



# LAKE HAVASU CITY ARIZONA

## Fiscal Year 2023-24 Budget





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Lake Havasu City  
Arizona**

For the Fiscal Year Beginning

**July 01, 2022**

*Christopher P. Morill*

Executive Director



**WE ENRICH THE COMMUNITY WE  
CALL HOME**



**DEDICATED | CREATIVE | BOLD**

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# INTRODUCTION

- Making the Most of this Document
- Budget Message
- City Council
- Organizational Chart
- Vision | Mission | Core Business
- Community Results





# **HOW TO MAKE THE MOST OF THIS DOCUMENT**

This document presents the vision and goals of the City Council for this organization, provides City management with a financial and operating plan to meet the desired goals, and offers a clear picture of City services that are available to the community. The following guide is provided to assist the reader in achieving the most benefit from this document:

## **INTRODUCTION**

This section starts off with the budget message from the City Manager and Administrative Services Director which gives an overview of positive trends and current challenges that the City is facing. It introduces key members in the community including the Mayor, City Council, City Manager, and Department Heads. It goes over the City Council's Vision-Mission-Core Businesses and the Organization's Strategic Plan to achieve community results. It also gives interesting facts about the community including the history of developing Lake Havasu City, an overview of attractions, amenities, services offered, and demographics of the community.

## **BUDGET OVERVIEW**

This section goes over the budget process including the budget calendar, budget basis of accounting, budgetary laws, and all the fund descriptions.

## **FINANCIAL HIGHLIGHTS**

This section shows big picture financial data for the City including the ten-year budget history, a four-year all funds financial summary, and projections for year-end available resources and five-year projections for major funds.

## **REVENUE SUMMARY**

This section includes historical data and future revenue assumptions. It gives detailed information and easy to read charts for major revenue sources.

## **EXPENDITURE SUMMARY**

This section includes a summary of estimated expenditures by department for FY 22-23 and budgeted for FY 23-24. It gives detailed information regarding the budgeted operating transfers. It also provides history of City debt and outstanding amounts for both bonded and leased debt.

## **PERSONNEL BUDGETS**

This section provides personnel information including positions budgeted, population to employee ratio, and salary structure.

## **DEPARTMENT BUDGETS**

This section goes over all the Departments within the City. Each Department has a mission statement, description, performance measures and budget history to give the reader a sense of the services provided by the City.

## **CAPITAL BUDGET**

This section explains the relationship between the operating budget and capital budgets, outlines the capital budget process, depicts the total capital budget by program, and summarizes capital outlay items by funds.

A schedule of the Five- Year Capital Improvement Plan is summarized by program and funding sources, followed by project detail sheets which include a description and justification for each project, associated community result, an estimated cost of the project, the year it is proposed to occur, and the proposed funding source. Operating impacts, if applicable, are also identified.

## **LEGAL DOCUMENTS**

This section has the legal documents that were adopted by our City Council as required by Arizona Revised Statutes.

## **APPENDIX**

The Appendix is comprised of a list of acronyms found throughout the document.

# BUDGET MESSAGE

## **Introduction**

Dear Mayor and City Council Members: We are pleased to present the Budget for Fiscal Year (FY) 23-24. Preparing the budget is our most important task of the year. For elected officials, adopting the coming year's budget supports the City's core services and communicates and establishes the City's priorities and policy direction for another year.

## **Accomplishments in Fiscal Year 22-23**

Lake Havasu City was able to complete several large Capital Improvement Projects including the Taxiway Alpha Pavement project. This project cost \$6.7 million and the City received grant funding for about 98% of the cost. There was also the addition of 4 pickle ball courts at Dick Samp Memorial Park, paid for by donations, and drainage improvements for the Avalon Drain 2 and Mohican Drive.

Other noteworthy accomplishments in FY 22-23 include:

- A fully funded Capital Improvement Plan (CIP).
- Government Finance Officers Association Distinguished Budget Presentation Award.
- Administrative Services Department, Customer Service Division, implementation of a vacation rental registration and permitting system; and the Information Technology Division added 50 security cameras to several facilities throughout the City.
- Infrastructure Improvements: Bridgewater Channel Dredging, London Bridge Pier Repair, Lift Station Upgrades, Water Tank Improvements and Replacements.

## **Positive Trends for Fiscal Year 23-24**

The economy in Lake Havasu City remains stable. Sales tax revenues came in at budget for FY 22-23 which provided the same revenues as FY 21-22 and are projected to have a slight decrease in FY 23-24. The City is taking a conservative approach to revenue projections for FY 23-24. The City's primary assessed property values increased 6% in FY 23-24. New construction accounted for \$12.5 million of the \$53.5 million assessed valuation increase. Additionally, State shared revenues were up 17.5% in FY 22-23. This was due to receiving approximately \$3 million more in Urban Revenue Share (income tax), because of a delay in payments received from 2020.

## **Challenges in Fiscal Year 23-24**

### **Reasonable Growth in Revenues**

Lake Havasu City's financial position remains stable as we strategically deploy our resources to both maintain and grow the services provided to citizens. We move forward to FY 23-24 with a continued focus on dealing with the many challenges of our current economy.

# BUDGET MESSAGE

Though economic conditions proved to be tough in FY 22-23, with the highest inflation rate the US Economy has seen in over 40 years; the City's resulting General Fund revenues remained stable with a slight downturn in building permits.

Much of the revenue growth the City has seen over the past three years is considered one-time revenue because it is above the long-term trend. One-time revenues and fund balance provide funding for one-time expenses, such as capital projects and replacement vehicles for Fire, Police, and Public Works. These are truly unusual economic times. As we move forward to FY 23-24 and forecast through FY 27-28, the City expects that revenue growth will slow considerably compared to the last three years.

The Irrigation and Drainage District (IDD) assessment expired July 1, 2022, which eliminates the assessment on the property tax bill starting with the 2022 tax year. This assessment provided approximately \$5.6 million dollars to the Water Utility Fund. The City conducted a Utility Rate Study in FY 20-21 that provided new rates for Water and Wastewater Utilities in order to keep funding at the level needed to run these systems. While the new rates have sustained the Wastewater Utility Fund, the Water Utility Fund continues to show revenue below what is required. A new rate study was conducted beginning in FY 22-23 to reassess the needs of the Water and Wastewater Utility Funds.

The primary property tax levy amount is increasing by \$359,283 due to an increase in primary assessed property values, maintaining the tax levy rate, and \$12.5 million in new construction. This is the 6th year the Council has committed to holding the levy rate, instead of holding the levy amount which was done for multiple years prior to FY 18-19. Even with the levy increase, the City still has a little over \$1.5 million in additional revenue capacity available for Council to levy in future years.

## **Employee Pensions and OPEB**

The City's contribution to the Public Safety Personnel Retirement System (PSPRS) and Arizona State Retirement System (ASRS) equals \$13.5 million this budget year. The City's unfunded PSPRS and ASRS pension and Other Post Employment Benefits (OPEB) liability as of the Fiscal Year 2022 Annual Comprehensive Financial Report is approximately \$100.7 million. This pension challenge is not unique to Lake Havasu City and will continue to be an unfunded liability for our City and other Arizona cities and towns.

## **Employee Healthcare**

The City, through the Northwest Arizona Employee Benefit Trust (NAEBT), has managed the cost of healthcare very effectively since 2012 and is performing better than the healthcare coverage market. Adjustments to benefits and plans have kept the City and the employees' cost of healthcare affordable; but over the last few years, the NAEBT was unable to avoid increases. The rates charged to the City increased on average by 3.7% per year over the past three years.



# BUDGET MESSAGE

## **Balancing the Budget for 23-24**

Excluding grant requests, the City had \$20.6 million or approximately 305 items in supplemental departmental budget requests. Supplemental items are those items requested that were not part of the prior year base budget. Out of the \$20.6 million, 75% of the requests were approved for funding; of these requests, 55% are one-time purchases. The remaining 25% were not funded to allow the City to stay within available funding.

The budget was balanced based on ongoing revenues being used for ongoing expenditures and one-time revenues or fund balance being used for one-time expenditures. The Departments prioritized their supplemental requests and then reviewed them with the City Manager before decisions were made regarding the requests.

## **Estimated Results for Fiscal Year 22-23**

Overall, year-end estimates for FY 22-23 performed better than budget. During the budget process a year ago, we estimated ending this year with total available resources (also referred to as fund balance) of \$93.3 million. Current projections estimate ending available resources of \$132.9 million. These amounts do not include the Budget Stabilization Reserve (BSR) set aside in the General Fund, Wastewater Utility Fund, Water Utility Fund, and the Highway User Revenue Fund (HURF). If the BSR (sometimes referred to as a rainy-day fund) remained part of available resources, then we would have \$170.4 million in ending available resources.

Much of the result can be attributed to the City's overall expenditure being less than budgeted. Also, many of the City's Capital Improvement Plan (CIP) projects that were budgeted in FY 22-23 have been delayed, revised or carried forward to FY 23-24, or later. Of the \$46.8 million budgeted for CIP, only \$24.7 million is expected to be expensed in FY 22-23.

## **Adopted FY 23-24 Operating Budget Highlights**

Operating Expenditures/Expenses (in millions)					
Total Financial Program	FY 22-23 Adopted Budget	FY 23-24 Adopted Budget	Variance \$	Variance %	
Personnel Services	\$ 64.2	\$ 71.7	\$ 7.5	11.7%	
Supplies & Services	\$ 54.7	\$ 51.7	\$ (3.0)	-5.5%	
Total Operating Expenditures	\$ 118.9	\$ 123.4	\$ 4.5	3.8%	

## BUDGET MESSAGE

The Adopted FY 23-24 operating budget for all funds is \$123.4 million, which is a 3.8% increase over the prior year operating budget. The decrease in services and supplies is due to more of the supplemental requests falling into the capital outlay category instead of services and supplies. The following are recommended policy decisions and considerations contained in the adopted FY 23-24 operating budget:

- Eligible employees receive a merit step increase on their annual evaluation date.
- Market Stabilization wage increase of 5% effective with the first full payroll in July.
- 521 full-time positions are budgeted, which includes 26 newly added positions. Part-time positions equivalent to 69.4 full-time-equivalents (FTEs) are also included in the budget.
- The contributions to the Public Safety Personnel Retirement System (PSPRS) and Arizona State Retirement System (ASRS) are budgeted at the actuarially required rates.
- Park amenities and upgrades in the amount of \$500,000.
- Additional \$235,000 in public safety supplies for the Police department, offset by incoming revenues from donations, Smart and Safe Act, and other State programs.
- \$3.9 million in vehicle replacements Citywide.

Expenditures/Expenses (in millions)						
Total Financial Program	FY 22-23 Estimated Actuals	% of Total	FY 22-23 Adopted Budget	% of Budget	FY 23-24 Adopted Budget	% of Budget
Personnel Services	\$ 60.5	39%	\$ 64.2	28%	\$ 71.7	31%
Supplies & Services	38.3	24%	54.7	24%	51.7	23%
CIP & Capital Outlay	27.5	18%	55.7	25%	66.4	29%
Debt & Contingency	16.0	10%	36.3	16%	23.6	10%
Depreciation	14.8	9%	14.8	7%	15.2	7%
Total All Funds	\$ 157.1		\$ 225.7		\$ 228.6	

The total expenditure budget for FY 23-24 is \$228.6 million. This is an increase of \$2.9 million or 1.3% over the FY 22-23 Adopted Budget. Unavailable appropriations and contingency funds of \$15.8 million are included. Of this total, \$2.6 million is standard contingency and \$6 million has been included in case the City's revenues are higher and/or the City receives additional grant funding. As always, these expenditures are subject to City Council review and approval prior to spending, depending on policy authorization levels.

# BUDGET MESSAGE

## Adopted FY 23-24 Revenue Highlights

City-Wide Revenues (in millions)					
Revenue Source	Estimated FY 22-23	Adopted FY 22-23	Adopted FY 23-24	% Total	
Utility Revenues	\$ 45.8	\$ 46.1	\$ 50.8	27.3%	
Local Taxes	46.2	47.1	46.5	25.1%	
Intergovernmental Revenues	33.8	34.8	40.2	21.7%	
Federal & State Grants	6.6	33.4	36.7	19.8%	
Licenses & Permits	2.5	2.8	2.2	1.2%	
Charges for Service	2.0	1.3	3.2	1.7%	
Investment Earnings & Misc.	4.1	2.0	4.2	2.3%	
Fines & Forfeitures	1.6	1.7	1.6	0.9%	
Total	\$ 142.6	\$ 169.2	\$ 185.4	100.0%	

The overall FY 23-24 revenue projections for all funds are \$16.2 million more than the prior year's budget. The City has projected that tax revenues may decrease due to receiving higher than projected revenues during the pandemic. However, included is a \$9.6 million dollar increase in revenues for potential additional grant funding and additional state shared revenues due to a change in the formula for the Cities and Towns share of State Income Tax collections.

The General Fund is where the City's revenues will potentially have the most fluctuation. There is a projected slight decrease in City Sales Tax and an increase in State Shared revenues of 6.5% over FY 22-23 estimates. This is mainly due to the change in the formula for the percentage of income tax collections the Cities and Towns will receive. Property taxes are estimated to increase, for new construction and holding the tax levy rate, by about 4.6% over the prior year's levy. Licenses and permits are estimated to decrease while other user fees are estimated to increase slightly from FY 22-23 estimates.

As stated above, another Utility Rate Study began in FY 22-23 as the current level of funding will not sustain the Water and Wastewater Utility Funds. Pending the outcome of the Rate Study, Water and Wastewater revenues are budgeted to increase 16.7% and 10% respectively in comparison to the FY 22-23 year-end estimates. Revenues in the Refuse Fund are budgeted to increase about 5% for FY 23-24. These revenues offset the cost of an outside service for a trash and recycling provider.

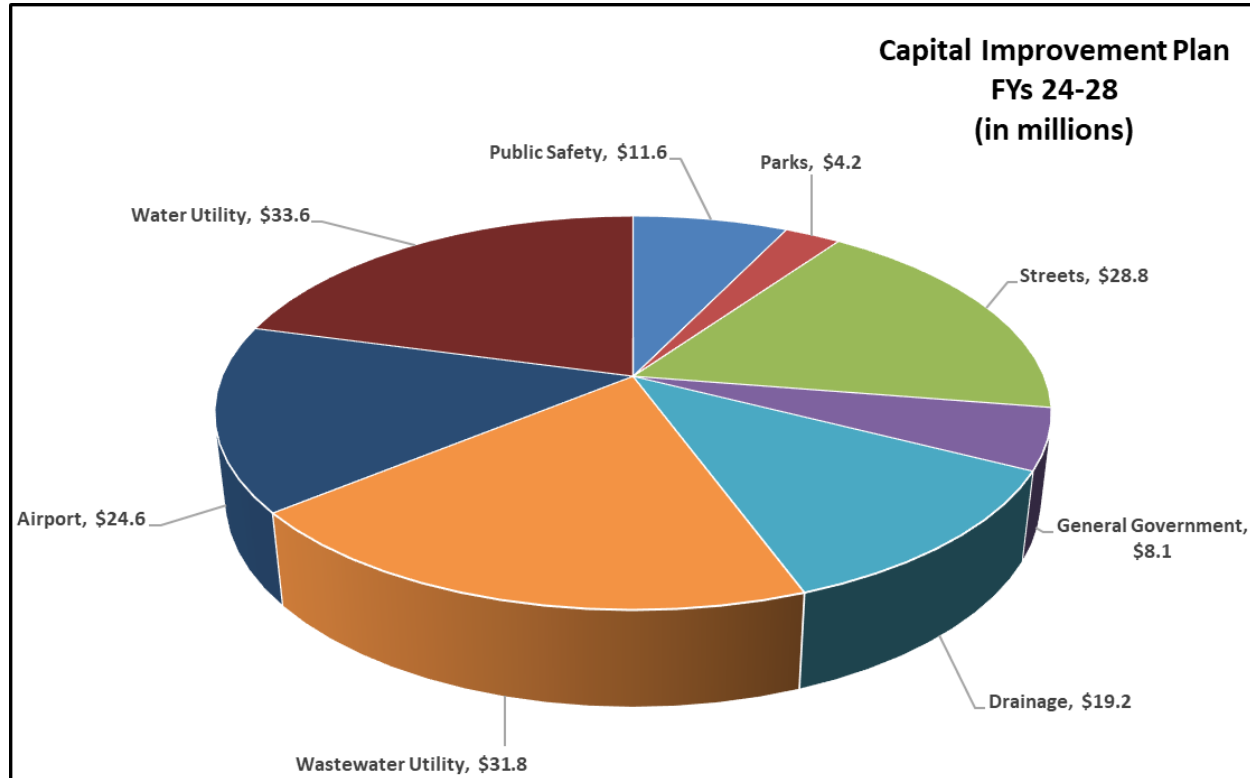
## Capital Improvement Plan (CIP) Highlights

The 5-Year CIP includes a \$161.9 million investment in our community. The FY 23-24 portion of this budget includes \$50.7 million in capital projects. Notable projects in the total 5-Year CIP: \$4.8 million for rehabilitation of the Police and Jail facilities; \$6 million for construction of Fire Station 7; \$3.3 million for two new City Fuel Facilities; \$24 million in airport improvements; \$28 million in streets; and \$84.5 million in the City's utilities infrastructure (water, wastewater and storm drainage).



# BUDGET MESSAGE

Most of the funding designated in the CIP will come from existing balances (funds accumulated from operating and CIP savings in prior years). Starting in FY 19-20, construction sales tax was dedicated as an ongoing General Fund funding source for General Government CIP projects.



## Summary

The budget is an important financial plan for City Council and staff. It provides a roadmap for accomplishing many of the City's goals for the next fiscal year. Yet, like any plan, it must be monitored and adjusted when necessary because as always, the budget is contingent upon available resources and revenue.

We take pride in our community. We also pride ourselves in providing transparency and excellence in our local government. This is only possible through the talented, dedicated staff acting under the guidance of a thoughtful and visionary Mayor and City Council. By working together, we create a positive impact on this great community.

Respectfully submitted,

Jess Knudson  
City Manager

Jill Olsen  
Administrative Services Director

Angie Bakken  
Budget Manager

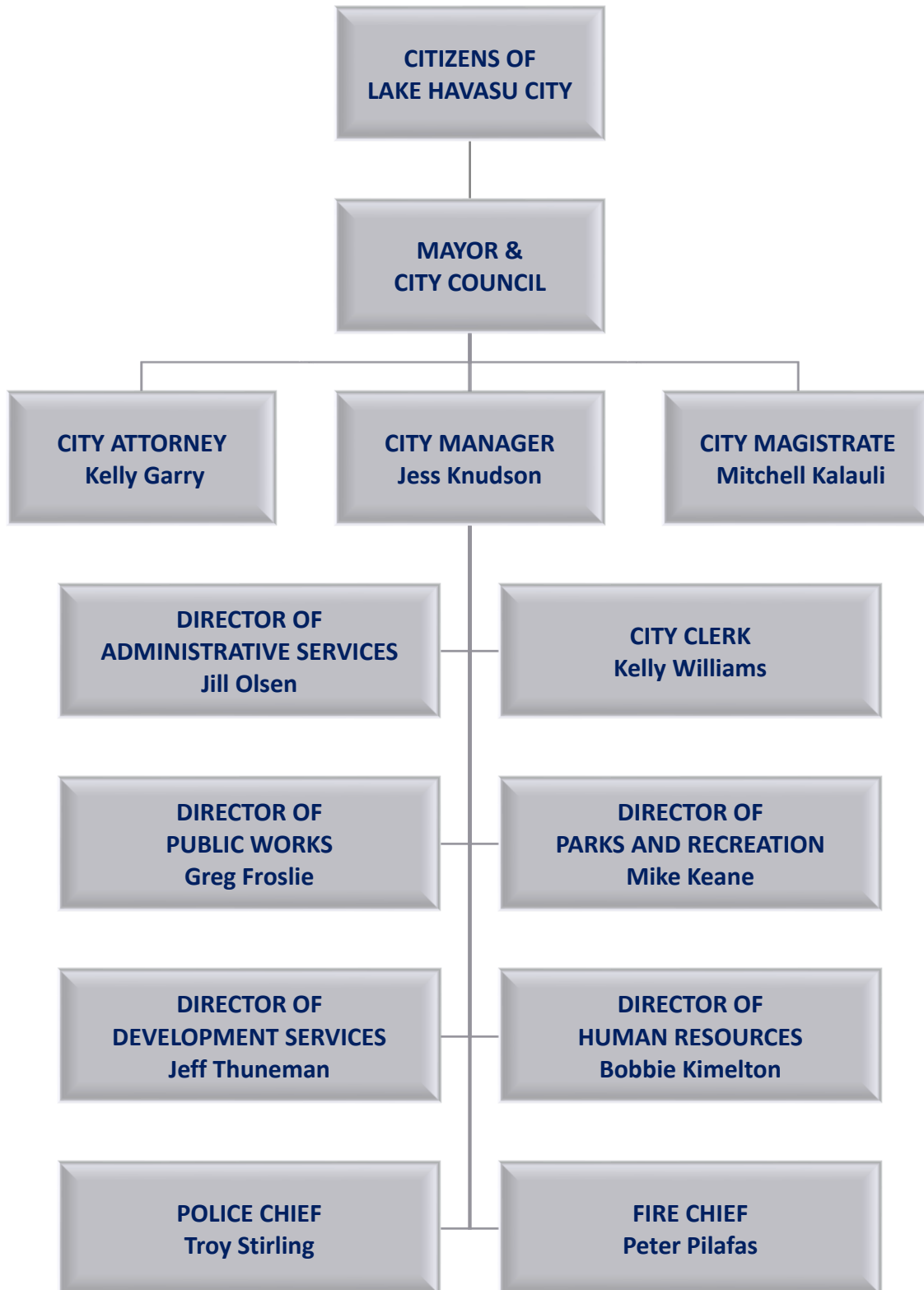
# CITY COUNCIL



- Jeni Coke, Councilmember
- Jim Dolan, Councilmember
- Nancy Campbell, Councilmember
- Cal Sheehy, Mayor
- David Lane, Vice Mayor
- Michele Lin, Councilmember
- Cameron Moses, Councilmember

**2330 McCulloch Blvd N. Lake Havasu City, AZ 86403**  
**(928) 855-2116 | [www.lhcaz.gov](http://www.lhcaz.gov)**

## **ORGANIZATIONAL CHART**





# COMMUNITY PROFILE

## GOVERNMENT

Lake Havasu City, home of the historic London Bridge, is situated on the eastern shore of Lake Havasu on the Colorado River border of California and Arizona. The City was established in 1963 by Robert P. McCulloch as a self-sufficient, planned community.

Mr. McCulloch purchased the London Bridge for \$2,460,000. Moving the bridge to Lake Havasu City and reconstructing it in the middle of the desert cost an additional \$7 million. The bridge was dismantled and shipped by boat from England to the United States and rebuilt on a peninsula on Lake Havasu. A channel was excavated under the bridge and an English Village replication was built next to it. The opening of the London Bridge in October 1971 brought a unique attraction to Lake Havasu City, which was incorporated in 1978.

The City operates under a council-manager form of government. The Mayor and six Councilmembers are elected to staggered four-year terms. The City Council sets the City's policy and direction, and appoints the City Manager who is responsible for carrying out Council policies and administering the day-to-day operations. Per the City Code, the Department Directors are appointed by the City Manager.

## HIGHWAY MILES TO MAJOR CITIES

Lake Havasu City is located in Mohave County, Arizona, and encompasses 44 square miles with 435 miles of streets. Situated off of Arizona Highway 95, an 18-mile drive north leads to Interstate 40, and a 65-mile drive south leads to Interstate 10.

Albuquerque, NM	530
Flagstaff, AZ	200
Las Vegas, NV	150
Los Angeles, CA	320
Phoenix, AZ	200
San Diego, CA	375
San Francisco, CA	600
Tucson, AZ	320

## SCENIC ATTRACTIONS

Visitors are attracted to Lake Havasu City each year for its calm waters and beautiful beaches. The 45-mile long Lake Havasu, formed by Parker Dam on the Colorado River, offers abundant attractions. The deep blue water with its coves and inlets makes the lake a good fishing spot for blue gill and crappie. Early mines and mining towns are scattered in the desert to the north and east of the City. For those interested in geological phenomena, within a ten-mile radius of Lake Havasu City, specimens such as volcanic rock, geodes, jaspers, obsidian, turquoise, and agate can be uncovered.

Lake Havasu is home to more lighthouses than any other city in the U.S. These 1/3 scale replicas are actual functioning navigational aids built to the specifications of famous east and west coast lighthouses. A total of twenty-eight lighthouses can be seen on the shores of the lake.



# COMMUNITY PROFILE

## COMMUNITY FACILITIES

Lake Havasu City offers a broad range of community facilities including an airport, regional parks and amenities, two movie theater complexes, a library, and historical museum. The City is proud to be the home of a shopping mall, The Shops at Lake Havasu, which opened in 2008 with over 720,000 square feet of commercial space available.

