

Wednesday, June 27, 2018 at 5:30 p.m.

MEETING MINUTES

Lake Havasu City Police Council Chambers
2360 McCulloch Blvd N., Lake Havasu City, AZ 86403
www.lhcaz.gov

1. CALL TO ORDER

A quorum being present, Chairman Stebbens called the Airport Advisory Board meeting to order at 5:31 p.m.

2. PLEDGE OF ALLEGIANCE

Chairman Stebbens led the Board in the Pledge of Allegiance.

3. ROLL CALL

Krystal Williams conducted a Roll Call of the Board Members:

Board Members Present: Chairman Shannon Stebbens, Vice Chairman Louis Worthy, Dave McNary, Brian Schultz

Board Members Absent: Jeff Sayer, Steve Huff, Shannon Hicks

Council Member Present: Vice Mayor Cal Sheehy

Airport Operations Staff Present: Steve Johnston, Krystal Williams, Alondra Davis-Mowry, Mark Clark

4. CALL TO PUBLIC

Chairman Stebbens requested a Call to the Public for any comments and issues to address. No persons from public in attendance.

5. MINUTES

5.1 Approval of April 18, 2018 Meeting Minutes

- Chairman Stebbens motioned to approve the minutes; Brian Schultz and David McNary seconded; unanimously approved.

6. COMMUNICATIONS, ANNOUNCEMENTS, AIRPORT SUPERVISOR'S REPORT

6.1 Airport Supervisor's Report (no handout)

Steve Johnston provided updates to various items:

- Both grant projects completed
- Electrical Vault funded by FAA & ADOT \$436,000 local share was 4.47%
- FOD Project funded by ADOT \$517,000 with 10% local match
- $\frac{3}{4}$ Crack Seal Taxiway Alpha \$49,000 full City Funding, North Ramp \$3,700 full City Funding
- Rejuvenator Coat on Runway Connectors on Alpha 1-6 \$22,360

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- ACIP meeting with FAA and ADOT scheduled for Tuesday July 24, 2018 @ 9:00 am at the Airport Terminal with a tour of the Airport. FAA and ADOT will be flying in
- D2 Hangar project under construction and moving along
- Hangar Inspections ongoing
- FAA should be awarding Master Plan Grant to the City in August; have not heard anything different
- Staff-Steve, attended FAA Airport Conference in Torrance, Ca last week (June 11-14, 2018) FAA gave presentation on 1 million supplemental grant. Since it has been mentioned in the conference, appears to be a real thing. Will appear in 2 parts. 1st portion we are not eligible for. 2nd portion any airport is eligible for. Quick turn around and obligated federal side by 2019-2020. Been in contact with our Consultant, Engineers and Master Planners and so far there is no fatal flaws to go after something like this. This will be mentioned at ACIP meeting and this a 100% Grant so no local match at all. Airports that have engineering projects already on shelf will have a better shot. Second piece would probably be October 2018.
- Top project is Taxiway Alpha divided 3 phases over 3 years. If we could get discretionary funds for 8.1 million can be done in one swoop. Pavement on Alpha is gone. PCI in some areas is 31 other areas is 8 failure is 55. Rebuild dynamics
- Year or more out projects. Design construction, removal of soil cement (early 2000's problem then). Design runway strengthening, removal of hydrants – ongoing. Design & reconstruct of Runway 32 PAPI's and REIL's, identifier lights, actual construction of runway project
- Airport Business Locator Signs should be done within the next couple weeks and couple put up. Different logos and won't be faded
- Mr. McNary asked if the signs were going to be the same as the new signs seen around town.
- Steve mentioned coloring will be similar and same with design
- Draft RFP for N. Ramp in the process of word processing
- April 24 – F16 landed hot. Lost engine over Parker. Pilot did eject but was not injured. Took out 240 Feet of fence. No chemical or fuel leaks. Air force will replace with like fencing
- Compliment Paul Blazer and Daryl Baker handled well
- Compliments to the people from Luke Air Force Base for being stellar
- June 26, 2018 meet with Hangar 24 in regards to this year's air fest which will be October 27, 2018 starts around 11:00 am
- May 26, 2018 – CAP held a regional search and rescue exercise at the airport and was successful as usual
- July 12, 2018 – FAA Fast Team Presentation for Pilots at the Airport Terminal in regards to Military Airspace @ 6:00 pm

