

## REQUEST FOR PROPOSAL POSITIONAL ANALYSIS AND COMPENSATION STUDY P20 - HR – 3162 ADDENDUM NO. 2 MAY 10, 2019

Attention is called to the following changes, additions, clarifications and/or deletions to the original solicitation and they shall be taken into account in preparing submissions:

There is no change in the opening date. **Submissions are due no later than 3:00 p.m., Arizona Time, May 29, 2019**, at the City Clerk's Office, 2330 McCulloch Blvd. N., Lake Havasu City, AZ 86403.

	DESCRIPTION or ISSUE
Question 1:	The RFP indicates that we must complete a questionnaire, but there is no questionnaire included in the RFP. Could you please clarify this requirement or provide a copy of the questionnaire?
	Page 27, Section H.2. – Evaluation Criteria Schedule Item 1, Remove "Questionnaire and"
Answer 1:	<b><u>Clarification</u></b> : This evaluation criterion will be based on preparation of and meeting the basic requirements for submitting a responsive proposal with all requested forms and information. There is not a questionnaire section in this RFP.
	Page 27, Section H.2. – Evaluation Criteria Schedule Item 2, Change to read as follows:
Clarification 1:	<b>Approach to Scope of Services</b> : Adequacy of proposed approach to the minimum requirements identified in Section G, pages 24 through 25.

DATE: <u>MAY 10<sup>th</sup>, 2019</u>

BY: Carissa Ochoa, Procurement Division