

PUBLIC NOTICE
REQUEST FOR STATEMENT OF QUALIFICATIONS
Lake Havasu City, Arizona

RFSQ NO.: P25-HCM-500423**RFSQ CLOSING DATE: May 29, 2024****RFSQ TITLE: COMPENSATION AND CLASSIFICATION STUDY**

RFSQ NOTICE: Notice is hereby given that sealed Statement of Qualifications (SOQs) shall be received by the **City Clerk's Office, 2330 McCulloch Boulevard N., Lake Havasu City, Arizona, 86403** until **3:00 p.m. Arizona Time on May 29, 2024**. All SOQs received in proper form shall be publicly opened and read aloud on the same day at 3:00 p.m., Room 109, City Hall, 2330 McCulloch Boulevard N., Lake Havasu City, Arizona, 86403.

RFSQ DESCRIPTION: Lake Havasu City is requesting SOQs from interested and qualified professional compensation and classification plan design firms with extensive public sector experience to provide general and specialized professional services related to conducting a comprehensive compensation and classification study.

RFSQ document and addenda may be obtained in the following locations:

Lake Havasu City Website: <http://www.lhcaz.gov/budget-and-finance/bids-rfps>

Onvia DemandStar: <https://www.demandstar.com/beta/buyers/bids/456949/details>

It is the sole responsibility of the Proposer to ensure the City receives the SOQ by the specified time. ALL SOQS MUST BE TIME STAMPED BY THE CITY BY THE STATED DEADLINE. All late SOQs shall be rejected. For those firms submitting electronically, your SOQ **must** be in "Submitted" status prior to the Deadline. The clock in DemandStar will be the clock of record for electronically submitted SOQs.

The outside of the sealed package must be clearly marked "**Sealed SOQ**" with the **Proposer's Name, Address, RFSQ Title and Number**, and the **Closing Date**. **Proposer will submit one (1) original of the SOQ response.** Proposer should retain a copy for their records. All SOQs must be completed in ink or typewritten on a form to be obtained from the RFSQ documents and returned by the time cited above.

Proposers interested in taking advantage of the streamlined e-Bid process may submit their SOQs electronically via the City's DemandStar Network at <https://www.demandstar.com/app/buyers/bids/456949/details> . Paper SOQs will continue to be accepted.

Public SOQ opening may be attended virtually by accessing the following video conferencing system:

<https://tinyurl.com/3f94b2ww>

Meeting ID: 270 366 031 956

Passcode: jcVbxK

160264325@teams.bjn.vc

Video Conference ID: 112 219 692 0

Lake Havasu City may reject any SOQ not in compliance with all prescribed public competitive procurement procedures and requirements, and may reject for good cause any or all SOQs if Lake Havasu City finds it is in the public interest to do so.

There is not an expressed or implied obligation for Lake Havasu City to reimburse responding firms for any expenses incurred in preparing SOQs in response to this request.

Pursuant to the Americans with Disabilities Act (ADA), Lake Havasu City endeavors to ensure the accessibility of all of its programs, facilities and services to all persons with disabilities. If you need an accommodation for this meeting, please contact the City Clerk's office at (928) 453-4142 at least 24 hours prior to the meeting so that an accommodation may be arranged.

Publish: **May 2nd and 9th, 2024 TODAY'S NEWS HERALD-Daily**
 May 9th and 16th, 2024 ARIZONA BUSINESS GAZETTE