



LAKE HAVASU CITY

Development Services Department
2330 McCulloch Blvd. North ♦ Lake Havasu City, AZ 86403

LOT SPLIT APPLICATION

Application# _____

Owner Information

Owner _____ Phone _____

Mailing Address _____

City _____ State _____ Zip Code _____

Applicant Information (If different than Owner)

Applicant _____ Phone _____

Mailing Address _____

City _____ State _____ Zip Code _____

Site Location

Tract _____ Block _____ Lot(s) _____ Assessor Parcel No.(s) _____

Street Address _____

Project Information

Request _____

Lot Split Submittal Requirements

- List from the Mohave County Assessor's of property owners within 150' of subject property.
- Copy of the deed(s).
- 8½ " x 11" copy of the preliminary parcel plat stamped by a State of Arizona registered surveyor.
- Application Fee: \$324.00

Lot Split Steps and Timeframe

1. Planning Division Staff reviews application to ensure all information necessary to process application has been submitted (1 to 3 business days)

2. Planning Division Staff reviews the application for compliance with Development Code and issues an approval, approval with conditions or denial. (10 business days)
3. If approved, administrative staff sends applicant notice of action stating approval and any conditions related to the approval. (1 to 3 business days)
4. Applicant is responsible to submit the Parcel Plat mylar for signature by the Development Services Director. In addition, a recording fee for the recordation of the parcel plat will be required. The recording fee is \$28.00 for the first page and \$20.00 for each additional page. Checks for this fee are to be made payable to the Mohave County Assessor's Office.
5. Planning Division records the signed Parcel Plat with Mohave County. (1 to 3 business days after receipt of plat from applicant).

Contact Information

Stuart Schmeling, Senior Planner, (928) 453-4148, ext. 4354, email: schmeling@lhcaz.gov
Dan Kassik, City Planner, (928) 453-4148, ext. 4623, email: kassikd@lhcaz.gov
City Website: www.lhcaz.gov

Clarification

A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the procurement of this license pursuant to ARIZ. REV. STAT. § 9-839.

Applicant/Owner Acknowledgement

I am the [] applicant/agent [] owner of the above referenced property. I hereby file the above request as party of interest, or representative thereof, and declare that all information submitted is true and correct to the best of my knowledge and belief and I am aware of the steps and timeframes involved in the processing of this application.

Signature _____ Date _____