



LAKE HAVASU CITY ANNOUNCES AN EMPLOYMENT OPPORTUNITY

WATER SAFETY INSTRUCTOR (WSI)
Parks & Recreation Department
Salary: \$8.78/hourly
Continuous Recruitment
Temporary, seasonal positions available
This is a part-time temporary position without benefits

EXPERIENCE AND TRAINING: Must be able to perform Water Safety Instructor duties and have certification as a Red Cross Water Safety Instructor; or any equivalent combination of education and/or experience that provides the knowledge, skills and abilities to perform the work.

JOB RELATED & ESSENTIAL QUALIFICATIONS: **KNOWLEDGE OF:** water safety skills, planning and instructing various age groups in swimming skills. **SKILL IN:** swimming strokes including crawl, breaststroke, elementary backstroke, sidestroke, and treading water. **ABILITY TO:** maintain a valid Red Cross Water Safety Instructor Certification; establish and maintain cooperative working relationships with those contacted in the course of work; and maintain regular attendance. **PHYSICAL ABILITY:** sufficient to perform the essential duties of the position; lift heavy persons in the course of rescue activities. **VISUAL ABILITY:** sufficient to observe participants in the pool, read and write reports, instructions, correspondence, etc. **HEARING ABILITY:** sufficient to understand conversation with others. **SPEAKING ABILITY:** sufficient to communicate effectively with others. Freedom from mental disorders that would interfere with the performance of duties as described.

NOTE: IT IS THE RESPONSIBILITY OF AN APPLICANT WITH A DISABILITY REQUIRING ACCOMMODATION IN THE SELECTION PROCESS TO CONTACT HUMAN RESOURCES/RISK MANAGEMENT TO REQUEST SUCH AN ACCOMMODATION PRIOR TO THE CLOSING DATE OF THIS RECRUITMENT

JOB RELATED & ESSENTIAL DUTIES: Responsible for instructing various age groups in swimming skills; plans activities and lessons for each class; maintains order in the pool and deck area; gives information and provide customer service; accountable for program equipment; attendance at training and staff meetings; completes reports as need and other duties as assigned. Teaching position only, not scheduled for Lifeguarding assignments.

SPECIAL REQUIREMENTS: Possession of Red Cross Water Safety Instructor Certification. Possession of or ability to obtain valid Arizona drivers license of appropriate class.

EXAMINATION: The City reserves the right to consider only the most highly qualified applicants for the succeeding examination processes: Training and Experience Evaluation, Performance Tests, Written Test, Interview, Fingerprint Identification and Alcohol/Drug Screening Test. Appointment subject to successful background investigation and City paid post-employment medical examination after offer of employment has been made.

APPLY TO: Obtain and submit completed application along with copy of certification to:
Lake Havasu City Human Resources/Risk Management Division
2330 McCulloch Blvd. North
Lake Havasu City, AZ 86403
PHONE: 928/453-4143; TDD: 928/855-3945; www.lhcaz.gov

FILING DEADLINE: Although Vacancies May Not Currently Exist, Applications Are Accepted On A Continuous Basis.

Recruitment #CRT11- 06

Posted: 7/1/10

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT (ADA); WITH PRIOR NOTICE TO THE HUMAN RESOURCES DIVISION REGARDING TESTING OR JOB PERFORMANCE MODIFICATIONS. THE CITY WILL MAKE EVERY ATTEMPT TO OFFER REASONABLE ACCOMMODATIONS FOR QUALIFIED APPLICANTS AND EMPLOYEES WITH DISABILITIES.

The City of Lake Havasu is an Equal Opportunity Employer
Lake Havasu City Employment Website: www.lhcaz.gov

LAKE HAVASU CITY INFORMATION

EQUAL EMPLOYMENT OPPORTUNITY:

All applicants will be considered for employment without regard to race, color, religion, sex, national origin, age, disability or any other non-merit factor. Employment shall be based upon merit and ability and free of unlawful and political considerations.

HOW TO APPLY:

Follow instructions on job bulletin and application. Applications must be submitted or postmarked before the closing date specified on the job bulletin.

MEDICAL EXAMINATIONS:

The City Physician, through medical examinations, may determine the physical fitness of individuals selected for employment.

VACANCIES:

Classified positions may be filled from an established eligibility list. Unclassified positions do not require posting.

PROBATION:

Each employee selected for a classified full-time authorized position must satisfactorily serve an established probationary period.

PERFORMANCE INCREASES:

Classified full-time employees are eligible for consideration for increase based on individual performance.

RESIDENCY REQUIREMENT:

All employees of Lake Havasu City must establish and maintain residence within a reasonable radius of the workplace.

EMPLOYMENT ELIGIBILITY

VERIFICATION:

Lake Havasu City will require documentation of the legal right to work in the United States as required by the Immigration Reform and Control Act upon hire. Lake Havasu City is a participant of the Employment Eligibility Verification (EEV) program.

STARTING SALARY:

New employees will normally be hired at the first step of their salary range.

THE CITY BENEFIT PROGRAM INCLUDES:

- Annual Paid Time Off (PTO)
- 10 Paid Holidays Annually
- Employee health and dental insurance
- Life insurance
- Accidental death and dismemberment insurance
- Optional Vision insurance
- Optional Supplemental Group Universal Life Insurance
- Optional Cancer and Hospital Intensive Care Insurance
- Wellness Program
- Retirement Benefits
- Optional Deferred Compensation Program
- Social Security benefits
- Service Awards

MISSION STATEMENT LAKE HAVASU CITY, ARIZONA

Our mission is to serve the citizens of Lake Havasu City, to improve the quality of life for all, and to promote community spirit and pride.

We believe in:

LOYALTY

To our community, to the organization, and to each other

COURTESY

In providing high quality services for all

INNOVATION

In planning for a progressive community

RESPONSIBILITY

To provide a safe and pleasant environment

LEADERSHIP

Which is responsive to staff and community needs

SUPPORT

An environment that encourages economic opportunities

EFFICIENT

In maintaining and improving city services

STEWARDSHIP

In managing our natural resources

INTEGRITY

In preserving financial stability

ACCOUNTABILITY

By promoting individual responsibility and citizen involvement

To be a member of our team, you will need to support these core values by demonstrating them in your daily interactions with citizens and your teammates.

Information contained herein is subject to change and does not constitute an expressed or implied contract. Any provision contained in the bulletin may be modified or revoked without notice.