

## SECTION A - INVITATION TO BID

ITB NO.: B24-500482

ITB TITLE: CITYWIDE BULK CHEMICALS

**ITB DESCRIPTION:** Lake Havasu City is inviting bids for a citywide annual requirements contract to provide bulk chemicals to various City departments.

Notice is hereby given that sealed bids for Invitation To Bid Number (ITB): **B24-500482** for ITB Title: **CITYWIDE BULK CHEMICALS** shall be received by the **City Clerk's Office, 2330 McCulloch Boulevard N., Lake Havasu City, Arizona, 86403**, until **3:00 p.m. Arizona Time on MAY 15, 2024**. All bids received in proper form shall be publicly opened and read aloud on the same day at 3:00 p.m., Room 109, City Hall, 2330 McCulloch Boulevard N., Lake Havasu City, Arizona, 86403.

**It is the sole responsibility of the Bidder to ensure the City receives the bid by the specified time. ALL BIDS MUST BE TIME STAMPED BY THE CITY BY THE STATED DEADLINE.** All late bids shall be rejected. For those firms submitting electronically, your bid ***must*** be in "Submitted" status prior to the Deadline. The clock in DemandStar will be the clock of record for electronically submitted bids.

The outside of the sealed package must be clearly marked "**Sealed Bid**" with the **Bidder's Name, Address, Bid Title and Number**, and the **Closing Date**. **Bidder will submit one (1) original of the bid response.** Bidder should retain a copy for their records. All bids must be completed in ink or typewritten on a form to be obtained from the ITB documents and returned by the time cited above.

**Bidders interested in taking advantage of the streamlined e-Bid process shall submit their bids electronically via the City's DemandStar Network at <https://www.demandstar.com/app/buyers/bids/448397/details> . Paper bids will continue to be accepted.**

Public bid openings may be attended virtually by accessing the following video conferencing system:

<https://tinyurl.com/3f94b2ww>

Meeting ID: 270 366 031 956

Passcode: jcVbxK

[160264325@teams.bjn.vc](mailto:160264325@teams.bjn.vc)

Video Conference ID: 112 219 692 0

**Pre-Bid Conference: NONE**

### **Bid Requirements:**

**CERTIFICATE OF INSURANCE:** The successful Bidder shall be required to submit a standard insurance certificate as evidence of compliance with the contract insurance requirements. This shall be sent to the City with the agreement before execution by the City and prior to commencing work.

*Pursuant to the Americans with Disabilities Act (ADA), Lake Havasu City endeavors to ensure the accessibility of all of its programs, facilities and services to all persons with disabilities. If you need an accommodation for ITB meetings, please contact the City Clerk's Office, at (928) 453-4142. Please provide 24 hours notice so accommodations may be arranged.*

Publication Dates: **April 30 and May 7, 2024 (Today's News Herald)**  
**May 2 and May 9, 2024 (The Arizona Business Gazette)**