



**LAKE HAVASU CITY**

Development Services Department

2330 McCulloch Blvd. North ♦ Lake Havasu City, AZ 86403 ♦ 928-453-4148

***PRE-APPLICATION – REMODEL/TENANT IMPROVEMENT***

Application#: \_\_\_\_\_

**Applicant Information**

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Architect Information**

Architect : \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Site Location**

Tract: \_\_\_\_\_ Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

Street Address: \_\_\_\_\_

Prior Use: \_\_\_\_\_ Tenant Space Sq. Ft. \_\_\_\_\_

Proposed Use: \_\_\_\_\_

List of Chemicals Used in Business: \_\_\_\_\_

**Site Plan**

8 ½ "x 11" site plan(s) that shows existing configuration and then the proposed building changes including walls, partitions, fixed seating, plumbing, mechanical and electrical.

**Pre-Application Conference:** All pre-application submittals received by 4:00 p.m. on Friday will be scheduled for the following Thursday in a City Hall Conference Room unless arrangements are made for a separate day/time. A representative familiar with the proposed project must attend this meeting in order to receive the required application packets for design review, building permits, off-site improvements and utility connection.

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**FOR CITY USE ONLY**

Location: 2330 McCulloch Blvd N., Room 109

**Submittal Date**

Pre-App Meeting Date: \_\_\_\_\_

Meeting Time: \_\_\_\_\_

Fax: (928) 855-7062