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- Steve opened up to questions
 - Brian Schultz verifying about the 2 different phases of the FAA grant. What airports are eligible for Phase 1 – larger airports?
 - Steve stated it is, but isn't
- Stebbens added one item to report about budget & chargebacks and general fund. He did meet with Operations Director and Airport Supervisor. Went over figures 50% of previous years. Making great strides with new computer systems helping and way ahead of this time two years ago

7. PUBLIC HEARINGS

7.1 Presentation and Discussion of Hangar Development SOI/RFP Status

- No member of the public to address
- Steve stated it's being word-processed and should get something to legal by the end of the week and get out to advertisement
- Statement of Intent to solicited proposals for construction of hangar activity on North Ramp acreage is 3.44
- Mr. Stebbens asked for any further comments – none
- He suggested table this for further discussion – Brian Schultz motioned and Mr. Stebbens & Mr. McNary 2nd. Approved unanimously

7.2 Presentation and Discussion of Airport Pre-Accident Plan

- Chairman Stebbens said Board Member Jeff Sayre, unable to be here tonight, has drafted an excellent initial plan.
- The idea is so that when responding to aircraft emergency that may happen outside the airport, a plan needs to be in place that incorporates all necessary city departments (e.g. Police, Fire, etc.).
- Chairman Stebbens 2nds that Paul Blazer did an excellent job and great leadership skills
- Chairman Stebbens proposes tabling further discussion until Board Member Sayre can report on the information at the next meeting; no objections.
- Mr. Stebbens called for motion, Brian Schultz motioned and Mr. McNary 2nd. Approved unanimously

7.3 Presentation and Discussion of Rate Determination Study of City Hangars

- Chairman Stebbens states this topic has been since the September presentation, has been tabled as we go along.
- Lake Havasu is \$.28 per Square Foot where Deer Valley is \$.22 per Square Foot
- Intent is not to roll back price, but figure out why
- Steve had seven airports but took down to five including Havasu
- State comparison for smalls Lake Havasu by far ahead of anyone surveyed. Large, Sedona is ahead of us by \$20.00
- Last April did comparison; we are the highest. Did not increase the rates this year

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- Deer Valley
 - 934 Based Aircraft
 - Subsidized \$900,000
 - Raised can only be raised by City Council
 - 17th busiest in Nation
- Goodyear
 - 192 Based Aircraft
 - Subsidized \$300,000
 - Don't anticipate raising rates anytime soon
 - 147 City Hangars
- Sedona
 - 54 Based Aircraft
 - Not subsidized
 - 27 Hangars, 75 Private Hangars
- Falcon Field
 - 407 City Hangars
 - Not subsidized
- Lake Havasu City
 - Subsidized \$103,000
 - 26 City Hangars, 41 Private Hangars, 38 FBO Hangars
 - Occasional rate increases
- Chairman Stebbens- not to roll back rate but to see where rates go moving forward
- Comments from airport tenants is we are paying the highest rate but not seeing anything coming back into the airport.
- Steve & Mark Clark 76,000 in the last 3 or 4 months spent real money spent and ramps will have to last another 10-12 years. Will require some maintenance from the help of Mark Clark
- For what has been done the feedback has been positive
- Cal states CPI is not automatic – goes to City Council and rates throughout the city. IF we don't educate council – AAB did good at presenting. Keeping current councils informed of rates would be a strong strategy to keep rates in check.
- Chairman Stebbens states he should appear at the budget process to present the case on where to go with this.
- Schultz asked for a copy of Steve's research for records
- No call for motion noted

8. FUTURE AGENDA ITEMS

- Presentation and Discussion of Hangar Development SOI/RFP Status
- Presentation and Discussion of Airport Pre-Accident Plan
- Presentation and Discussion of Rate Determination Study of City Hangars
- Airport Movement Area Incursions

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- Recording Equipment for CTAF Frequency
- Aircraft Landing Weight Limit

9. FUTURE MEETINGS (third Wednesday of each month)

- Wednesday, July 18, 2018
- Wednesday, August 15, 2018

10. ADJOURN

- Motion to adjourn by Chairman Stebbens, motioned by Board Member McNary 2nd by Vice-Chairman Worthy; all in favor. Meeting adjourned at 5:30 p.m.