

**PUBLIC NOTICE
REQUEST FOR PROPOSAL
Lake Havasu City, Arizona**

RFP NO.: P24-500459

RFP CLOSING DATE:

April 24, 2024

RFP TITLE: Public Defender Services

RFP DESCRIPTION: Lake Havasu City (“City”) is seeking to establish Public Defender Contract(s) with local area attorneys and/or law firms to provide legal services as a Public Defender.

Notice is hereby given that sealed proposals for Request for Proposal Number **P24-500459** for **Public Defender Services** shall be received by the **City Clerk's Office, 2330 McCulloch Boulevard N., Lake Havasu City, Arizona, 86403, OR** electronically on DemandStar (<https://www.demandstar.com/app/buyers/bids/438291/details>) until **3:00 p.m. Arizona Time on April 24, 2024**. All proposals received in proper form shall be publicly opened virtually and read aloud on the same day at 3:00 p.m., Room 109, City Hall, 2330 McCulloch Boulevard N., Lake Havasu City, Arizona, 86403. Public openings may be attended in-person or virtually by accessing the following video conferencing system:

To join the meeting on a computer or mobile phone:

<https://tinyurl.com/3f94b2ww>

Meeting ID: 270 366 031 956

Passcode: jcVbxK

Join with a video conferencing device

160264325@teams.bjn.vc

Video Conference ID: 112 219 692 0

It is the sole responsibility of the Proposer to ensure the City receives the Proposal by the specified time. ALL Proposals MUST BE TIME STAMPED BY THE CITY BY THE STATED DEADLINE. All late Proposals shall be rejected.

If Proposal is submitted in hard copy, the outside of the sealed package must be clearly marked "**Sealed RFP**" with the **Proposer's Name, Address, RFP Title and Number, and the Closing Date.**

Pre-Proposal Conference: None

The following **SHALL** be required, as stipulated in the RFP. If required, they are to be submitted either with the Proposal or when the signed Contract has been returned to the City.

CERTIFICATE OF INSURANCE: The successful Proposer shall be required to submit a standard insurance certificate as evidence of compliance with the Contract insurance requirements. This shall be sent to the City with the agreement before execution by the City and prior to commencing work.

Pursuant to the Americans with Disabilities Act (ADA), Lake Havasu City endeavors to ensure the accessibility of all of its programs, facilities and services to all persons with disabilities. If you need an accommodation for RFP meetings, please contact the City Clerk's Office, at (928) 453-4142. Please provide 24 hours' notice so accommodations may be arranged.

Publication Dates: Today's News Herald: March 19th, 20th, 21st and 22nd , 2024

HAVASU NEWS HERALD
DO NOT PUBLISH INFORMATION BELOW THIS LINE.

Please furnish Proof of Publication with cost.

Bill to: Lake Havasu City, Administrative Services Department, 2330 McCulloch Blvd. N., Lake Havasu City, Arizona 86403 or email to accountspayable@lhcaz.gov