The mall is anchored by Dillard's, J.C. Penney's, and Super Walmart. Additional shopping can be found in the Channel Riverwalk District and the Uptown McCulloch Main Street District which also is host to many special events throughout the year. Unique boutiques, salons, night clubs, restaurants, and performing arts facilities can be found throughout the community.

There are city, state, and commercially operated recreational facilities that include:

BMX Track	Trailer Parks
Horseshoe Pits	Picnic Grounds
Boat & Watercraft Rentals	Dog Parks
Marinas & Launch	Shooting Range
Ramps	Fishing Areas
Boat Repair	Skate Park
Model Airplane Field	Fitness Centers
Boat Tours	Swimming Beaches
Motocross Track	Hiking & Nature Trails
Bocce Ball	Golf Courses
Motor Raceway	Volleyball Courts
Campgrounds	Pickle Ball Courts

A municipally owned and operated aquatics complex combines leisure, competitive swimming, therapeutic pools, a water lagoon for youngsters, wave action, a spray park, a water slide, a large indoor community center with a gymnasium, and meeting rooms used for a variety of events.

A 4-mile pedestrian/bike path is situated on the Island which is accessed by the London Bridge. A second pedestrian/bike path spans 8.5 miles along Highway 95, from North Palo Verde Boulevard to South McCulloch Boulevard. A third pedestrian/bike path connects the Aquatic Center and Rotary Park at the lake with the Uptown Main Street area and totals 1.5 miles.

## VOTER REGISTRATION

At the time of incorporation in 1978, Lake Havasu City had 6,053 registered voters. Registered voters currently number 40,990 as of the August 2023 primary election.

## EDUCATION

Lake Havasu City has six elementary schools, one middle school, one high school, charter schools, and private schools.

Mohave Community College (MCC) was established in 1971, became part of the Arizona Community College system in 1974, and was first accredited by the North Central Association of Schools and Colleges in 1981. The College has a total of five campuses in Mohave County. The Lake Havasu City campus houses a library and student learning center that are open to the public. Various events are offered each semester and are open to the public. In partnership with more than 15 colleges and universities, MCC offers advanced degrees without leaving the area.

Arizona State University opened a campus in the fall of 2012 and offers a wide variety of Degree Programs including Business, Science and Psychology. ASU Colleges at Lake Havasu City is the realization of some of the most innovative thinking in higher education. ASU is offering a curriculum that connects disciplines resulting in a more holistic view of the world. It is an important part of the ASU model to create the New American University, and Lake Havasu students will be part of a new generation prepared to create a more sustainable culture and enjoy a unique collegiate experience in the process.

# COMMUNITY PROFILE

## BUSINESS LICENSE

The City's Business License office reports 5,129 active business licenses.

## VACATION RENTALS

State law and City Code requires short-term property owners to register and obtain a permit for each property prior to being offered for rent, including the required acknowledgment of Lake Havasu City Code Chapter 5.20, Vacation Rentals, effective March 1, 2023.

There have been 1,154 vacation rental permits issued as of August 2023.

## MEDICAL

Havasu Regional Medical Center is a TJC accredited, licensed 171-bed acute care facility providing health care services for the region. Over 100 physicians and allied health professionals represent a broad range of medical specialties to provide care in all of the major medical disciplines, including open heart and neurosurgery.

Havasu Surgery Center is a multi-specialty surgery center for out-patient surgical procedures.

## LODGING AND RESTAURANTS

Lake Havasu City is home to 21 hotels/motels and over 100 restaurants and bars with a wide variety of food options.

## MAJOR EMPLOYERS

1. Havasu Regional Medical Center
2. Lake Havasu School District
3. Lake Havasu City
4. Sterilite Corporation
5. Shugrues Restaurants
6. Walmart
7. London Bridge Resort
8. Anderson Auto Group
9. Basha's/Food City
10. River Medical

## CLIMATE

Lake Havasu City, Arizona, is located at the foothills of the Mohave Mountains in an area described as "lowland desert." Lake Havasu City and the surrounding area are part of the northern and western limits of the Sonoran Desert. Lake Havasu City's elevation ranges from 450' above sea level at the lake shoreline to 1,500' above sea level at the foothills. The Mohave Mountains rise to over 5,000' in elevation just a few miles to the east of the community.



## **VISION | MISSION | CORE BUSINESSES**



### **VISION**

#### **A RESIDENTIAL AND RESORT COMMUNITY**

- BLUE LAKE, BEAUTIFUL MOUNTAINS
- ACTIVE LIFESTYLE
- OPPORTUNITIES TO MAKE A LIVING
- A GREAT PLACE TO LIVE AND WORK

### **MISSION**

#### **LAKE HAVASU CITY STRIVES TO...**

- PROVIDE FIRST CLASS SERVICES FOR OUR CITIZENS, BUSINESSES, AND FACILITIES
- DEVELOP AND MAINTAIN A STRONG PARTNERSHIP BETWEEN CITY GOVERNMENT AND THE COMMUNITY
- MAINTAIN A FINANCIALLY HEALTHY AND SUSTAINABLE CITY GOVERNMENT

### **CORE BUSINESSES**

#### **OUR CORE BUSINESSES INCLUDE...**

- PROTECT CITIZEN SAFETY AND SECURITY
- OPERATE WATER AND SEWER SYSTEMS
- PROVIDE QUALITY OF LIFE FACILITIES AND PROGRAMS FOR ALL CITIZENS
- SUPPORT DIVERSIFIED ECONOMIC EXPANSION AND VITALITY



## COMMUNITY RESULTS

### Safe and Secure Community



Provides services, supplies, and equipment to reduce harm and save lives and property within and around the community

Supports a secure, healthy, and well-maintained community

Provides a visible and approach-able public safety presence which supports proactive prevention measures and education

Ensures access to a reliable utility infrastructure that delivers safe, clean water and effectively manages wastewater treatment and flood control to protect the health of the City

Enhances the quality, life and safety of municipal infrastructure and facilities

Supports the enforcement of laws and regulations in a fair, just and timely manner

Prevents crime and supports the prevention of crime

### Well-Planned Sustainable Growth and Development



Encourages strategic, sustainable and practical development through good planning and review processes

Engages in long-term comprehensive and land use planning that strengthens partnerships and offers a community-driven vision

Supports reliable and affordable city services

Creates development standards that promote high quality development and proactive infrastructure planning

### Reliable Infrastructure and Effective Mobility



Provides a safe transportation network, enhances traffic flow and offers safe mobility to motorists, cyclists and pedestrians

Proactively maintain reliable infrastructure through Asset Management

Invests, manages, operates, and continually evaluates the effectiveness and efficiencies of its public infrastructure and facilities

## COMMUNITY RESULTS

### Clean, Sustainable Environment and Preservation of the Natural Resources



Supports and sustains resource conservation and engages the community on waste reduction, alternative and renewable energy, and energy conservation efforts

Preserves, protects, and conserves natural resources and the environment

Promotes environmental stewardship of the Lower Colorado River in a manner that advances community sustainability goals

Ensures effective regulation and enforcement for a well maintained and healthy environment

### Great Community to Live, Work and Play



Supports educational opportunities for life-long learning and workforce development

Offers and supports a variety of recreational programs and activities that promote a healthy and active lifestyle

Develops, maintains and enhances beaches, parks, trails, and open spaces ensuring they are vibrant, attractive and safe

Fosters and attracts sustainable, diverse, and economically sound business that promotes a higher quality of life

Engages the community in events and activities that promote recreation, culture, education and social interaction

### Good Governance



Attracts, develops, motivates and retains a high quality, engaged, productive and dedicated workforce focused on service excellence

Manages regulatory and policy compliance to minimize and mitigate risk

Ensures fiscal sustainability, promotes continuous improvement and fosters trust and transparency through accountability, efficiency, effectiveness, innovation and creativity

Develops and implements short and long-term solutions that benefit the community through timely, accurate, responsible decision-making processes

Provides timely, accurate and relevant information to stakeholders and promotes civility leadership and cooperation

Provides responsive and accessible leadership, facilitates timely and effective two-way communication and utilizes input from all stakeholders

# BUDGET OVERVIEW

- Budget Process Overview
- Budget and CIP Calendar
- Budget Basis and Amendments
- Financial Policies
- Budgetary Law
- Fund Description



## **BUDGET PROCESS**

### **OVERVIEW**

Budget preparation allows departments the opportunity to reassess goals and objectives and the means for accomplishing them. Even though the budget may be heard by the Mayor and City Council in May and adopted in June, its preparation begins at least ten months prior, with the Capital Improvement Plan and projections of City reserves, revenues, expenditures, and financial capacity. Forecasting is an integral part of the decision making process. Both long and short-range projections are prepared. A five-year financial forecast is prepared for each major fund projecting both revenues and expenditures. As a part of this phase, alternative scenarios are examined for their fiscal impact on the respective funds.

The City Council sets the tone for the development of the budget. The City Council identifies key policy issues that provide the direction and framework for the budget. In addition to the City Council's overall objectives, the departments identify and discuss policy issues with the City Manager.

The first step in the process is to prepare the requested Five-Year Capital Improvement Plan (CIP) due to the potential impact on the operating budgets. The capital budget process begins with requests for new CIP projects being submitted by the Departments. They are then prioritized by critical need while maintaining sustainable levels over the next five years as set forth in a five-year forecast developed by the Administrative Services Department. The proposed CIP is prepared for review and discussion in City Council work sessions.

Departments then begin to prepare operating budget requests based on experience, plans for the upcoming year, and guidelines received from the City Manager. Then the Departments submit their operating budget requests to the City Manager.

After the Administrative Services Department completes the revenue estimates during the first part of January, the City Manager and Administrative Services Director review all the budget requests with the department directors and a preliminary budget takes shape. Prior to the budget work sessions, the City Manager submits to the City Council a proposed budget for the fiscal year commencing July 1. The preliminary budget includes estimated beginning available resources, proposed revenues and expenditures, and estimated available resources at the end of the fiscal year. City Council budget work sessions are held in April and May to discuss and make necessary changes to the preliminary budget.

In June, the City Council adopts the five-year CIP and the tentative budget. Arizona state law requires that, on or before the third Monday in July of each fiscal year, the City Council adopt a tentative budget. Once the tentative budget has been adopted, the expenditures may not be increased upon final adoption, but may be decreased. There is no specific date set by state law for adoption of the final budget, however, for cities with a property tax levy, there is a deadline for adoption of the levy, which is the third Monday in August. Adoption of the final budget occurs at the last Council meeting in June. Public hearings are conducted to obtain citizen comments. The property tax levy may be adopted at any time, but state law requires it be not less than fourteen days following the final budget adoption. Adoption of the property tax levies occurs at the first Council meeting in July, which is on the fourteenth day after adoption of the final budget.

## **BUDGET AND CIP CALENDAR**

### *Actions and Deadlines*

<b>2022</b>	September	21	CIP budget process meeting
		27	ASD Budget office distributes CIP request form to the departments
	October	24	Departments submit all new CIP requests to the Public Works Director with copy to Admin Services (Budget office and Director)
	December	21	ASD Budget analyzes City's ability to fund/support major expenditures
<b>2023</b>	January	12	CIP working group meets to discuss CIP requests
		17	Budget training; Departments receive budget instructions
		31	Departments submit operating budget requests and supplemental requests to the ASD Budget office
	February	1	<b>City Council Planning Session with Financial Overview</b>
		6	Departments submit budget carryforward request to the ASD Budget office
		13-17	ASD Budget office reviews budget submittals; confers with departments as needed
	March	8	City Manager and Department Directors receive first draft of Preliminary Budget
		13-17	Departments review Preliminary Budget with the City Manager, ASD Director, and ASD Budget (refer to separate schedule for meeting time)
		20-24	ASD Budget office makes adjustments discussed in the Department budget meetings
		27	Engineering submits CIP project adjustments to ASD Budget office
	April	3	Department carryforward adjustments are due to the ASD Budget office
		13	<b>City Council Budget/CIP Overview Work Session (9:00 a.m.)</b>
	May	9	CIP final carryforward adjustments are due to the ASD Budget office
		11	<b>City Council 2nd Budget/CIP Work Session (9:00 a.m.)</b>
	June	2	City Council receives Proposed Tentative Budget from Clerk's Office
		13	<b>City Council adopts CIP and Tentative Budget</b>
		27	<b>City Council adopts Final Budget</b>
	July	1	Begin new fiscal year
		11	<b>City Council adopts Property Tax Levy</b>



## **BUDGET BASIS AND AMENDMENTS**

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### **Basis of Accounting**

Refers to the recognition of revenues and expenditures/expenses in the accounts and the reporting of them in the financial statements. All general government type funds (for example, the General Fund) are prepared on a modified accrual basis. Revenues are recognized when they are both measurable and available. Expenditures, however, are recorded on a full accrual basis because they are always measurable when they are incurred.

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### **The Enterprise Funds**

(Airport, Refuse, Wastewater, and Water) are budgeted using the accrual basis of accounting. This means that not only are expenditures recognized when a commitment is made, but revenues are also recognized when they are obligated to the City.

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### **The City's Annual Comprehensive Financial Report**

Presents the status of the City's finances on the basis of Generally Accepted Accounting Principles (GAAP). Generally Accepted Accounting Principles are the rules or standards to which accountants abide by when preparing financial statements. Lake Havasu City prepares the annual budget utilizing the GAAP standards.

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### **Budget Amendments**

As specified in Arizona Revised Statutes 42-17106: the City Council may authorize the transfer of monies between budget items if the monies are available, the transfer is in the public interest and based on a demonstrated need, the transfer does not result in a violation of the limitations prescribed in article I, sections 19 and 20, Constitution of Arizona, and the majority of the members of the governing body vote affirmatively on the transfer at a public meeting. Under City policy, the Administrative Services Director or designee may transfer unencumbered appropriation balances within a department. These budget transfers are allowed by City policy. All administrative budget transfers are documented by the Administrative Services Department and tracked in the City's financial system.

# **FINANCIAL POLICIES**

## **I. INTRODUCTION**

This policy document establishes guidelines for the City's overall fiscal planning and management. The City has an important responsibility to its citizens to account for public funds, to manage its finances, and to plan for the funding of core City services, including the provision and maintenance of public facilities.

Financial goals were developed to foster the financial strength, financial stability, bond rating, and credibility with the citizens of Lake Havasu City:

- A. Deliver quality services in an affordable, efficient, and cost-effective way.
- B. Maintain an adequate financial base to sustain a sufficient level of municipal services, thereby preserving the quality of life in Lake Havasu City.
- C. Provide essential public facilities and prevent deterioration of the City's public facilities and its capital assets.
- D. Respond to impacts of local and regional economic fluctuations, to adjust to changes in the service requirements of our community, and to respond to changes in Federal and State priorities and funding.
- E. Protect and enhance the City's credit rating in the financial community.
- F. Ensure the legal use of all City funds through adherence to the highest accounting and management practices as set by the Government Finance Officers Association (GFOA) standards for financial reporting and budgeting, by the Governmental Accounting Standards Board (GASB), as well as other professional standards, and by adherence to State Law.

## **II. BUDGET ADMINISTRATION AND CONTROLS**

Every year during the budget preparation process, the City reassess our goals and objectives and the means to accomplish our short-term and long-term goals and objectives.

- A. The City Manager shall submit to the City Council a proposed annual budget, with recommendations, and shall execute the budget as finally adopted, pursuant to ARS §42.17101 through §42.17105.
- B. The adopted budget shall not exceed the expenditure limitation imposed by the Arizona Constitution.
- C. The adopted budget shall be a balanced budget, meaning estimated expenditures do not exceed estimated revenues plus current available resources.
- D. The City budgets revenues and expenditures on the basis of a fiscal year, which begins July 1 and ends the following June 30.
- E. The City Council adopt the budget no later than the third Monday in July or as set forth in state law.

## **FINANCIAL POLICIES – (Continued)**

- F. The City prepares a budget based on the guidelines established by the GFOA, which contains the following:
  - 1. Revenue estimates by major category and by major fund;
  - 2. Expenditure estimates by fund, department, and major expenditure category;
  - 3. Estimated current available resources by major fund;
  - 4. Debt service by issue detailing principal and interest amounts by fund;
  - 5. Proposed personnel staffing levels;
  - 6. A detailed schedule of capital projects.
- G. The Administrative Services Department, in consultation with the City Manager, shall annually provide a budget preparation schedule outlining the preparation timelines for the proposed budget. Budget documents for the preparation of the budget, including forms and instructions, shall be distributed to City departments in a timely manner for the departments' completion. Department officials shall prepare and return the budget requests to the Administrative Services Department, by the end of February, or as required in the budget preparation schedule.
- H. The City uses one-time monies or current available resources for one-time costs and capital expenditures and not ongoing current expenditures. If financial circumstances require the use of one-time monies or the Budget Stabilization Reserve (BSR) for current expenditures, the City Manager will present a plan for balancing the structural deficit in the long-term and a plan for replenishing the BSR.
- I. The City's annual budget includes contingency appropriations in each major fund sufficient to provide for unanticipated costs and needs that may arise throughout the fiscal year. Expenditures from these contingency appropriations may only be expended with approval of the City Manager (up to \$50,000) and ratified by Council action (if over \$50,000). The amount of contingency budgeted per fiscal year is based on historical use and adjusted annually to protect against unknown risks and uncertainty.
- J. The budget is adopted by Council at the fund or department level.
- K. Department Directors cannot approve expenditures that exceed the total departmental expenditure budget, by category.
- L. Budgetary transfers are granted only with proper approval level, as outlined in the Operating Policies and Procedures (OPP).

## **FINANCIAL POLICIES – (Continued)**

- M. Administrative Services staff regularly monitors and updates projected annual revenues. If a deficit is projected during any fiscal year, the City will take steps to reduce expenditures, or increase revenues. The City may also use contingency appropriations, BSR, or current available resources to the extent necessary to ensure a balanced budget at the close of the fiscal year.
- N. The City Manager may institute a cessation during the fiscal year on hiring, promotions, transfers, travel, capital equipment purchases, wage adjustments, and other similar actions to ensure the proper use of City resources.

### **III. FUND BALANCE AND NET POSITION OBJECTIVES**

- A. Fund balance (Governmental Funds) and Net Position (used to represent Enterprise Fund Net Resources) are important indicators of the City's financial position. Adequate fund balances and Net Position allow the City to continue providing services to the community in case of economic downturns and/or unexpected emergencies or requirements.
- B. Government Accounting, Auditing, and Financial Reporting (GAAFR) standards provide that Fund Balance is comprised of Non-spendable, Restricted, Committed, Assigned, and Unassigned (most to least restricted) funding categories. These categories reflect the extent to which fund balance is available for appropriation and the constraints placed on how funds may be spent.
- C. Lake Havasu City General Fund's Fund Balance shall be maintained to provide the City with sufficient working capital and a comfortable margin of safety to address emergencies and unexpected declines in revenue.
- D. Lake Havasu City's Water Utility Fund and Wastewater Utility Fund shall maintain sufficient Unrestricted Net Position to provide those utilities with sufficient working capital, a comfortable margin to address emergencies, and reserves to provide for capital replacement, as needed.

### **IV. BUDGET STABILIZATION RESERVE**

The BSR is a tool used to stabilize a budget when impacted by a shortfall in revenues and/or an unanticipated emergency expense. It is used as a revenue source of last resort to avoid a budget deficit.

- A. The City maintains a BSR in the General Fund of fifty percent (50%) of the average actual fund revenues for the preceding five fiscal years. By action of the City Council, the BSR is Committed Funds for the purpose of maintaining a reserve balance. The BSR is only used if specific action is taken by the City Council and appropriated Contingency Funds and Unassigned Fund Balance are depleted.

Ongoing funding and, if necessary, replenishment of the BSR occurs under the following circumstances:

## **FINANCIAL POLICIES – (Continued)**

1. If General Fund revenues increase 0-5% above budgeted revenues for any year, 50% of the increase in revenues is transferred from Unassigned Fund Balance to the BSR as Committed Fund Balance in the next fiscal year.
  2. If General Fund revenues increase greater than 5% above budgeted revenues for any year, 50% of the increase in revenues is transferred from Unassigned Fund Balance to the BSR as Committed Fund Balance in the next fiscal year.
  3. If General Fund revenues decrease 0-5% from budgeted revenues for any year, then no transfer is made to or from the BSR in the next fiscal year.
  4. If General Fund revenues decrease more than 5% from budgeted revenues for any year, then with the approval of the City Council, a transfer is made from the BSR to the General Fund Unassigned Fund Balance to be included in the Adopted Budget in the next fiscal year.
  5. The balance of the BSR is capped at 50% of the average actual General Fund revenues for the preceding five fiscal years. If the balance of the BSR reaches 50% of the average actual revenues for the preceding five fiscal years, no transfers from Unassigned Fund Balance to the BSR occurs until the balance of the BSR dips below the 50% cap.
- B. Funds in excess of the BSR cap are retained in the Unassigned General Fund balance and may be considered to supplement "pay as you go" capital outlay expenditures, or may be used to prepay existing City debt. As a general policy, these funds should not be used to establish or support costs that are recurring in nature.
- C. The City maintains a BSR balance in the Water Utility Fund and Wastewater Utility Fund of fifteen percent (15%) of the average actual revenues for the preceding five fiscal years. The BSR is only used if specific action is taken by the City Council and used to cover emergencies and unplanned capital or infrastructure repairs. If these reserves are expended, the City will increase its revenues or decrease its expenses to the extent necessary to prevent the continued use of these reserves and to restore the funds for future years. Additional funds necessary to restore the fifteen percent (15%) reserve are provided in at least approximately equal contributions during the three fiscal years following the fiscal year in which the event occurred. The BSR is in addition to any and all reserves or funds required by bond or financing resolutions.
- D. Interfund loans may be made from one fund to another with approval of the City Council. Loans to Special Revenue Funds for negative cash does not require approval of the City Council. Factors considered when evaluating an interfund loan may include the purpose of the loan, the repayment terms, and the financial condition of the borrowing fund.



## **FINANCIAL POLICIES – (Continued)**

### **V. LONG-TERM FINANCIAL PLANNING**

Long-term financial planning is a projection of future revenues and expenditures over a period of at least five years used to avoid a future financial pitfall due to an imbalance of revenues and expenditures. The long-term financial projections are based on assumptions derived from population, economic indicators, information received from other governmental entities, anticipated operational needs, scheduled Capital Improvement Plan (CIP) projects, and debt amortization schedules.

- A. The Administrative Services Department shall annually prepare five-year financial projections for all major funds and present it to the City Council during the budget process.
- B. If financial projections indicate a deficit in any of the major funds within the next five years, corrective action shall be taken to address the deficit before the adoption of the annual final budget by the City Council.

### **VI. REVENUES AND COLLECTIONS**

#### **A. Governmental Funds.**

The City must have reliable revenue sources to provide funding for consistent service delivery. Diverse revenues must be collected equitably, timely, and efficiently.

- 1. The City's goal is a General Fund revenue base balanced between taxes, intergovernmental shared revenues, and other revenue sources such as licenses and permits, user fees, and other miscellaneous revenues.
- 2. The City strives to maintain a diversified and stable revenue base to shelter it from economic changes or short-term fluctuations in any one revenue source by doing the following:
  - i. Evaluate the need for new charges and fees, as permitted by law.
  - ii. Pursue legislative change to enhance the City's financial health.
  - iii. Collect all revenues, late penalties and related interest as authorized by the Arizona Revised Statutes.
- 3. The City monitors all tax collections to ensure they are equitably administered, timely and accurate. Fees and charges shall be recovered at the listed percentage of reasonable cost necessary to provide the listed services, products, or regulations as specified by City Code.
- 4. The City should pursue intergovernmental aid for those programs and activities that address a recognized need and are consistent with the City's long-range objectives. Any decision to pursue intergovernmental aid should include consideration of the following:
  - i. Present and future funding requirements;
  - ii. Cost of administering the funds;
  - iii. Costs associated with special conditions or regulations attached to a grant award.

## **FINANCIAL POLICIES – (Continued)**

5. The City will attempt to recover all allowable costs both directly and indirectly associated with the administration and implementation of programs funded through intergovernmental aid. In the case of other governmental entities and school districts, Council may determine to recover less than full cost of services provided. In the case of state and federally mandated programs, the City will attempt to obtain full funding for the service from the governmental entity requiring the service be provided.

### **B. Enterprise Funds**

Government enterprises generate revenue to offset the cost of providing certain services including water, wastewater, and airport. User charges are established to offset the cost of providing these services in accordance with the City Code.

1. Separate funds are established and maintained to properly account for each enterprise operation. Enterprise Funds are not used to subsidize the operations of other funds. However, operating transfers are acceptable with proper justification and approval from the City Council. Interfund charges are assessed for the administrative support of the enterprise activity.
2. The City establishes rates and fees at levels that fully cover the total direct and indirect costs, including operations, capital outlay, debt service, and bonded debt coverage requirements for water and wastewater services.
3. All existing water and sewer rates and charges are reviewed annually to recommend changes in order to maintain a minimum bonded debt coverage of at least 1.2 times. The target debt coverage ratio is 1.5 times.
4. Non-major Enterprise Funds, such as the Airport, may be subsidized by the General Fund with approval from Council through the budget adoption process.

