

# LAKE HAVASU CITY PUBLIC WORKS ADVISORY BOARD

Tuesday, February 21, 2:00 p.m.

## Meeting Minutes

Lake Havasu City Police Facility  
2360 McCulloch Boulevard

[www.lhcaz.gov](http://www.lhcaz.gov)

### 1. CALL TO ORDER

Chairman Chuck Fein called the meeting to order at 2:00 p.m.

### 2. PLEDGE OF ALLEGIANCE

The Chairman led in the Pledge of Allegiance.

### 3. ROLL CALL

Present: Chuck Fein, Sherm Dwyer, Don Callahan, Ralph Chandless,  
Don Bergen, Daniel Collins, Shannon Worrell, Raymond  
Schoenberger, LaJuana Gillette

Absent: None

Staff: Greg Froslic, Gary Parsons, Linda Wheeler, Jeff LeMire, Jeremy  
Abbott, Rich Wells

### 4. APPROVAL OF MINUTES

The minutes from October 17, 2011, October 24, 2011, and November 21,  
2011 were approved as written.

### 5. ACTION ITEMS

#### A. Discussion/Presentation by Engineering regarding Roadway Drainage Improvements

Greg Froslic, City Engineer introduced what Engineering is considering this year for roadway drainage improvements. Staff is planning on using the annual drainage allocations from the Mohave County Flood Control District to install oversized larger rock next to the roadway to help control the drainage. Staff is proposing that we pick a select neighborhood as a test neighborhood and try these types of treatments on the pavement. Staff did present this to

the CIP committee this year with favorable result. Staff has run some cost estimates on this treatment and it is considerably less expensive than typical street widening. Staff is proposing to try it this year after July when the money becomes available. Standards are in place and Staff feels this treatment is good for certain areas rather than street widening. There is still street widening in our budget this year. Staff would rather spend some money on this remedy than on all pavement.

Daniel Collins asked in lieu of street widening and curbs how has that been discussed. He indicated it is probably more expensive but would be more long term treatment. How does it compare and would that be a lot more in the budget?

The City gets an annual allocation from the Mohave County Flood Control District of about \$2.5 million dollars to used for drainage improvements. They do not tell us what those improvements are, so that is up to the City. The cost associated with this to do the oversized rock treatment is significantly less and it works just as well. The street widening would be used for higher flows, and significant erosion or widened due to traffic flows. Due to the terrain here in Lake Havasu City our pavements are used as storm drainage which results in higher maintenance costs.

Don asked if we planning any wash culverts reconstruction this year? Greg said we have 3 or 4 in the budget to be improved. We have street widening money and we introduced the program in the budget roadway drainage improvements to consider this type of treatment.

Don Callahan asked what it would cost per mile. Greg stated they have estimates per linear foot, so we could compare to the street widening. The drainage improvements would cost anywhere from \$35 to \$50 per linear foot, where pavement would cost \$120 to \$170 per linear foot.

Sherm Dwyer indicated he had a similar situation and built a berm about a foot high. He dug out where the scouring occurred and poured concrete by the driveway and it took care of the scouring by the driveway. Sherm would like to invite Greg to look at what he placed on his property. He indicated he has very little rock movement.

Ray requested to know what the cost would be for slip form curbing so that it would be permanent as the rock is not permanent. Greg indicated this would be as permanent as we would want it to be. The problem with curbs on these un-widened streets is the citizens like the ability to drive off their street on to the property. If curbs were put on all of the streets it would eliminate their ability to do that. If there is a maintenance cost it is unknown at this time as this is a pilot program. We would build them and then monitor.

If it is successful, Daniel Collins suggested that they could possibly give the home owner credit for doing it themselves. Greg indicated they have had that discussion but also explained it is in the right of way and the City is responsible for it.

Motion made from Don Callahan and seconded by Daniel Collins to take this to City Council. Ray Schoenberger opposed. Motion passed.

