



LAKE HAVASU CITY, ARIZONA
ADMINISTRATIVE SERVICES DEPARTMENT
◆ PROCUREMENT ◆

**REQUEST FOR STATEMENTS OF QUALIFICATIONS
DESIGN SERVICES FOR FIRE STATION 7
B24-FD-PW-103005-500404
ADDENDUM NO. 1
JANUARY 26, 2024**

Attention is called to the following changes, additions, clarifications and/or deletions to the original solicitation and they shall be taken into account in preparing submissions:

There is no change in the opening date. **Submissions are due no later than 3:00 p.m., Arizona Time, FEBRUARY 7, 2024**, at the City Clerk's Office, 2330 McCulloch Blvd. N., Lake Havasu City, AZ 86403 or electronically via DemandStar.

ITEM ONE (1): PRE-SUBMISSION CONFERENCE ATTENDANCE

See attached attendance sheet.

ITEM TWO (2): QUESTIONS AND ANSWERS

Q1: What encompasses a "modern fire station?" What sort of amenities would you consider modern versus commercial?

A1: Chief Pilafas clarified that the fire station is going into a residential area and the City wants it to blend into the community. Commercial amenities such as a commercial grade kitchen equipment should be used as residential grade equipment does not last. The exterior of the building will need to blend in with the surrounding homes. There will also be the required equipment in the apparatus bays that includes, but is not limited to, exhaust vent tubing for each apparatus, auxiliary power to charge equipment on each apparatus, and compressed air lines to keep the air brakes of the apparatus at the ready. Other expected amenities would include, but are not limited to, keyless entry into the facility and heavy-duty bay doors. The City will be looking to upgrade the Station Alert System at all stations and wishes the new system to be installed in Fire Station 7 during construction.

Q2: What type of cooling system is desired for the building? If there is going to be a separate server room for IT functions, how will that be cooled?

A2: The City wishes for cooling to be handled through an HVAC system. We believe it will be a requirement of City IT that a separate server room in the facility will need its own HVAC system.

Q3: With the potential addition of a Construction Manager at Risk (CMAR) for the project, would we be able to utilize a CMAR for time estimates as well due to lead times for materials?

A3: Yes. The City will be publishing the CMAR solicitation in March and is looking to have the CMAR contract approved by the Council before the end of the fiscal year. The City is also looking to have the winning design firm sit on the evaluation committee for the CMAR solicitation in an advisory capacity.

Q4: Where is the funding from this project coming from, and is funding already allocated?

A4: In accordance with the approved 5-year capital budget of the City, sufficient funding has been allocated for the purpose of designing and constructing Fire Station 7.

Q5: Is there a traffic study being conducted for the area or can another traffic study be utilized from a previous construction project?

A5: Upon reviewing the project, it has been determined that Fire Station 7 does not meet the necessary thresholds to require a traffic study. Therefore, it is not required at this point in time.

Q6: Do you anticipate a fire signal in the building?

A6: At this time an outside fire traffic signal for McCulloch Blvd is not necessary. We will comply with Arizona Revised Statute Title 28. Transport 28-873 Stopping, standing, or parking prohibitions exceptions definition: Within twenty feet of the driveway entrance to a fire station and on the side of a street opposite the entrance to any fire station within seventy-five feet of the entrance when properly posted.

Q7: Who is the panel deciding this selection?

A7: The composition of the evaluation committee for this solicitation is confidential; however, it will have representatives from City departments and other stakeholders as well as the subject matter experts (SMEs) required by Arizona Title 34.

Q8: What are the next steps?

A8: This will be a 2-Step solicitation process. In Step 1, the evaluation committee will score and rank the received Statements of Qualifications based on the criteria published in the solicitation and will shortlist the top three (3) scoring firms. In Step 2, the shortlisted firms will each participate in an interview to further determine which firm would be best qualified for the design of this project. Evaluation criteria for Step 2 will be provided to the shortlisted firms prior to the interviews.

Q9: Will Utilities need to be accounted for at the site?

A9: Yes, the site will need connection to water, sewer, electric, and internet.

Q10: Which City staff will be providing wiring needs?

A10: LHC IT will be providing wiring requirements for the site.

Q11: What are the color limitations for the exterior paint?

A11: The only requirement, or limitation, for the exterior paint color is that it matches or blends in with the coloration found on neighboring properties.

Q12: Are electronic submissions being accepted for this solicitation?

A12: Yes. Electronic submissions to this solicitation may be made using our DemandStar system. Please make sure your submission documents are uploaded and in a fully submitted status prior to the 3:00 PM deadline on the due date.

Q13: What is the estimated construction schedule?

A13: The construction schedule will not be finalized until the CMAR is brought aboard. It depends heavily on the expected operational date for this facility.

Q14: What is the expected operational date?

A14: The tentative operational date is December of 2026 but is subject to change.

Q15: Can asphalt be used?

A15: Concrete must be used for any of the driveways and aprons that will be utilized by fire apparatus. A single engine can weigh upwards of 42,000 pounds and an aerial would be even heavier. The aprons would need to be large enough to maneuver an engine or aerial for backing into an apparatus bay without blocking traffic.

Q16: What mix of apparatus is expected?

A16: We initially expect to house one engine company and/or one ambulance. Reserve apparatus will also be stored at the Fire Station such as engine, ambulances, or support vehicles. The apparatus bays will need to handle the 35-foot length of an engine. The City does not currently plan to house an aerial apparatus at this station; however, the selected firm may wish to design the facility to accommodate an aerial apparatus in the future, which would have a length of 42 feet.

Andrew Klos, CPPB
Senior Procurement Specialist



Request for Statement of Qualifications for Fire Station 7

PW Conference Room OPS 117

January 24th, 2024

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