## **VII. EXPENDITURE CONTROL**

Expenditure control ensures expenditures are approved and utilized for the intended purpose. Purchases and expenditures must comply with legal requirements, policies, and procedures set forth by the City.

- A. The City Council shall establish appropriations through the budget process. The Council may transfer these appropriations as necessary through the budget amendment process.
- B. Administrative approval and processing of certain budget transfers within departments is governed by the City OPPs.
- C. The City shall maintain a purchasing system that provides needed materials in a timely manner to avoid interruptions in the delivery of services. All purchases shall be made in accordance with the City's purchasing policies, guidelines and procedures, and state and federal laws. The City obtains supplies, equipment, and services as economically as possible.

## **FINANCIAL POLICIES – (Continued)**

- D. Expenditures shall be controlled through appropriate internal controls and procedures in processing invoices for payment.
- E. The City shall pay applicable contractor invoices in accordance with the requirements of Arizona Revised Statutes (ARS) §34-221.
- F. The State of Arizona sets a limit on the expenditures of local jurisdictions. The City remains in compliance and submits all required reports in a timely manner.

### **VIII. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING**

Accounting, auditing, and financial reporting establishes and maintains high standards of accounting practices, provides full transparency to the citizens of the community and provides important information to the City Council, management, citizens, investors, and creditors.

- A. The City complies with generally accepted accounting principles (GAAP) in its accounting and financial reporting, as contained in the following publications:
  - 1. Codification of Governmental Accounting and Financial Reporting Standards, issued by the Governmental Accounting Standard Board (GASB).
  - 2. Governmental Accounting, Auditing, and Financial Reporting (GAAFR), issued by the Government Finance Officers Association (GFOA) of the United States and Canada.
  - 3. Municipal Budget and Finance Manual, prepared by the League of Arizona Cities and Towns.
  - 4. Audits of State and Local Governmental Units, an industry audit guide published by the American Institute of Certified Public Accounts (AICPA).
  - 5. Government Accounting Standards, issued by the Controller General of the United States.
  - 6. U.S. Office of Management and Budget (OMB) Circular A-133, issued by the U.S. Office of Management and Budget.
- B. Monthly financial reports are prepared summarizing financial activity comparing actual revenues and expenditures with budgeted amounts.
- C. A system of internal accounting controls and procedures is maintained to provide reasonable assurance of the safeguarding of assets and proper recording of financial transactions of the City and compliance with applicable laws and regulations.

## **FINANCIAL POLICIES – (Continued)**

- D. In accordance with State law, a comprehensive financial audit, including an audit of federal grants according to the Single Audit Act of 1984, as amended, and the OMB Circular A-133, will be performed annually by an independent public accounting firm, with the objective of expressing an opinion on the City's financial statements. The City prepares its financial statements in accordance with applicable standards and will account for its operations in a manner consistent with the goal of obtaining an unmodified opinion from its auditors.
- E. The City prepares an Annual Comprehensive Financial Report in accordance with the principles and guidelines established by the GFOA "Certificate of Achievement for Excellence in Financial Reporting" program. The Annual Comprehensive Financial Report is issued by December 31 of each year for the preceding fiscal year or as required by the Arizona Revised Statutes.
- F. All departments provide notice of any and all significant events and financial and related matters to the Administrative Services Director for the City's annual disclosures, as required by the SEC Regulation 15-C-2-12, to the municipal markets, financial statements and bond representations. The Administrative Services Director will notify all Nationally Recognized Municipal Securities Information Repositories of these significant events.
- G. The City's Annual Comprehensive Financial Report includes the bond-related on-going disclosure requirements and fully discloses all significant events and financial-related issues as provided by the departments to the Administrative Services Director.
- H. The City makes the Annual Comprehensive Financial Report available to the appropriate agencies and posts it to the City's website.

## **BUDGETARY LAWS**

### **ARIZONA REVISED STATUTES**

#### **42-17101. Annual county and municipal financial statement and estimate of expenses**

On or before the third Monday in July each year the governing body of each county and incorporated city or town shall prepare:

1. A full and complete statement of the political subdivision's financial affairs for the preceding fiscal year.
2. An estimate of the different amounts that will be required to meet the political subdivision's public expense for the current fiscal year entered in the minutes of the governing body and containing the items prescribed by section 42-17102.
3. A summary schedule of estimated expenditures and revenues that shall be:
  - (a) Entered in the minutes of the governing body.
  - (b) Prepared according to forms supplied by the auditor general.

#### **42-17102. Contents of estimate of expenses**

A. The annual estimate of expenses of each county, city and town shall include:

1. An estimate of the amount of money required for each item of expenditure necessary for county, city or town purposes, which must include, by fund:
  - (a) Beginning in fiscal year 2013-2014, the estimated number of full-time employees.
  - (b) Beginning in fiscal year 2013-2014, the total estimated personnel compensation, which shall separately include the employee salaries and employee related expenses for retirement costs and health care costs.
2. The amounts necessary to pay the interest and principal of outstanding bonds.
3. The items and amounts of each special levy provided by law.
4. An amount for unanticipated contingencies or emergencies.
5. A statement of the receipts for the preceding fiscal year from sources other than direct property taxes.
6. The amounts that are estimated to be received during the current fiscal year from sources other than direct property taxes and voluntary contributions.
7. The amounts that were actually levied and the amounts that were actually collected for county, city or town purposes on the primary and secondary property tax rolls of the preceding fiscal year.
8. The amounts that were collected through primary property taxes and secondary property taxes levied for the years before the preceding fiscal year.
9. The amount that is proposed to be raised by direct property taxation for the current fiscal year for the general fund, bonds, special assessments and district levies.
10. The separate amounts to be raised by primary property tax levies and by secondary property tax levies for the current fiscal year.
11. The amount of voluntary contributions estimated to be received pursuant to section 48-242, based on the information transmitted to the governing body by the department of revenue.
12. The maximum amount that can be raised by primary property tax levies by the county, city or town pursuant to article 2 of this chapter for the current fiscal year.



## **BUDGETARY LAWS**

### **ARIZONA REVISED STATUTES**

13. The amount that the county, city or town proposes to raise by secondary property tax levies and the additional amounts, if any, that the county, city or town will levy pursuant to the authority given to the governing body by the voters at an election called pursuant to article 5 of this chapter.

14. The property tax rate for county, city or town purposes for the preceding fiscal year for the primary property tax and the secondary property tax.

15. The estimated property tax rate for county, city or town purposes for the current fiscal year for the primary property tax and the secondary property tax.

16. The expenditure limitation for the preceding fiscal year and the total amount that was proposed to be spent for the preceding fiscal year.

17. The total expenditure limitation for the current fiscal year.

18. The amount of monies received from primary property taxation in the preceding fiscal year in excess of the maximum allowable amount as computed pursuant to article 2 of this chapter.

B. The estimate shall be fully itemized according to forms supplied by the auditor general showing under separate headings:

1. The amounts that are estimated as required for each department, public office or official.

2. A complete disclosure and statement of the contemplated expenditures for the current fiscal year, showing the amount proposed to be spent from each fund and the total amount of proposed public expense.

C. The total of amounts proposed in the estimates to be spent shall not exceed the expenditure limitation established for the county, city or town.

#### **42-17103. Public access to estimates of revenues and expenses; notice of public hearing; access to adopted budget**

A. The governing body of each county, city or town shall publish the estimates of revenues and expenses, or a summary of the estimates of revenues and expenses, and a notice of a public hearing of the governing body to hear taxpayers and make tax levies at designated times and places. The summary shall set forth the total estimated revenues and expenditures by fund type, truth in taxation calculations and primary and secondary property tax levies for all districts. A complete copy of the estimates of revenues and expenses shall be made available at the city, town or county libraries and city, town or county administrative offices and shall be posted in a prominent location on the official website of the city, town or county no later than seven business days after the estimates of revenues and expenses are initially presented before the governing body. A complete copy of the budget finally adopted under section 42-17105 shall be posted in a prominent location on the official websites no later than seven business days after final adoption.

B. Beginning with fiscal year 2011-2012, both the estimates of revenues and expenses initially presented before the governing body and the budget finally adopted under section 42-17105 shall be retained and accessible in a prominent location on the official website of the city, town or county for at least sixty months.

## **BUDGETARY LAWS**

### **ARIZONA REVISED STATUTES**

C. The summary of estimates and notice, together with the library addresses and websites where the complete copy of estimates may be found, shall be published once a week for at least two consecutive weeks after the estimates are tentatively adopted in the official newspaper of the county, city or town, if there is one, and, if not, in a newspaper of general circulation in the county, city or town.

D. If a truth in taxation notice and hearing is required under section 42-17107, the governing body may combine the notice under this section with the truth in taxation notice.

#### **42-17104. Public hearing on expenditures and tax levy**

A. The governing body of each county, city or town shall hold a public hearing on or before the fourteenth day before the day on which it levies taxes as stated in the notice under section 42-17103. Any taxpayer may appear and be heard in favor of or against any proposed expenditure or tax levy.

B. If a truth in taxation notice and hearing is required under section 42-17107, the governing body may combine the hearing under this section with the truth in taxation hearing.

#### **42-17105. Adoption of budget**

A. After the hearing on estimates under section 42-17104 is concluded, the governing body shall convene in a special meeting and finally determine and adopt estimates of proposed expenditures for the purposes stated in the published proposal.

B. The adopted estimates constitute the budget of the county, city or town for the current fiscal year.

C. The total amounts that are proposed to be spent in the budget shall not exceed the total of amounts that were proposed for expenditure in the published estimates.

#### **42-17106. Expenditures limited to budgeted purposes; transfer of monies**

A. Except as provided in subsection B, a county, city or town shall not:

1. Spend money for a purpose that is not included in its budget.
2. Spend money or incur or create a debt, obligation or liability in a fiscal year in excess of the amount stated for each purpose in the finally adopted budget for that year, except as provided by law, regardless of whether the county, city or town has received at any time, or has on hand, monies or revenue in excess of the amount required to meet expenditures, debts, obligations and liabilities that are incurred under the budget.

B. A governing body may transfer monies between budget items if all of the following apply:

1. The monies are available.
2. The transfer is in the public interest and based on a demonstrated need.
3. The transfer does not result in a violation of the limitations prescribed in article IX, sections 19 and 20, Constitution of Arizona.
4. A majority of the members of the governing body votes affirmatively on the transfer at a public meeting.

## **FUND DESCRIPTIONS**

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The financial operations of the City are organized into funds, each of which are a separate fiscal and accounting entity. Every revenue received or expenditure made by the City is accounted for through one of the funds listed below. Funds are classified as being governmental, fiduciary, or proprietary. Different fund types are also found within each classification. Although the majority of the City's department will fall within the General Fund, each fund will have at least one department that is responsible for managing these funds.

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### **GOVERNMENTAL FUNDS**

Most City functions are financed through what are called governmental funds. The City has three types of governmental funds: the General Fund, Capital Projects Funds, and Special Revenue Funds.

#### **GENERAL FUND**

The General Fund is the primary operating fund of the City. It exists to account for the resources devoted to finance the services traditionally associated with local government. Included in these services are police and fire protection, parks and recreation, community development, and general City administration and any other activity for which a special fund has not been created.

#### **CAPITAL PROJECTS FUNDS**

Capital Projects Funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlay items including the acquisition or replacement of land, buildings, and equipment for public safety, parks & recreation, and general government.

#### **FLOOD CONTROL FUNDS**

This fund receives revenues from Mohave County's Flood Control Tax District. These revenues are restricted to planning, engineering, constructing, repairing, and maintaining flood control channels within the City.

#### **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

- **Community Development Block Grant (CDBG) Fund** This fund includes state and federal CDBG funds. These funds must be used to benefit low income persons, aid in the prevention or elimination of slums or blight or address an urgent need.
- **Grant Funds (Federal and State)** Most grants that are awarded to the City are required to be accounted for separately from all other City activities. The grants budgeted are a combination of grants which have already been awarded to the City, grants which have been applied for and are pending notification of award, and grants that the City may possibly apply for if the opportunity becomes available.

## **FUND DESCRIPTIONS – (Continued)**

- **Highway User Revenue Fund (HURF)** The major revenues of this fund are provided by the City's share of state gasoline taxes. These revenues are restricted by the state constitution to be used solely for street and highway purposes.
- **Improvement District Fund** This fund is financed through the assessment of property taxes. The City currently has one active improvement district:
  - **Improvement District No. 2 Fund** Maintenance and improvements to the London Bridge Plaza.
- **Special Programs Funds** These funds account for the activities of various City programs funded with program generated revenues and outside agency contributions.
  - **Court Enhancement Fund** This fund consists of administrative fees collected to defray costs associated with issuing and processing warrants, suspension of driving privileges, enhancing court operations, collecting delinquent fines and restitution, and recovering actual costs of incarceration.
  - **Fill the Gap Fund** This fund allows for the allocation of funds from the state to counties for the purpose of planning and implementing collaborative projects that are designed to improve the processing of criminal cases. Revenue for this fund is derived from a 7% surcharge on court fines.
  - **Judicial Collection Enhancement Fund (JCEF)** This fund receives revenue from a surcharge assessed for defensive driving school programs, all filing, appearance, and clerk fees collected by all Arizona courts, and from a time payment fee that is charged to all persons who do not pay any penalty, fine, or sanction in full on the date the court imposes it. It is used for improving administrative processes such as court automation services.
  - **WALETA (Western Arizona Law Enforcement Training Academy) Fund** This fund accounts for receiving and expending funds associated with the Western Arizona Law Enforcement Training Academy. WALETA funds are received from AZPOST, WALEA, and other law enforcement agencies participating in the program.
  - **Racketeer Influenced and Corrupt Organizations Act Fund (RICO)** This fund accounts for RICO funds which are generated by law enforcement activities that result in asset forfeiture proceedings. Once forfeited, proceeds are deposited into the County RICO fund and are expended in accordance with state and federal laws and guidelines.

## **FUND DESCRIPTIONS – (Continued)**

### **FIDUCIARY FUNDS**

Fiduciary funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, or others.

#### **METROPOLITAN PLANNING ORGANIZATION FUND**

This fund was established to account for funding derived from the area's status as a designated Metropolitan Planning Organization (MPO). The MPO receives Federal funding administered through the Arizona Department of Transportation and has an IGA with the City to provide support services.

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### **PROPRIETARY FUNDS**

Proprietary funds are used to account for the City's activities that are similar to those found in the private sector. These activities are not financed primarily by taxes, but rather by fees charged to the users of the service.

The accounting principles for proprietary funds are the same as those applicable to similar businesses in the private sector. There are two types of proprietary funds - enterprise funds and internal service funds. Lake Havasu City has four proprietary funds which are all enterprise funds; there are currently no internal service funds.

#### **ENTERPRISE FUNDS**

Enterprise funds are used to account for operations, including debt service, which are financed and operated similarly to those of a private business, and are considered or proposed to be self-sufficient. User fees are established and revised to ensure that revenues are adequate to meet expenditures.

**Airport Fund** This fund accounts for revenues received from fees for services such as hangar rentals, tie downs, terminal space rent, and fuel flowage. These revenues are proposed to cover the operating expenses incurred; however, a subsidy from the General Fund has historically been necessary.

**Water Utility Fund** The main revenue sources in this fund are user charges for water services. Other miscellaneous water fee revenues are collected in this fund. Sufficient revenues are received to cover the expenses for operating the City's water system.

**Refuse Fund** This fund accounts for the operation of the City's waste hauling services and landfill. Fees collected in this fund are received from solid waste disposal services, including landfill fees, administration fees, and recycling income.

**Wastewater Utility Fund** This fund reflects activity related to wastewater collection and treatment. User charges are the primary revenue source to fund operating expenses and repayment of debt associated with the sewer expansion.

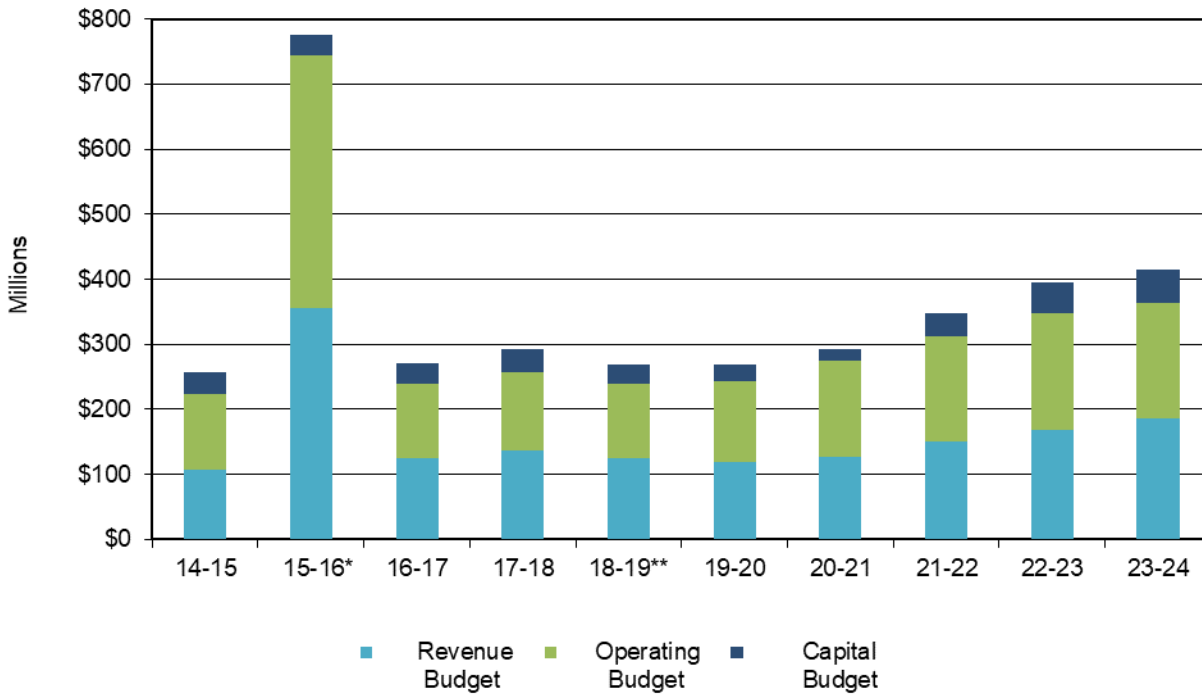


# FINANCIAL PROJECTIONS

- Ten-Year Budget History
- Four-year Financial Summary - All Funds
- Projected Year-End Available Resources
- Five-Year Financial Projections



## TEN-YEAR BUDGET HISTORY – ALL FUNDS



Fiscal Year	Revenue Budget	Operating Budget	Capital Budget	Total Budget
14-15	107,039,375	116,007,817	33,157,470	\$149,165,287
15-16*	356,330,855	388,092,854	30,583,577	\$418,676,431
16-17	125,640,411	114,234,585	30,781,731	\$145,016,316
17-18	137,035,521	119,997,385	35,207,876	\$155,205,261
18-19**	124,216,164	115,571,880	29,013,723	\$144,585,603
19-20	119,595,846	124,487,786	24,123,602	\$148,611,388
20-21	127,109,185	147,626,478	18,676,758	\$166,303,236
21-22	151,408,397	160,903,698	34,825,415	\$195,729,113
22-23	169,184,915	178,927,113	46,839,755	\$225,766,868
23-24	185,492,421	177,938,505	50,694,450	\$228,632,955

\* Fiscal Year 15-16 includes the \$249.6 million Wastewater debt restructuring.

\*\* Depreciation was excluded in Fiscal Year 18-19.

## FOUR-YEAR FINANCIAL SUMMARY

### ALL FUNDS

	Actual FY 20-21	Actual FY 21-22	Estimate FY 22-23	Adopted FY 23-24
<b>Revenues by Fund</b>				
General	\$ 76,477,042	\$ 73,528,732	\$ 78,167,330	\$ 87,840,940
Airport	790,488	8,091,886	4,324,215	4,611,655
Capital Projects	1,346,537	499,972	361,645	6,690,465
Grants: Various	1,372,446	1,226,201	2,391,871	10,365,521
Highway User Revenue (HURF)	6,404,032	6,093,715	6,322,500	12,121,225
Flood Control **	-	-	2,902,550	7,128,495
Water Utility	20,727,600	18,306,814	12,611,190	14,866,260
LHC Improvement Districts	73,957	75,743	80,085	17,095
Refuse	7,100,507	7,170,240	7,805,030	8,209,110
Special Programs	385,772	404,592	420,071	762,065
Wastewater Utility	25,506,688	25,401,298	27,293,580	32,879,590
<b>Total Revenues</b>	<b>\$ 140,185,069</b>	<b>\$ 140,799,193</b>	<b>\$ 142,680,067</b>	<b>\$ 185,492,421</b>
<b>Expenditures by Fund</b>				
General	\$ 54,523,790	\$ 58,398,684	\$ 64,706,213	\$ 88,871,876
Airport	1,756,298	9,206,564	5,494,510	6,102,782
Capital Projects	3,855,123	1,208,603	5,950,000	16,176,505
Grants: Various	1,372,446	1,226,201	2,391,871	10,365,521
Highway User Revenue (HURF)	4,729,624	5,358,090	5,332,940	19,716,170
Flood Control **	-	-	1,499,083	6,696,782
Water Utility	15,924,040	22,536,849	21,743,395	23,944,155
LHC Improvement Districts	76,028	76,853	79,325	18,898
Special Programs	292,824	343,361	280,422	539,304
Refuse	3,246,165	7,194,996	7,463,510	7,947,455
Wastewater Utility	34,796,110	36,835,785	42,186,773	48,253,506
	<b>\$ 120,572,448</b>	<b>\$ 142,385,986</b>	<b>\$ 157,128,042</b>	<b>\$ 228,632,955</b>
Non-Cash Depreciation & Adjustments	(3,319,659)	(10,590,707)	(9,494,787)	(15,238,500)
<b>Total Expenditures</b>	<b>\$ 117,252,789</b>	<b>\$ 131,795,279</b>	<b>\$ 147,633,255</b>	<b>\$ 213,394,455</b>
<b>AVAILABLE RESOURCES</b>	<b>\$ 22,932,280</b>	<b>\$ 9,003,914</b>	<b>\$ (4,953,188)</b>	<b>\$ (27,902,034)</b>
<b>Operating Transfers In/(Out)</b>				
General	\$ 479,360	\$ 398,253	\$ 510,595	\$ (890,000)
Airport	29,384	149,698	118,205	515,000
Highway User Revenue (HURF)	-	-	(40,000)	960,000
Water Utility	(500,000)	(540,000)	(20,800)	(16,500)
Flood Control	-	-	(500,000)	(500,000)
Special Programs	(8,744)	(7,951)	(15,000)	(30,000)
Wastewater Utility	-	-	(53,000)	(38,500)
<b>Total Operating Transfers In/(Out)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>SUBTOTAL</b>	<b>\$ 22,932,280</b>	<b>\$ 9,003,914</b>	<b>\$ (4,953,188)</b>	<b>\$ (27,902,034)</b>

## FOUR-YEAR FINANCIAL SUMMARY – (Continued)

### ALL FUNDS

	Actual FY 20-21	Actual FY 21-22	Estimate FY 22-23	Adopted FY 23-24
<b>Beginning Balance</b>	<b>\$ 103,168,076</b>	<b>\$ 126,100,356</b>	<b>\$ 135,104,270</b>	<b>\$ 130,151,082</b>
<b>CIP Transfers In/(Out)</b>				
CIP - Capital Improvement Projects	3,485,813	3,500,000	3,000,000	8,000,000
CIP - General	(3,485,813)	(3,500,000)	(13,000,000)	(9,000,000)
CIP - Highway User Revenue (HURF)	-	-	10,000,000	1,000,000
<b>Total CIP Transfers In/(Out)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>ENDING AVAILABLE RESOURCES</b>	<b>\$ 126,100,356</b>	<b>\$ 135,104,270</b>	<b>\$ 130,151,082</b>	<b>\$ 102,249,048</b>

\* Available resources exclude Budget Stabilization Reserve (BSR)

\*\* Flood Control reported separate from Water Fund starting in FY 22-23

### FY 23-24 PROJECTED YEAR END AVAILABLE RESOURCES

FUND	Estimated Beginning Available Resources* 7/1/2023	PLUS	LESS	LESS	PLUS	LESS	PLUS (LESS)	FY 23-24 Projected Ending Available Resources* 6/30/2024
		FY 23-24 Estimated Revenues	FY 23-24 Estimated Expenditures	FY 23-24 Community Investment Expenditures	Estimated Operating Transfers		Non-Cash Included in Expenditures & Adjustments	
					To	From		
Governmental Funds								
General	\$    40,154,881	\$     87,840,940	\$     88,871,876	\$                  -	\$      625,000	\$    10,515,000		\$     29,233,945
Capital Projects	3,317,320	6,690,465	-	16,176,505	8,000,000	-		1,831,280
Special Revenue Funds								-
Grant Funds: Various	-	10,365,521	10,365,521	-	-	-	-	-
Highway User Revenue (HURF)	19,176,867	12,121,225	9,476,425	10,239,745	2,000,000	40,000	-	13,541,922
Flood Control	10,596,482	7,128,495	321,782	6,375,000	-	500,000	-	10,528,195
LHC Improvement District 2	7,364	17,095	18,898	-	-	-	-	5,561
LHC Improvement District 4	19,848	-	-	-	-	-	-	19,848
Special Programs	1,076,905	762,065	539,304	-	-	30,000	-	1,269,666
Proprietary Funds								-
Enterprise Funds								-
Airport	21,227	4,611,655	1,917,782	4,185,000	515,000	-	965,000	10,100
Water	32,968,976	14,866,260	18,421,455	5,522,700	-	16,500	3,133,500	27,008,081
Refuse	5,116,770	8,209,110	7,947,455	-	-	-	-	5,378,425
Wastewater Utility	17,694,442	32,879,590	40,058,007	8,195,500	-	38,500	11,140,000	13,422,025
TOTAL ALL FUNDS	\$   130,151,082	\$   185,492,421	\$   177,938,505	\$   50,694,450	\$   11,140,000	\$   11,140,000	\$   15,238,500	\$   102,249,048

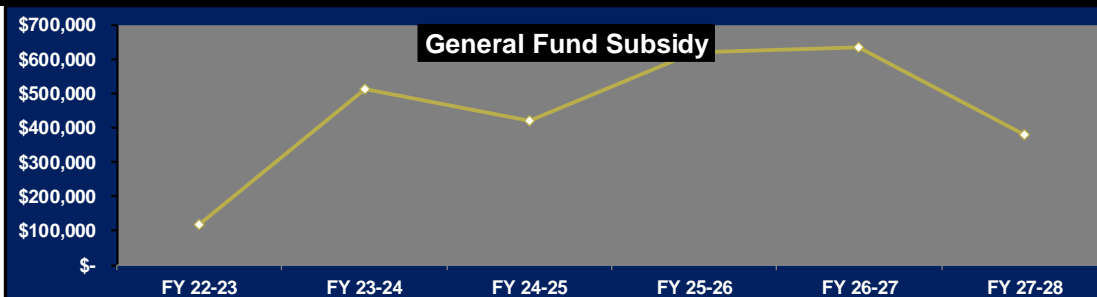
\*Beginning and ending available resources are calculated to remove the reserved portions of the fund and are calculated as follows:

- » Governmental Funds: Total current assets, less inventories and prepaid items, less total current liabilities, less budget stabilization reserve.
- » Proprietary Funds: Total current assets, less net restricted cash, less inventories and prepaid items, less total current liabilities, less budget stabilization reserve.

