

**Wednesday, October 21, 2015 at 5:30 p.m.**

## **MEETING MINUTES**

Lake Havasu City Police Council Chambers  
2360 McCulloch Blvd N., Lake Havasu City, AZ 86403

[www.lhcaz.gov](http://www.lhcaz.gov)

**1. Call to Order**

A quorum being present, Chairman Kelley called the Airport Advisory Board meeting to order at 5:30 p.m.

**2. Presentation of Colors by the Civil Air Patrol**

The cadet members of the Civil Air Patrol presented the colors.

**3. Pledge of Allegiance**

Chairman Kelley led the Board in the Pledge of Allegiance.

**4. Roll Call**

R.N. Mendoza conducted a Roll Call of the Board members:

Regular Members Present: Balis Kelley, Mark McKenna, David McNary, Jeff Sayre

Regular Member Absent: Louis Worthy

Regular Alternate Present: Bill Boyer

Council Member Absent: Cal Sheehy

Staff: Steve Johnston, R.N. Mendoza

**5. Approval of September 23, 2015 meeting minutes.**

Chairman Kelley called for a motion to approve the minutes of the meeting held September 23, 2015. Jeff Sayre made the motion to approve. Bill Boyer seconded the motion. The motion carried unanimously.

**6. Call to the Public**

Chairman Kelley requested a Call to the Public for any comments and issues to address. There were none.

**7. Presentation by the Civil Air Patrol**

Mr. Jeff Sayre, Captain of the Civil Air Patrol Squadron 501 spoke and presented a slide presentation.

**8. Council Action Update**

Chairman Kelley requested a Council Action Update. There was none.

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### 9. Chairman Report

Mr. Kelley stated that he has been working on the Airport Open House scheduled for March 5, 2016.

### 10. Airport Supervisor Report

- Airport Terminal parking lot is being sealed.
- Staff is working with ADEQ on the Airport Underground Storage Tank.
- Staff attended the Arizona Airport Manager's meeting in October 2015. Received updates from FAA and ADOT. Some of the updates were on UAS/Drones and Environmental Reviews.
- Private hangar development on Site#4 at Desert Skies is underway.

### 11. Discussion Items & Possible Action

#### a. RFP Engineering & Planning for Airport – *discussion*

The draft has been completed and they are with the FAA and ADOT for review. Once staff receives feedback from FAA/ADOT it will be published and the competitive process will occur.

#### b. “Wings, Wheels & Waves” ~ March 5, 2016 – *discussion*

Chairman Kelley mentioned that four World War II aircraft. A B-25 bomber a P-38 Lockheed Lightning, Navy F-4U Corsair and P-51 Mustang, a BT-13 trainer and a T-28 trainer are coming as well.

#### c. Recognition of Local Aviation Contributors – *discussion*

Staff mentioned none at this time.

#### d. Commercial Air Service – *discussion*

Staff mentioned that the Airport had applied for the second year for the Small Community Air Service grant and Lake Havasu City did not receive the grant. Staff will continue to pursue the grant next year. Chairman Kelley asked staff if there were any interest shown by the airlines like the smaller airlines in the East Coast. Staff mentioned that there is no real interest shown at the moment.

### 12. Future Agenda Items

- a. RFP Engineering & Planning for Airport
- b. “Wings, Wheels & Waves” ~ March 5, 2016 – *review of event*

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- c. Recognition of Local Aviation Contributors – *discussion & possible action*
- d. Commercial Air Service – *discussion & possible action*

**13. Future Meeting Date** – Wednesday, November 18, 2015 @ 5:30 p.m. Council Chambers

**14. Adjournment**

Chairman Kelley asked for a motion to adjourn, unanimously approved. The meeting adjourned at 5:57 p.m.