

**PUBLIC NOTICE  
REQUEST FOR LETTER OF INTEREST ("LOI")  
Lake Havasu City, Arizona**

**LOI NO.:** 26-PW-101009-500697

**LOI TITLE:** Main Street Commons Park Shade Canopies

**LOI DESCRIPTION:** Lake Havasu City is utilizing a two-step procurement process for selection of a qualified contractor to fabricate and install shade canopies at Main Street Commons Park, located at the corner of McCulloch Boulevard and Querio Drive. In Step One, the City is soliciting Letters of Interest and Statements of Qualifications from experienced and qualified metal fabrication contractors. The scope of work includes fabrication, transportation, installation, and painting of eight (8) additional conical shade canopies which must be exact replicas of the existing structures at the site. Contractors deemed qualified through this initial evaluation may be invited to participate in Step Two, which will involve submission of a formal bid in response to the forthcoming Invitation to Bid.

**QUESTIONS:** All questions that arise relating to this solicitation shall be directed in writing to [purchasing@lhcaz.gov](mailto:purchasing@lhcaz.gov) with a copy to [capitalprograms@lhcaz.gov](mailto:capitalprograms@lhcaz.gov). To be considered, written inquiries shall be received at the above-referenced email address by August 4, 2025, 3:00 p.m. Arizona Time. Inquiries received will then be answered in an Addendum.

**LOI NOTICE:** Notice is hereby given that letters of interest shall be received by the **City Clerk's Office, 2330 McCulloch Boulevard N., Lake Havasu City, Arizona, 86403 no later than 3:00 p.m. Arizona Time on August 13, 2025.** Letters of Interest and Qualification Statements received by the correct time and date will be opened and read aloud immediately thereafter in Room 109 of Lake Havasu City Hall. Public openings may be attended virtually by accessing the following video conferencing system:

To join the opening on a computer or mobile phone:

<https://tinyurl.com/3f94b2ww>

Meeting ID: 270 366 031 956

Passcode: jcVbxK

Join with a video conferencing device

[160264325@teams.bjn.vc](https://teams.bjn.vc/160264325)

Video Conference ID: 112 219 692 0

Submittals must be clearly addressed to the City Clerk's Office, 2330 McCulloch Blvd. N. Lake Havasu City, Arizona 86403, and received no later than the exact time and date indicated above. Late submittals will not be considered under any circumstances.

Submittals must be submitted in a sealed envelope with the Project Number and the bidder's name and address clearly indicated on the envelope. All submittals must be completed in ink or typewritten on a form to be obtained from the solicitation request returned along with the response no later than the time and date cited above. Bidders interested in taking advantage of the streamlined e-Bid process shall submit their responses electronically via the City's DemandStar Network at <https://www.demandstar.com/app/buyers/bids/504904/details>. Paper responses will continue to be accepted.

Request for LOI may be obtained at: [www.lhcaz.gov](http://www.lhcaz.gov), or on DemandStar at <https://www.demandstar.com/app/buyers/bids/504904/details>.

Lake Havasu City may reject any LOI not in compliance with all prescribed procurement procedures and requirements, and may reject for good cause any or all LOIs if Lake Havasu City finds it is in the public interest to do so.

**\*Publish:** July 22, 23, 24 & 25, 2025 (Havasus News Herald)