# FINANCIAL PROJECTIONS

## AIRPORT FUND

Financial Projections	Projections						
	Adopted FY 22-23	Estimated FY 22-23	Adopted FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>Revenues</b>							
City Sales Tax - Jet Fuel	\$ 16,000	\$ 14,000	\$ 14,000	\$ 14,420	\$ 14,850	\$ 15,300	\$ 15,750
Grants & Contributions	8,606,900	3,616,335	3,905,030	1,575,000	7,976,755	7,620,280	2,197,190
Airport User Revenue	607,350	614,680	614,200	632,625	651,600	671,150	691,300
Investment Earnings & Miscellaneous	1,400	6,000	5,225	3,000	3,200	3,500	3,600
Rents and Leases	57,900	73,200	73,200	75,300	77,500	79,850	82,300
<b>Total Revenues</b>	\$ 9,289,550	\$ 4,324,215	\$ 4,611,655	\$ 2,300,345	\$ 8,723,905	\$ 8,390,080	\$ 2,990,140
<b>Expenditures</b>							
Personnel	\$ 418,100	\$ 417,905	\$ 466,585	\$ 489,915	\$ 514,410	\$ 540,130	\$ 567,140
Operation & Maintenance (O&M)	141,545	133,185	169,445	150,700	155,200	159,900	165,000
Capital Improvement Plan	9,135,000	3,677,500	4,185,000	1,750,000	8,350,000	8,000,000	2,300,000
Unavailable Budget Appropriation	1,000	-	-	-	-	-	-
Contingency	7,000	-	7,000	7,000	7,000	7,000	7,000
Depreciation	960,000	960,000	965,000	970,000	975,000	980,000	990,000
Interfund Cost Allocation - Support Svcs	305,922	305,920	309,750	315,000	320,000	325,000	330,000
	10,968,567	5,494,510	6,102,780	3,682,615	10,321,610	10,012,030	4,359,140
Non-Cash Depreciation & Adjustments	(960,000)	(960,000)	(965,000)	(970,000)	(975,000)	(980,000)	(990,000)
<b>Total Expenditures</b>	\$ 10,008,567	\$ 4,534,510	\$ 5,137,780	\$ 2,712,615	\$ 9,346,610	\$ 9,032,030	\$ 3,369,140
<b>CURRENT YEAR RESOURCES</b>	\$ (719,017)	\$ (210,295)	\$ (526,125)	\$ (412,270)	\$ (622,705)	\$ (641,950)	\$ (379,000)
<b>Operating Transfers In/(Out)</b>							
General Fund	\$ 630,000	\$ 118,205	\$ 515,000	\$ 420,000	\$ 620,000	\$ 635,000	\$ 380,000
<b>Total Operating Transfers In/(Out)</b>	\$ 630,000	\$ 118,205	\$ 515,000	\$ 420,000	\$ 620,000	\$ 635,000	\$ 380,000
<b>SUBTOTAL</b>	\$ (89,017)	\$ (92,090)	\$ (11,125)	\$ 7,730	\$ (2,705)	\$ (6,950)	\$ 1,000
<b>Beginning Available Resources</b>	\$ 110,245	\$ 113,317	\$ 21,227	\$ 10,102	\$ 17,832	\$ 15,127	\$ 8,177
<b>ENDING AVAILABLE RESOURCES</b>	\$ 21,228	\$ 21,227	\$ 10,102	\$ 17,832	\$ 15,127	\$ 8,177	\$ 9,177



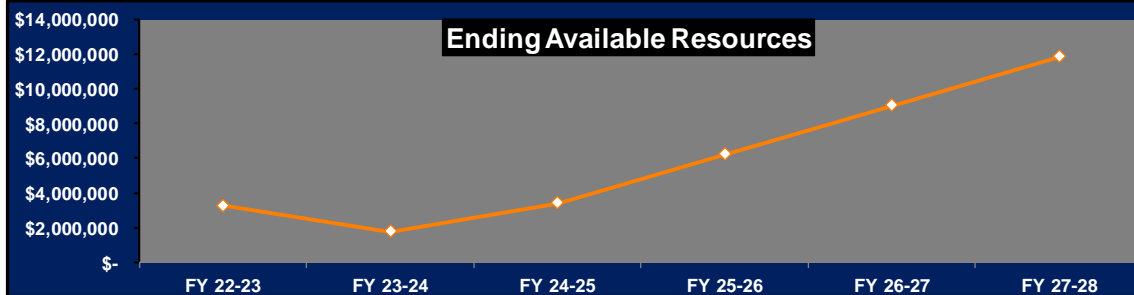
Since the Airport Fund is subsidized by the General Fund, the ending available resource balance is budgeted to be a low amount (under \$50,000). Fluctuation in General Fund subsidy is due to CIP.



# FINANCIAL PROJECTIONS

## CAPITAL PROJECTS FUNDS

Financial Projections	Adopted FY 22-23	Estimated FY 22-23	Adopted FY 23-24	Projections			
				FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>Revenues</b>							
Contributions & Donations	815,000	-	815,000	-	-	-	-
Grants	1,778,000	298,350	5,863,680	6,545,360	-	-	-
Interest & Miscellaneous	3,100	10,775	11,785	3,600	3,700	3,800	3,900
<b>Total Revenues</b>	\$ 2,596,100	\$ 309,125	\$ 6,690,465	\$ 6,548,960	\$ 3,700	\$ 3,800	\$ 3,900
<b>Expenditures</b>							
Capital Improvement Plan	12,527,275	5,950,000	16,176,505	7,722,000	-	-	-
	12,527,275	5,950,000	16,176,505	7,722,000	-	-	-
Non-Cash Depreciation & Adjustments							
<b>Total Expenditures</b>	\$ 12,527,275	\$ 5,950,000	\$ 16,176,505	\$ 7,722,000	\$ -	\$ -	\$ -
<b>CURRENT YEAR RESOURCES</b>	\$ (9,931,175)	\$ (5,640,875)	\$ (9,486,040)	\$ (1,173,040)	\$ 3,700	\$ 3,800	\$ 3,900
<b>Beginning Available Resources</b>	\$ 6,976,269	\$ 5,905,675	\$ 3,264,800	\$ 1,778,760	\$ 3,405,720	\$ 6,209,420	\$ 9,013,220
<b>CIP Transfers In/(Out)</b>							
CIP - General Fund Construction Sales Tax	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000
CIP - General Fund Additional Infrastructure	-	-	5,000,000	-	-	-	-
<b>Total CIP Transfers In/(Out)</b>	\$ 3,000,000	\$ 3,000,000	\$ 8,000,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000
<b>ENDING AVAILABLE RESOURCES</b>	\$ 45,094	\$ 3,264,800	\$ 1,778,760	\$ 3,405,720	\$ 6,209,420	\$ 9,013,220	\$ 11,817,120



# FINANCIAL PROJECTIONS

## GENERAL FUND

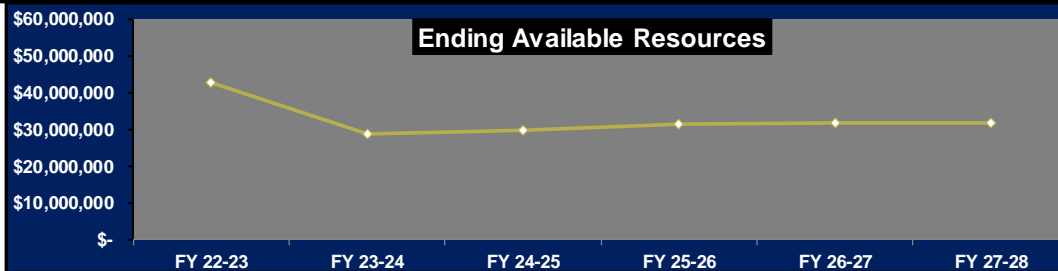
Financial Projections	Projections						
	Adopted FY 22-23	Estimated FY 22-23	Adopted FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>Revenues</b>							
Property Tax Levy	\$ 6,038,600	\$ 6,043,900	\$ 6,403,025	\$ 6,500,000	\$ 6,600,000	\$ 6,700,000	\$ 6,800,000
Franchise Fees	2,022,000	2,215,000	2,280,000	2,317,500	2,363,850	2,411,100	2,549,340
City Sales Tax	34,239,000	33,480,000	33,450,000	34,289,500	34,804,000	35,500,000	36,210,000
City Sales Tax - R&B and Bed Tax	4,476,300	4,090,300	4,100,000	4,141,000	4,203,100	4,287,200	4,372,900
Other Taxes	241,700	265,000	265,800	271,100	276,500	282,100	287,700
Grants	5,816,700	345,290	3,816,600	772,500	795,675	819,545	844,200
License & Permits-Other	482,500	758,000	760,000	769,400	792,500	816,300	840,750
License & Permits - Building	2,369,500	1,758,725	1,445,000	1,515,000	1,530,000	1,545,500	1,560,900
State Shared - Auto	5,092,050	4,700,500	5,139,000	4,964,000	5,014,000	5,063,200	5,114,000
State Shared - Sales Tax	8,179,300	8,300,500	8,774,025	8,336,500	8,461,500	8,630,800	8,803,400
State Shared - Prop 207 Excise Tax	400,000	388,000	400,000	412,000	425,000	437,100	450,200
State Shared - Income Tax	11,029,300	11,056,565	15,629,800	13,000,000	13,130,000	13,261,300	13,393,900
Legislative Offset	-	-	-	-	(401,500)	(658,200)	(941,900)
Transit Revenue	27,000	56,575	57,500	58,900	59,500	60,200	60,800
Public Safety Revenue	277,000	348,270	1,550,450	2,364,200	2,376,900	2,390,200	2,403,800
Recreation Revenue	968,500	983,565	954,200	973,300	992,750	1,012,600	1,032,900
Fines & Forfeitures	1,559,200	1,492,850	1,494,800	1,524,700	1,555,200	1,586,300	1,618,000
Investment Earnings	220,000	709,700	684,085	685,000	700,000	710,000	720,000
Miscellaneous	351,100	1,174,590	636,655	637,500	639,500	641,000	642,500
<b>Total Revenues</b>	<b>\$ 83,789,750</b>	<b>\$ 78,167,330</b>	<b>\$ 87,840,940</b>	<b>\$ 83,532,100</b>	<b>\$ 84,318,475</b>	<b>\$ 85,496,245</b>	<b>\$ 86,763,390</b>
<b>Expenditures</b>							
<b>Personnel Services:</b>							
Salaries & Wages	\$ 30,438,600	\$ 28,239,725	\$ 33,212,260	\$ 34,303,700	\$ 35,504,300	\$ 36,747,000	\$ 38,033,150
Overtime	2,191,850	2,616,565	2,417,045	2,501,650	2,589,200	2,679,800	2,773,600
Healthcare Costs	7,905,850	7,311,200	8,939,080	9,139,550	9,459,500	9,790,500	10,133,200
Payroll Taxes	1,509,750	1,376,650	1,691,925	1,745,700	1,806,800	1,870,100	1,935,500
Retirement - ASRS	2,072,650	1,828,390	2,167,545	2,334,100	2,415,800	2,500,350	2,587,900
Retirement - PSPRS	9,874,400	9,788,330	11,322,405	11,888,500	12,482,900	13,107,100	13,762,500
<b>Supplies &amp; Services:</b>							
Utility Services	2,307,800	2,298,195	2,478,005	2,536,075	2,612,150	2,690,500	2,771,230
Operating Services	7,708,800	6,214,025	8,274,840	6,298,450	6,487,400	6,682,000	6,682,500
Insurance & Claims	589,420	654,000	643,675	663,000	682,900	703,400	724,500
Meeting, Training & Travel	391,650	307,580	444,590	348,050	358,500	369,300	380,300
Operating & Maintenance Supplies	5,438,200	3,676,230	6,875,390	4,217,850	4,344,400	4,474,700	4,609,000
Bad Debt Expense	23,600	21,750	24,600	29,000	31,000	33,000	35,000
Outside Agency Contracts	884,760	894,270	1,117,815	1,200,000	1,200,000	1,200,000	1,200,000
Development Agreements	1,000,000	995,000	1,000,000	980,000	-	-	-
CVB & PED Payouts	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000	2,100,000
<b>Capital:</b>							
Capital Outlay	3,706,363	1,950,800	5,628,020	2,000,000	2,000,000	2,000,000	2,000,000
<b>Contingency:</b>							
Unavailable Budget Appropriation/Grants	9,528,300	-	7,367,000	-	-	-	-
Contingency	1,000,000	856,305	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>Capital Leases &amp; Bonds/Loans</b>							
Principal & interest	699,920	993,020	677,327	580,000	580,000	580,000	580,000
<b>Interfund Cost Allocation:</b>							
Interfund Cost Allocations - Labor Attrition	(800,000)	-	(800,000)	(710,000)	(715,000)	(700,000)	(700,000)
Interfund Cost Allocations - Support Svcs	(7,301,400)	(7,476,702)	(7,709,644)	(7,940,900)	(8,179,160)	(8,424,500)	(8,677,300)
	81,270,513	64,645,333	88,871,878	75,214,725	76,760,690	79,403,250	81,931,080
Non-Cash Depreciation & Adjustments	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 81,270,513</b>	<b>\$ 64,645,333</b>	<b>\$ 88,871,878</b>	<b>\$ 75,214,725</b>	<b>\$ 76,760,690</b>	<b>\$ 79,403,250</b>	<b>\$ 81,931,080</b>

# FINANCIAL PROJECTIONS

## GENERAL FUND

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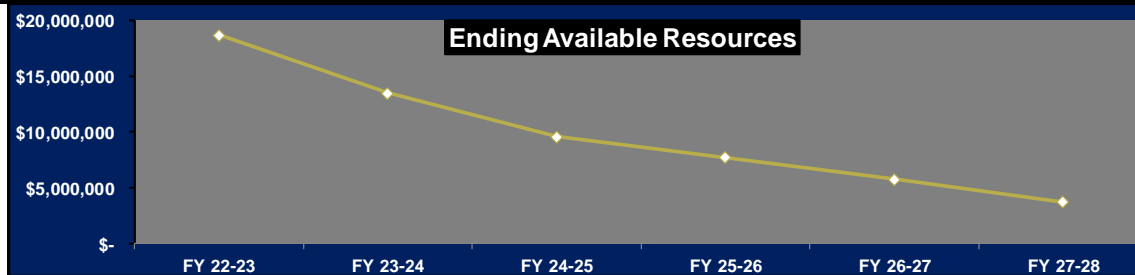
Financial Projections	Adopted FY 22-23	Estimated FY 22-23	Adopted FY 23-24	Projections			
				FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>CURRENT YEAR RESOURCES</b>	\$ 2,519,237	\$ 13,521,997	\$ (1,030,938)	\$ 8,317,375	\$ 7,557,785	\$ 6,092,995	\$ 4,832,310
Airport Fund	\$ (630,000)	\$ (118,205)	\$ (515,000)	\$ (420,000)	\$ (620,000)	\$ (635,000)	\$ (380,000)
Court Enhancement Fund	15,000	15,000	30,000	15,000	15,000	15,000	15,000
Flood Control	500,000	500,000	-	-	-	-	-
Water Fund - Facilities Maintenance	20,800	20,800	16,500	16,500	16,500	16,500	16,500
Wastewater Fund - Facilities Maintenance	53,000	53,000	38,500	38,500	38,500	38,500	38,500
HURF - Facilities Maintenance	40,000	40,000	40,000	40,000	40,000	40,000	40,000
<b>Total Operating Transfers In/(Out)</b>	\$ (1,200)	\$ 510,595	\$ (390,000)	\$ (310,000)	\$ (510,000)	\$ (525,000)	\$ (270,000)
<b>SUBTOTAL</b>	\$ 2,518,037	\$ 14,032,592	\$ (1,420,938)	\$ 8,007,375	\$ 7,047,785	\$ 5,567,995	\$ 4,562,310
<b>Beginning Balance</b>	\$ 71,650,948	\$ 71,847,549	\$ 72,880,141	\$ 61,459,203	\$ 65,666,578	\$ 68,914,363	\$ 70,682,358
<b>CIP Transfers In/(Out)</b>							
CIP - HURF	(10,000,000)	(10,000,000)	(2,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
CIP - Other	(3,000,000)	(3,000,000)	(3,000,000)	(2,800,000)	(2,800,000)	(2,800,000)	(2,800,000)
CIP - Additional Infrastructure	-	-	(5,000,000)	-	-	-	-
<b>Total CIP Transfers In/(Out)</b>	\$ (13,000,000)	\$ (13,000,000)	\$ (10,000,000)	\$ (3,800,000)	\$ (3,800,000)	\$ (3,800,000)	\$ (3,800,000)
<b>RESOURCES AVAILABLE BEFORE BSR</b>	\$ 61,168,985	\$ 72,880,141	\$ 61,459,203	\$ 65,666,578	\$ 68,914,363	\$ 70,682,358	\$ 71,444,668
<b>BUDGET STABILIZATION RESERVE (BSR)</b>	\$ (30,029,000)	\$ (30,029,000)	\$ (32,664,380)	\$ (35,865,985)	\$ (37,586,300)	\$ (38,848,500)	\$ (39,538,900)
<b>RESOURCES AVAILABLE AFTER BSR</b>	\$ 31,139,985	\$ 42,851,141	\$ 28,794,823	\$ 29,800,593	\$ 31,328,063	\$ 31,833,858	\$ 31,905,768



# FINANCIAL PROJECTIONS

## HIGHWAY USER REVENUE FUND

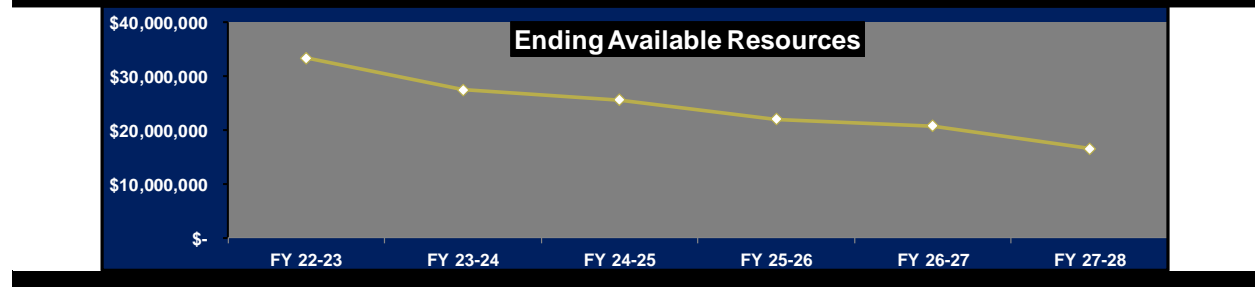
Financial Projections	Adopted FY 22-23	Estimated FY 22-23	Adopted FY 23-24	Projections			
				FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>Revenues</b>							
Gasoline Tax	\$ 6,785,240	\$ 6,220,000	\$ 6,767,535	\$ 6,902,900	\$ 7,040,900	\$ 7,181,800	\$ 7,325,400
Grants	-	-	5,269,115	4,557,535	-	-	-
Interest & Miscellaneous	27,300	102,500	84,575	50,000	52,000	53,000	54,000
<b>Total Revenues</b>	\$ 6,812,540	\$ 6,322,500	\$ 12,121,225	\$ 11,510,435	\$ 7,092,900	\$ 7,234,800	\$ 7,379,400
<b>Expenditures</b>							
Personnel	\$ 1,929,000	\$ 1,708,500	\$ 2,291,870	\$ 2,406,500	\$ 2,526,800	\$ 2,653,150	\$ 2,785,800
Operation & Maintenance (O&M)	1,087,165	934,150	1,334,715	1,150,000	1,196,000	1,243,600	1,345,100
Capital Outlay	906,000	32,000	2,470,155	300,000	300,000	300,000	300,000
Capital Improvement Plan	1,350,000	1,300,000	10,239,745	9,570,535	3,000,000	3,000,000	3,000,000
Contingency	50,000	-	50,000	50,000	50,000	50,000	50,000
Interfund Cost Allocation - Support Svcs	358,290	908,290	964,685	974,500	984,500	994,500	1,004,500
Interfund Cost Allocation - Labor Attrition	(21,000)	-	(25,000)	(25,000)	(27,000)	(28,000)	(31,000)
Other Expenses:							
Street Maintenance Program	12,590,000	1,000,000	2,390,000	2,390,000	2,390,000	2,390,000	2,390,000
<b>Total Expenditures</b>	\$ 18,249,455	\$ 5,882,940	\$ 19,716,170	\$ 16,816,535	\$ 10,420,300	\$ 10,603,250	\$ 10,844,400
<b>CURRENT YEAR RESOURCES</b>	\$ (11,436,915)	\$ 439,560	\$ (7,594,945)	\$ (5,306,100)	\$ (3,327,400)	\$ (3,368,450)	\$ (3,465,000)
<b>Operating Transfers In/(Out)</b>							
General Fund - Facilities Maintenance	\$ (40,000)	\$ (40,000)	\$ (40,000)	\$ (40,000)	\$ (40,000)	\$ (40,000)	\$ (40,000)
General Fund - CIP Street Paving	10,000,000	10,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
General Fund - Capital Equipment	-	-	1,000,000	-	-	-	-
Flood Control - Wash Crew	-	-	500,000	500,000	500,000	500,000	500,000
<b>Total Operating Transfers In/(Out)</b>	\$ 9,960,000	\$ 9,960,000	\$ 2,460,000	\$ 1,460,000	\$ 1,460,000	\$ 1,460,000	\$ 1,460,000
<b>SUBTOTAL</b>	\$ (1,476,915)	\$ 10,399,560	\$ (5,134,945)	\$ (3,846,100)	\$ (1,867,400)	\$ (1,908,450)	\$ (2,005,000)
<b>Beginning Available Resources</b>	\$ 8,772,639	\$ 9,112,907	\$ 19,512,467	\$ 14,377,522	\$ 10,531,422	\$ 8,664,022	\$ 6,755,572
<b>AVAILABLE RESOURCES BEFORE BSR</b>	\$ 7,295,724	\$ 19,512,467	\$ 14,377,522	\$ 10,531,422	\$ 8,664,022	\$ 6,755,572	\$ 4,750,572
<b>RESERVE FUND 15%</b>	(841,300)	(841,300)	(885,600)	(947,600)	(934,400)	(963,500)	(1,005,900)
<b>AVAILABLE RESOURCES AFTER BSR</b>	\$ 6,454,424	\$ 18,671,167	\$ 13,491,922	\$ 9,583,822	\$ 7,729,622	\$ 5,792,072	\$ 3,744,672



