

**PUBLIC NOTICE
REQUEST FOR PROPOSAL (RFP)
Lake Havasu City, Arizona**

RFP NO.: P26-PARKS-500693

RFP CLOSING DATE: January 21, 2026

RFP TITLE: PARKS AND RECREATION MASTER PLAN

RFP NOTICE: Notice is hereby given that sealed proposals shall be received by the **City Clerk's Office, 2330 McCulloch Boulevard N., Lake Havasu City, Arizona, 86403** until **3:00 p.m. Arizona Time on January 21, 2026**. All proposals received in proper form shall be publicly opened and read aloud on the same day at 3:00 p.m., Room 109, City Hall, 2330 McCulloch Boulevard N., Lake Havasu City, Arizona, 86403.

RFP DESCRIPTION: Lake Havasu City is requesting proposals from interested and qualified professionals to prepare a Master Plan for the Parks and Recreation Department.

RFP document and addenda may be obtained in the following locations:

Lake Havasu City Website: <http://www.lhcaz.gov/budget-and-finance/bids-rfps>

DemandStar: <https://www.demandstar.com/app/buyers/bids/517133/details>

It is the sole responsibility of the Proposer to ensure the City receives the proposal by the specified time. ALL PROPOSALS MUST BE TIME STAMPED BY THE CITY BY THE STATED DEADLINE. All late proposals shall be rejected. For those firms submitting electronically, your proposal **must** be in "Submitted" status prior to the Deadline. The clock in DemandStar will be the clock of record for electronically submitted proposals.

The outside of the sealed package must be clearly marked "**Sealed Proposal**" with the **Proposer's Name, Address, RFP Title and Number**, and the **Closing Date**. **Proposer will submit one (1) original of the proposal response.** Proposer should retain a copy for their records. All proposals must be completed in ink or typewritten on a form to be obtained from the RFP documents and returned by the time cited above.

Proposers interested in taking advantage of the streamlined e-Bid process may submit their proposals electronically via the City's DemandStar Network at <https://www.demandstar.com/app/buyers/bids/517133/details>. Paper proposals will continue to be accepted.

Public proposal opening may be attended virtually by accessing the following video conferencing system:

<https://tinyurl.com/3f94b2ww>

Meeting ID: 270 366 031 956

Passcode: jcVbxK

[160264325@teams.bjn.vc](https://teams.bjn.vc/160264325)

Video Conference ID: 112 219 692 0

Lake Havasu City may reject any proposal not in compliance with all prescribed public competitive procurement procedures and requirements and may reject for good cause any or all proposals if Lake Havasu City finds it is in the public interest to do so.

There is not an expressed or implied obligation for Lake Havasu City to reimburse responding firms for any expenses incurred in preparing proposals in response to this request.

Pursuant to the Americans with Disabilities Act (ADA), Lake Havasu City endeavors to ensure the accessibility of all of its programs, facilities and services to all persons with disabilities. If you need an accommodation for this meeting, please contact the City Clerk's office at (928) 453-4142 at least 24 hours prior to the meeting so that an accommodation may be arranged.

**Publish: December 24th and 30th, 2025 TODAY'S NEWS HERALD
 December 25th, 2025 and January 1st 2026 ARIZONA BUSINESS GAZETTE**