



**LAKE HAVASU CITY**  
 DEVELOPMENT SERVICES DEPARTMENT ♦ BUILDING DIVISION  
 2330 McCulloch Boulevard North, Lake Havasu City, AZ 86403  
 928.453.4148 ♦ [buildingpermits@lhcaz.gov](mailto:buildingpermits@lhcaz.gov)

Internal Use  
 Water  
 Engineering  
 Fire - Routed:

## Permit Revision or Deferred Submittal Application

*Please use this form to request revision from the original approved plans or a pre-approved deferred submittal.*

**Please select:** Revision to Issued Permit  Deferred Submittal  Other: \_\_\_\_\_

**Permit #** \_\_\_\_\_

PROPERTY INFORMATION			
Address	Tract	Block	Lot(s)
Name of Owner or Tenant:		Phone	
CONTACT INFORMATION			
Contact Name	Phone		
Mailing Address	Email		
VALUATION: (Change in the value of the project due to the revision.) Please leave blank if this is a pre-approved deferred submittal.		\$ _____	
PROJECT DESCRIPTION: Describe how this revision differs from your original approved plans			

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**Expiration of Plan Review:** Applications may be canceled for inactivity if an applicant fails to respond to the department's written request for revisions, corrections, actions, or additional information within 180 days of the date of the request.

**If this application is filed on behalf of the property owner, I understand that the application and all accompanying plans and documents may be revoked or transferred at any time by the property owner.**

The undersigned verifies they are authorized to file this application and that the information is accurate and true to the best of their knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR OFFICIAL USE ONLY																																														
Comments:	<table style="width: 100%; border: none;"> <tr> <td style="border: none;">_____</td> <td style="border: none;">:</td> <td style="border: none;">_____</td> <td style="border: none;">sq ft @ \$ _____</td> <td style="border: none;">= _____</td> </tr> <tr> <td style="border: none;">_____</td> <td style="border: none;">:</td> <td style="border: none;">_____</td> <td style="border: none;">sq ft @ \$ _____</td> <td style="border: none;">= _____</td> </tr> <tr> <td style="border: none;">_____</td> <td style="border: none;">:</td> <td style="border: none;">_____</td> <td style="border: none;">sq ft @ \$ _____</td> <td style="border: none;">= _____</td> </tr> <tr> <td style="border: none;">_____</td> <td style="border: none;">:</td> <td style="border: none;">_____</td> <td style="border: none;">sq ft @ \$ _____</td> <td style="border: none;">= _____</td> </tr> <tr> <td style="border: none;">Plan Ck Hourly Charge</td> <td style="border: none;">:</td> <td style="border: none;">_____</td> <td style="border: none;">hour @ \$ _____</td> <td style="border: none;">= _____</td> </tr> <tr> <td style="border: none;">Plan Check Fee</td> <td style="border: none;">\$</td> <td style="border: none;">_____</td> <td style="border: none;">Total Valuation: \$</td> <td style="border: none;">_____</td> </tr> <tr> <td style="border: none;">Building Fee</td> <td style="border: none;">\$</td> <td style="border: none;">_____</td> <td style="border: none;">PE</td> <td style="border: none;">_____</td> </tr> <tr> <td style="border: none;">Retainer Fee</td> <td style="border: none;">\$</td> <td style="border: none;">_____</td> <td></td> <td></td> </tr> <tr> <td style="border: none;">Total Permit Fee</td> <td style="border: none;">\$</td> <td style="border: none;">_____</td> <td></td> <td></td> </tr> </table>	_____	:	_____	sq ft @ \$ _____	= _____	_____	:	_____	sq ft @ \$ _____	= _____	_____	:	_____	sq ft @ \$ _____	= _____	_____	:	_____	sq ft @ \$ _____	= _____	Plan Ck Hourly Charge	:	_____	hour @ \$ _____	= _____	Plan Check Fee	\$	_____	Total Valuation: \$	_____	Building Fee	\$	_____	PE	_____	Retainer Fee	\$	_____			Total Permit Fee	\$	_____		
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Total Permit Fee	\$	_____																																												

Notice: Arizona Revised Statutes § 9-495 requires in any written communication between the City and a person, the City provide the name, telephone number, and email address of an employee to provide information if the communication: 1) Demands payment of a tax, fee, penalty, fine or assessment; 2) Denies an application for a permit or license that is issued by the City; or 3) Requests corrections, revisions or additional information or materials needed for approval of any application for a permit, license or other authorization that is issued by the City. The employee shall reply within five (5) business days after City's receipt of a communication if authorized and able.