# FINANCIAL PROJECTIONS

## WATER UTILITY FUND

Financial Projections	Projections						
	Adopted FY 22-23	Estimated FY 22-23	Adopted FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>Revenues</b>							
Interest & Miscellaneous	262,005	896,255	792,010	510,000	520,000	530,000	540,000
Grants	-	-	400,000	6,125,000	1,425,000	-	-
Water Use Fees/Charges	11,741,200	11,714,935	13,674,250	15,725,400	16,983,400	18,342,100	19,809,500
<b>Total Revenues</b>	<b>\$ 12,003,205</b>	<b>\$ 12,611,190</b>	<b>\$ 14,866,260</b>	<b>\$ 22,360,400</b>	<b>\$ 18,928,400</b>	<b>\$ 18,872,100</b>	<b>\$ 20,349,500</b>
<b>Expenditures</b>							
Personnel	\$ 3,515,222	\$ 3,417,920	\$ 4,362,325	\$ 4,580,440	\$ 4,809,500	\$ 5,049,900	\$ 5,302,400
Operation & Maintenance (O&M)	5,283,530	5,019,400	5,337,630	5,088,000	5,245,600	5,408,000	5,575,100
Capital Outlay	800,000	575,000	-	1,000,000	1,000,000	1,000,000	1,000,000
Capital Improvement Plan	8,998,000	5,533,675	5,522,700	9,239,800	6,962,500	4,030,250	7,882,820
Unavailable Budget Appropriation	730,000	-	1,189,815	-	-	-	-
Contingency	500,000	-	500,000	500,000	500,000	500,000	500,000
Depreciation	3,027,500	3,027,500	3,133,500	3,243,000	3,356,500	3,474,000	3,550,000
Water Allocation	165,000	165,000	165,000	165,000	165,000	165,000	165,000
Interfund Cost Allocation - Labor Attrition	(50,000)	-	(58,000)	(58,000)	(62,000)	(63,000)	(65,000)
Interfund Cost Allocation - Support Svcs	3,399,600	2,910,475	3,194,430	3,306,235	3,421,955	3,541,725	3,665,685
Other Expenses:							
Debt Service	607,300	605,300	596,755	595,000	593,000	590,000	588,000
	26,976,152	21,254,270	23,944,155	27,659,475	25,992,055	23,695,875	28,164,005
Non-Cash Depreciation & Adjustments	(3,027,500)	(3,027,500)	(3,133,500)	(3,243,000)	(3,356,500)	(3,474,000)	(3,550,000)
<b>Total Expenditures</b>	<b>\$ 23,948,652</b>	<b>\$ 18,226,770</b>	<b>\$ 20,810,655</b>	<b>\$ 24,416,475</b>	<b>\$ 22,635,555</b>	<b>\$ 20,221,875</b>	<b>\$ 24,614,005</b>
<b>CURRENT YEAR RESOURCES</b>	<b>\$ (11,945,447)</b>	<b>\$ (5,615,580)</b>	<b>\$ (5,944,395)</b>	<b>\$ (2,056,075)</b>	<b>\$ (3,707,155)</b>	<b>\$ (1,349,775)</b>	<b>\$ (4,264,505)</b>
<b>Operating Transfers In/(Out)</b>							
General Fund - Wash Crew	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
General Fund - Facilities Maintenance	(20,800)	(20,800)	(16,500)	(16,500)	(16,500)	(16,500)	(16,500)
Flood Control - Adjust for FC Fund Balance	(7,284,711)	(9,693,015)	-	-	-	-	-
<b>Total Operating Transfers In/(Out)</b>	<b>\$ (7,305,511)</b>	<b>\$ (9,713,815)</b>	<b>\$ (16,500)</b>	<b>\$ (16,500)</b>	<b>\$ (16,500)</b>	<b>\$ (16,500)</b>	<b>\$ (16,500)</b>
<b>SUBTOTAL</b>	<b>\$ (19,250,958)</b>	<b>\$ (15,329,395)</b>	<b>\$ (5,960,895)</b>	<b>\$ (2,072,575)</b>	<b>\$ (3,723,655)</b>	<b>\$ (1,366,275)</b>	<b>\$ (4,281,005)</b>
<b>Beginning Available Resources</b>	<b>\$ 53,328,813</b>	<b>\$ 51,717,796</b>	<b>\$ 36,388,401</b>	<b>\$ 30,427,506</b>	<b>\$ 28,354,931</b>	<b>\$ 24,631,276</b>	<b>\$ 23,265,001</b>
<b>AVAILABLE RESOURCES BEFORE BSR</b>	<b>\$ 34,077,855</b>	<b>\$ 36,388,401</b>	<b>\$ 30,427,506</b>	<b>\$ 28,354,931</b>	<b>\$ 24,631,276</b>	<b>\$ 23,265,001</b>	<b>\$ 18,983,996</b>
RESERVE FUND 15%	(3,007,300)	(3,007,300)	(2,930,300)	(2,753,300)	(2,650,700)	(2,504,700)	(2,390,650)
<b>AVAILABLE RESOURCES AFTER BSR</b>	<b>\$ 31,070,555</b>	<b>\$ 33,381,101</b>	<b>\$ 27,497,206</b>	<b>\$ 25,601,631</b>	<b>\$ 21,980,576</b>	<b>\$ 20,760,301</b>	<b>\$ 16,593,346</b>



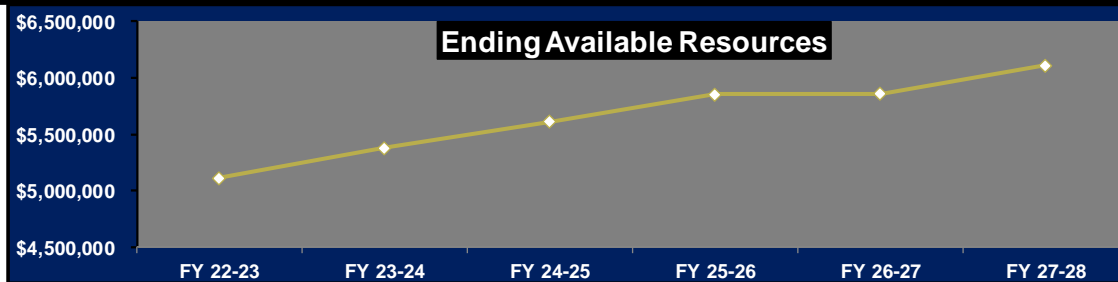
Available Resources are budgeted to decrease in FY 23-24 due to the funding of CIP projects.

\* Flood Control will be moved from Water to Special Funds starting FY 22-23

# FINANCIAL PROJECTIONS

## REFUSE FUND

Financial Projections	Adopted FY 22-23	Estimated FY 22-23	Adopted FY 23-24	Projections			
				FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>Revenues</b>							
Administration Fee	\$ 6,878,900	\$ 7,080,300	\$ 7,465,680	\$ 7,615,000	\$ 7,767,300	\$ 7,922,600	\$ 8,081,100
Interest & Miscellaneous	25,500	89,730	78,020	25,000	27,000	29,000	31,000
Landfill Disposal Fees	591,000	635,000	665,410	673,700	682,150	690,700	699,300
<b>Total Revenues</b>	<b>\$ 7,495,400</b>	<b>\$ 7,805,030</b>	<b>\$ 8,209,110</b>	<b>\$ 8,313,700</b>	<b>\$ 8,476,450</b>	<b>\$ 8,642,300</b>	<b>\$ 8,811,400</b>
<b>Expenditures</b>							
Operation & Maintenance (O&M)	\$ 6,934,000	\$ 7,034,000	\$ 7,390,850	\$ 7,538,700	\$ 7,689,400	\$ 7,843,300	\$ 8,000,100
Contingency	100,000	-	100,000	100,000	100,000	100,000	100,000
Interfund Cost Allocation	429,510	429,510	456,605	440,000	445,000	450,000	455,000
	7,463,510	7,463,510	7,947,455	8,078,700	8,234,400	8,393,300	8,555,100
Non-Cash Depreciation & Adjustments*	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 7,463,510</b>	<b>\$ 7,463,510</b>	<b>\$ 7,947,455</b>	<b>\$ 8,078,700</b>	<b>\$ 8,234,400</b>	<b>\$ 8,393,300</b>	<b>\$ 8,555,100</b>
<b>CURRENT YEAR RESOURCES</b>	<b>\$ 31,890</b>	<b>\$ 341,520</b>	<b>\$ 261,655</b>	<b>\$ 235,000</b>	<b>\$ 242,050</b>	<b>\$ 249,000</b>	<b>\$ 256,300</b>
<b>Beginning Available Resources</b>	<b>\$ 4,696,626</b>	<b>\$ 4,775,250</b>	<b>\$ 5,116,770</b>	<b>\$ 5,378,425</b>	<b>\$ 5,613,425</b>	<b>\$ 5,613,425</b>	<b>\$ 5,855,475</b>
<b>ENDING AVAILABLE RESOURCES</b>	<b>\$ 4,728,516</b>	<b>\$ 5,116,770</b>	<b>\$ 5,378,425</b>	<b>\$ 5,613,425</b>	<b>\$ 5,855,475</b>	<b>\$ 5,862,425</b>	<b>\$ 6,111,775</b>

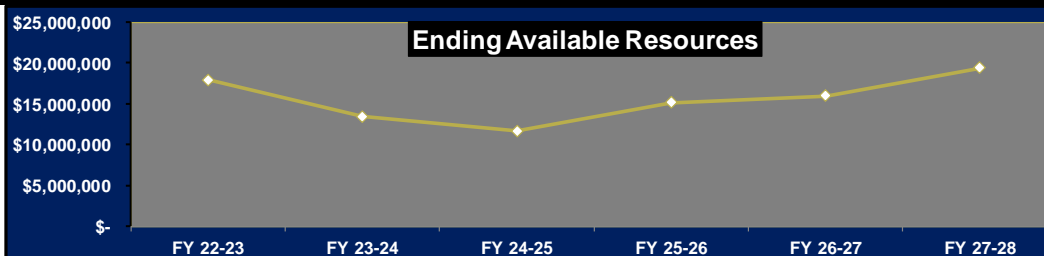




# FINANCIAL PROJECTIONS

## WASTEWATER UTILITY FUND

Financial Projections	Adopted FY 22-23	Estimated FY 22-23	Adopted FY 23-24	Projections			
				FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>Revenues</b>							
Interest & Miscellaneous	\$ 235,930	\$ 918,000	\$ 903,890	\$ 425,000	\$ 440,000	\$ 455,000	\$ 470,000
Grants	2,750,000	-	2,950,000	3,060,000	1,100,000	-	-
Misc. Sewer Fees / Connection Fee	790,000	654,530	732,500	747,150	762,100	777,300	792,800
User Fees / Charges	25,390,000	25,721,050	28,293,200	29,990,750	31,790,200	33,697,600	35,719,500
<b>Total Revenues</b>	<b>\$ 29,165,930</b>	<b>\$ 27,293,580</b>	<b>\$ 32,879,590</b>	<b>\$ 34,222,900</b>	<b>\$ 34,092,300</b>	<b>\$ 34,929,900</b>	<b>\$ 36,982,300</b>
<b>Expenditures</b>							
Personnel	\$ 3,304,165	\$ 3,057,580	\$ 3,707,600	\$ 3,892,980	\$ 4,087,650	\$ 4,292,100	\$ 4,506,600
Operation & Maintenance (O&M)	5,178,550	5,059,105	4,976,370	4,738,000	4,880,200	5,026,600	5,177,400
Capital Outlay	1,787,000	231,850	1,601,665	1,000,000	1,000,000	1,000,000	1,000,000
Capital Improvement Plan	11,459,480	6,927,700	8,195,500	9,025,500	3,201,765	6,178,820	5,152,680
Unavailable Budget Appropriation	12,000	-	1,547,915	-	-	-	-
Contingency	1,000,000	-	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Depreciation	10,815,000	10,815,000	11,140,000	11,474,000	11,818,000	12,173,000	12,500,500
Interfund Cost Allocation - Labor Attrition	(49,000)	-	(71,000)	(73,000)	(74,000)	(75,000)	(76,000)
Interfund Cost Allocation - Support Svcs	2,567,088	2,567,088	2,635,577	2,727,800	2,823,300	2,922,100	3,024,400
Other Expenses:							
Debt Service	13,528,449	13,528,450	13,519,880	13,480,000	13,470,000	13,460,000	13,450,000
	49,602,732	42,186,773	48,253,507	47,265,280	42,206,915	45,977,620	45,735,580
Non-Cash Depreciation & Adjustments	(10,815,000)	(10,815,000)	(11,140,000)	(11,474,000)	(11,818,000)	(12,173,000)	(12,500,500)
<b>Total Expenditures</b>	<b>\$ 38,787,732</b>	<b>\$ 31,371,773</b>	<b>\$ 37,113,507</b>	<b>\$ 35,791,280</b>	<b>\$ 30,388,915</b>	<b>\$ 33,804,620</b>	<b>\$ 33,235,080</b>
<b>CURRENT YEAR RESOURCES</b>	<b>\$ (9,621,802)</b>	<b>\$ (4,078,193)</b>	<b>\$ (4,233,917)</b>	<b>\$ (1,568,380)</b>	<b>\$ 3,703,385</b>	<b>\$ 1,125,280</b>	<b>\$ 3,747,220</b>
<b>Operating Transfers In/(Out)</b>							
General Fund - Facilities Maintenance	\$ (53,000)	\$ (53,000)	\$ (38,500)	\$ (38,500)	\$ (38,500)	\$ (38,500)	\$ (38,500)
<b>Total Operating Transfers In/(Out)</b>	<b>\$ (53,000)</b>	<b>\$ (53,000)</b>	<b>\$ (38,500)</b>	<b>\$ (38,500)</b>	<b>\$ (38,500)</b>	<b>\$ (38,500)</b>	<b>\$ (38,500)</b>
<b>SUBTOTAL</b>	<b>\$ (9,674,802)</b>	<b>\$ (4,131,193)</b>	<b>\$ (4,272,417)</b>	<b>\$ (1,606,880)</b>	<b>\$ 3,664,885</b>	<b>\$ 1,086,780</b>	<b>\$ 3,708,720</b>
<b>Beginning Available Resources*</b>	<b>\$ 26,013,074</b>	<b>\$ 25,627,235</b>	<b>\$ 21,496,042</b>	<b>\$ 17,223,625</b>	<b>\$ 15,616,745</b>	<b>\$ 19,281,630</b>	<b>\$ 20,368,410</b>
<b>AVAILABLE RESOURCES BEFORE BSR</b>	<b>\$ 16,338,272</b>	<b>\$ 21,496,042</b>	<b>\$ 17,223,625</b>	<b>\$ 15,616,745</b>	<b>\$ 19,281,630</b>	<b>\$ 20,368,410</b>	<b>\$ 24,077,130</b>
RESERVE FUND 15%	(3,595,900)	(3,595,900)	(3,801,600)	(3,953,800)	(4,144,800)	(4,416,200)	(4,682,100)
<b>AVAILABLE RESOURCES AFTER BSR</b>	<b>\$ 12,742,372</b>	<b>\$ 17,900,142</b>	<b>\$ 13,422,025</b>	<b>\$ 11,662,945</b>	<b>\$ 15,136,830</b>	<b>\$ 15,952,210</b>	<b>\$ 19,395,030</b>

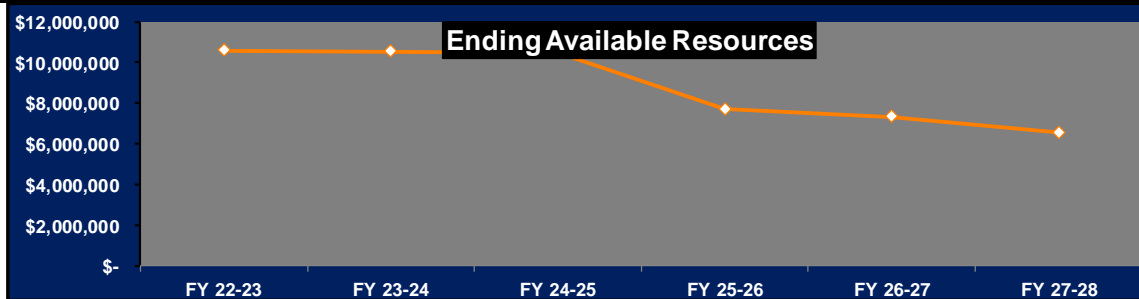


Available Resources are budgeted to decrease in FY 23-24 due to the funding of CIP projects and capital outlay.

# FINANCIAL PROJECTIONS

## FLOOD CONTROL FUND

Financial Projections	Adopted FY 22-23	Estimated FY 22-23	Adopted FY 23-24	Projections			
				FY 24-25	FY 25-26	FY 26-27	FY 27-28
<b>Revenues</b>							
IGA-Flood Control Funding	2,752,000	2,851,350	\$ 2,951,150	\$ 2,952,000	\$ 3,003,700	\$ 3,056,300	\$ 3,109,750
Grant	-	-	4,130,000	-	-	-	-
Interest & Miscellaneous	15,500	51,200	47,345	15,000	15,000	15,000	15,000
<b>Total Revenues</b>	\$ 2,767,500	\$ 2,902,550	\$ 7,128,495	\$ 2,967,000	\$ 3,018,700	\$ 3,071,300	\$ 3,124,750
<b>Expenditures</b>							
Capital Improvement Plan	3,370,000	1,185,000	\$ 6,375,000	\$ 2,190,000	\$ 4,975,000	\$ 2,620,000	\$ 3,072,000
Interfund Cost Allocation	314,083	314,083	317,800	319,800	322,500	325,000	327,500
	3,684,083	1,499,083	6,692,800	2,509,800	5,297,500	2,945,000	3,399,500
Non-Cash Depreciation & Adjustments	-	-	-	-	-	-	-
<b>Total Expenditures</b>	\$ 3,684,083	\$ 1,499,083	\$ 6,692,800	\$ 2,509,800	\$ 5,297,500	\$ 2,945,000	\$ 3,399,500
<b>CURRENT YEAR RESOURCES</b>	\$ (916,583)	\$ 1,403,467	\$ 435,695	\$ 457,200	\$ (2,278,800)	\$ 126,300	\$ (274,750)
<b>Operating Transfers In/(Out)</b>							
General Fund - Wash Crew	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)
<b>Total Operating Transfers In/(Out)</b>	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)
<b>SUBTOTAL</b>	\$ (1,416,583)	\$ 903,467	\$ (64,305)	\$ (42,800)	\$ (2,778,800)	\$ (373,700)	\$ (774,750)
<b>Beginning Available Resources</b>	\$ 7,284,711	\$ 9,693,015	\$ 10,596,482	\$ 10,532,177	\$ 10,489,377	\$ 7,710,577	\$ 7,336,877
<b>ENDING AVAILABLE RESOURCES</b>	\$ 5,868,128	\$ 10,596,482	\$ 10,532,177	\$ 10,489,377	\$ 7,710,577	\$ 7,336,877	\$ 6,562,127



\*Note: Flood Control formerly reported in Water Fund. With expiration of the IDD, Flood Control funds are now reported separately.

# REVENUE HIGHLIGHTS

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- Revenue History & Projections
- Fund Revenue Summary
- Property Tax Levies



# REVENUE HISTORY AND PROJECTIONS

General Fund	Actual	Budget	Estimate	Budget	
	FY 21-22	FY 21-22	FY 22-23	FY 22-23	FY 23-24
<b>TAXES</b>					
Property	\$ 5,607,383	\$ 5,637,695	\$ 6,043,900	\$ 6,038,600	\$ 6,403,025
City Sales	34,723,178	26,102,900	33,480,000	34,239,000	33,450,000
Restaurant & Bar / Bed	4,221,929	2,954,000	4,090,300	4,476,320	4,100,000
Fire Insurance Premium Tax	254,424	260,000	265,000	241,700	265,800
<i>Total Taxes</i>	44,806,914	34,954,595	43,879,200	44,995,620	44,218,825
<b>LICENSES &amp; PERMITS</b>	2,941,949	2,988,041	2,516,725	2,852,000	2,205,000
<b>INTERGOVERNMENTAL REVENUES</b>					
Auto Lieu	4,602,177	4,283,770	4,700,500	5,092,048	5,139,000
State Sales	8,059,064	6,559,000	8,300,500	8,179,304	8,774,025
Urban Revenue Sharing	7,495,130	7,289,000	11,056,565	11,029,288	15,629,800
Prop 207 Excise Tax	340,243	-	388,000	400,000	400,000
<i>Total Intergovernmental Revenues</i>	20,496,614	18,131,770	24,445,565	24,700,640	29,942,825
<b>CHARGES FOR SERVICES</b>					
Fire / Police Department	240,621	285,100	348,270	277,025	1,550,450
Recreation / Aquatics	942,642	936,600	983,565	968,550	954,200
Transit Services	32,250	10,000	56,575	27,000	57,500
General Government	313	4,400	670	1,350	600
<i>Total Charges for Services</i>	1,215,826	1,236,100	1,389,080	1,273,925	2,562,750
<b>FINES &amp; FORFEITURES</b>	1,554,073	1,412,500	1,492,850	1,559,200	1,494,800
<b>OTHER REVENUES</b>					
Interest	(1,203,657)	238,183	709,700	219,955	684,085
Sale of Assets	16,044	30,000	200,000	25,000	25,000
Grants	796,334	10,397,265	345,290	5,816,679	3,816,600
Franchise Fees	2,135,944	2,184,000	2,215,000	2,022,000	2,280,000
Miscellaneous	768,694	1,197,000	973,920	324,700	611,055
<i>Total Other Revenues</i>	2,513,359	14,046,448	4,443,910	8,408,334	7,416,740
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 73,528,735</b>	<b>\$ 72,769,454</b>	<b>\$ 78,167,330</b>	<b>\$ 83,789,719</b>	<b>\$ 87,840,940</b>
<b>Special Revenue Funds</b>					
<b>HIGHWAY USER REVENUE FUND</b>					
Gasoline Tax	\$ 6,235,679	\$ 5,568,046	\$ 6,220,000	\$ 6,785,242	\$ 6,767,535
Grants	-	-	-	-	5,269,115
Interest & Miscellaneous	(141,965)	42,165	102,500	27,300	84,575
<i>Total HURF</i>	6,093,714	5,610,211	6,322,500	6,812,542	12,121,225
<b>FLOOD CONTROL</b>					
Mohave County Flood Control Tax	\$ 2,672,515	\$ 2,225,000	\$ 2,851,350	\$ 2,752,000	\$ 2,951,150
Grants	-	-	-	-	4,130,000
Interest & Miscellaneous	(87,248)	23,886	51,200	15,500	47,345
<i>Total Flood Control</i>	2,585,267	2,248,886	2,902,550	2,767,500	7,128,495
<b>COURT ENHANCEMENT (COURTS)</b>	33,548	32,243	47,345	44,100	47,470
<b>FILL THE GAP (COURTS)</b>	10,510	11,897	15,500	13,480	15,275
<b>JCEF (COURTS)</b>	12,656	16,234	20,075	17,800	19,945

