

Wednesday, September 23, 2015 at 5:30 p.m.

## MEETING MINUTES

Lake Havasu City Municipal Airport Terminal  
5600 Highway 95 North, Lake Havasu City, AZ  
[www.lhcaz.gov](http://www.lhcaz.gov)

**1. Call to Order**

A quorum being present, Chairman Kelley called the Airport Advisory Board meeting to order at 5:30 p.m.

**2. Pledge of Allegiance**

Chairman Kelley led the Board in the Pledge of Allegiance.

**3. Roll Call**

R.N. Mendoza conducted a Roll Call of the Board members:

Regular Members Present: Balis Kelley, Louis Worthy, Mark McKenna

Regular Member Absent: David McNary, Jeff Sayre

Regular Alternate Present: Bill Boyer

Council Member Present: Cal Sheehy

Staff: Steve Johnston, Terrie Haas, R.N. Mendoza

**4. Approval of August 19, 2015 meeting minutes.**

Chairman Kelley called for a motion to approve the minutes of the meeting held August 19, 2015. Bill Boyer made the motion to approve. Louis Worthy seconded the motion. The motion carried unanimously.

**5. Call to the Public**

Chairman Kelley requested a Call to the Public for any comments and issues to address. There were none.

**6. Council Action Update**

Chairman Kelley requested a Council Action Update. Councilmember Cal Sheehy stated there was none.

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### 7. Chairman Report

Nothing at this time.

### 8. Airport Supervisor Report

- (3) Three F-16 military aircraft refueled at the airport on Monday September 21, 2015.
- Private hangar development on Site#4 at Desert Skies is in process. The second hangar is up.

### 9. Discussion Items & Possible Action

#### a. RFP Engineering & Planning for Airport – *discussion*

Airport Staff and Legal Staff have been working on the RFP for Planning. The document will be sent to FAA/ADOT and they will be reviewing the documents. The RFP for Engineering will be done after the RFP for Planning.

#### b. FAA/ADOT ACIP - *discussion*

Airport Staff met with staff of the FAA (Federal Aviation Administration) approximately two months ago regarding the ACIP list and what was submitted to City Council has changed per direction of the FAA. The change to FY15-16 is the electrical vault that costs \$400,000. There is federal grant entitlement of \$600,000 banked that needs to be spent starting this year or it will not be available for use. The other projects presented to City Council, remains unchanged.

#### c. “Wings, Wheels & Waves” ~ March 5, 2016 – *discussion*

Chairman Kelley invites the members of the Airport Advisory Board. The next open house committee meeting is scheduled for September 24, 2015 at 5:30 p.m. at the airport terminal. Chairman Kelley met with the Chamber of Commerce and mentioned that there is grant money available if the event is extended from one (1) to two (2) days. Chairman Kelley mentioned that there is interest in the local community and the last event (March 2015) was estimated at 10,400 patrons. Mr. McKenna added that if it is for two days it will get everybody’s attention.

#### d. Recognition of Local Aviation Contributors – *discussion*

Airport Staff mentioned that there were names Mr. Bill Boyer volunteered to help the sub-committee to recognize Local Aviation Contributor.

### 10. Future Agenda Items

- a. RFP Engineering & Planning for Airport
- b. “Wings, Wheels & Waves” ~ March 5, 2016 – *review of event*
- c. Recognition of Local Aviation Contributors – *discussion & possible action*

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d. Commercial Air Service – *discussion & possible action*

**11. Future Meeting Date** – Wednesday, October 21, 2015 @ 5:30 p.m. Council Chambers

**12. Adjournment**

Chairman Kelley asked for a motion to adjourn, Mr. Boyer made a motion to adjourn the meeting and was seconded by Mr. Worthy. The meeting adjourned at 6:05 p.m.