## **B. Discussion of Reorganization of Public Works Department**

Greg Froslic stated there is no longer a Public Works Department. The Public Works Department has been combined with the former Development Services Department and Parks and Recreation under Community Services Department. Larry Didion is the Director of Community Services and from there it branches off into Engineering which is myself that now has absorbed Planning and Zoning, Building, and Code Enforcement. The other branch is Operations and is Gary Parsons was promoted to Director of Operations, which is basically the old Public Works Department and includes Buildings and Grounds. Greg stated he is not sure if the reorganization has been solidified, and that it is a work in progress.

It was stated that Parks and Airport have their own boards. Greg does not anticipate any changes to this board; if anything it might be enhanced because Engineering is now responsible for Planning & Zoning. That is where Greg sees a big gain with the permitting process and taking a private project from start of finish within the umbrella of Community Services rather than Engineering doing their part providing comments, Building and Planning all doing their part.

You have always been the Public Works Advisory Board and some of the topics have always been maintenance related. We could move that to CIP related, development related but that is really up to the Board.

Gary Parsons stated the vision of the board will be the same as ~~the~~ before. Greg will be leading the meeting as the City Engineer and Gary will be attending to answer questions with regard to operations and maintenance. The Maintenance Services Division was created within Operations (Street Maintenance, Vehicle Maintenance and Buildings and Grounds Maintenance) which is lead by Mark Clark.

Staff will try to bring to the next meeting an organizational chart of what the board is responsible for.

Greg Frosle presented to the board for consideration that the board take more responsibility to give staff direction to look into things rather than the staff bring things to the board to review. He stated we should get away from it being staff driven and have the board advise staff what they would like them to look into. Don asked about the Buildings and Grounds portion as to what the board's role would be with that part of the organization. Gary indicated the Parks Advisory Board is still responsible for parks. Don stated the buildings are part of the beautification of the city and needs to be addressed. Gary stated once the organization chart and responsibilities have been developed we should have a better understanding of our role.

Sherm Dwyer indicated he would like the agenda to be the responsibility of the Chairperson with the allowance to have staff bring items to the board to work on so that both sides are covered. Chuck indicated he has been responsible for the agenda. Chuck took the emails from the board members and then approved the agendas prior to sending them out. Don Bergen indicated any board member should be able to request future consideration of any item on the agenda. He also indicated that the word advisory should be emphasized more but there are also important issues: we should recommend to the City Council that an action should be

taken. The advisory board cannot approve but is responsible to recommend to the City Council some items.

Sherm Dwyer indicated he would like to have the Chairman present items to the City Council. Don indicated it can be indicated in the motion and either the Chairman or a representative from the board can be assigned to take the item to the City Council.

LaJuana Gillette would like to recommend the time and date of the board meetings be scheduled at the same time and date each month. She stated it discourages people when the meetings are changed and cancelled. Chuck stated due to the holidays and City Council Retreat the meetings had to be rescheduled.

**C. Discussion on the future of the Public Works Advisory Board / Name of the Board**

The Public Works Advisory Board name will stay the same at this time.

**D. Discussion of Public Works Members Terms expired and due to expire within 2012**

LaJuana Gillette's term expired in July of 2011. She indicated she would like to continue as a member of the board.

Chuck Fein indicated his term expires in July of 2012 and he is not sure he will be able to continue on with the board.

Sherm Dwyer's term expires in July of 2012 and indicated he will want to continue on even after his term.

There are currently vacancies on the Board. Chairman Fein advised staff to Advertise for the vacancies currently on the board.

The initial term each member agrees to serving are three year terms. After the initial term it is up to the members if they wish to continue.

**Future agenda items**

Meeting times and availability of the meeting room  
Responsibilities of the organization with organizational chart  
Staff to bring a copy of the Public Works Budget  
Final Sewer report – what is completed and how much it cost  
Water Meters and water pressures  
Traffic Study on McCulloch - results of the study  
Review all studies of Main Street  
Rudat study  
Report on Trolleys – ridership and routes

**6. CALL TO PUBLIC**

There being no comments, Chairman Fein closed the call to the public.

**7. FUTURE MEETINGS– *Monday, March 19, 2012, 8:30 a.m. – Regular Meeting***

**8. ADJOURN**

Upon motion by Sherm Dwyer and seconded by Don Callahan, the meeting was adjourned at 2:55 pm.