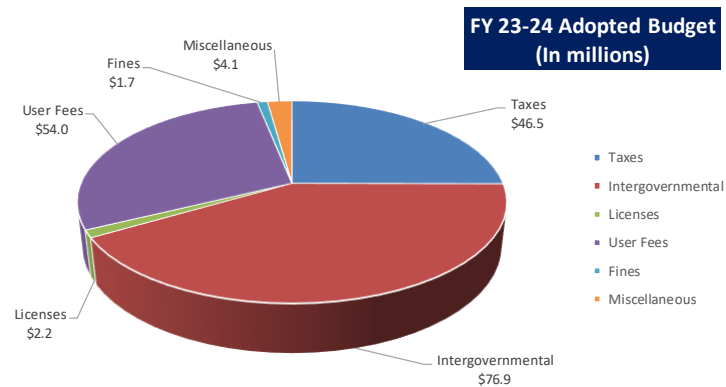
## REVENUE HISTORY AND PROJECTIONS

Special Revenue Funds (cont'd)	Actual	Budget	Estimate	Budget	
	FY 21-22	FY 21-22	FY 22-23	FY 22-23	FY 23-24
RICO	47,301	140,000	6,700	100,000	100,000
WALETA	300,576	466,880	330,451	572,850	579,375
GRANT - ACJC (COURT)	11,526		34,840		
GRANT - VDF (COURT)	15,308			69,100	
GRANT - CSI (COURT)					50,000
GRANT - JCEF & FTG (COURT)					100,000
GRANT - NCHIP (COURT)				34,845	58,500
GRANT - BJA (COURT)	24,242	125,000	121,544	519,965	410,655
GRANT - DEA TASK FORCE (PD)	6,670	27,000			
GRANT - AZ GOHS (PD)	132,663	128,588	14,971	40,000	136,000
GRANT - AZDEMA BORDER SECURITY (PD)					303,000
GRANT - AZDEMA ANTI HUMAN TRAFFIC (PD)					41,300
GRANT - BULLET PROOF VEST (PD)	7,440	8,012	10,878	22,800	12,100
GRANT - LEMHWA (PD)					100,000
GRANT - ICAC (PHXPD) (PD)	12,500	5,000			
GRANT - AGO EQUIPMENT (PD)	7,111				
GRANT - COPS (PD)				175,000	
GRANT - HOMELAND SECURITY (PD)	104,699				
GRANT - STATE LAKE IMPROVEMENT (PD)		200,000		311,870	311,870
GRANT - STATE LAKE IMPROVEMENT (FD)				488,130	488,130
GRANT - HAZ MATERIALS EMERG PREP (FD)	38,718	39,000	20,650	154,570	
GRANT - DHS AFG (FD)			31,707	320,430	1,416,680
GRANT - FM GLOBAL PUB ED (FD)				5,000	
GRANT - HOMELAND SECURITY (FD)	89,993	120,000		288,390	
GRANT - AZDOHS (PD)		104,895			47,500
GRANT - MAGNET (PD)	236,020	300,000	221,124	300,000	300,000
GRANT - NON-SPECIFIC GRANTS		50,000			3,000,000
GRANT - SAFER (FD)		594,320	330,900	1,389,400	1,528,955
GRANT - CDBG (ADMIN SVCS)	475,782	2,303,224	373,084	1,727,720	1,760,715
GRANT - CONGRESSIONAL DIRECT (PD)		3,000,000			
GRANT - AZ PARKS			3,000		35,000
GRANT - USDA, DOL, EDD (HR)					180,000
GRANT - ARPA			1,164,178	8,528,300	
GRANT - VETERANS TREATMENT COURT	9,674	548,078			
GRANT - VOCA (ATTORNEY)	53,855	53,923	64,995	61,520	85,116
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 10,309,773</b>	<b>\$ 16,133,391</b>	<b>\$ 12,036,992</b>	<b>\$ 24,765,312</b>	<b>\$ 30,377,306</b>
<b>Enterprise Funds</b>					
<b>AIRPORT O&amp;M FUND</b>					
User Fees	\$ 610,562	\$ 541,950	\$ 614,680	\$ 607,350	\$ 614,200
Grants - Capital	7,410,737	9,157,900	3,616,335	8,606,900	3,905,030
City Sales Tax	20,434	23,000	14,000	16,000	14,000
Miscellaneous	50,153	58,131	79,200	59,300	78,425
<i>Total Airport O&amp;M Fund</i>	8,091,886	9,780,981	4,324,215	9,289,550	4,611,655
<b>WATER FUND</b>					
Property Taxes	\$ 5,713,605	\$ 5,684,564	\$ -	\$ -	\$ -
User Fees	11,397,422	14,359,352	11,714,935	11,741,200	13,674,250
Interest & Miscellaneous	(1,389,479)	462,891	896,255	262,006	792,010
Grants - Operating & CIP	-	-			400,000
<i>Total IDD Fund (Water)</i>	15,721,548	20,506,807	12,611,190	12,003,206	14,866,260

## REVENUE HISTORY AND PROJECTIONS

Enterprise Funds (cont'd)	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget	
				FY 22-23	FY 23-24
REFUSE FUND					
Administration Fees	\$ 6,745,868	\$ 6,791,712	\$ 7,080,300	\$ 6,878,900	\$ 7,465,680
Landfill Disposal	586,644	500,000	635,000	591,000	665,410
Interest & Miscellaneous	(162,271)	39,361	89,730	25,500	78,020
<i>Total Refuse Fund</i>	7,170,241	7,331,073	7,805,030	7,495,400	8,209,110
WASTEWATER					
User Fees	\$ 25,147,644	\$ 23,509,910	\$ 25,264,500	\$ 24,939,000	\$ 27,775,700
Effluent Charges	448,160	500,000	506,050	510,000	575,000
Treatment Capacity Fees	775,891	614,000	605,030	790,000	675,000
Interest & Miscellaneous	(970,398)	177,880	918,000	176,932	903,890
Grants	-	-	-	2,750,000	2,950,000
<i>Total Wastewater Utility Fund</i>	25,401,297	24,801,790	27,293,580	29,165,932	32,879,590
<b>TOTAL ENTERPRISE FUNDS REVENUES</b>	<b>\$ 56,384,972</b>	<b>\$ 62,420,651</b>	<b>\$ 52,034,015</b>	<b>\$ 57,954,088</b>	<b>\$ 60,566,615</b>
<b>Other Funds</b>					
LHC Improvement Districts #2 & #4	\$ 75,741	\$ 78,957	\$ 80,085	\$ 79,666	\$ 17,095
<b>TOTAL OTHER FUNDS REVENUES</b>	<b>\$ 75,741</b>	<b>\$ 78,957</b>	<b>\$ 80,085</b>	<b>\$ 79,666</b>	<b>\$ 17,095</b>
<b>Capital Projects Funds</b>					
CIP Fund - General City					
Grants	\$ -	\$ -	\$ 298,350	\$ 1,778,000	\$ 5,863,680
Donations, Interest & Miscellaneous	499,973	5,944	63,295	818,826	826,785
<i>Total CIP Fund - General City</i>	499,973	5,944	361,645	2,596,826	6,690,465
<b>TOTAL CAPITAL PROJECTS REVENUES</b>	<b>\$ 499,973</b>	<b>\$ 5,944</b>	<b>\$ 361,645</b>	<b>\$ 2,596,826</b>	<b>\$ 6,690,465</b>

**Total Revenues**      **\$ 140,799,194**   **\$ 151,408,397**   **\$ 142,680,067**   **\$ 169,185,611**   **\$ 185,492,421**



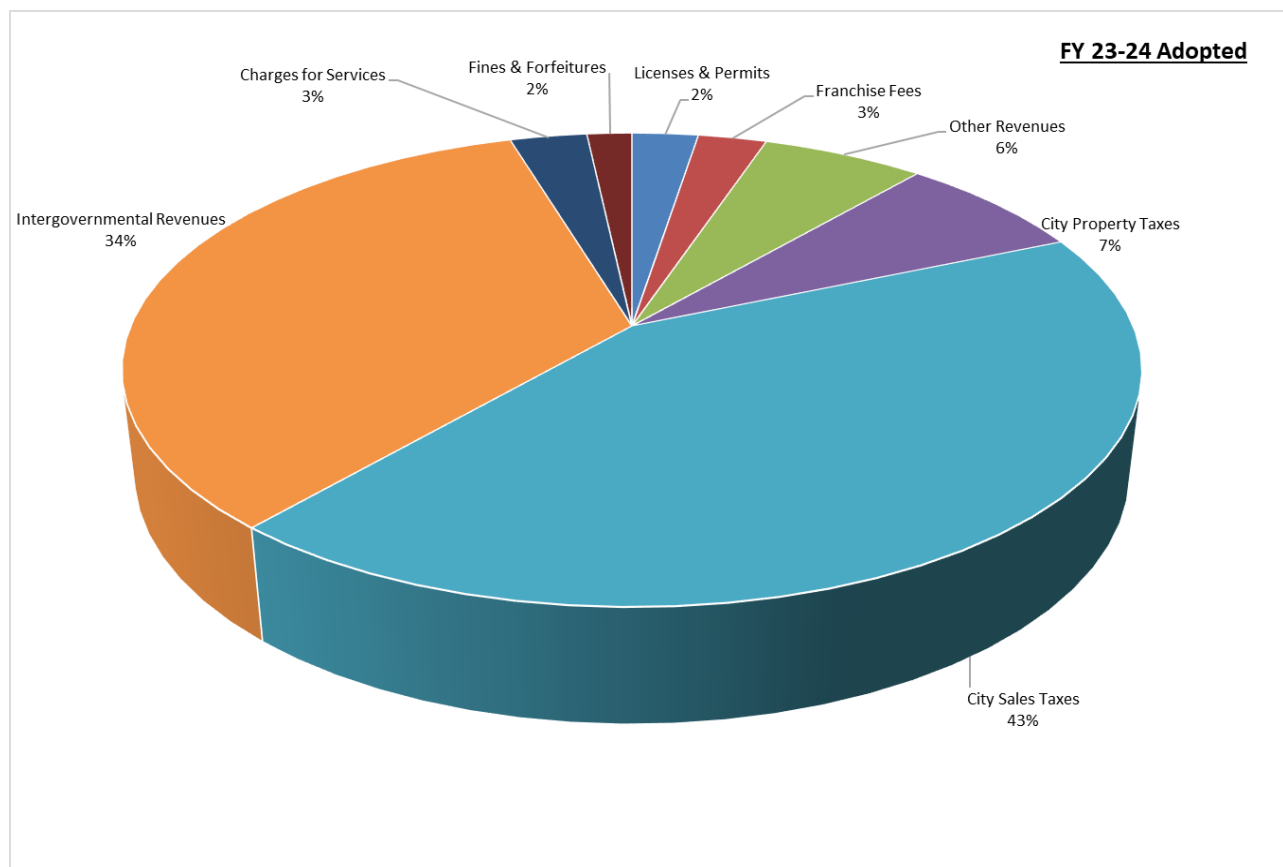


## REVENUE HISTORY

### GENERAL FUND

The General Fund, being the largest, is comprised of revenue sources including sales and property tax, intergovernmental revenues, franchise fees, license and permit fees, and other revenues received from fines, charges for services, and investment earnings. The General Fund revenues for FY 22-23 are projected at \$78.2 million and \$87.8 million for FY 23-24.

Revenue Source	Estimated FY 22-23	Adopted FY 23-24
City Sales Taxes	\$37,570,300	\$37,550,000
City Property Taxes	6,043,900	6,403,025
Charges for Services	1,389,080	2,562,750
Intergovernmental Revenues	24,445,565	29,942,825
Licenses & Permits	2,516,725	2,205,000
Fines & Forfeitures	1,492,850	1,494,800
Franchise Fees	2,215,000	2,280,000
Other Revenues	2,493,910	5,402,540
<b>Total</b>	<b>\$78,167,330</b>	<b>\$87,840,940</b>



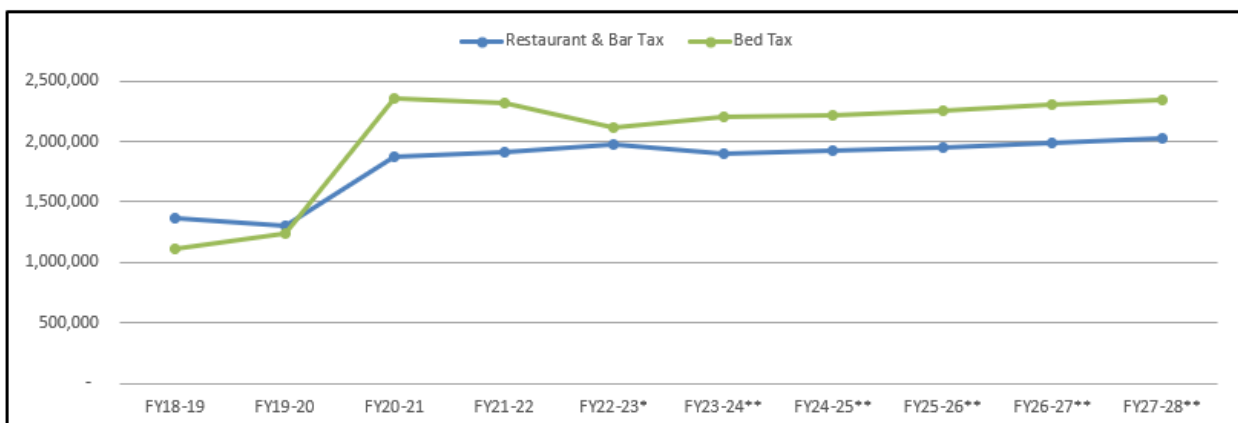
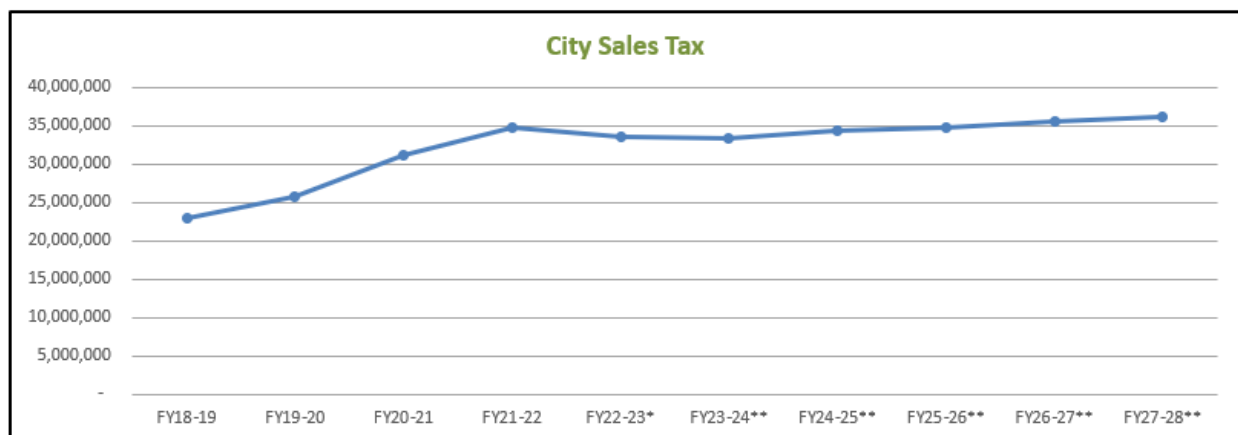
\*Other revenues are higher in FY24 due to potential grant funding.

## REVENUE SUMMARY

### CITY SALES TAX

Lake Havasu City's sales tax originated July 1, 1984, at a rate of 1%. In October 1990, the sales tax rate was increased to 2% when the City reduced the property tax. City sales tax is the largest single revenue source in the General Fund. In FY 23-24, we are projecting a that sales tax revenues will be about 1% lower than FY 22-23. The assumption is that growth in revenue will not continue at the same level as in recent years.

The City also has an additional 3% transient lodging tax (bed tax) and a 1% restaurant and bar tax (R&B tax). In 1996, the City Council mandated that all proceeds be dedicated to the promotion, development, and enhancement of tourism and economic development. In 2021, the City Council revised the mandate to these investments, to set amount regardless of the revenues generated by these additional taxes. The revenues are distributed, via contract, with a flat monthly payment of \$133,333 to the Lake Havasu Convention and Visitors Bureau (Go Lake Havasu) and a flat quarterly amount of \$125,000 to the Partnership for Economic Development.



\*Estimated

\*\*Projected

## REVENUE SUMMARY

### CITY PROPERTY TAX

The property tax is levied each year on or before the third Monday in August based on the assessed property value as determined by the Mohave County Assessor's Office. Starting in FY 15-16, the tax calculation was changed from using full cash property value to limited property value.

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#### General Fund

The General Fund property tax levy helps support City services such as Police, Fire, and Parks & Recreation. The levy adopted for the General Fund for FY 22-23 reflects holding the tax rate from the prior year. A rate of \$0.6718 per \$100 of assessed value increases the levy from approximately \$6.0 million in FY 22-23 to \$6.3 million in FY 23-24. The City had the opportunity to levy a higher amount while complying with the state statute, but opted to hold the levy rate in an effort to provide tax relief to citizens. Per state statute the maximum levy amount cannot exceed the prior year maximum levy amount by more than 2%, plus any amounts attributable to new construction. The City has accumulated capacity of just over \$1.5 million, should a future Council decide to increase the levy rate to the legally allowable amount.

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#### Irrigation and Drainage District

The Irrigation and Drainage District property tax levy is tied to refunding bonds issued in February 1993. The bonds are payable solely from tax assessments on the property owners. This levy pays for the principal and interest payments on the bonds along with partially funding the Irrigation and Drainage District operations, resulting in lower water user charges for citizens. The bonded debt was paid off on July 1, 2022 at which time the levy will end.

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#### Improvement District #2

The Improvement District #2 property tax levy is for the London Bridge Plaza and includes electric lights, water service, and landscaping service for the betterment and beautification of the plaza. Only properties within this district are charged this property tax.

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#### Improvement District #4

The Improvement District #4 property tax levy is for the McCulloch Median. It includes electricity, water, and grounds maintenance in the McCulloch Median from Smoketree Avenue to Lake Havasu Avenue. It also includes the maintenance of Wheeler Park. Only properties within this district are charged this property tax. As of May 2023, the Council has dissolved this special district and included the cost of maintenance in the general fund expenditures.

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## PROPERTY TAX LEVIES AND RATES

GENERAL FUND	PROPERTY TAX LEVY			TAX RATE (per \$100 AV)
	Primary	Secondary	Total	
<b>2023-24 Adopted</b>	<b>6,355,025</b>		6,355,025	0.6718
2022-23	5,995,742		5,995,742	0.6718
2021-22	5,607,695		5,607,695	0.6718
2020-21	5,279,553		5,279,553	0.6718
2019-20	4,964,545		4,964,545	0.6718
2018-19	4,661,841		4,661,841	0.6718
2017-18	4,405,892		4,405,892	0.6718
2016-17	4,338,921		4,338,921	0.7000
2015-16	4,282,670		4,282,670	0.7235
2014-15	4,232,725		4,232,725	0.7408
2013-14	4,178,275		4,178,275	0.7381

IRRIGATION & DRAINAGE DISTRICT	PROPERTY TAX LEVY			TAX RATE (per acre)
	Primary	Secondary	Total	
2023-24	-	-	-	-
2022-23	-	-	-	-
2021-22	5,673,901	10,663	5,684,564	268.85
2020-21	5,673,239	11,325	5,684,564	268.85
2019-20	5,672,576	11,988	5,684,564	268.85
2018-19	5,671,914	12,650	5,684,564	268.85
2017-18	5,671,251	13,313	5,684,564	268.85
2016-17	5,670,589	13,975	5,684,564	268.85
2015-16	5,669,926	14,638	5,684,564	268.85
2014-15	5,669,264	15,300	5,684,564	268.85
2013-14	5,668,601	15,963	5,684,564	268.85
2012-13	5,667,939	16,625	5,684,564	268.85

Note: Bonded debt tied to the Irrigation and Drainage District tax levy was paid off on July 1, 2022.

## ASSESSED VALUATION AND PROPERTY TAX RATE COMPARISONS

		Adopted		% of
		FY 22-23	FY 23-24	Change
General Fund				
	Primary Assessed Value	892,489,091	945,969,724	6.0%
	Tax Levy	5,995,742	6,355,025	6.0%
	Rate Per \$100	0.6718	0.6718	0.0%
Improvement Districts				
Dist. #2:	Primary Assessed Value	2,185,947	2,288,353	4.7%
	Tax Levy	16,110	16,865	4.7%
	Tax Rate Per \$100	0.7370	0.7370	0.0%
Dist. #4:	Primary Assessed Value	12,575,690	-	(100.0%)
	Tax Levy	63,381	-	(100.0%)
	Tax Rate Per \$100	0.5040	-	(100.0%)

#2=London Bridge Plaza; #4=McCulloch Median

Note: Improvement District 4 was dissolved in May of 2023

## REVENUE SUMMARY

### INTERGOVERNMENTAL REVENUES

Cities in Arizona are part of a state-shared revenue program which distributes funds to Arizona municipalities from five different state revenue sources: vehicle license tax, state sales tax, state income tax, Prop 207, and highway user revenues. The first three of these are General Fund revenues and must be expended for a public purpose. Prop 207 revenues are to be used for Public Safety expenses. Highway user revenues are considered special revenue funds and are restricted in use. Each year the state provides cities with an estimate of the amount of state-shared revenues they will be receiving, based on the population estimates for that fiscal year.

The vehicle license tax (VLT) revenues are based on the population in relation to the total incorporated population of the County.

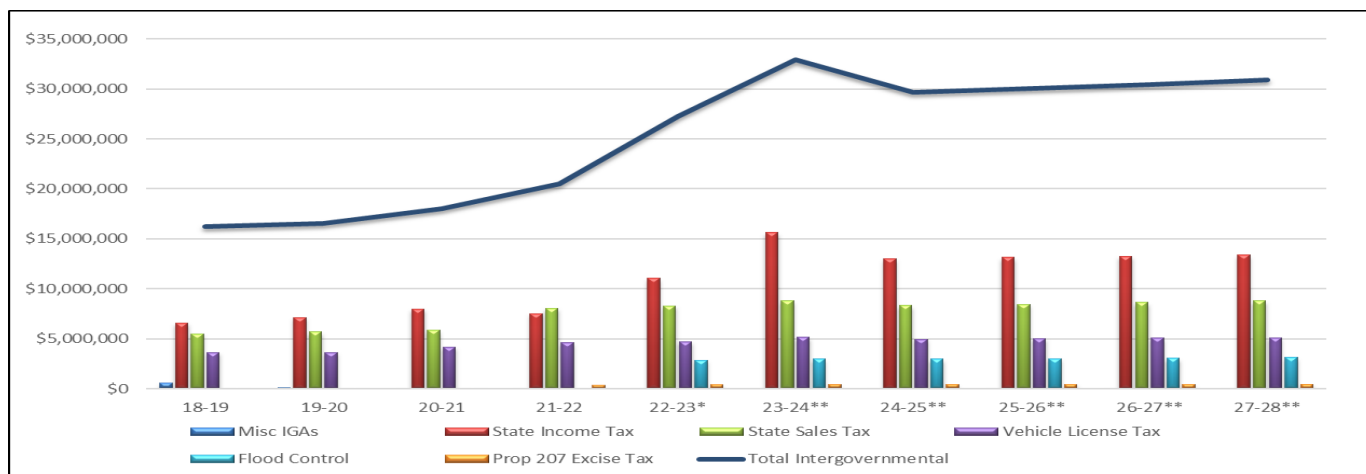
The current state sales tax rate is 5.6% in which Lake Havasu City receives a portion based on the relation of the municipality's population to the total population of all incorporated cities and towns in the state, according to the decennial census.

State income tax, more commonly referred to as urban revenue sharing, was established by a citizen's initiative in 1972 and granted the cities and towns a 15% share of state income tax collections in exchange for cities and towns agreeing not to charge a local income tax within their jurisdictions. In 2023, the State increased the cities and towns share to 18%. The distribution of this revenue source is calculated using the same method as the State Sales Tax and is based on income tax collections from two years prior to the fiscal year in which the city or town receives the funds.

Proposition 207 also known as Smart and Safe Arizona Act, was passed in 2020. Revenues are based on the Cities Police and Fire departments enrollment in the Public Safety Personnel Retirement System.

The Miscellaneous Intergovernmental Agreements (IGAs) category is comprised of an agreement between the City and Mohave County for the City to administer and operate a consolidated Municipal Court and Justice Court. The County reimburses the City for a percentage of the total Court expenditures for the City administering the Justice Court cases. The courts were deconsolidated in FY20, so this agreement ended in October of 2019.

Flood Control is another Intergovernmental Agreement with Mohave County. This funding is restricted to planning, engineering, constructing, repairing and maintaining flood control channels.



\*Estimated

\*\*Projected



## REVENUE SUMMARY

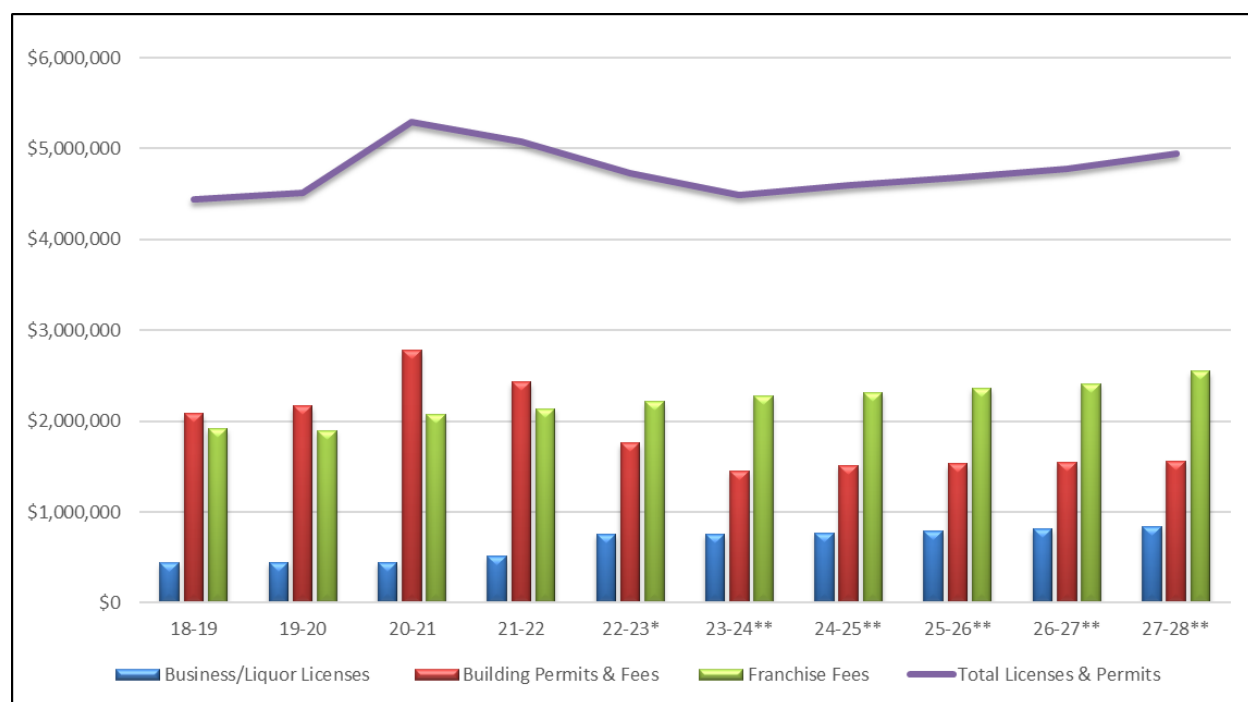
### FRANCHISE FEE, LICENSES, AND PERMITS

Franchise fees, business / liquor licenses, and building related permits and fees are included in this revenue classification.

