



LAKE HAVASU CITY, ARIZONA
ADMINISTRATIVE SERVICES DEPARTMENT
◆ PROCUREMENT ◆

April 6, 2023

Notice Of Interest 23-61: 2005 Ford Expedition Police Unit

Lake Havasu City (“City”) is requesting a Letter of Interest (“LOI”) from refurbishing providers on a 2005 Ford Expedition (“Vehicle”) for Lake Havasu City Police Department’s Patrol Unit who may consider submitting a proposal. LOIs must be returned to Purchasing@lhcaz.gov **NO LATER THAN** April 18, 2023 at 3:00 pm.

The following minimum requirements must be provided as part of the response to this letter of interest:

- The City Police Department will provide the 2005 Ford Expedition, VIN:1FMPU16595LA59304 (or similar Vehicle), with approximately 108,682 odometer miles, located at 2360 McCulloch Blvd. N, Lake Havasu City, AZ 86403.
- The refurbishment must be completed within 60 calendar days after receiving the Vehicle.
- The equipment on refurbishment shall be new from an OEM.
- Minimum three-year unlimited mileage engine/transmission warranty. Supplier shall provide their warranty terms. All warranties offered by the manufacturer shall be extended to City.
- The City technical specifications include:
 - Engine/Transmission
 - Replace Fuel Injectors (if needed)
 - Replace Fuel Pump
 - Replace Oil Cooler Lines
 - Replace Radiator
 - Replace Water Pump
 - Replace Alternator + Starter Motor
 - Replace Serpentine Belt Idler Pulley
 - Replace AC Pump (if needed)
 - Replace Thermostat
 - Check and Replace Battery
 - Replace Engine Intake Manifold
 - Replace Engine Spark Plugs
 - Replace TPI Sensor
 - Replace EGR Valve
 - Replace Any Defective Vacuum Lines
 - Test/Replace Engine & Transmission Mounts

- Brakes
 - Upgrade to DOT4 Racing Brake System
 - New Ford Master Cylinder
 - Replace Brake Lines
 - Upgrade to Cryogenic Rotors/High Performance Pads
 - Replace ABS Sensors (if needed)
 - Replace Flex Brake Rubber Hoses x4
- Suspension/Steering
 - New top and bottom A-Arms
 - New Shocks
 - New Sway Bar Bushings
 - Replace Other Bushings
 - Check/Replace Rack and Pinion
 - Replace Tie Rod Ends
 - Replace Power Steering Pump
 - New Bottom A-Arm Mounting Bushings to Frame
 - New Sway Bar A-Arm Connecting Rods
 - Replace Damaged Steering Rack Boots
 - Check/Replace Worn Column Parts (if needed)
 - Replace Column Shifter Rod Bushes
 - Replace Any Other Defective/Worn Components
 - Full Wheel Alignment
- Rear End / Differential
 - New Spring Buffer Rubber Inserts
 - New Bearings and Seals
 - New Axles and Axle Bearings
 - New Driveshaft Universal Joints
 - Reconditioned Rear End
 - New Crown Wheel and Pinions
 - New Rear End Suspension Bars and Bushings
 - Track Bars
- Interior
 - Check and Replace Damaged Controls
 - Reupholster Front Seats
 - Repair/Replace Damaged Flooring
 - Check and Replace Door Hinges
 - Check and Replace Dash Light Bulbs
 - Check and Recharge A/C
 - Replace Defective Seat Belts, Heating + A/C Controls
 - Replace Broken Interior Door Panels/Plastic Moldings
 - If needed, Replace Window Control Buttons/Central Locking, Glove Box or Rearview Mirror
 - Check and Replace Columns, and Bushings
 - Remove any worn, broken, or defective wiring
- Misc./Other Services
 - Inspect Exhaust Mounts
 - Replace Harmonic Balancer
 - Replace any damaged/worn hoses
 - Replace damaged wiper blades
 - New wheel studs/lug nuts

- Replace AC Fan Motor
 - Replace Gas Cap
 - Replace Rear Bumper Clips
 - Replace Hood Adjustment Mounts
 - Replace Heater Hoses
 - Replace All Radiator Hoses
 - Replace Steering Wheel
 - New Indicator + Wiper Control Switch (if needed)
 - Test and Replace Relays
 - New Power Window Operating Switch (Drivers side)
 - Check and Replace A/C Fan Control Module
 - Replace Damaged Windshield
 - Inspection / Testing
 - Mechanic, Shop Master Tech, and Independent Third-Party Master Tech Inspection with Report
 - Thorough Road Test and Professional Engine Bedding-In Process
 - Rear Inspection for Leakage
 - Body Work / Exterior
 - Minor bodywork and paint (one color) based on the City's specifications.
 - Vehicle must be stripped down, lights removed, grill, rear trunk plates, and chrome moldings so paint wraps around the corners and edges to prevent peeling / paint damage, for quality paint job.
- Freight Terms. To Be Determined At A Later Date.
 - Insurance. Applicant shall maintain the following insurance.
 - Workers Compensation insurance in compliance with A.R.S. Title 23, Chapter 6, together with Employer's Liability insurance with coverage limits of not less than \$1,000,000, unless exempt.
 - Commercial General Liability, on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for Bodily Injury and Property Damage, with an aggregate limit of \$2,000,000.
 - Commercial Automobile Liability insurance to be determined at a later date.
 - Garage Keepers Liability insurance for comp and collision on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence with an annual aggregate limit.
 - Product Liability insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence with an annual aggregate limit. Certificates of Insurance for product liability coverage are required of higher hazard equipment where potential for loss is greater than normal (i.e., chemicals, heavy road equipment, machinery etc). This procedure verifies that the manufacturing company has proper product liability insurance and economic backing in the event of a catastrophic loss relating to a failure, malfunction, defect or other condition relating to the manufacture of the specific product.
 - Coverage must be provided by an insurance company admitted to do business in Arizona and rated A-VII or better by AM Best's Insurance Rating.
 - Additional Insureds. For commercial general liability and automobile liability insurance policies, the Insurance Certificate shall also provide that "Lake Havasu City, its agents, directors, officers, officials, and employees are additional Insureds with respect to Applicant's services to be provided under this Contract."

- **Payment Terms.** Generally, the City does not make advance payments for goods or services before delivery. The City does make milestone payments based upon completion of very specific deliverables when the milestone has been reached. Supplier shall provide their proposed payment terms.

The City reserves the right to reject any or all responses if not in compliance with the requirements of this LOI and may reject for good cause any or all LOIs if the City finds it is in the public interest to do so. In the event more than one qualified submittal is received in response to this LOI, a Request for Proposal (RFP) process will be used to select and award a supplier.

Applicants must submit their LOI describing how they intend to meet each of the cited minimum qualifications to the Purchasing@lhcaz.gov no later than the exact time and date indicated above.

Questions may be submitted in writing via email to Purchasing@lhcaz.gov and to be given consideration must be received no later than April 12, 2023 at 4:00 p.m., Arizona time.

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