



City Council

FILE#: ID 25-4775

MEETING DATE: 5/27/2025

COUNCIL COMMUNICATION

TO: Honorable Mayor and Council

FROM: Philip Porter, Project Manager

SUBJECT:

Discussion and Action: Bid for the Courthouse Covered Parking Project to Seasa & Parks Construction, LLC
(Phil Porter)

FUNDING SOURCE:

Court Enhancement Funds

PURPOSE:

To consider the award of a bid for the Courthouse Covered Parking Project (500663) to Seasa & Parks Construction, LLC, in accordance with City Code §§ 3.10.010.2 (A.R.S. Title 34) and 3.10.030.1.

BACKGROUND:

The Lake Havasu City Municipal Court requested the Public Works Department evaluate the feasibility of adding covered parking to the Courthouse parking lot. After reviewing the site, the Public Works Department identified three (3) potential locations where covered structures could be installed. These additions would not alter the existing layout of the parking lot. If implemented, the proposed structures would provide covered parking for a total of 19 vehicles.

COMMUNITY IMPACT:

This project will enhance the functionality of the Municipal Court's parking lot by providing shelter and protection from the region's harsh desert climate.

FISCAL IMPACT:

Court Enhancement Funds have been proposed in the Fiscal Year 2026-30 Capital Improvement Plan with funds allocated and available in Fiscal Year 2025-26.

ATTACHMENTS:

Corrected Bid Tabulation
Letter of Recommendation

SUGGESTED MOTION:

I move to award the bid for the Courthouse Covered Parking Project to Seasa & Parks Construction, LLC, in the amount of \$117,319.



May 27, 2025 Special Meeting Summary

Line Item	Summary	Final Action
4	<p>Vote to Adjourn to Executive Session A.R.S. 38-431.03(A):</p> <p>1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body (A.R.S. § 38-431()(7)).</p> <p>1.1) City Manager Annual Evaluation</p> <p>1.2) City Attorney Annual Evaluation</p> <p>2) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body (A.R.S. § 38-431(A)(7)); Discussion or consultation with an attorney for the City in order to consider its position and instruct the attorney for the City regarding the public body's position regarding contracts that are the subject of negotiations (A.R.S. § 38-431(A)(4)); and Discussion or consultation for legal advice with an attorney for the City, if necessary (A.R.S. § 38-431(A)(3))</p> <p>2.1) City Magistrate Annual Evaluation, Reappointment, and Employment Contract Negotiations</p> <p>3) Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431(A)(4)); Discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. 38-431(A)(3)).</p> <p>3.1) Development Agreement for Parcel A at the Municipal Airport</p>	Motioned to Adjourn to Executive Session
5	Adjourn to Executive Session	Adjourned
6	Reconvene to Special Meeting	Reconvened
7.1	<p>Discussion and Possible Action, if Necessary, to Comply with Arizona Open Meeting Law following the Executive Session Regarding:</p> <p>1) City Magistrate Annual Evaluation, Reappointment, and Employment Contract Negotiations</p>	Directed City staff to draft an employment contract for the City Magistrate position as discussed in Executive Session, and present it at the June 10, 2025 City Council Meeting
7.2	<p>Discussion and Possible Action, if Necessary, to Comply with Arizona Open Meeting Law following the Executive Session Regarding:</p> <p>1) Development Agreement for Parcel A at the Municipal Airport</p>	Directed City staff to proceed as discussed in Executive Session



May 27, 2025 Regular Meeting Summary

Line Item	Summary	Final Action
5.1	Action: Approve the May 13, 2025, City Council Regular Meeting Minutes (Kelly Williams)	Approved
5.2	Action: Resolution No. 25-3836 Authorizing the Renewal of the City's Membership in the Northwest Arizona Employee Benefit Trust (Bobbie J Kimelton)	Adopted Resolution No. 25-3836
5.3	Action: Resolution No. 25-3837 Approving the Submission of a Grant Application to the U.S. Department of Transportation, Federal Aviation Administration, and the Arizona Department of Transportation for the Runway Lights and Signs Improvement Project (Robert C. Kane)	Adopted Resolution No. 25-3837
5.4	Action: Resolution No. 25-3838 Approving Exhibit C, Revision 2, to Contract No. 3-07-30-W0039, a Listing of Water Diverters, Well Numbers or Points of Diversion, and Points of Return Within the Lake Havasu City Contract Service Area (Timothy Kellett)	Adopted Resolution No. 25-3838
5.5	Action: Amendment No. 1 to the Mutual-Aid/Dispatch Emergency Ambulance Transportation Agreement with River Medical, Inc., dba Life Line Ambulance (Chief Pilafas)	Approved
5.6	Action: Cooperative Purchase Agreement and Purchase of Fuel from Rebel Oil Company (Bill Young)	Approved
5.7	Action: Bid for the Runway Lights and Signs Improvement Project to Rural Electric, Inc. (Robert C. Kane)	Approved in the amount of \$368,728
5.8	Action: Call for Executive Session Pursuant to A.R.S. 38-431.03(A) 4:30 p.m., Tuesday, June 10, 2025 (Kelly Williams)	Executive Session Called
6.1	Fiscal Year 2024-25 1st and 2nd Quarter Reports from Western Arizona Humane Society (Chief Stirling)	Informational Only
6.2	Announce Vacancies on Lake Havasu City Boards, Committees, and Commissions (Kelly Williams)	Vacancies Announced
6.3	City Manager's Report (Jess Knudson)	Report Given
7.1	Discussion and Action: Series #12 Restaurant Liquor License, Sloane's, 2198 McCulloch Boulevard/Ballas (Kelly Williams)	Recommended Approval
7.2	Discussion and Action: Ordinance No. 25-1360 Amending City Code Title 6, Animals, Including but Not Limited to Adding and Revising Definitions; Revising Violations; and Adding Unlawful Restraint of Dog and Animal Hoarding (Adoption) (Kelly Garry)	Adopted Ordinance No. 25-1360

7.3	Discussion and Action: Ordinance No. 25-1361 Amending Lake Havasu City Code Section 2.04.080, Regular Meetings, to Revise Meeting Location and Section 2.04.130, Executive Sessions, to Clarify Meeting Type (Adoption) (Kelly Garry)	Adopted Ordinance No. 25-1361
7.4	Discussion and Action: Bid for the Courthouse Covered Parking Project to Seasa & Parks Construction, LLC (Phil Porter)	Approved in the amount of \$117,319
7.5	Discussion and Action: Bid for Hot Mix and Cold Mix Asphalt Products to Campbell Redi-Mix for Fiscal Years 2025-30 (Bill Young)	Awarded
7.6	Discussion and Action: Bid for Redi-Mix Concrete Products to Campbell Redi-Mix for Fiscal Years 2025-30 (Bill Young)	Awarded
7.7	Discussion and Action: Expenditures Exceeding the Threshold for Job Order Cooperative Purchase Agreements for Heating, Ventilation and Air Conditioning Contractors, Services and Parts, Utilizing Mohave County's Job Order Contracts, Previously Awarded to Mesa Energy Systems dba EMCORE Services, Air Control Home Services, and Ambient Edge, LLC (Bill Young)	Approved
7.8	Discussion and Possible Direction: Design Parameters for the Professional Design of an Outdoor Pool to be Constructed at the Aquatic Center (Jason Hart)	Directed staff to proceed with Request for Statement of Qualifications as discussed
7.9	Discussion: Progress Report on the Second Bridge Project Design (Jason Hart)	Informational Only