



LAKE HAVASU CITY, ARIZONA
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT DIVISION

NOTICE OF INTENT TO MAKE A NONCOMPETITIVE PURCHASE

PURCHASE OF PARTS FOR REPAIR AND MAINTENANCE OF WATSEATER TREATMENT SYSTEMS

October 21, 2025

Lake Havasu City, Arizona intends to purchase the above referenced commodity or service for which we believe only one know provider in the State of Arizona exists. This document contains the specifications and justification for the noncompetitive sole/single source procurement. Any vendor who does not agree that this commodity or service is available only from the source described in this document must contact the procurement official listed below by the response deadline. Do Not Contact the Requester. Any questions regarding this notice **must** be obtained through Administrative Services Department – Procurement Division (hereinafter referred to as “ASD-Procurement”) during the publication period.

REQUESTER: Keith Leuken, Wastewater Utility Supervisor, Public Works Department/Wastewater Division

PURCHASE DESCRIPTION: To provide parts for the repair and maintenance of equipment used in the treatment processes at two of the three City wastewater treatment plants. Due to the current ages of the systems, some locations in the treatment process, such as aeration basins, may require custom manufacturing of the required parts.

PROPOSED SOLE SOURCE SUPPLIER: PARKSON CORPORATION

ANTICIPATED EXPENDITURE: \$27,000 (incl. tax and estimated shipping)

JUSTIFICATION FOR THE SOLE/SINGLE SOURCE NONCOMPETITIVE PROCUREMENT: Parkson, through its acquisition in February of 2021, is the Original Equipment Manufacturer (OEM) of the Scheiber parts installed in two of the three City Wastewater Treatment plants. As such, they are the only supplier for these parts in the State of Arizona, which is especially important as a number of the required replacement parts must be custom manufactured.

RESPONSE DEADLINE: OCTOBER 28, 2025 NO LATER THAN 3:00 PM/ARIZONA TIME.

Sr. PROCUREMENT SPECIALIST: Andrew Klos, CPPB
KlosA@lhcaz.gov
928.854.4148

ACTION TO BE TAKEN:

No action is required if you agree with this notice.

If you disagree that this proposed purchase is a valid sole/single source you are requested to email your comments to the Senior Procurement Specialist, above referenced, prior to the “Response Deadline” for comments indicated above. Do Not Contact the Requester. Any questions regarding this notice must be obtained through ASD-Procurement during the publication period.

If for any reason any party does not agree with the proposed sole/single source procurement, they are required to submit the following before the Response Deadline:

- The name and contact information of the contesting person.
- A detailed explanation of the challenge:
 - ☐ Documentation that your firm can provide a comparable or better procurement item or service that meets or exceeds the stated purchase description and specifications in the justification.
 - ☐ Documentation that your firm can also provide the same proprietary procurement item or service, that is an equivalent or better.
 - ☐ Since costs are identified as a major justification for this notice, submit a cost comparison of the identified costs with your firm’s anticipated costs.

Regardless of any prior communications with ASD-Procurement, all suppliers interested in responding to this notice must submit a response to this posting containing complete responses to all of the information required above. Failure to submit all information will result in exclusion from consideration. If, after the public notice period has passed ASD-Procurement determines that there are other interested and qualified suppliers that do meet the specifications of this notice, ASD-Procurement will not award a contract pursuant to this notice. In the case a new invitation for bid or request for proposal will be posted to begin the competitive procurement process. If after the public notice period has passed no valid challenges have been received, then ASD-Procurement may award the contract to the identified supplier without competition. Please read the entire form very carefully before responding to this notice.

Lake Havasu City Website Bids/RFPs Dates of Posting: October 21, 2025 through October 28, 2025
[Lexipol Policy 704.14.2 Sole Source, 7 calendar days]
