichever occurs later. A separate invoice shall be issued for each shipment of deliverables.

The City reserves the right to reject any and all invoices that do not meet the City's accounting standard levels of acceptability. The City will instruct the Contractor on an acceptable invoice format. The City reserves the right to update and make changes to the invoice format that will enhance the City's business practices.

INVOICES FOR ALL DELIVERABLES SHALL BE SUBMITTED IN DUPLICATE TO:

**Lake Havasu City
Accounts Payable
2330 McCulloch Boulevard N.
Lake Havasu City, AZ 86403**

11. **Returns.** Bidder shall allow returns within thirty (30) days of purchase at no charge. Within five (5) calendar days of notice of award, successful Bidder shall submit complete return policy including all terms and conditions for all items listed on pricing sheets. Failure to submit return policy within five (5) calendars days of notice of award may result in City awarding to next lowest, responsive, responsible Bidder.

SECTION F - INSURANCE REQUIREMENTS

Contractor shall at all times maintain in force at Contractor's expense, each insurance noted below:**

Workers Compensation insurance in compliance with A.R.S. Title 23, Chapter 6, together with Employer's Liability insurance with coverage limits of not less than \$1,000,000 must be included, unless exempt. (See Exhibit 7)

THIS COVERAGE IS REQUIRED. Attach Certificate of Insurance. If Contractor does not have coverage and claims to be exempt, attach Exhibit 5 in lieu of Certificate.

Professional Liability insurance with a combined single limit of not less than \$1,000,000, \$2,000,000 each claim, incident, or occurrence, with an annual aggregate limit of \$1,000,000, \$2,000,000. This is to cover damages caused by error, omission, or negligent acts related to professional services provided under this Contract. The policy must provide extended reporting period coverage for claims made within two years after this Contract is completed.

Required by City Not required by City

Commercial General Liability insurance, on an occurrence basis, with a combined single limit of not less than \$1,000,000, \$2,000,000 each occurrence for Bodily Injury and Property Damage, with an annual aggregate limit of \$1,000,000, \$2,000,000. This insurance must include contractual liability coverage.

Required by City Not required by City

Commercial Automobile Liability insurance with a combined single limit, or the equivalent of not less than \$1,000,000, \$2,000,000 each occurrence for Bodily Injury and Property Damage, including coverage for owned, hired, or non-owned vehicles.

Required by City Not required by City, if use of the vehicle is not required as part of the service provided the City.

Contractor's Pollution Liability insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence with an annual aggregate limit. Coverage to include sudden and accidental pollution events, clean up costs, and liability for third-party bodily injury and property damage arising from pollution conditions caused by the Contractor's performance under Contract.

Required by City Not required by City

Contractor's Product Liability. Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence with an annual aggregate limit. Certificates of Insurance for product liability coverage are required from Contractors or product manufacturers of higher hazard equipment where potential for loss is greater than normal (i.e., chemicals, heavy road equipment, machinery, etc.). This procedure verifies that the manufacturing company has proper product liability insurance and economic backing in the event of a catastrophic loss relating to a failure, malfunction, defect or other condition relating to the manufacture of the specific product.

Required by City Not required by City

Coverage must be provided by an insurance company admitted to do business in Arizona and rated A-VII or better by AM Best's Insurance Rating. Contractor's coverage will be primary in the event of loss. Contractor shall pay all deductibles and retentions. A cross-liability clause or separation of insured's condition will be included in all commercial general liability policies required by this Contract.

Contractor shall furnish a Certificate of Insurance to the City with the signed Contract. The Certificate shall provide that there shall be no cancellation, termination, material change, or reduction of limits of the insurance coverage without **ten (10) working days** written notice from the Contractor's insurer to the City. The Certificate shall also state the deductible or retention level. If requested, complete copies of insurance policies shall be provided to the City.

If Contractor ships all goods, service or finished end product to be supplied under this Contract by common carrier and will not make deliveries to the City using its own employees, and/or transportation proof of insurance as set forth in Section F of the solicitation documents will not be required.

The amount and type of insurance coverage as required herein is not intended to, and shall not be interpreted to, limit the scope of the indemnity set forth in this section.

Additional Insureds. For commercial general liability and automobile liability insurance policies, the Insurance Certificate shall also provide that "**Lake Havasu City, its agents, directors, officers, officials, and employees are additional Insureds with respect to Contractor's services to be provided under this Contract.**" If requested, complete copies of insurance policies shall be provided to the City.

****Note to Contract Originator:** For certain types of contracts additional insurance may be required. Contact Risk Management Manager.

SECTION G - NO BID NOTIFICATION

ITB NO.: B26-PW-500780

ITB TITLE: Annual Concrete Repairs and Improvements

CLOSING DATE & TIME: April 8, 2026, at 3:00 p.m. Arizona Time

Lake Havasu City is interested in receiving competitive pricing on all procurements. It is the desire to keep your firm as a vendor and a supplier of materials, equipment, services, etc. Therefore, it is important for us to determine why you are not submitting a bid on this procurement. Your input will be carefully analyzed to try and determine if future changes are needed in our specifications and procedures.

