**SECTION A - INVITATION TO BID**

**ITB NO.: B21-SM340C-500098**

**ITB TITLE: FY 20-21 Multi-Term Maintenance Street Sweeping Services**

**ITB DESCRIPTION:** This project consists of mechanical street sweeping services on 1,256 lane miles of Lake Havasu City roadways, alleys, and multi-use paths. It is expected that this work will be performed biannually – once in the SPRING (April-May) and once in the AUTUMN (October-November). There are 2 additive alternates also associated with this ITB.

Notice is hereby given that sealed bids for Invitation To Bid Number (ITB): **B21-SM340C-5000098** for **FY 20-21 Multi-Term Maintenance Street Sweeping Services** shall be received by the **City Clerk's Office, 2330 McCulloch Boulevard N., Lake Havasu City**, **Arizona, 86403,** until **3:00 p.m.** **Arizona Time** on **October 7th. 2020** All bids received in proper form shall be publicly opened and read aloud on the same day at 3:00 p.m., Room 109, City Hall, 2330 McCulloch Boulevard N., Lake Havasu City, Arizona, 86403. Public openings may be attended virtually by accessing the following video conferencing system:

To join the meeting on a computer or mobile phone: <https://bluejeans.com/2330864044?src=calendarLink>

Phone Dial-in

1.408.740.7256 (US (San Jose))

1.888.240.2560 (US Toll Free)

Meeting ID: 233 086 4044

**It is the sole responsibility of the Bidder to ensure the City receives the bid by the specified time. ALL BIDS MUST BE *TIME STAMPED* BY THE CITY BY THE STATED DEADLINE**. All late bids shall be rejected.

The outside of the sealed package must be clearly marked "**Sealed Bid**" with the **Bidder's Name**, **Address**, **Bid Title** and **Number**, and the **Closing Date.** **Bidder will submit one (1) original bid response.**  Bidder should retain a copy for their records. All bids must be completed in ink or typewritten on a form to be obtained from the ITB documents and returned by the time cited above.

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| **Pre-Bid Conference:** | **None** |

**Bid Requirements:**

BID SECURITY: YES  NO Bid security in the form of a certified check or cashier's check payable to Lake Havasu City, or a satisfactory bid bond, in the amount of ten percent (10%) of the Contract total shall be submitted with each bid.

CERTIFICATE OF INSURANCE: The successful Bidder shall be required to submit a standard insurance certificate as evidence of compliance with the contract insurance requirements. This shall be sent to the City with the agreement before execution by the City and prior to commencing work.

*Pursuant to the Americans with Disabilities Act (ADA), Lake Havasu City endeavors to ensure the accessibility of all of its programs, facilities and services to all persons with disabilities. If you need an accommodation for ITB meetings, please contact the City Clerk's Office, at (928) 453-4142. Please provide 24 hours notice so accommodations may be arranged.*

Publication Dates: September 8th and September 15th. (Havasu News-Herald and Arizona Business Gazette)