



PERMIT TO PERFORM WORK IN PUBLIC RIGHT-OF-WAY

LAKE HAVASU CITY ♦ DEVELOPMENT SERVICES DEPARTMENT

2330 McCulloch Blvd N, Lake Havasu City, AZ 86403 ♦ (928) 453-4148 ♦ www.lhcaz.gov

Submit Application to Address Above or buildingpermits@lhcaz.gov

GENERAL R.O.W. PERMIT

CONSTRUCTION/PROPERTY ADDRESS

LEGAL DESCRIPTION
TRACT _____ BLOCK _____ LOT _____ OR TOWNSHIP _____ N, RANGE _____ W, SECTION _____

PERMITTEE (APPLICANT)	PERMITTEE'S ADDRESS	PHONE NO.
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OWNER OF PROPERTY	OWNER'S ADDRESS	PHONE NO.
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CONSTRUCTION CONTRACTOR	CONTRACTOR'S ADDRESS	PHONE NO.
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CONTRACTOR'S CITY BUSINESS LICENSE NO.	CONTRACTOR'S STATE LICENSE NO.	CLASS
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DESCRIPTION OF RIGHT-OF-WAY WORK (BE SPECIFIC) PROPOSED EXISTING

Access Only _____

Grading _____

Landscaping/Trees _____

Boulders/Rocks _____

Concrete/Pavers _____

Electrical Equip. _____

Monitoring Well _____

Pump Station _____

Sign _____

Temp. Construction _____

Work in Wash #404 _____

Other _____

NOTE: ALL WORK IS TO BE INSPECTED BY THE LAKE HAVASU CITY DEVELOPMENT SERVICES DEPARTMENT

TWO (2) PLANS ARE REQUIRED WITH SUBMITTAL OF PERMIT APPLICATION

CALL (928) 855-3816 OR (928) 453-4148 AT LEAST 24 HOURS IN ADVANCE FOR INSPECTION

NO INSPECTIONS WILL BE PERFORMED ON WEEKENDS OR HOLIDAYS

NO STREET CUTS ALLOWED ON STREETS RECONSTRUCTED WITHIN THE LAST FIVE (5) YEARS

I agree to the conditions set forth on the listing provided with this application (Permit to Perform Work in Rights of Way and Public Utility & Drainage Easements - GENERAL CONDITIONS) and understand that the work must be done in conformity with the laws of Lake Havasu City and the State of Arizona.

To submit this application electronically, Lake Havasu City requires that you certify your application by submitting an electronic signature. Please type your name in the field below and click the confirm signature check box.

Signature _____ Confirm Signature Date _____

FOR DEVELOPMENT SERVICES DEPARTMENT USE ONLY

PLANS APPROVED BY:	DATE APPROVED:
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SPECIAL CONDITIONS:

Notice: Arizona Revised Statutes § 9-495 requires in any written communication between the City and a person, the City provide the name, telephone number, and email address of an employee to provide information if the communication: 1) Demands payment of a tax, fee, penalty, fine or assessment; 2) Denies an application for a permit or license that is issued by the City; or 3) Requests corrections, revisions or additional information or materials needed for approval of any application for a permit, license or other authorization that is issued by the City. The employee shall reply within five (5) business days after City's receipt of a communication if authorized and able.

LAKE HAVASU CITY
Permit to Perform Work in
Rights of Way and Public Utility & Drainage Easements

GENERAL CONDITIONS

1. No work will be performed in any public right-of-way or easement without proper permits and inspection by the Lake Havasu City Development Services Department. The permittee shall call the Lake Havasu City Development Services Department IVR system at (928) 855-3816 by 4:30 p.m. for following business day inspections on permitted projects.
2. All work in public rights-of-way or easements shall be performed by contractor(s) licensed in Arizona and possessing a current Lake Havasu City business license to perform the work, unless otherwise exempt.
3. Permittee shall assume all responsibility and liability to the fullest extent permitted by law for any injury or damage to any person or property lawfully using or placed within the public right-of-way and/or easement caused by or arising out of this permitted project. PERMITTEE SHALL PROVIDE PROOF OF INSURANCE unless current proof of adequate insurance is already on file.
4. Any property or improvements installed within a public right-of-way or easement pursuant to this permit remains the property of the installer, who shall maintain and repair their property as required by circumstances and/or Lake Havasu City.
5. All work shall be performed in accordance with the Lake Havasu City Development Services Department standards and/or details, unless otherwise noted.
6. All job sites shall comply with OSHA standards and regulations.
7. All sewer and water projects shall be constructed in accordance with Arizona Department of Environmental Quality (ADEQ) regulations and Arizona Revised Statutes.
8. Permittee shall be responsible for the location of all underground utilities by calling 1-800-STAKEIT (782-5348).
9. Permittee shall be responsible for the preservation of all survey monumentation (public/private). Permittee is responsible for the replacement of damaged or removed monuments, which shall be replaced by an Arizona Registered Land Surveyor (RLS).
10. Permittee shall comply with the provisions for traffic control in accordance with the most recent edition of the Manual on Uniform Traffic Control Devices (MUTCD) and provide a Traffic Control Plan with permit application.
11. Permittee shall provide pre-construction photos for the project limits with permit application.
12. Permittee shall provide two (2) sets of plans with permit application.
13. Permittee shall perform/submit at minimum one compaction test for every street crossing and/or 12" lift for 250 linear feet of the permitted project. Results of compaction test shall be submitted to the City's Development Services Department prior to final inspection.
14. Permittee shall provide the City written agreements between any private landowner and the permittee if storage is to occur on private property with permit application. City parcels, ROW, and other easements not a part of the permitted project shall require Development Services Department authorization prior to use.
15. When crossing utilities of any type, trenches must be left open until inspected and approved by the Development Services Department Inspector. All trenches in the public right-of-way shall be backfilled at the end of each day.

GENERAL CONDITIONS

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16. Permittee shall provide hot mix patches on all street cuts, unless otherwise approved by the Development Services Department.
17. Any and all public rights-of-way, easements, and/or utilities damaged or disturbed during work permitted herein shall be repaired or replaced by the permittee at their own expense prior to final inspection.
18. If the project fails final inspection, the permittee shall repair, remove, and/or replace the defective work at their own expense within the permitted time. If at any time thereafter, any work performed by the permittee is defective and/or of lower quality of existing materials, the permittee shall replace the defective work with the kind and quantity of material as specified by the Development Services Department. All work shall come with a 1-year warranty.
19. In the event that a public right-of-way or easement or any portion thereof occupied or used by the permittee pursuant to this permit may be needed by Lake Havasu City for any reason, the permittee shall, at their own expense, remove, relocate, raise, or lower their property within a reasonable time after being notified by Lake Havasu City.
20. The City encourages the permittee to discuss individual projects with the other utility companies, as well as future projects within the applied project corridor. A joint trench may be required if other utilities will be working within the same corridor to reduce street cuts, costs, and interruption to local traffic. (Sudden Link, Unisource Electric, Unisource Gas, Frontier)
21. Failure to comply with these conditions may result in a work stoppage, removal of installation at permittee's expense, revocation of permits, and/or applicable penalties.