



LAKE HAVASU CITY

Development Services Department
2330 McCulloch Blvd. North ♦ Lake Havasu City, AZ 86403

SPECIFIC PLAN APPLICATION

Application# _____

Owner Information

Owner _____ Phone _____

Mailing Address _____

City _____ State _____ Zip Code _____

Applicant Information

Applicant _____ Phone _____

Mailing Address _____

City _____ State _____ Zip Code _____

Site Location

Tract _____ Block _____ Lot(s) _____ Assessor Parcel No.(s) _____

Street Address _____

Project Information

Number of Lots _____ Existing Use(s) _____

Zoning _____ Property Size: Square Footage _____ Acres _____

Submittal Requirements

- List from the Mohave County Assessor's Office of all property owners within 300' of subject property.
- Citizens Review Report
- 24" x 36" Development/Site Plan
- 8.5" x 11" Development/Site Plan
- Other items (Landscape plans, development standards, etc.)
- Application Fee: \$2,126.25

Specific Plan Steps and Timeframe

1. Planning Division reviews application to ensure all information necessary to process application has been submitted (1 to 3 business days).

2. Planning Division processes application (enter in computer system, set P&Z and City Council meeting dates, etc.), sends request to respective departments for review, and prepares Planning Commission staff report. (20 to 30 days).
3. Planning Commission holds public hearing and makes a recommendation to the City Council of approval, approval with conditions, or denial. (30 to 45 days from application submittal).
4. City Council holds public hearing and issues an approval, approval with conditions, or denial. (60 to 90 days from application submittal).

Contact Information

Stuart Schmeling, Senior Planner, (928) 453-4148, ext. 4354, email: schmelings@lhcaz.gov
Dan Kassik, City Planner, (928) 453-4148, ext. 4623, email: kassikd@lhcaz.gov
City Website: www.lhcaz.gov

Clarification

A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the procurement of this license pursuant to ARIZ. REV. STAT. § 9-839.

Applicant/Owner Acknowledgement

I am the [] applicant [] owner of the above referenced property. I hereby file the above request as party of interest, or representative thereof, and declare that all information submitted is true and correct to the best of my knowledge and belief and I am aware of the steps and timeframes involved in the processing of this application.

Signature _____ Date _____