



LAKE HAVASU CITY

Development Services Department
2330 McCulloch Blvd. North ♦ Lake Havasu City, AZ 86403

BANNER PERMIT

Application# _____

Business Owner Information

Name _____ Phone _____

Mailing Address _____

City _____ State _____ Zip Code _____

Business Name _____

Business License No. _____

Applicant Information (If Different Than Business Owner)

Applicant _____ Phone _____

Mailing Address _____

City _____ State _____ Zip Code _____

Site Location

Tract _____ Block _____ Lot(s) _____

Street Address _____

Submittal Requirements

An 8 1/2" x 11" drawing(s) with the following information:

- Dimensions, square footage of banner, and location on building or property.
- Lot frontage or square footage of floor area for building.

Banner Permit Steps and Timeframe

1. Planning Division Staff reviews application to ensure all information necessary to process application has been submitted (1 to 3 business days).
2. Planning Division Staff reviews the application for compliance with sign code and issues an approval and/or denial. (5 business days)
3. If approved, administrative staff notifies applicant to pay \$65.81 permit fee. (1 to 3 business days)

Contact Information

Stuart Schmeling, Senior Planner, (928) 453-4148, ext. 4354, email: schmelings@lhcaz.gov
 Dan Kassik, City Planner, (928) 453-4148, ext. 4623, email: kassikd@lhcaz.gov
 City Website: www.lhcaz.gov

Clarification

A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the procurement of this license pursuant to ARIZ. REV. STAT. § 9-839.

Applicant/Owner Acknowledgement

I am the applicant owner of the above referenced property. I hereby file the above request as party of interest, or representative thereof, and declare that all information submitted is true and correct to the best of my knowledge and belief and I am aware of the steps and timeframes involved in the processing of this application.

Signature _____ Date _____

*******(For City Use ONLY)*******

Type of Banner	# Banners	Square Footage	Total Square Footage
Wall Banner			=
Vertical Banner			=
Banner Area Allowed		S.F.	Aggregate Banner Area
			S.F.

PERMIT APPROVED **PERMIT DENIED** BY: _____

Conditions of Approval/Reasons for Denial:

