

**Wednesday, May 20, 2015 at 5:30 p.m.**

## **MEETING MINUTES**

**Lake Havasu City Police Facility Meeting Room  
2360 McCulloch Blvd. N., Lake Havasu City, AZ**

[www.lhcaz.gov](http://www.lhcaz.gov)

**1. Call to Order**

A quorum being present, Chairman Kelley called the Airport Advisory Board meeting to order at 5:30 p.m.

**2. Pledge of Allegiance**

Chairman Kelley led the Board in the Pledge of Allegiance.

**3. Roll Call**

Terrie Haas conducted a Roll Call of the Board members:

Regular Members Present: Balis Kelley, George Molitor, David McNary, Louis Worthy, Jeff Sayre, Hank Smedley,

Regular Member Absent: Mark McKenna

Regular Alternate Absent: Frank Ioimo

Staff: Steve Johnston, Gary Parsons, Terrie Haas

Since Mr. Frank Ioimo has not attended a meeting since November 2014, it was suggested to the Board that a letter be sent to see if he is still interested in the Airport Advisory Board position he holds.

**4. Approval of February 18, 2015 meeting minutes.**

Chairman Kelley called for a motion to approve the minutes of the meeting held February 20, 2015. George Molitor made the motion to approve. Louis Worthy seconded the motion. The motion carried unanimously.

**5. Call to the Public**

Chairman Kelley requested a Call to the Public for any comments and issues to address. There were none.

**6. Council Action Update**

Councilmember Sheehy advised the Board that Council is currently working on the budget. Council will be tentatively adopting the FY 15-16 / 16-17 budget on June 9 meeting

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### 7. Chairman Report

Nothing at this time.

Thanked everyone that assisted with the airport event in March 2015.

Chairman Kelley introduced new board member Jeff Sayre.

### 8. Airport Supervisor Report

- February-March 2015: Air tractors airborne firefighting equipment training on site. They have informed Airport Operations that they will be back for next year's training.
- Site 4 hangar project materials have been delivered. Building permits are being reviewed by the Building Dept. The earthwork has been completed.
- Wings, Wheels & Wave / Big Boy Toys 2015 review: up to 10,000 attendees, 70 vendors and an estimate of \$183,000 economic impact, 12 war bird rides by the Commemorative Air Force, plus various tours of the aircrafts. Plans for the 2016 event are underway.

### 9. Discussion Items & Possible Action

#### a. RFP Engineering & Planning for Airport – *discussion*

The airport has two state grants that will be sent to City Council for approval; one grant will be amended to increase the amount by \$250,000. \$547,000 will be received from ADOT for runway improvements, drainage & FOD improvements, and fire hydrant relocation.

We have also been informed by the FAA that we have around \$450,000 in entitlement grants funds that have been banked for project use. Staff will be working on an RFP process for engineering consultants and planning consultants.

#### b. RFP –North Ramp Hangars – *review & report on project*

This process is on hold at this time.

#### c. FAA/ADOT ACIP - *discussion*

ADOT/FAA will be holding their ACIP review meeting in Phoenix this year. The board was given a handout listing the ACIPs that will be given to ADOT/FAA at the meeting.

#### d. AzAA Conference – *discussion on conference*

There was between 165-183 attendees at the 5-day AzAA Conference event: there was about \$90,000 economic impact as a result from this conference.

#### e. Sub-committee's Updates – *discussion and sub-committees reports*

##### i. "Wings, Wheels & Waves" ~ March 5, 2016 – *discussion*

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The next meeting is scheduled for June 18, 2015 at 5:30 p.m. at the airport terminal.

- f. **Nomination Considerations for Chairman and Vice-Chairman – FY 2015-2016 Terms - discussion**

George Molitor was nominated for Airport Advisory Board Chairman. The board will be voting on chairman and vice-chairman at the June meeting.

- g. **Recognition of Local Aviation Contributors – discussion & possible action**

Staff is still working on the paperwork for the nominations.

### 10. Future Agenda Items

- a. RFP Engineering & Planning for Airport
- b. RFP – North Ramp Hangars – *discussion*
- c. FAA/ADOT ACIP - *discussion*
- d. Sub-Committees – *discussion & reports*
  - i. “Wings, Wheels & Waves” ~ *March 5, 2016 – review of event*
  - ii. Airport Events – *discussion*
- e. Nomination Considerations for Chairman and Vice-Chairman ~ FY 2015-2016 Terms – *discussion & action*
- f. Recognition of Local Aviation Contributors – *discussion & possible action*

### 11. Future Meeting Date – Wednesday, June 17, 2015 @ 5:30 p.m.

### 12. Adjournment

Chairman Kelley made a motion to adjourn the meeting at 5:46 p.m. The meeting adjourned.