Please indicate which statement is true for your firm: (PLEASE CHECK ITEMS THAT APPLY)

- _____ Time frame for bidding was too short; retain on mailing list.
- _____ No bid at this time; retain on mailing list.
- _____ Remove from mailing list; we do not supply the requested product or service(s).
- _____ Remove from mailing list.
- _____ Quantities offered are too small or too large to be supplied by our company. (Please circle one of the underlined.)
- _____ Specifications are "restrictive" or written around a particular product. (Please elaborate by submitting information on a separate sheet.)
- _____ Can not bid against the manufacturer, distributor or jobber on this procurement.
- _____ Other: _____

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

RETURN TO: Susan Fox
Procurement Division
2330 McCulloch Boulevard N.
Lake Havasu City, AZ 86403
Phone: (928) 854-4078

NOTE: IF A REPLY IS NOT RECEIVED FROM TWO (2) CONSECUTIVE INVITATIONS TO BID MAILINGS, YOU WILL AUTOMATICALLY BE REMOVED FROM THE MAILING LIST.

SECTION H - TECHNICAL SPECIFICATIONS

ITB NO.: B26-PW-500780

ITB TITLE: Annual Concrete Repairs and Improvements

SECTION 1 – TECHNICAL SPECIFICATIONS

The following City Standard Specifications apply to the Work under this Task Order. Sections 02570 through 03320 can be accessed at: <https://www.lhcaz.gov/public-works/engineering/engineering-specifications>

1. Section 02570 – Manhole Construction
2. Section 02600 – Subgrade Preparation
3. Section 02650 – Traffic Control
4. Section 03100 – Concrete Formwork
5. Section 03200 – Concrete Reinforcement
6. Section 03300 – Concrete Structures
7. Section 03310 – Concrete Curb, Gutter, Sidewalk, and Driveways
8. Section 03320 – Portland Cement Concrete Street Pavement

In addition, the following documents are attached and incorporated by reference:

9. Tapco J-Bolt Pattern
10. Bollard Detail #1

SECTION 2 – SPECIAL PROVISIONS

The Contractor will receive work requests via email from the City Representative and must reply to the work request within forty-eight hours (48) (excluding weekends and Holidays). Work on that request must be completed within thirty days (30). Priority for repairs will be determined by the City Representative. The Contractor will be expected to work in a consistent and timely manner.

The City Representative will try to group work requests in sets of 5 or more repairs in close geographic area. No guarantees can be made for close groupings.

Prior to excavation the Contractor shall request utility locates through Arizona 811.

Traffic Control Plans (TCP's) are required, shall be in compliance with MUTCD and submitted to the City Representative for approval. The Contractor will follow the Traffic Control Plan when setting up for work, adjustments will be relayed to the City Representative for approval.

All concrete areas in need of repair shall be either removed to the next construction joint or saw cut where appropriate as determined by the City Representative.

Installation of concrete will include smooth, broom or salt finish per the City Representative's direction.

The Contractor will be responsible in all locations for backfilling finished concrete. Any A/B or gravel needed to restore area to original condition will be considered incidental to the project.

The Contractor shall protect freshly placed concrete until it reaches sufficient strength from motorists, pedestrians, bicyclists, etc.

High winds, threatening rain, or other conditions that may threaten the integrity of the work shall be cause for rescheduling or stopping work. Any work damaged due to weather will be replaced at the Contractor's expense.

Contractor will keep all equipment and materials within the City right of way. No private property shall be utilized without written permission of the owner. Contractor will follow LHC Water Division criteria for hydrant meters and water utilized in performing the work. Private water supplies shall not be used. It is the contractor's responsibility to have the job site completely cleaned and all debris removed from the job site upon completion of the work.

Payment for the work associated within this contract will be made at the linear foot price for removal, replacement or installation of (6') six inch free standing curb, rolled curb / curb and gutter, the square foot price for removal, replacement or installation of sidewalks, driveways, parking lots and other concrete flatwork improvements, and each unit price for A.D.A. accessible ramp, water valve concrete collar, sewer manhole concrete collar, crosswalk pole foundation, and bollard installed, and each unit price for A.D.A. tile, #4 rebar and Cubic Yard of concrete supplied and installed. Invoices may be submitted for payment once a week. Invoices will only be accepted for work completed and approved by the City Representative. No permits are required for this project.

Sidewalk and driveway repairs with adjacent attached 6-inch curb will be measured with the curb as additional square footage and not separately as square feet of sidewalk and linear feet of curb. If rolled curb / curb and gutter is attached to the sidewalk or driveway repair, it will be measured as additional linear feet of roller curb / curb and gutter.

