



LAKE HAVASU CITY, ARIZONA  
ADMINISTRATIVE SERVICES DEPARTMENT  
◆ PROCUREMENT ◆

**INVITATION TO BID**  
**JANITORIAL SERVICES AT TWO CITY FACILITIES**  
**B24-LHC COURT, PARKS AND REC-500407**  
**ADDENDUM NO. 1**  
**September 13, 2023**

Attention is called to the following changes, additions, clarifications and/or deletions to the original solicitation and they shall be taken into account in preparing submissions:

There is no change in the opening date. **Submissions are due no later than 3:00 p.m., Arizona Time, October 11, 2023** at the City Clerk's Office, 2330 McCulloch Blvd. N., Lake Havasu City, AZ 86403.

ITEM	ACTION	DESCRIPTION or ISSUE
1	Clarification	<b>MANDATORY PRE-BID MEETINGS</b> are all on-site in-person meetings. There will not be any video conference attendance access or links.
	Reminder	The next and final <b>Mandatory</b> Pre-Bid Meeting is Tuesday, September 26, 2023: <ul style="list-style-type: none"><li>9:30a.m. Arizona Time, Courthouse, 92 Acoma Blvd</li><li>11:00a.m. Arizona Time, Parks and Recreation Department-Aquatic Center, 100 Park Ave.</li></ul>
2	ADD	Lake Havasu City Courthouse is still under remodel construction, therefore, our construction contractor's safety protocol requires clothing attire to include closed-toe shoes and upper garments with sleeves. You will not be authorized to attend this facility tour if your attire is sleeveless and/or open-toe shoes.
3	ADD	Page 3, paragraph 8 shall be changed to read: <i>Public bid opening may be attended in-person or virtually by accessing the following video conferencing system:</i>  Clarification, the "Public bid opening" is at 3:00 p.m. Arizona Time on October 11, 2023.

All other ITB terms, conditions, instructions, and requirements not amended or restated by this Addendum shall remain in full force and effect.

Laura Herzog, Procurement Specialist