



LAKE HAVASU CITY, ARIZONA
ADMINISTRATIVE SERVICES DEPARTMENT
◆ PROCUREMENT ◆

REQUEST FOR PROPOSAL
MENTAL HEALTH CO-Responder Program RE-POST
P22-LHCP-500260
ADDENDUM NO. 1
06/27/2022

Attention is called to the following changes, additions, clarifications and/or deletions to the original solicitation and they shall be taken into account in preparing submissions:

There is no change in the opening date. **Submissions are due no later than 3:00 p.m., Arizona Time, June 29, 2022.**, at the City Clerk's Office, 2330 McCulloch Blvd. N., Lake Havasu City, AZ 86403.

QUESTION NUMBER	QUESTION AND ANSWER
1	Would it be possible to have a small workspace in a Lake Havasu City building that would accommodate a minimum of three people per shift? Is it reasonable to request access to a restroom, internet connectivity, and if possible, a small meeting space? LHCPD does have a workspace available for consideration. Any outside vendor that would potentially be in the facility unescorted will need to be approved upon completion of a background check. Once that is completed then there is access to a restroom and meeting spaces. Internet connectivity is also something that can be addressed with our IT department.
2	Should the proposal be specific to a team of two Crisis Specialists to be available and on duty 24/7, or should our proposal account for the possibility of overlapping crises that may require more than a team of two Specialists to be dispatched at any given time? The hours for on duty status are up for discussion upon receipt of a proposal. LHC is looking for a 24/7 crisis response, which may include call outs that occur outside of the specialists working hours.
3	What is the anticipated volume per week of the need for Crisis Specialist intervention? The volume per week varies but will typically be between 5-12 calls per week. The majority of the calls requiring assistance are related to suicidal ideation responses. Between January 1- and June 19, 2022 there have been approximately 116 calls related to this type of call for service.
4	Would our staff use Terros Health vehicles or LHC vehicles? Terros vehicles.

5	Do we need to submit Section H, No Proposal Notification for previous RFP if we didn't know about the RFP, did not respond, and currently don't have a City contract? No
6	Are EXHIBITS 1-5 to be submitted with the proposal or completed post award? Post-Award
7	Would you be open to a proposal that is 20/7 vs. 24/7 given that there may be some down times? We are open to discussing options that meet the needs of our community and that assist our team members with response to calls related to mental health crises.
8	If we provide 24/7 may we have some overlapping teams to accommodate the need? This option may be possible and is open for discussion.
9	Are the 'Contract Documents' required for submission as attachments in addition to the following contents outlined in #3 on the Proposer Signature No, not required for submission. Any exceptions to the Contract Documents should be identified within Section J – Exceptions to Requirements / Specifications, page 30 of the RFP.

Laura Herzog, Procurement Specialist.