Prices for requested changes to A.D.A. tile size, rebar diameter, specialty concrete mixes, colors or finishes not stated will be negotiated on a case by case basis.

The bid price per cubic yard of concrete supplied and installed to include (delivery, surcharges, or move charges). Lake Havasu City will be responsible for any short load fees which will be included on the concrete invoice.

Any soil removal or needed A/B, dobies, dowelling, dowels, landscape gravel or any other related materials needed to perform the work but not called out, will be considered incidental to the project.

The Contractor is responsible for management of the Project including workers, sub-contractors, material suppliers, submittals, invoices for payment and other management duties as listed. Contractor shall supply labor and supervision, tools and equipment, mobilization and demobilization, traffic control, coordination with suppliers, site cleanup and debris removal. All equipment and materials must remain within the City right-of-way unless authorized otherwise.

Many of the proposed work areas include public right of way and pedestrian walkways. It is expected that the Contractor's personnel will interact with the public in a courteous and professional manner. The Contractor will work with residents and businesses as needed to allow access for deliveries, vehicles, etc. In the case of any dispute with the public the Contractor will immediately inform the City Representative.

The City is responsible for marking work boundaries, providing project inspection, supplying designated materials when specified, and providing a City Representative for project coordination.

The Contractor shall be allowed to work between the hours of 6:00 am to 6:00 pm weekdays, Monday through Friday. Any early start times or weekend work will be on a case by case basis and mutually agreed upon.

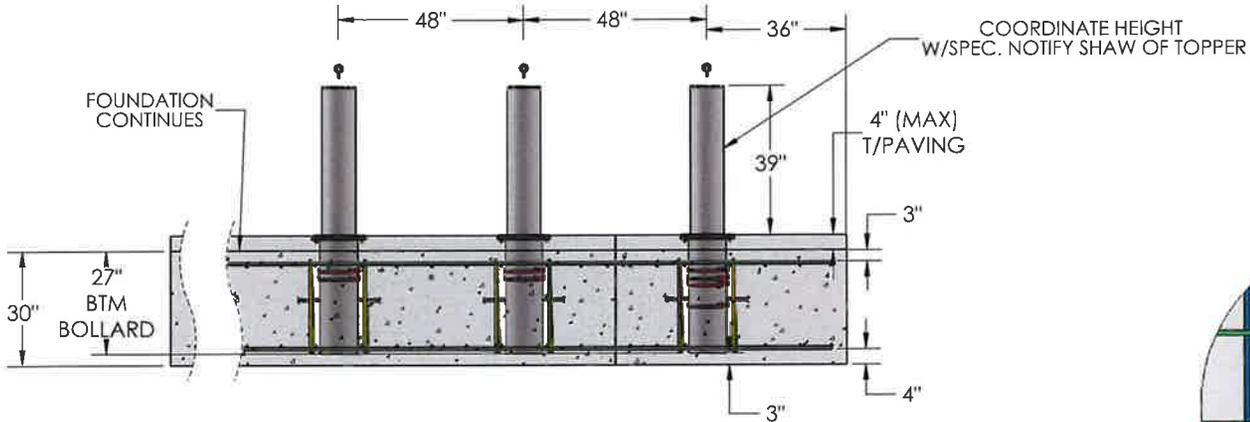
SECTION 3 – QUALITY CONTROL

The Contractor warrants that, unless otherwise specified, all materials and equipment incorporated in this solicitation and under the contract shall be new and in good condition. The Contractor further warrants that all workmanship shall be of the highest quality and in accordance with contract documents and shall be performed by persons qualified at their respective trades.

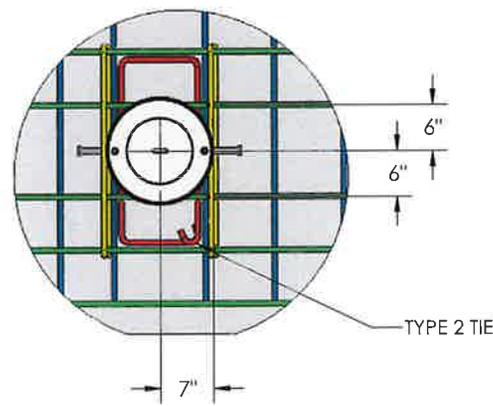
Any damage caused by the Contractor to any property will be immediately repaired by the Contractor. The Contractor shall immediately report all incidents of damage to the City Representative.

