

WELCOME TO LAKE HAVASU CITY'S FAST TRACK INSPECTION SYSTEM

In an effort to improve customer service, the Development Services Department installed an Interactive Voice Response System (IVR) for inspections, 24 hours a day, 7 days a week.

**IVR Inspection Line
(928) 855-3816**

**Schedule Inspections
Cancel Inspections
Retrieve Inspection Results**

You will be prompted through the entire process. Press [*] at any time for more information.

Before Calling You Will Need

1. A touch-tone telephone
2. A permit-specific Phone Access Code - located on the Printed Permit & Blue Card
3. An Inspection Code – Choose from the codes listed inside this brochure

Choose From the Following Options

Press 1 Schedule an Inspection
Press 2 Cancel an Inspection
Press 3 Obtain Inspection Results
Press 4 Return to Main Menu
Press 0 Transfer to Staff
Press # Disconnect and Hang Up
Press * Additional Information

The IVR system will prompt you through the steps below during your call. You may perform multiple transactions during each call. At the end of the call, you will be issued a **Confirmation Number**. We recommend you keep a record of your confirmation numbers and associated transactions in case they are needed for future reference.

Schedule an Inspection

1. Enter the **Phone Access Code**.
2. The system will confirm this permit by speaking back the site address.
3. Enter the **Inspection Code** from the list on the other side of this brochure.
4. Enter the **Inspection Date**. The cut-off time is 3:30 p.m. for an inspection on the following day.

After you schedule an inspection, you will be able to:

- **Leave a message** for the inspector.
- **Request another inspection** for the same permit.
- **Request another inspection** for a different permit.
- **Request a results notification**.
- **Get a Confirmation Number and hang up**. Use this Confirmation Number when inquiring about this telephone request.
- **Return to the Main Menu**.

Cancel an Inspection

1. Enter the **Phone Access Code**.
2. Enter the **Inspection Code** from the list on the other side of this brochure.

After you cancel an inspection, you will be able to:

- **Cancel** another inspection for the same permit.
- **Cancel** another inspection for a different permit.
- **Retrieve Inspector Message**.
- **Get a Confirmation Number and hang up**. Use this Confirmation Number when inquiring about this telephone request.
- **Return to the Main Menu**.

Obtain Inspection Results

1. Enter the **Phone Access Code**.
2. Enter the **Inspection Code** from the list on the other side of this brochure.

After you listen to the inspection results, you will be able to:

- **Listen to more results** for the same permit.
- **Listen to more results** for a different permit.
- **Get a Confirmation Number and hang up**. Use this Confirmation Number when inquiring about this telephone request.
- **Return to the Main Menu**.

Transfer to Staff

and

Additional Information

You can press [0] to transfer to a DSD staff member. You can also press [*] to hear an explanation of your current options. For questions about Fire Department permits, call (928) 855-1141.

Remember: Keep your confirmation number for future reference.

See next page for the inspection codes.

Inspection Codes

Building & Planning

- 102 **INITIAL** Grading Inspection
- 103 Plumbing Drain Test
Building Setbacks
Underground Electric/Plumbing
Slopes & Pad Height
- 112 Footing/Reinforcing
- 115 Pour Back
- 124 Roof Nail/Shear Wall
- 139 Frame
Rough Electrical
Rough Plumbing
Rough Mechanical
- 142 Gas Test
- 145 Drywall
- 146 Ceiling Grid - Commercial Building
- 148 Sewer Tie-in
- 151 Lath/Siding
- 163 **FINAL** Grading Inspection
- 169 **FINAL** Building Inspection
All Building Permits
- 172 Temporary/Permanent Power
- 175 Ceiling
- 178 Bond Beam
- 181 Pre-Gunite
- 182 Fiberglass Deck Bond
- 184 Pre-Plaster/Pool Enclosure
- 187 Other Miscellaneous Inspections
- 205 **FINAL** Planning Inspection
(Parking/Landscaping/ A.D.A.)

Engineering

- 405 Forms - Curb Inspection
- 410 Forms - Driveway Inspection
(Residential and Commercial)
- 415 **FINAL** - Residential Driveway
- 420 **FINAL** - Offsite Improvements Insp
- 425 Forms - Handicap Ramp Inspection
- 430 Forms - Asphalt Widening (Paving)
- 440 Forms - Sidewalk Inspection
- 445 **INITIAL** - Stormwater Improvements
- 460 **INITIAL** Utility Inspection
- 465 **FINAL** Utility Inspection

Fire Prevention

- 505 Fire Courtesy Inspection
- 510 Fire **FINAL** Approval
- 515 Fire Alarm System Inspection
- 520 AFSS Pipe & Head
- 525 AFSS 200#
- 580 Fuel/Chemical Tank Inspection
- 535 Hood System Acceptance Test
- 540 LP Fire Inspection
- 555 Fire Inspection - Other
- 560 U/G Fireline/Kickblocks/Bed & Cover
- 565 U/G 200#
- 575 U/G Flush
- 530 Fire Alarm Pre-wire

Permit Types

- | | |
|------------------------|------------------------|
| Commercial Demolition | Right-of-Way (Offsite) |
| Commercial Grading | Residential Driveway |
| Electrical | Utility |
| Gas | Fireworks |
| Mechanical | Tent/Canopy |
| Mobile Home | LPG Tank |
| Plumbing | Fire Alarm |
| Residential Building | Sprinkler |
| Residential Grading | Fuel Tank |
| Residential Demolition | Spray Booth |
| Retaining Wall | Blasting |
| Swimming Pool/Spa | Burn |

Listed below are the City departments responsible for inspecting residential and commercial projects. Refer to the Inspection Codes list when requesting inspections.

Single Family w/o Fire Sprinklers

- Building Division Engineering
- Planning (in R-3 and R-4 zoning districts only)

Single Family w/ Fire Sprinkler, Duplex or Multi-family Projects

- Building Division Engineering
- Fire Prevention
- Planning (in R-3 and R-4 zoning districts only)

Commercial Projects

- Building Division Fire Prevention
- Engineering Planning



**FAST TRACK
INSPECTION SYSTEM
GUIDE**

Call the automated IVR system for your inspection transactions

**PHONE NUMBER
928-855-3816**

**DEVELOPMENT SERVICES DEPARTMENT
2330 McCulloch Blvd. N.
Lake Havasu City, AZ 86403**