



LAKE HAVASU CITY

Development Services Department
2330 McCulloch Blvd. North ♦ Lake Havasu City, AZ 86403

CONDOMINIUM SUBDIVISION APPLICATION

Application# _____

Owner Information

Owner _____ Phone _____

Mailing Address _____

City _____ State _____ Zip Code _____

Applicant Information

Applicant _____ Phone _____

Mailing Address _____

City _____ State _____ Zip Code _____

Site Location

Tract _____ Block _____ Lot(s) _____ Assessor Parcel No.(s) _____

Street Address _____

Project Information

Number of Units _____ Zoning _____ Property Size: Sq. Ft. _____ Acres _____

Condominium Subdivision Submittal Requirements

- 24" x 36" Preliminary Condo Plat
- 8.5" x 11" Preliminary Condo Plat
- Application Fee: \$1,164.38
- 24" x 36" Final Plat (After Preliminary Plat Approval)
- 8.5" x 11" Final Plat (After Preliminary Plat Approval)

Condominium Subdivision Steps and Timeframe

1. Planning Division Staff reviews application to ensure all information necessary to process application has been submitted (1 to 3 business days).
2. Staff processes application (enter in computer system, set P&Z meeting date, etc.), sends plat to respective departments for review, and prepares Planning Commission staff report with staff recommendation. (20 to 30 days).

3. Planning Commission holds public hearing for the preliminary plat and issues an approval, approval with conditions, or denial. (30 to 45 days from application submittal).
4. Planning Division staff review final plat submittal to ensure all information necessary to process the final plat has been submitted (1 to 3 business days)
5. Staff sends plat to respective departments for review, sets City Council date, and prepares Council Communication (20 to 30 days).
6. City Council holds public hearing for the final plat and issues an approval, approval with conditions or denial. (30 to 45 days after final plat submittal).

Contact Information

Stuart Schmeling, Senior Planner, (928) 453-4148, ext. 4354, email: schmelings@lhcaz.gov
Dan Kassik, City Planner, (928) 453-4148, ext. 4623, email: kassikd@lhcaz.gov
City Website: www.lhcaz.gov

Clarification

A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the procurement of this license pursuant to ARIZ. REV. STAT. § 9-839.

Applicant/Owner Acknowledgement

I am the [] applicant [] owner of the above referenced property. I hereby file the above request as party of interest, or representative thereof, and declare that all information submitted is true and correct to the best of my knowledge and belief and I am aware of the steps and timeframes involved in the processing of this application.

Signature _____ Date _____