SECTION 4 - PRICING

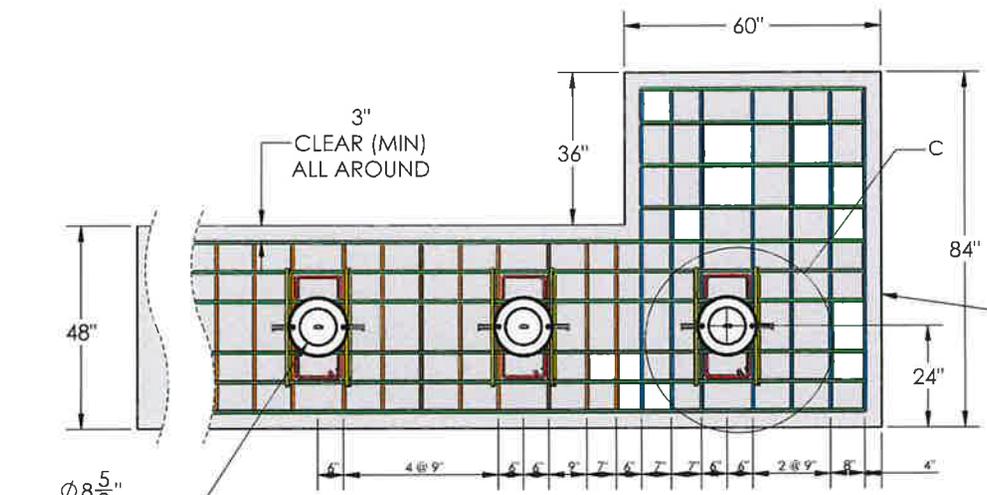
See Section J, Bid Price Schedule.



ATTACK SIDE VIEW



DETAIL C



TOP SIDE VIEW

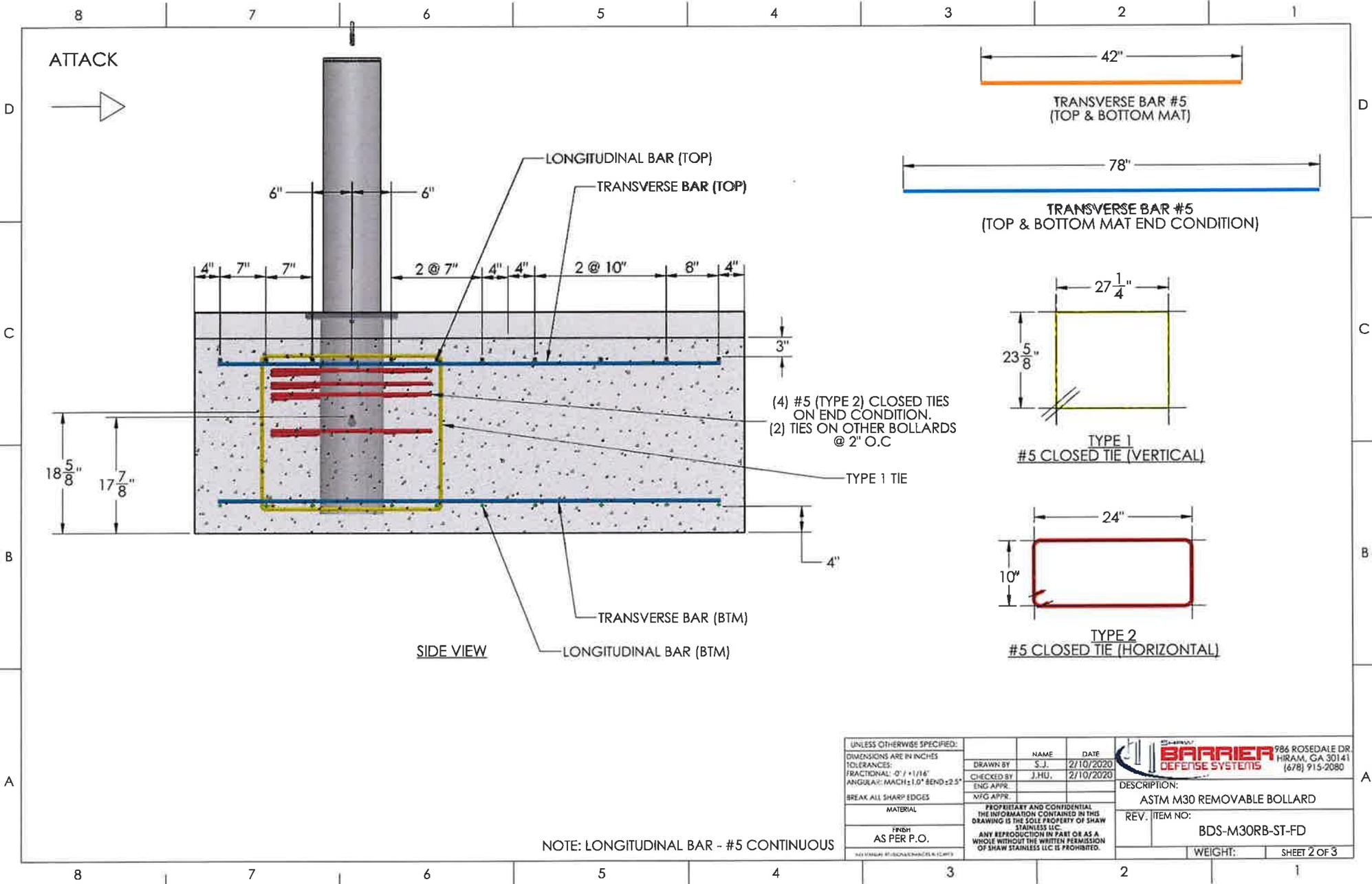
END CONDITION BOLLARD ONLY.
MIRROR OPPOSITE END (SEE DETAIL PG. 2)

