



LAKE HAVASU CITY

Appeal Application

Return completed application and attachments to:
Development Services Department for Planning Commission and Board of Adjustment
City Clerk for City Council Appeal

2330 McCulloch Blvd. N., Lake Havasu City, AZ 86403 Phone: 928.453.4148 Website: www.lhcaz.gov

For standard regulatory procedures, see Lake Havasu City Code Section 14.05.03(O).

APPLICATION NUMBER _____ DATE _____

(1) APPLICANT NAME / MAILING ADDRESS / CONTACT INFO

PHONE _____
EMAIL _____

(2) SITE LOCATION

STREET ADDRESS _____ TRACT _____ BLOCK _____ LOT _____

(3) REQUEST DESCRIPTION

(4) SUBMITTAL REQUIREMENTS

- a) Attach a letter addressed to the applicable governing body, specifically stating the pertinent facts of the case and the basis for the appeal, including any additional information required by state statute or City code.
- b) City Council appeal requires one complete copy of application and attachments be provided to the Development Services Department Planning Division.

(5) APPLICATION PROCESSING TIMEFRAME & FEES

- a) Staff reviews submittal requirements for completeness and compliance with the Lake Havasu City Code (3 business days).
- b) Staff contacts applicant for payment of fee (3 business days). Fees can be paid by credit card, check, or cash.
- c) Staff schedules a Public Hearing before the appropriate governing body (up to 45 days).
- d) Following Public Hearing, Staff mails Notice of Action to applicant (7 business days).

Planning Commission \$96.19 Board of Adjustment \$96.19 City Council \$96.19

(6) CONTACT PLANNING FOR FURTHER INFORMATION

Luke Morris, City Planner (928) 854-0722 morrisl@lhcaz.gov

Stuart Schmeling, Development Services Director (928) 854-0714 schmelings@lhcaz.gov

(7) CLARIFICATION

A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the processing of this application in accordance with ARS § 9-839.

(8) CERTIFICATION/ACKNOWLEDGEMENT

- a) I hereby file the above request as an authorized applicant.
- b) To the best of my knowledge, the information provided herein is accurate and true.
- c) I am aware of the steps and timeframes involved in the processing of this application.

To submit this application electronically, Lake Havasu City requires that you certify your application by submitting an electronic signature. Please type your name in the field below and click the confirm signature check box.

SIGNATURE _____ DATE _____

CONFIRM SIGNATURE