



LAKE HAVASU CITY, ARIZONA
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT DIVISION

NOTICE OF INTENT TO MAKE A NONCOMPETITIVE PURCHASE

Gable End and Form Fitted Structure Cover (London Bridge Beach Stage)

October 23, 2025

Lake Havasu City, Arizona intends to purchase the above referenced commodity for which we believe only one known provider exists the original manufacturer. This document contains the specifications and justification for the noncompetitive sole/single source procurement. Any vendor who does not agree that this commodity is available only from the source described in this document must contact the procurement specialist listed below by the response deadline. Do Not Contact the Requester. Any questions regarding this notice **must** be obtained through Administrative Services Department – Procurement Division (hereinafter referred to as “ASD-Procurement”) during the publication period.

REQUESTER: Parks and Recreation Department

PURCHASE DESCRIPTION: Gable End and Form Fitted Structure Cover (London Bridge Stage)

PROPOSED SOLE SOURCE SUPPLIER: XFS GLOBAL, LLC.

ANTICIPATED EXPENDITURE: \$10,365.26

- **JUSTIFICATION FOR THE SOLE/SINGLE NONCOMPETITIVE PROCUREMENT:** The existing structure is unlike any we have in the parks system. The outer shade kit is formed to fit the frame with molded edges and special hardware to lock in place to the frame. (The shade keeps the structure together). Reference below picture.
- This is a re-order from the original manufacture and is a stock item.
- The structure over the London Bridge Beach stage is reserved for various public programs and must be replaced to ensure public safety and improve overall aesthetics.



RESPONSE DEADLINE: October 30, 2025, NO LATER THAN 3:00 PM/ARIZONA TIME.

PROCUREMENT SPECIALIST: LAURA HERZOG

Purchasing@lhcaz.gov

928.453.4188 Work Group DID

ACTION TO BE TAKEN:

No action is required if you agree with this notice.

If you disagree that this proposed purchase is a valid sole/single source you are requested to email your comments to the Procurement Specialist above referenced, prior to the “Response Deadline” for comments indicated above. Do Not Contact the Requester. Any questions regarding this notice must be obtained through ASD-Procurement during the publication period.

If for any reason any party does not agree with the proposed sole/single source procurement, they are required to submit the following before the Response Deadline:

- The name and contact information of the contesting person.
- A detailed explanation of the challenge:
 - Documentation that your firm can provide a comparable or better procurement item or service that meets or exceeds the stated purchase description and specifications in the justification.
 - Documentation that your firm can also provide the same proprietary procurement item or service, that is an equivalent or better.
 - Since costs are identified as a major justification for this notice, submit a cost comparison of the identified costs with your firm’s anticipated costs.

Regardless of any prior communications with ASD-Procurement, all suppliers interested in responding to this notice must submit a response to this posting containing complete responses to all of the information required above. Failure to submit all information will result in exclusion from consideration. If, after the public notice period has passed ASD-Procurement determines that there are other interested and qualified suppliers that do meet the specifications of this notice, ASD-Procurement will not award a contract pursuant to this notice. In the case a new invitation for bid or request for proposal will be posted to begin the competitive procurement process. If after the public notice period has passed no valid challenges have been received, then ASD-Procurement may award the contract to the identified supplier without competition. Please read the entire form very carefully before responding to this notice.

Lake Havasu City Website Bids/RFPs Dates of Posting: October 23 through October 30, 2025