$\phi 8 \frac{5}{8}$ "
BOLLARD O.D.

ATTACK

UNLESS OTHERWISE SPECIFIED:		NAME		DATE	
DIMENSIONS ARE IN INCHES		DRAWN BY		S.J.	
TOLERANCES:		CHECKED BY		J.HU.	
FRACTIONAL: 0" / +1/16"		ENG APPR.		MIG APPR.	
ANGULAR: MATCH ± 1.0° BEND ± 2.5°		MATERIAL		PROPRIETARY AND CONFIDENTIAL	
BREAK ALL SHARP EDGES		FINISH		THE INFORMATION CONTAINED IN THIS	
		AS PER P.O.		DRAWING IS THE SOLE PROPERTY OF SHAW	
				STAINLESS LLC.	
				ANY REPRODUCTION IN PART OR AS A	
				WHOLE WITHOUT THE WRITTEN PERMISSION	
				OF SHAW STAINLESS LLC IS PROHIBITED.	
				DESCRIPTION:	
				ASTM M30 REMOVABLE BOLLARD	
				REV. ITEM NO:	
				BDS-M30RB-ST-FD	
				WEIGHT:	
				SHEET 1 OF 3	





UNLESS OTHERWISE SPECIFIED:		NAME		DATE		 986 ROSEDALE DR. HIRAM, GA 30141 (678) 915-2080
DIMENSIONS ARE IN INCHES		DRAWN BY		2/10/2020		
TOLERANCES:		S.J.		2/10/2020		
FRACTIONAL: 0/7 +1/16"		CHECKED BY		J.HU.		
ANGULAR: MACH ±1.0° BEND ±2.5°		ENG. APPR.				DESCRIPTION:
BREAK ALL SHARP EDGES		MFG. APPR.				ASTM M30 REMOVABLE BOLLARD
MATERIAL		PROPRIETARY AND CONFIDENTIAL THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF SHAW STAINLESS LLC. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF SHAW STAINLESS LLC IS PROHIBITED.				REV. ITEM NO:
FINISH						BDS-M30RB-ST-FD
AS PER P.O.						WEIGHT:
						SHEET 2 OF 3

8 | 7 | 6 | 5 | 4 | 3 | 2 | 1

1. - GENERAL:
 a. ALL NOTES THIS PAGE ARE APPLICABLE TO THE DRAWINGS AND DETAILS PROVIDED FOR FIXED AND REMOVABLE BOLLARDS ONLY.
 b. THE CONTRACTOR SHALL USE MATERIALS AND EMPLOY CONSTRUCTION METHODS IN ORDER TO COMPLY WITH THE DESIGN DRAWINGS. CONTRACTOR SHALL INFORM THE ENGINEER IN WRITING OF ANY SPECIFIC DEVIATIONS AND OBTAIN ENGINEER'S WRITTEN APPROVAL FROM THE SPECIFIC DEVIATION.
 c. IT IS THE CONTRACTOR'S SOLE RESPONSIBILITY TO FOLLOW ALL APPLICABLE SAFETY CODES AND REGULATIONS DURING ALL PHASES OF CONSTRUCTION
 d. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND EXISTING CONDITIONS.

2. - FOUNDATIONS:
 a. DESIGN "NET" ALLOWABLE SOLID BEARING PRESSURE OF 3000 POUNDS/SQ. FOOT, AT A DEPTH OF 10IN. BELOW ADJACENT GRADE. ALL FOOTING EXCAVATIONS TO BE VERIFIED BY OTHERS. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO REPORT ADVERSE CONDITIONS.
 b. THE EXCAVATION SHALL BE KEPT DRY AT ALL TIMES. GROUNDWATER SHALL BE REMOVED FROM THE EXCAVATION.
 c. CONTRACTOR SHALL REMOVE ALL LOOSE SOLID OR ROCK FROM THE FOOTING EXCAVATION PRIOR TO CONCRETE PLACEMENT.
 d. SUBGRADE SHALL BE UNIFORMLY COMPACTED TO AT LEAST 95 PERCENT OF THE STANDARD PROCTOR MAXIMUM DRY DENSITY.