Franchise fees are generated from agreements with utility companies, including electric, gas, and cable, for their use of City-owned public rights-of-way. This revenue is based on a percentage of the utility company's gross revenue.

Business license fees are primarily used to regulate the types of businesses within the City and are an annual fee. The fee for a business license is \$159 per new license issued. The annual renewal fee is \$114. Also included in this category, liquor license fees are collected when a new request is processed to sell liquor in the City, either through an established business or for a special event. The fee for a liquor license is \$604 for posting & application fee, plus a \$22 state fingerprinting fee.

Building permits and fees are issued for new construction associated with both residential and commercial development. The permit fees vary depending on the type of permit.



\*Estimated

\*\*Projected

## REVENUE SUMMARY

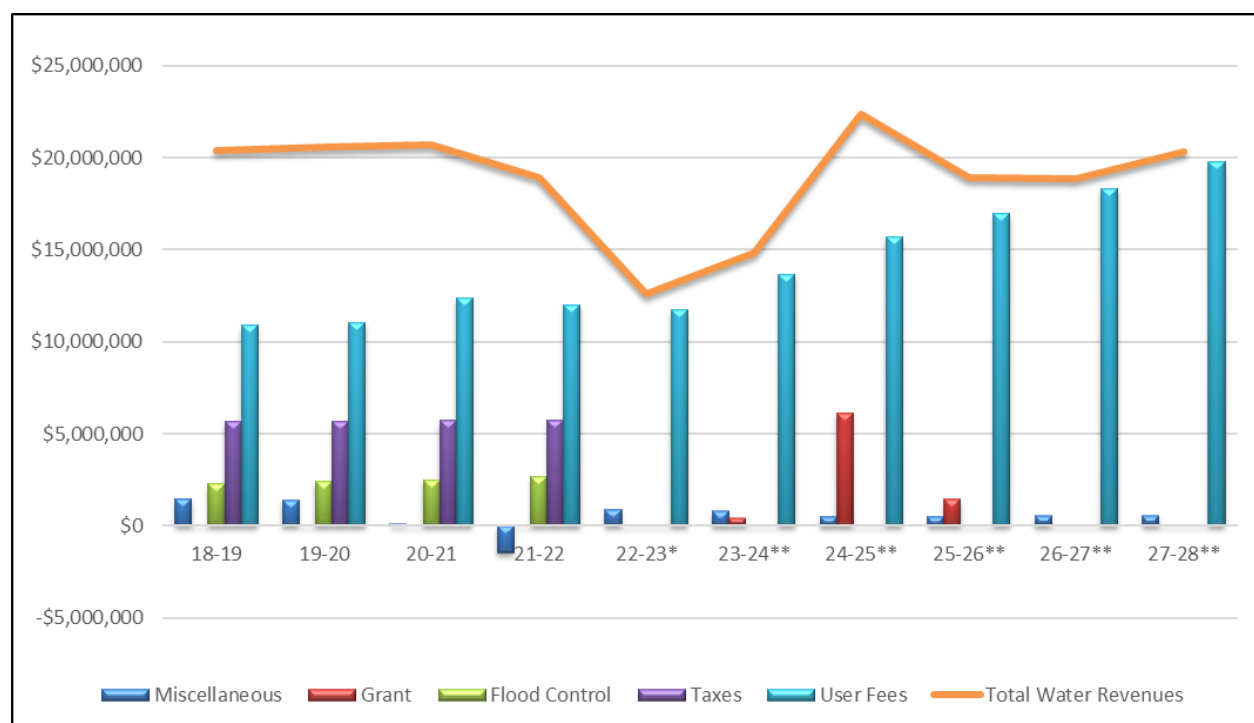
### WATER UTILITY FUND

The current principal revenue for operating and managing the City's water system is derived from user fees for water services.

User fees include water charges and backflow permit fees, as well as various other meter related fees. In FY 20-21 a rate study was performed in order to determine the new rates needed to sustain the water system after the Irrigation and Drainage District tax ends. It was determined that a rate increase of 15% would be needed in FY 21-22 and additional increases will be needed going forward. Another rate study was started FY 22-23 in order to establish new water rates that are needed to sustain the system and make up for lost revenue from the Irrigation and Drainage District tax.

The Irrigation and Drainage District property tax levy was reinstated in Fiscal Year 1997 to help with offsetting the need for an increase in user fees. The City recognized approximately \$5,684,564 in revenues each year. There is no property tax levy for the Irrigation and Drainage District in FY 22-23, as this levy ended in FY 21-22 with the last principal payment for the 1993 Bond Series.

Beginning with FY 22-23 Flood Control is reported separately from the Water Utility fund. Flood Control funding is used for Capital Improvement Drainage Projects.



\*Estimated

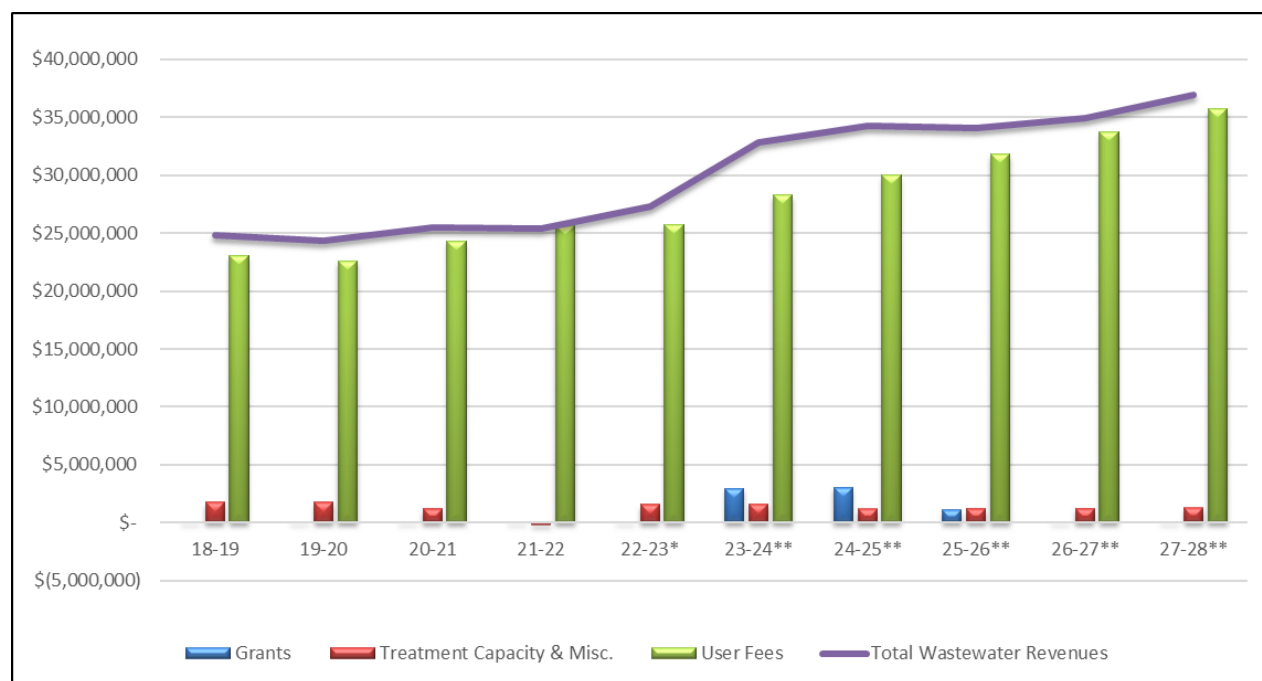
\*\*Projected

## REVENUE SUMMARY

### WASTEWATER UTILITY FUND

The principal revenue for operating and managing the City's wastewater system is derived from user fees. Sewer user fees for residential and commercial customers include a minimum monthly base charge, plus a rate per 100 cubic feet which is calculated and charged on the basis of water consumption. Starting in FY 21-22 all customers are billed based on actual monthly water usage (the City will no longer do a winter averaging), unless they can measurably separate the quantity of water that does not reach the wastewater system. In FY 20-21, a rate study was completed to help determine future rates. Based on that study a 3% rate increase will begin in FY 21-22. Another rate study was started in FY 22-23 to determine the future rates needed to sustain the system.

The treatment capacity fee is charged to all property owners upon connection of their property to the wastewater system. The purpose of the per-connection fee is for the property owner to pay for a portion of future treatment plant capacity.



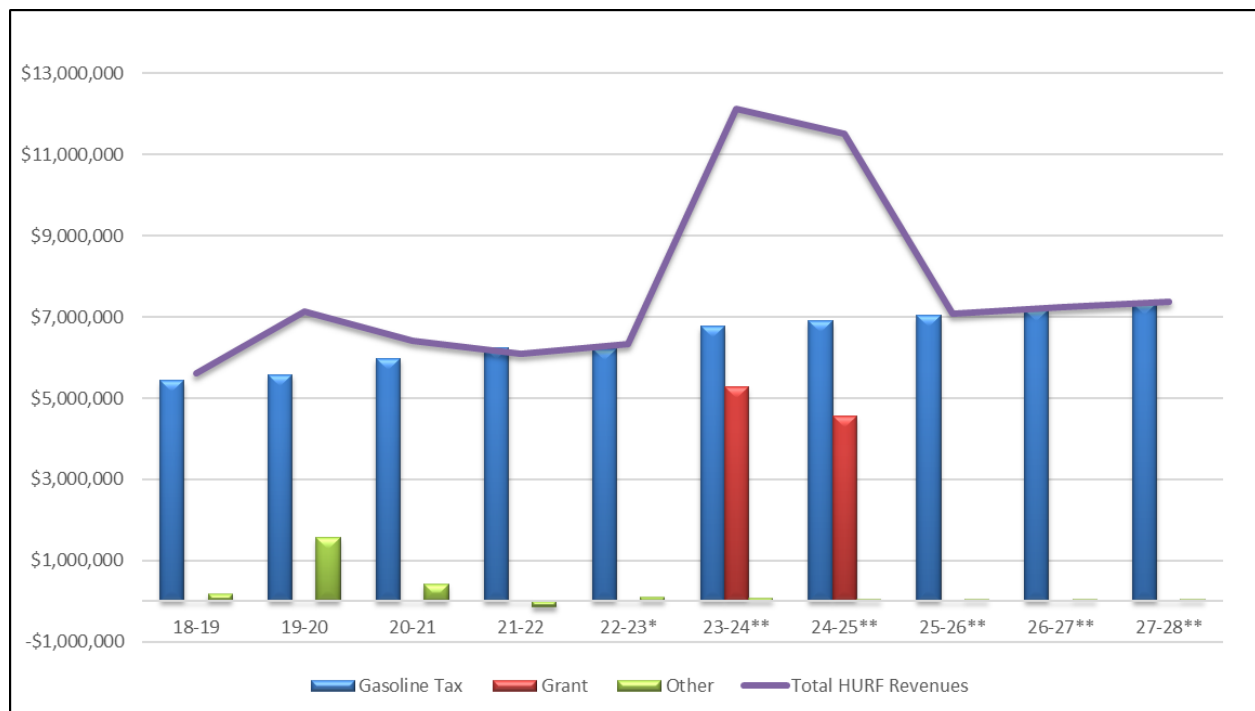
\*Estimated

\*\*Projected

## REVENUE SUMMARY

### HIGHWAY USER REVENUE FUND (HURF)

The proceeds from the state-shared motor vehicle tax are distributed by the state to cities based on a formula, using population and the county of origin of gasoline sales. The state has placed a constitutional restriction on the use of these revenues and requires they be used solely for street and highway purposes. Lake Havasu City's street maintenance and improvements are funded with HURF revenues.



\*Estimated

\*\*Projected

# EXPENDITURE HIGHLIGHTS

- Expenditure by Department
- Operating Transfers
- Capital Lease Schedule
- Debt Service Summary
- Debt Service Schedule
- Total Indebtedness
- General Obligation Debt Limitation



# EXPENDITURES BY DEPARTMENT-BY-FUND

## FY 22-23 ESTIMATED

Department	Salaries and Wages	Benefits	Utilities	Services	Supplies	Miscellaneous	Outside Contracts	Debt	Capital Outlay	CIP	Depreciation	Contingency Expenditures	Intercost	FY 22-23 Total
<b>General Fund</b>														
1500:Administrative Services	3,204,595	1,352,915	800	3,279,035	873,790	-	4,000	453,487	496,120	70,000	-	-	(4,560,429)	5,174,313
1600:City Attorney	805,805	331,115	-	76,765	17,545	-	-	-	-	-	-	-	(112,819)	1,118,411
1200:City Clerk	228,920	87,440	-	91,635	2,900	-	-	-	-	-	-	-	(57,625)	353,270
1100:City Council	124,845	108,230	-	101,555	3,965	5,000	3,545	-	-	-	-	-	(103,694)	243,446
1400:City Manager	482,000	202,915	-	157,010	29,325	5,000	-	-	-	-	-	-	(120,065)	756,185
1420:Human Resources	440,155	166,370	-	182,740	3,250	25,000	-	-	31,000	-	-	-	(238,736)	609,779
2100:Development Services	1,146,160	503,010	-	135,655	23,630	-	-	-	-	-	-	-	(132,342)	1,676,113
4500:Fire Department	8,170,105	7,586,100	140,600	619,640	787,975	1,800	-	291,055	402,290	-	-	-	-	17,999,565
1700:General Operations	-	-	72,450	864,885	10,890	21,750	995,000	16,100	-	-	-	856,305	(85,061)	2,752,319
2200:Tourism and Promotion	-	-	-	-	-	-	2,100,000	-	-	-	-	-	-	2,100,000
1300:Court	997,555	380,140	28,720	417,900	26,785	-	49,150	-	-	-	-	-	-	1,900,250
5000:Culture and Recreation	2,967,380	1,137,275	1,720,130	295,470	611,275	2,095	83,000	-	418,535	-	-	-	(51,400)	7,183,760
3010:PW Administration	302,360	228,665	104,400	7,020	19,800	-	50,000	-	-	-	-	-	(610,365)	101,880
3020:Vehicle Maintenance	598,250	278,955	7,700	40,150	26,020	-	-	-	65,000	-	-	-	(261,880)	754,195
3520:Transit	362,610	126,000	6,560	80,730	90,750	-	-	-	-	-	-	-	-	666,650
3100:Maintenance Services	421,990	198,915	-	339,500	455,200	-	-	-	29,500	-	-	-	(269,591)	1,175,514
2130:PW Engineering	545,920	200,155	-	16,510	8,200	-	-	-	-	-	-	-	(872,695)	(101,910)
4100:Police Department	10,057,640	7,416,370	216,835	469,405	644,035	2,000	704,575	232,375	438,355	-	-	-	-	20,181,590
General Fund Total	30,856,290	20,304,570	2,298,195	7,175,605	3,635,335	62,645	3,989,270	993,017	1,880,800	70,000	-	856,305	(7,476,702)	64,645,330
<b>Special Revenue Funds</b>														
6200:Capital Projects CIP	-	-	-	-	-	-	-	-	-	5,950,000	-	-	-	5,950,000
3510:Street Maintenance	1,100,520	607,980	78,900	1,268,000	586,550	700	-	-	32,000	1,300,000	-	-	908,290	5,882,940
3030:Flood Control	-	-	-	-	-	-	-	-	-	1,185,000	-	-	314,083	1,499,083
2300:Improvement Districts	-	-	14,720	8,865	-	-	-	-	-	-	-	-	55,740	79,325
RICO	-	-	-	-	4,200	-	-	-	-	-	-	-	-	4,200
4300:WALETA	-	-	31,952	215,250	28,225	795	-	-	-	-	-	-	-	276,222
Grants	474,994	263,432	-	108,289	70,656	-	1,289,493	-	199,408	-	-	-	(14,401)	2,391,871
Special Revenue Total	1,575,514	871,412	125,572	1,600,404	689,631	1,495	1,289,493	-	231,408	8,435,000	-	-	1,263,712	16,083,641
<b>Enterprise Funds</b>														
7800:Airport	288,925	128,980	67,175	45,210	20,600	200	-	-	-	3,677,500	960,000	-	305,922	5,494,512
7100:Water	2,271,850	1,146,070	2,019,500	1,466,100	1,673,300	20,000	5,500	605,300	575,000	5,533,675	3,027,500	-	2,910,475	21,254,270
7010:Refuse	-	-	15,400	140,900	-	8,800	6,868,905	-	-	-	-	-	429,505	7,463,510
7600:Wastewater	2,008,450	1,049,130	1,568,900	1,396,910	2,053,295	40,000	-	13,528,450	231,850	6,927,700	10,815,000	-	2,567,088	42,186,773
7BUS:Business Type Activities	4,569,225	2,324,180	3,670,975	3,049,120	3,747,195	69,000	6,874,405	14,133,750	806,850	16,138,875	14,802,500	-	6,212,990	76,399,065
Total All Funds	37,001,029	23,500,162	6,094,742	11,825,129	8,072,161	133,140	12,153,168	15,126,767	2,919,058	24,643,875	14,802,500	856,305	-	157,128,036

# EXPENDITURES BY DEPARTMENT-BY-FUND

## FY 23-24 BUDGETED

Department	Salaries and Wages	Benefits	Utilities	Services	Supplies	Miscellaneous	Outside Contracts	Debt	Capital Outlay	CIP	Depreciation	Contingency Expenditures	Intercost	FY 23-24 Total
<b>General Fund</b>														
1500:Administrative Services	3,974,760	1,700,975	1,800	4,454,775	2,385,685	-	48,190	515,097	1,472,050	-	-	-	(4,718,396)	9,834,936
1600:City Attorney	937,650	400,050	-	108,865	17,400	-	-	-	-	-	-	-	(115,105)	1,348,860
1200:City Clerk	250,385	95,315	-	22,415	2,900	-	-	-	-	-	-	-	(62,701)	308,314
1100:City Council	155,065	117,480	-	128,170	3,500	5,000	4,600	-	-	-	-	-	(130,180)	283,635
1400:City Manager	588,260	256,025	-	143,575	28,950	25,000	-	-	-	-	-	-	(147,245)	894,565
1420:Human Resources	582,305	242,675	-	314,005	5,800	-	-	-	-	-	-	-	(260,948)	883,837
2100:Development Services	1,410,450	610,855	-	252,210	36,020	-	-	-	117,945	-	-	-	(109,657)	2,317,823
4500:Fire Department	9,168,855	8,587,295	141,000	547,570	759,165	1,000	-	145,530	1,718,435	-	-	2,458,500	-	23,527,350
1700:General Operations	(800,000)	-	83,250	897,845	18,900	24,500	1,000,000	16,700	65,000	-	-	4,977,000	70,419	6,353,614
2200:Tourism and Promotion	-	-	-	-	-	-	2,100,000	-	-	-	-	-	-	2,100,000
1300:Court	1,272,585	549,365	61,150	569,735	965,625	-	105,000	-	86,770	-	-	-	-	3,610,230
5000:Culture and Recreation	3,701,980	1,357,000	1,857,550	349,150	686,830	3,100	90,025	-	795,000	-	-	600,000	-	9,440,635
3010:PW Administration	327,745	243,680	80,650	6,940	10,950	-	50,000	-	-	-	-	-	(650,130)	69,835
3020:Vehicle Maintenance	719,955	327,870	11,700	90,650	31,500	-	-	-	27,000	-	-	296,500	(324,739)	1,180,436
3520:Transit	433,895	148,510	6,090	70,035	58,050	-	-	-	398,983	-	-	-	-	1,115,563
3100:Maintenance Services	642,500	308,005	-	857,200	1,011,545	-	-	-	80,000	-	-	-	(392,187)	2,507,063
2130:PW Engineering	685,880	258,560	-	20,610	11,100	-	-	-	-	-	-	-	(868,775)	107,375
4100:Police Department	10,777,035	8,917,295	234,815	529,355	799,670	7,800	820,000	-	866,835	-	-	35,000	-	22,987,805
General Fund Total	34,829,305	24,120,955	2,478,005	9,363,105	6,833,590	66,400	4,217,815	677,327	5,628,018	-	-	8,367,000	(7,709,644)	88,871,876
<b>Special Revenue Funds</b>														
6200:Capital Projects CIP	-	-	-	-	-	-	-	-	-	16,176,505	-	-	-	16,176,505
3510:Street Maintenance	1,447,070	819,800	84,000	2,848,990	791,200	525	-	-	2,470,155	10,239,745	-	50,000	964,685	19,716,170
3030:Flood Control	-	-	-	-	-	-	-	-	-	6,375,000	-	-	321,782	6,696,782
2300:Improvement Districts	-	-	6,900	8,565	-	-	-	-	-	-	-	-	3,433	18,898
RICO	-	-	-	-	50,000	-	-	-	50,000	-	-	-	-	100,000
4300:WALETA	-	-	34,119	365,440	38,445	1,300	-	-	-	-	-	-	-	439,304
Grants	1,187,550	950,281	-	754,955	271,250	-	1,671,205	-	2,706,900	-	-	3,000,000	(176,620)	10,365,521
Special Revenue Total	2,634,620	1,770,081	125,019	3,977,950	1,150,895	1,825	1,671,205	-	5,227,055	32,791,250	-	3,050,000	1,113,280	53,513,180
<b>Enterprise Funds</b>														
7800:Airport	314,820	151,765	68,675	55,470	44,900	400	-	-	-	4,185,000	965,000	7,000	309,752	6,102,782
7100:Water	2,921,320	1,383,005	2,121,250	1,581,780	1,697,600	20,000	5,500	596,755	-	5,522,700	3,133,500	1,766,315	3,194,430	23,944,155
7010:Refuse	-	-	15,500	166,000	-	8,000	7,201,350	-	-	-	-	100,000	456,605	7,947,455
7600:Wastewater	2,360,175	1,241,425	1,559,400	1,282,890	2,094,080	40,000	-	13,519,880	1,601,665	8,195,500	11,140,000	2,582,915	2,635,577	48,253,507
7BUS:Business Type Activities	5,596,315	2,776,195	3,764,825	3,086,140	3,836,580	68,400	7,206,850	14,116,635	1,601,665	17,903,200	15,238,500	4,456,230	6,596,364	86,247,899
Total All Funds	43,060,240	28,667,231	6,367,849	16,427,195	11,821,065	136,625	13,095,870	14,793,962	12,456,738	50,694,450	15,238,500	15,873,230	-	228,632,955



# OPERATING TRANSFERS

**FY 23-24**

TRANSFERS IN	TRANSFERS OUT						
	General (A)	HURF (B)	Water (C)	Special Programs (D)	Wastewater (E)	Flood Control (F)	
Airport (1)	515,000						\$ 515,000
CIP (2)	3,000,000						\$ 3,000,000
CIP (3)	5,000,000						\$ 5,000,000
HURF (4)	2,000,000					500,000	\$ 2,500,000
General (5)		40,000	16,500	30,000	38,500		\$ 125,000
	\$ 10,515,000	\$ 40,000	\$ 16,500	\$ 30,000	\$ 38,500	\$ 500,000	\$ 11,140,000

Monthly (Budget)
Actuals
Monthly Trued up @ Yr End

- A1: Operating Subsidy
- A2: Construction Sales Tax to Fund CIP
- A:3 Additional Funding for CIP
- A:4 Funding for Street Paving and Equipment
- B5: Facilities Maintenance Services
- C5: Facilities Maintenance Services
- D5: Court Special Revenue Fund Transfers
- E5: Facilities Maintenance Services
- F4: Flood Control - Washcrew

## **CAPITAL LEASE SCHEDULE**

Description of Borrowing	Date Authorized	Amount	Rate of Issue %	Final Maturity Date	Amount Outstanding As of 6-30-23	FY 23-24		
						Principal	Interest	Total
Capital Lease General Government								
Fire Apparatus Lease	2014	2,550,000	2.59%	7/11/23	143,670	143,670	1,859	145,529
Dell Lease	2021	882,435	0.00%	9/1/25	352,974	176,487	-	176,487
Total General Government Leases		\$ 6,478,445			\$ 496,644	\$ 320,157	\$ 1,859	\$ 322,016

**Total Outstanding Leases** **\$ 496,644**

**Total Fiscal Year 23-24 Leases** **\$ 320,157** **\$ 1,859** **\$ 322,016**

## **DEBT SERVICE SUMMARY**

### **Water Utility**

#### **2007 Senior Drinking Water**

Received \$5,700,000 in borrowing authority from Water Infrastructure Financing Authority (WIFA) to replace plastic water service lines with copper lines in conjunction with the wastewater system expansion project.

