



## **LAKE HAVASU CITY**

*Development Services Department*  
2330 McCulloch Blvd. North ♦ Lake Havasu City, AZ 86403

### ***ABANDONMENT APPLICATION***

Application# \_\_\_\_\_

#### **Owner Information**

Owner \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

#### **Applicant Information (if different from owner)**

Applicant \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

#### **Property Information**

Tract \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_ Assessor Parcel No.(s) \_\_\_\_\_

Street Address \_\_\_\_\_

#### **Description of Request**

\_\_\_\_\_  
\_\_\_\_\_

#### **Submittal Requirements**

- A written legal description prepared by a registered land surveyor or civil engineer of the area of the easement to be abandoned
- Application Fee of \$531.56

#### **Abandonment Steps and Timeframe**

1. Planning Division Staff reviews application to ensure all information necessary to process application has been submitted (1 to 3 business days).
2. Upon acceptance of the application, the abandonment request will be processed which includes sending the request to all applicable private utilities and City Departments for their review (10 business days).

3. If all private utilities and City Departments approve the abandonment, the request will be scheduled for the next available City Council meeting. The City Council will approve the abandonment per a resolution. (30 to 45 days).

4. The resolution approving the abandonment is certified by the City Clerks office and sent to Mohave County to be recorded. (3 to 4 weeks).

**Contact Information**

Stuart Schmeling, Senior Planner, (928) 453-4148, ext. 4354, email: schmelings@lhcaz.gov  
Dan Kassik, City Planner, (928) 453-4148, ext. 4623, email: kassikd@lhcaz.gov  
City Website: www.lhcaz.gov

**Clarification**

A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the procurement of this license pursuant to ARIZ. REV. STAT. § 9-839.

**Applicant/Owner Acknowledgement**

I am the [ ] applicant [ ] owner of the above referenced property. I hereby file the above request as party of interest, or representative thereof, and declare that all information submitted is true and correct to the best of my knowledge and belief and I am aware of the steps and timeframes involved in the processing of this application.

Signature \_\_\_\_\_ Date \_\_\_\_\_