



LAKE HAVASU CITY

Development Services Department
2330 McCulloch Blvd. North ♦ Lake Havasu City, AZ 86403

APPEAL APPLICATION

Application# _____

Applicant Information

Applicant _____ Phone _____

Mailing Address _____

City _____ State _____ Zip Code _____

Site Location (If Applicable)

Tract _____ Block _____ Lot(s) _____

Street Address _____

Project Information

Request _____

Appeal Submittal Requirements

- Letter of appeal that provides an explanation and grounds for appeal, including statutory or ordinance requirements.
- Appeal Fee \$91.13

Appeal Steps and Timeframe

1. Planning Division reviews application to ensure all information necessary to process application has been submitted (1 to 3 business days).
2. Planning Division processes application (enter in computer system, set P&Z, BOA or City Council meeting date, etc.), prepares Planning Commission staff report. Planning Commission, Board of Adjustment or City Council holds public hearing (dependent on type of appeal) and issues an approval, approval with conditions, or denial.
3. Administrative staff sends applicant notice of action stating Planning Commission, Board of Adjustment or City Council action. (7 business days).

Contact Information

Stuart Schmeling, Senior Planner, (928) 453-4148, ext. 4354, email: schmelings@lhcaz.gov
Dan Kassik, City Planner, (928) 453-4148, ext. 4623, email: kassikd@lhcaz.gov
City Website: www.lhcaz.gov

Clarification

A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the procurement of this license pursuant to ARIZ. REV. STAT. § 9-839.

Applicant/Owner Acknowledgement

I am the applicant of the above referenced request. I hereby file the above request as party of interest, or representative thereof, and declare that all information submitted is true and correct to the best of my knowledge and belief . and I am aware of the steps and timeframes involved in the processing of this application.

Signature _____ Date _____