3. - CONCRETE:
 a. CONCRETE SHALL CONFORM TO ACI BUILDING CODE 318-14. UNLESS NOTED, CONCRETE SHALL BE NORMAL WEIGHT, 4500 PSI @ 28 DAYS WITH MAX. WATER-CEMENTIOUS MATERIAL RATIO OF 0.45. MAXIMUM SLUMP FOR CONCRETE SHALL BE 5" ± AT POINT OF PLACEMENT.
 b. UNLESS NOTED, CEMENT SHALL CONFORM TO ASTM C150 TYPE II, AGGREGATES SHALL BE NORMAL WEIGHT CONFORMING TO ASTM C33.
 c. CONCRETE SHALL BE AIR-ENTRAINED IN ACCORDANCE WITH ACI 318-14, "TOTAL AIR CONTENT FOR THE CONCRETE EXPOSED TO CYCLES OF FREEZING & THAWING."
 d. HOT WEATHER CONCRETE PLACEMENT SHALL COMPLY WITH ACI 305R. COLD WEATHER CONCRETE PLACEMENT SHALL COMPLY WITH ACI 306R-16.
 e. CONCRETE CURING SHALL COMPLY WITH ACI 308R.
 f. CONCRETE SHALL BE CONSOLIDATED AND SHALL COMPLY WITH ACI 309R.
 g. CONTROL JOINTS SHALL BE SCORED OR SAW-CUT JOINTS (1" DEEP FILLED WITH SEALANT) TO MATCH EXISTING CONDITION AND BE PLACED AT A MAXIMUM SPACING OF 12 FEET ON-CENTER. CONCRETE SURFACES THAT ARE EXPOSED SHALL COMPLY WITH THE BUILDING CODE REQUIREMENTS.

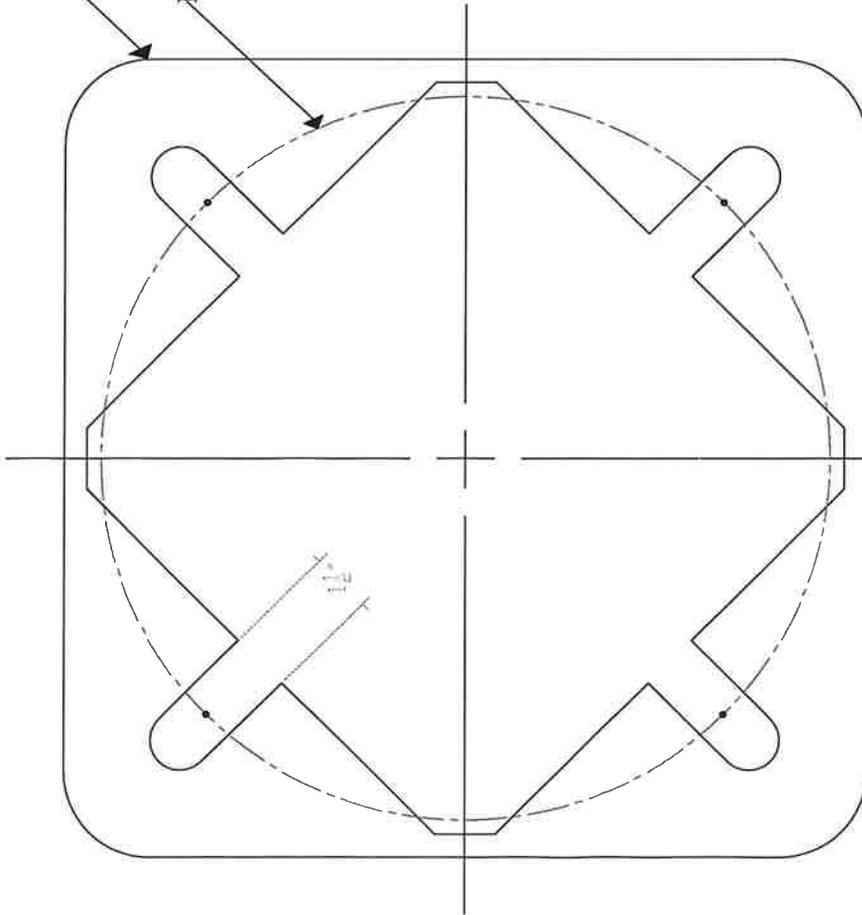
4. - REINFORCING STEEL:
 a. REINFORCING STEEL SHALL CONFORM TO ASTM A-615, GRADE 60. PROVIDE A MINIMUM BAR LAP OF 60 BAR DIAMETERS, STAGGER LAPS WHERE POSSIBLE.
 b. REINFORCING THAT IS WELDED SHALL BE WELDABLE TYPE ASTM A-706.

UNLESS OTHERWISE SPECIFIED:		NAME:	DATE:	 BARRIER DEFENSE SYSTEMS 986 ROSEDALE DR. HIRAM, GA 30141 (678) 915-2080
DIMENSIONS ARE IN INCHES		DRAWN BY:	2/10/2020	
TOLERANCES:		CHECKED BY:	2/10/2020	
FRACTIONAL: -0 / +1/16"		ENG APPR:		
ANGULAR: MACH ± 1.0° BEND ± 2.5°		MFG APPR:		DESCRIPTION:
BREAK ALL SHARP EDGES				GENERAL INSTALL NOTES
MATERIAL:		PROPRIETARY AND CONFIDENTIAL THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF SHAW STAINLESS LLC. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF SHAW STAINLESS LLC IS PROHIBITED.		REV. ITEM NO:
FINISH:				WEIGHT:
AS PER P.O.				SHEET 3 OF 3
NO MANUAL REVISIONS ALLOWED				

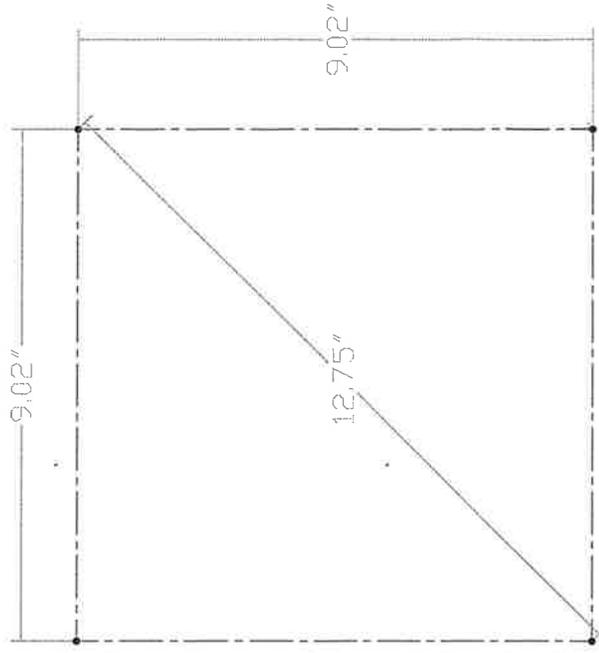
8 | 7 | 6 | 5 | 4 | 3 | 2 | 1

0.80" PLATE THICKNESS

BOLT CIRCLE 12 $\frac{3}{4}$ "



BOTTOM VIEW
(PEDESTAL BASE)



PEDESTAL BASE
HOLE LAYOUT

PEDESTAL BASE HOLE PATTERN

BRIAN SCHARLES 8/15/12



SECTION I - BIDDER SIGNATURE PAGE

ITB NO.: B26-PW-500780

ITB TITLE: Annual Concrete Repairs and Improvements

By signature below, the Bidder certifies that the specifications, general provisions and the attached Contract Terms and Conditions have been carefully examined. If the bid is accepted, Bidder agrees to contract with Lake Havasu City to furnish the item(s) and/or services in the manner and time herein prescribed and according to all the requirements set forth.

The Bidder hereby certifies that Bidder:

- 1) Has not discriminated against disadvantaged, minority, or women small business enterprises in obtaining any required subcontracts in accordance with A.R.S.
- 2) Acknowledge receipt of Addendum(s). The modifications to the bid documents noted therein have been considered and all costs thereto are included in the bid sum.

Addendum #	_____	Dated	_____
Addendum #	_____	Dated	_____
Addendum #	_____	Dated	_____
Addendum #	_____	Dated	_____

- 3) Complete, sign and return the attached bid documentation:

- Cover Title/Page
- Section I - Bidder Signature Page
- Section J - Bid Price Schedule
- Section K - Exceptions to the Specifications
- Section L - References

- 4) The term "CONTRACT DOCUMENTS" includes, but may not be limited to, the documents incorporated into this **ITB No.:** B26-PW-500780, **ITB TITLE:** Annual Concrete Repairs and Improvements, issued on April 8, 2026, as follows:

- | | |
|---|---------------------------------|
| A. Invitation To Bid | G. No Bid Notification |
| B. Instructions To Bidders | H. Technical Specifications |
| C. Services Contract Terms and Conditions | I. Bidder Signature Page |
| D. Employment Eligibility Verification Form | J. Bid Price Schedule |
| E. Additional Terms and Conditions | K. Exceptions to Specifications |
| F. Insurance Requirements | L. References |

- 5) The Bidder may withdraw a bid at any time prior to the bid opening by providing written request to the Procurement Official or designee. However, all bids shall be irrevocable for ninety (90) calendar days from the day of the bid opening.

- 6) Discount payment terms are _____ % _____ days/net _____ days.

7) Fuel Surcharges: All pricing shall be protected from increase for three (3) months from the execution date of this Contract, Purchase Order, or Notice to Proceed. Fuel charges shall not be allowed unless disclosed at the time the Vendor/Contractor submits a response to a solicitation and subsequently closed at the stated date and time. Fuel surcharges will only be allowed if the price per gallon of gasoline/diesel fuel increases more than 20 percent (20%) from the gasoline/diesel fuel prices posted on the day the solicitation closed. The index used for diesel prices is posted weekly on Highway Diesel Prices for the Rocky Mountain Region. The index for gasoline prices is Weekly Retail Gasoline/Diesel Prices for the Rocky Mountain Region. Both are posted each Monday by the Energy Information Agency at:
<http://tonto.eia.doe.gov/oog/info/gdu/gasdiesel.asp>
http://tonto.eia.doe.gov/dnav/pet/pet_pri_gnd_dcus_nus_w.htm

If applicable, please complete the following:

- a. Fuel surcharge required: Yes No
- b. Type of fuel: Gas, or Diesel
- c. Fuel required for delivery (one way): _____ Gallons.
- d. Solicitation Closing Date _____ (mm/dd/year) / Fuel Price _____.____ Dollars/Cents.

The Bidder agrees that pursuant to Section 34-253 of the Arizona Revised Statutes, the undersigned certifies that neither he/she nor anyone associated with vendor's company listed below has directly, or indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this procurement. Further, vendor agrees to provide a notarized "NO COLLUSION AFFIDAVIT" if so required by the City, at a future date.

NAME/TITLE _____

SIGNATURE _____

ARIZONA TAX ID: _____

FEDERAL TAX ID: _____

NAME OF FIRM: _____

ADDRESS: _____

PHONE: _____ **FAX:** _____

EMAIL: _____

SEAL, IF BID BY CORPORATION:

FAILURE TO SIGN AND SUBMIT THIS FORM SHALL BE CAUSE FOR BID REJECTION

SECTION J - BID PRICE SCHEDULE

ITB NO.: B26-PW-500780

ITB TITLE: Annual Concrete Repairs and Improvements

The quantities shown in this solicitation are estimates only and are provided for the purpose of comparison and evaluation of bids. The City does not guarantee that the actual quantities purchased will correspond to the estimated quantities. Actual quantities may be more or less than those estimated, and the City reserves the right to increase or decrease quantities as needs require. The Contractor shall be paid only for the actual quantities ordered and satisfactorily delivered or performed in accordance with the unit prices submitted in the bid.:

Bidder agrees to provide all required equipment, material, freight and / or labor as specified in bid documents herein for the following prices as listed.

QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
500	Demolition of 6 - inch free standing curb.	L.F.	
1,000	6 - inch free standing curb installation.	L.F.	
300	Demolition of rolled curb / curb and gutter.	L.F.	
1,000	Rolled curb / curb and gutter installation.	L.F.	
4,000	Demolition – flat work (sidewalks, driveways, ramps, asphalt parking lots etc.)	S.F.	
10,000	Flat work concrete installation.	S.F.	
20	A.D.A. accessible ramp installation.	EA.	
20	A.D.A. yellow tile supplied and installed (24"x48").	EA.	
200	6 sack 50/50 concrete supplied and installed.	CY.	
100	#4 reinforcing steel Grade 60, (20ft length) supplied and installed.	EA.	
10	Water valve concrete collar adjustment	EA.	
10	Concrete sewer manhole collar installation	EA.	
10	Crosswalk pole and sign foundation.	EA.	
40	Bollard installation per (Bollard Detail #1)*	EA.	
	TOTAL WITHOUT TAX		
	____% APPLICABLE TAX RATE		\$
	(Lake Havasu City is not exempt from the applicable Arizona Sales Tax.. The applicable tax shall not be a factor in determining the award. If bidding outside of Arizona, vendor to apply the Lake Havasu City Tax Rate of 7.6 percent . All other in-state applicable tax applies. Insert the applicable tax rate and dollar value.)		
	GRAND TOTAL WITH TAX		

WARRANTY (if applicable): _____

VENDOR'S NAME: _____

FAILURE TO SUBMIT THIS FORM SHALL BE CAUSE FOR BID REJECTION

SECTION L - REFERENCES

ITB NO.: B26-PW-500780

ITB TITLE: Annual Concrete Repairs and Improvements

- 1. Agency/Company _____
Address _____
Phone/Fax: _____
Contact Person _____

- 2. Agency/Company _____
Address _____
Phone/Fax: _____
Contact Person _____

- 3. Agency/Company _____
Address _____
Phone/Fax: _____
Contact Person _____

- 4. Agency/Company _____
Address _____
Phone/Fax: _____
Contact Person _____

- 5. Agency/Company _____
Address _____
Phone/Fax: _____
Contact Person _____

The references indicated above will be current contacts responsible for purchasing or the end user of the item bid.

VENDOR'S NAME: _____

FAILURE TO SUBMIT THIS FORM MAY BE CAUSE FOR BID REJECTION