#### **2010 Senior Drinking Water**

Received \$11,400,000 in borrowing authority from WIFA of Arizona to replace plastic water service lines with copper lines in conjunction with the wastewater system expansion project, replace water main pipes, and construct a new booster station to replace an existing pump station. Of this amount, \$8,177,700 of the principal amount was forgiven through a federal grant from Arizona Department of Environmental Quality (ADEQ), resulting in a total principal repayment amount of \$3,222,300.

### **Wastewater Utility**

#### **2015 A General Obligation Bonds \$71.2 million**

#### **2015 B Revenue Bonds \$98.3 million**

#### **2015 WIFA Loan A-1 & A-2 \$60.3 million**

On September 15, 2015, the City refinanced the remaining WIFA Wastewater Loans and the Greater Arizona Development Authority (GADA) Bonds totaling \$245.2 million by issuing \$71.2 million in general obligation bonds, \$98.3 million of Wastewater revenue debt and \$60.3 million as a general obligation loan. As a result of the restructuring, the City reduced its average annual debt service requirement for Wastewater by \$4 million and extended the average life from 11.8 years to 18.1 years. The Wastewater debt restructuring alleviates pressure on rate increase for future years.

### **Bond Rating**

Rating agencies are instrumental in determining debt capacity of the City. The City works with these agencies to improve its overall rating to assure the soundness of its ability to obtain favorable interest rates in the financial markets. During this process, Lake Havasu City received an affirmed rating of A- with an outlook of stable.

## DEBT SERVICE SCHEDULE

Description of Issue	Date Authorized	Amount	Rate of Issue %	Final Maturity Date	Amount Outstanding As of 6-30-23	FY 23-24		
						Principal	Interest	Total
Long Term Debt								
General Government								
Water Utility Fund								
WIFA Senior	2007	5,700,000	3.504	7/1/27	1,811,249	337,737	51,632	389,369
WIFA Senior	2010	3,222,300	2.775	7/1/30	1,503,172	170,396	36,985	207,381
Total Water Utility Debt		\$ 13,042,300			\$ 3,314,421	\$ 508,133	\$ 88,617	\$ 596,750
Wastewater Utility Fund								
2015 A GO Bonds	2015	\$ 71,775,000	3.00 - 5.00	7/1/37	\$ 54,160,000	\$ 2,640,000	\$ 2,409,825	\$ 5,049,825
2015 B Revenue Bonds	2015	98,300,000	4.00 - 5.00	7/1/45	98,300,000	-	4,656,850	4,656,850
2015 WIFA Loan A-1 & A-2	2015	60,269,432	2.368	7/1/35	42,993,350	2,862,916	950,289	3,813,205
Premium - 2015 A GO Bonds	2015					-	(401,427)	(401,427)
Premium - 2015 B Revenue Bonds	2015					-	(200,932)	(200,932)
Premium - Prior Debt GADA	2006					-	(95,258)	(95,258)
Total Wastewater Utility Debt		\$ 230,344,432			\$ 195,453,350	\$ 5,502,916	\$ 7,319,347	\$ 12,822,263

**Total Outstanding Debt \$ 198,767,771**

**Total FY 23-24 Debt Service \$ 6,011,049 \$ 7,407,964 \$ 13,419,013**

## **TOTAL INDEBTEDNESS**

This table illustrates the total actual indebtedness throughout the life of the debt for all current outstanding debt including leases by fiscal year.

Fiscal Year	GENERAL GOVERNMENT		WATER		WASTEWATER		TOTAL	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2024	320,157	-	508,133	88,616	5,502,917	7,319,346	6,331,206	7,407,963
2025	176,487	-	524,696	71,508	5,705,711	7,166,696	6,406,893	7,238,204
2026	-	-	541,804	53,835	5,855,110	6,995,729	6,396,914	7,049,564
2027	-	-	559,477	35,579	6,026,153	6,804,804	6,585,630	6,840,384
2028	-	-	577,733	16,722	6,218,877	6,607,357	6,796,610	6,624,079
2029	-	-	195,387	11,300	6,418,324	6,371,147	6,613,712	6,382,447
2030	-	-	200,809	5,727	6,649,534	6,125,382	6,850,344	6,131,110
2031	-	-	206,382	-	6,897,549	5,869,270	7,103,931	5,869,270
2032	-	-	-	-	7,152,411	5,602,517	7,152,411	5,602,517
2033	-	-	-	-	7,419,164	5,324,578	7,419,164	5,324,578
2034	-	-	-	-	7,697,853	5,034,908	7,697,853	5,034,908
2035	-	-	-	-	7,988,524	4,732,958	7,988,524	4,732,958
2036	-	-	-	-	8,291,223	4,418,182	8,291,223	4,418,182
2037	-	-	-	-	8,575,000	3,989,432	8,575,000	3,989,432
2038	-	-	-	-	9,000,000	3,642,240	9,000,000	3,642,240
2039	-	-	-	-	9,445,000	3,571,417	9,445,000	3,571,417
2040	-	-	-	-	9,915,000	3,075,667	9,915,000	3,075,667
2041	-	-	-	-	10,410,000	2,555,167	10,410,000	2,555,167
2042	-	-	-	-	10,935,000	2,008,417	10,935,000	2,008,417
2043	-	-	-	-	11,480,000	1,434,417	11,480,000	1,434,417
2044	-	-	-	-	12,055,000	831,667	12,055,000	831,667
2045	-	-	-	-	12,655,000	325,467	12,655,000	325,467
2046	-	-	-	-	13,160,000	(200,933)	13,160,000	(200,933)
<b>Total</b>	<b>\$ 496,644</b>	<b>\$ -</b>	<b>\$ 3,314,421</b>	<b>\$ 283,287</b>	<b>\$ 195,453,350</b>	<b>\$ 99,605,840</b>	<b>\$ 199,264,414</b>	<b>\$ 99,889,127</b>

**TOTAL PRINCIPAL AND INTEREST FOR ALL FUNDS**

**\$ 299,153,541**

## STATUTORY GENERAL OBLIGATION DEBT LIMITATION

<b>TAX YEAR 2023 SECONDARY ASSESSED VALUE</b>	<b>\$</b>	<b>945,969,724</b>
(1) Debt limit 6% of assessed value	\$	56,758,183
Bonds Outstanding at June 30, 2023		<u>-</u>
Excess available at June 30, 2023	<b>\$</b>	<b>56,758,183</b>
(2) Debt limit 20% of assessed value	\$	189,193,945
Bonds Outstanding at June 30, 2023		<u>102,656,266 *</u>
Excess available at June 30, 2023	<b>\$</b>	<b>86,537,679</b>
Total Bonding Capacity	<b>\$</b>	<b><u>143,295,862</u></b>

(1) The Arizona Constitution states that for general municipal purposes a municipality cannot incur a debt exceeding 6% of the assessed valuation of taxable property.

(2) Additional bonds amounting to 20% of the assessed valuation of taxable property can be issued for supplying such services as water, artificial light, sewers, and for the acquisition and development of land for open space preserves, parks, playgrounds, and recreational facilities.

\* Reflects reduction of July 1, 2023, principal payments.



LAKE HAVASU CITY



# PERSONNEL BUDGETS

- Authorized Full-Time Positions
- Authorized Part-Time Positions
- Percentage of Personnel Costs
- Position to Population Costs
- Position to Population Ratio



## **SCHEDULE OF BUDGETED FULL-TIME POSITIONS BY DEPARTMENT**

<b>DEPARTMENT   POSITION TITLE</b>	<b>FY 21-22 Budgeted</b>	<b>FY 22-23 Budgeted</b>	<b>FY 23-24 Budgeted</b>
<b>ADMINISTRATIVE SERVICES DEPARTMENT</b>			
Accountant	2.0	3.0	3.0
Accountant, Senior	2.0	2.0	2.0
Accounting Specialist	3.0	2.0	2.0
Administrative Assistant	1.0	1.0	1.0
Administrative Specialist II	2.0	2.0	2.0
Application Support Analyst	1.0	1.0	1.0
Budget Analyst	1.0	1.0	1.0
Budget Manager	1.0	1.0	1.0
Business Analyst	0.0	1.0	2.0
Computer Operations Specialist	5.0	5.0	5.0
Computer Operations Supervisor	1.0	1.0	1.0
Contracts Specialist	0.0	0.0	1.0
Customer Service Manager	1.0	1.0	1.0
Customer Service Specialist	7.0	7.0	7.0
Customer Service Technician	5.0	6.0	6.0
Director of Administrative Services	1.0	1.0	1.0
Field Supervisor	0.0	1.0	1.0
Finance Division Manager	1.0	1.0	1.0
Finance Specialist	1.0	1.0	1.0
GIS Coordinator	1.0	1.0	1.0
Infrastructure Supervisor	0.0	1.0	1.0
IT Division Manager	1.0	1.0	1.0
Management Analyst	1.0	1.0	1.0
Management Specialist	1.0	1.0	1.0
Network Administrator	2.0	2.0	2.0
Network Administrator, Senior	1.0	0.0	0.0
Network Engineer	0.0	2.0	2.0
Payroll Coordinator	0.0	1.0	1.0
Procurement Official	1.0	1.0	1.0
Procurement Specialist	1.0	1.0	1.0
Procurement Specialist, Senior	1.0	1.0	2.0
Programmer Analyst	0.0	1.0	1.0
Programmer Analyst, Senior	1.0	0.0	0.0
<b>TOTAL</b>	<b>46.0</b>	<b>52.0</b>	<b>55.0</b>

## **SCHEDULE OF BUDGETED FULL-TIME POSITIONS BY DEPARTMENT**

<b>DEPARTMENT   POSITION TITLE</b>	<b>FY 21-22 Budgeted</b>	<b>FY 22-23 Budgeted</b>	<b>FY 23-24 Budgeted</b>
<b>CITY ATTORNEY</b>			
Assistant City Prosecutor	2.0	2.0	2.0
City Attorney	1.0	1.0	1.0
City Prosecutor	1.0	1.0	1.0
Legal Specialist	2.0	2.0	2.0
Legal Specialist Lead	1.0	1.0	1.0
Legal Supervisor	1.0	1.0	1.0
Legal Technician	1.0	1.0	1.0
Victim Services Specialist	1.0	1.0	1.0
<b>TOTAL</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>
<b>CITY CLERK</b>			
Administrative Assistant	1.0	1.0	1.0
City Clerk	1.0	1.0	1.0
City Clerk Assistant	1.0	1.0	1.0
<b>TOTAL</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>
<b>CITY MANAGER</b>			
Assistant to the City Manager	1.0	1.0	1.0
City Manager	1.0	1.0	1.0
Digital Media Coordinator	1.0	1.0	1.0
Executive Assistant, Senior	1.0	1.0	1.0
Grants Administrator	1.0	1.0	1.0
Grants Manager	1.0	1.0	1.0
Water Sustainability Program Manager	1.0	1.0	1.0
<b>TOTAL</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>
<b>DEVELOPMENT SERVICES</b>			
Administrative Specialist II	1.0	1.0	1.0
Building Inspector	3.0	3.0	3.0
Building Official	1.0	1.0	1.0
Code Enforcement Officer	0.0	1.0	2.0
Code Enforcement Officer, Senior	0.0	1.0	1.0
Code Enforcement Specialist	1.0	0.0	0.0
Director of Development Services	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0
Permit Technician	3.0	3.0	3.0
Planner	1.0	1.0	1.0
Planning Division Manager	1.0	1.0	1.0
Plans Examiner I	3.0	3.0	3.0
Plans Examiner II	1.0	1.0	1.0
<b>TOTAL</b>	<b>17.0</b>	<b>18.0</b>	<b>19.0</b>

## SCHEDULE OF BUDGETED FULL-TIME POSITIONS BY DEPARTMENT

DEPARTMENT   POSITION TITLE	FY 21-22 Budgeted	FY 22-23 Budgeted	FY 23-24 Budgeted
<b>FIRE DEPARTMENT</b>			
Administrative Specialist I	2.0	2.0	2.0
Battalion Chief	5.0	5.0	5.0
Deputy Fire Chief	2.0	2.0	1.0
Deputy Fire Chief of Administration	0.0	0.0	1.0
EMS Coordinator	0.0	0.0	1.0
Executive Assistant	1.0	0.0	0.0
Fire Captain	6.0	6.0	6.0
Fire Captain/Paramedic	12.0	12.0	12.0
Fire Chief	1.0	1.0	1.0
Fire Engineer	6.0	6.0	6.0
Fire Engineer/Paramedic	13.0	13.0	13.0
Fire Inspector	1.0	1.0	1.0
Fire Marshal	0.0	0.0	1.0
Fire Prevention Officer	1.0	1.0	1.0
Firefighter	14.0	14.0	14.0
Firefighter/Paramedic	19.0	30.0	30.0
Management Analyst	0.0	1.0	1.0
Management Specialist	1.0	1.0	1.0
Public Education Specialist	1.0	1.0	1.0
<b>TOTAL</b>	<b>85.0</b>	<b>96.0</b>	<b>98.0</b>
<b>HUMAN RESOURCES DEPARTMENT</b>			
Administrative Assistant	2.0	1.0	1.0
Director of Human Resources	1.0	1.0	1.0
Human Resources Administrator	0.0	2.0	2.0
Human Resources Generalist	0.0	2.0	2.0
Human Resources Specialist	2.0	0.0	0.0
Risk Management Specialist	1.0	0.0	0.0
Safety Manager	0.0	1.0	1.0
<b>TOTAL</b>	<b>6.0</b>	<b>7.0</b>	<b>7.0</b>
<b>MUNICIPAL COURT</b>			
Case Management Clerk	4.0	5.0	6.0
City Magistrate	1.0	1.0	1.0
Civil Traffic Clerk	1.0	1.0	1.0
Counter Clerk	2.0	2.0	2.0
Court Administrator	0.0	0.0	1.0
Court Operations Lead	1.0	1.0	1.0
Court Supervisor	1.0	1.0	0.0
Courtroom Clerk	1.0	1.0	2.0
Management Specialist	1.0	1.0	1.0
Specialty Court Lead	1.0	1.0	1.0
<b>TOTAL</b>	<b>13.0</b>	<b>14.0</b>	<b>16.0</b>

## SCHEDULE OF BUDGETED FULL-TIME POSITIONS BY DEPARTMENT

DEPARTMENT   POSITION TITLE	FY 21-22 Budgeted	FY 22-23 Budgeted	FY 23-24 Budgeted
<b>PARKS &amp; RECREATION DEPARTMENT</b>			
Administrative Assistant	1.0	1.0	1.0
Administrative Specialist I	1.0	1.0	1.0
Administrative Specialist II	1.0	1.0	1.0
Administrative Supervisor	1.0	1.0	1.0
Aquatics Supervisor	1.0	1.0	1.0
Director of Parks and Recreation	1.0	1.0	1.0
Field Supervisor	3.0	3.0	3.0
Maintenance Lead	7.0	7.0	7.0
Maintenance Specialist	6.0	6.0	6.0
Maintenance Technician	11.0	11.0	14.0
Parks Maintenance Superintendent	1.0	1.0	1.0
Program Coordinator	3.0	3.0	3.0
<b>TOTAL</b>	<b>37.0</b>	<b>37.0</b>	<b>40.0</b>
<b>POLICE DEPARTMENT</b>			
Administrative Specialist I	1.0	1.0	2.0
Administrative Specialist II	1.0	1.0	1.0
Animal Control Officer	3.0	3.0	3.0
Animal Control Officer, Senior	0.0	0.0	1.0
Crime Scene Specialist	1.0	1.0	1.0
Detention Officer	8.0	9.0	9.0
Detention Supervisor	1.0	1.0	1.0
Executive Assistant	1.0	1.0	1.0
Management Analyst	1.0	1.0	1.0
Police Captain	2.0	2.0	2.0
Police Chief	1.0	1.0	1.0
Police Lieutenant	4.0	4.0	5.0
Police Officer	62.0	65.0	65.0
Police Sergeant	11.0	11.0	11.0
Police Service Technician	1.0	1.0	1.0
Police Support Services Manager	1.0	1.0	0.0
Property/Evidence Technician	1.0	1.0	1.0
Public Safety Dispatch Supervisor	1.0	2.0	2.0
Public Safety Dispatcher	15.0	14.0	14.0
Records Clerk	3.0	5.0	5.0
Records Supervisor	1.0	1.0	1.0
<b>TOTAL</b>	<b>120.0</b>	<b>126.0</b>	<b>128.0</b>

## **SCHEDULE OF BUDGETED FULL-TIME POSITIONS BY DEPARTMENT**

<b>DEPARTMENT   POSITION TITLE</b>	<b>FY 21-22 Budgeted</b>	<b>FY 22-23 Budgeted</b>	<b>FY 23-24 Budgeted</b>
<b>PUBLIC WORKS - ADMINISTRATION</b>			
Director of Public Works	1.0	1.0	1.0
Management Analyst	1.0	1.0	1.0
Transportation & Maintenance Superintendent	1.0	1.0	1.0
<b>TOTAL</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>
<b>PUBLIC WORKS - AIRPORT</b>			
Administrative Specialist I	1.0	1.0	1.0
Airport Manager	1.0	1.0	1.0
Maintenance Lead	1.0	0.0	0.0
Maintenance Specialist	1.0	1.0	1.0
Operations Supervisor	0.0	1.0	1.0
<b>TOTAL</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>
<b>PUBLIC WORKS - ENGINEERING</b>			
Assistant City Engineer	1.0	1.0	1.0
Capital Asset Administrator	1.0	1.0	1.0
Civil Engineer	1.0	1.0	1.0
Engineering Tech/Coordinator	2.0	2.0	2.0
Project Manager	3.0	3.0	3.0
<b>TOTAL</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>
<b>PUBLIC WORKS - FACILITIES MAINTENANCE</b>			
Administrative Specialist II	0.0	0.0	1.0
Custodian	2.0	2.0	2.0
Field Supervisor	0.0	0.0	1.0
Maintenance Lead	1.0	1.0	2.0
Maintenance Specialist	4.0	4.0	4.0
Maintenance Supervisor	1.0	1.0	1.0
Maintenance Technician	1.0	1.0	1.0
<b>TOTAL</b>	<b>9.0</b>	<b>9.0</b>	<b>12.0</b>
<b>PUBLIC WORKS - STREET MAINTENANCE (HURF)</b>			
Administrative Specialist II	1.0	1.0	1.0
Field Supervisor	1.0	1.0	2.0
Maintenance Lead	3.0	3.0	3.0
Maintenance Specialist	7.0	7.0	10.0
Maintenance Supervisor	1.0	1.0	1.0
Maintenance Technician	2.0	3.0	3.0
Transportation Specialist	3.0	3.0	3.0
<b>TOTAL</b>	<b>18.0</b>	<b>19.0</b>	<b>23.0</b>
<b>PUBLIC WORKS - VEHICLE MAINTENANCE</b>			
Administrative Assistant	1.0	1.0	0.0
Administrative Specialist II	0.0	0.0	1.0
Equipment Mechanic I	4.0	4.0	4.0
Equipment Mechanic II	4.0	4.0	4.0
Fleet Maintenance Supervisor	1.0	1.0	1.0
Shop Foreman	0.0	0.0	1.0
<b>TOTAL</b>	<b>10.0</b>	<b>10.0</b>	<b>11.0</b>

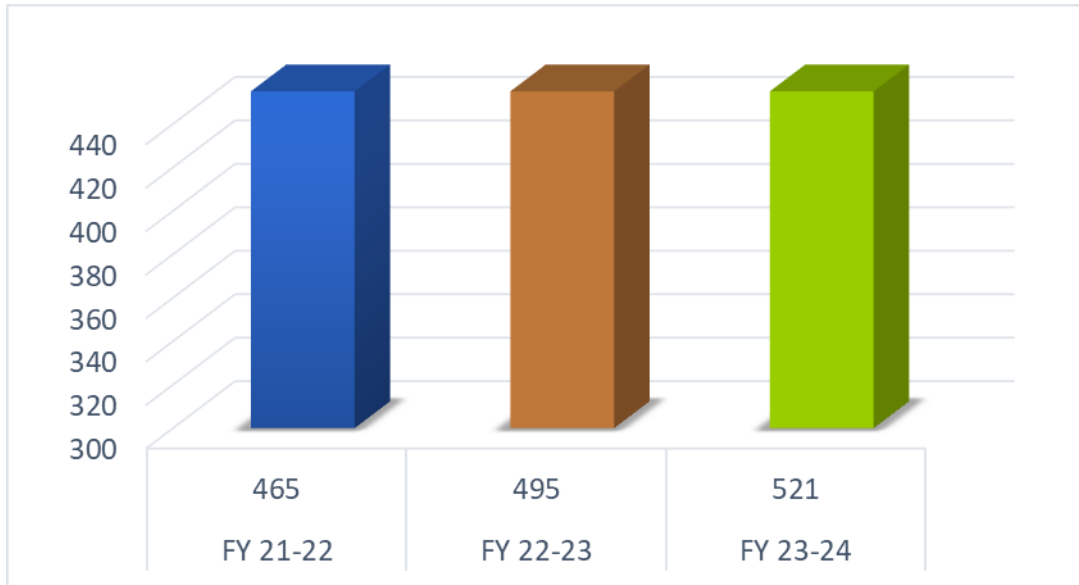
## **SCHEDULE OF BUDGETED FULL-TIME POSITIONS BY DEPARTMENT**

<b>DEPARTMENT   POSITION TITLE</b>	<b>FY 21-22 Budgeted</b>	<b>FY 22-23 Budgeted</b>	<b>FY 23-24 Budgeted</b>
<b>PUBLIC WORKS - WASTEWATER</b>			
Electrician	0.0	0.0	1.0
Industrial Waste Inspector	1.0	1.0	1.0
Instrumentation and Control Specialist	1.0	1.0	1.0
Laboratory Supervisor	1.0	1.0	1.0
Laboratory Technician	2.0	2.0	2.0
Management Specialist	1.0	1.0	1.0
Plant Operator	4.0	4.0	4.0
Plant Operator Lead	2.0	2.0	2.0
Scada Communication Specialist	1.0	1.0	1.0
Scada Supervisor	1.0	1.0	1.0
Utility Field Supervisor	1.0	1.0	1.0
Utility Lead	2.0	2.0	2.0
Utility Locator	0.0	0.0	1.0
Utility Specialist I	0.0	5.0	5.0
Utility Specialist II	0.0	8.0	9.0
Utility Supervisor	2.0	2.0	2.0
Utility Worker I	5.0	0.0	0.0
Utility Worker II	8.0	0.0	0.0
Wastewater Superintendent	1.0	1.0	1.0
<b>TOTAL</b>	<b>33.0</b>	<b>33.0</b>	<b>36.0</b>
<b>PUBLIC WORKS - WATER</b>			
Administrative Assistant	1.0	1.0	1.0
Administrative Specialist II	1.0	1.0	1.0
Cross Connection Control Specialist	1.0	1.0	1.0
Plant Operator	2.0	2.0	2.0
Plant Operator Lead	1.0	1.0	1.0
Utility Field Supervisor	2.0	2.0	2.0
Utility Foreperson	0.0	0.0	1.0
Utility Lead	3.0	3.0	4.0
Utility Locator	0.0	0.0	1.0
Utility Mechanic	2.0	2.0	2.0
Utility Specialist I	0.0	6.0	6.0
Utility Specialist II	0.0	11.0	10.0
Utility Supervisor	2.0	2.0	2.0
Utility Technician	0.0	2.0	2.0
Utility Worker I	6.0	0.0	0.0
Utility Worker II	11.0	0.0	0.0
Water Compliance/Quality	0.0	1.0	1.0
Water Superintendent	1.0	1.0	1.0
<b>TOTAL</b>	<b>33.0</b>	<b>36.0</b>	<b>38.0</b>
<b>TRANSIT</b>			
Administrative Specialist II	1.0	0.0	0.0
Transit Dispatcher	1.0	1.0	1.0
Transit Manager	1.0	1.0	1.0
Transit Specialist	0.0	1.0	1.0
<b>TOTAL</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>
<b>TOTAL BUDGETED POSITIONS</b>	<b>465.0</b>	<b>495.0</b>	<b>521.0</b>



## TOTAL BUDGETED FULL-TIME POSITIONS

### Total Number of Budgeted Positions



In FY 23-24, twenty-six full-time positions were added. There are three new positions for Administrative Services, two for Court, one for Development Services, two for Fire, three for Parks and Recreation, two for Police, and thirteen for Public Works.

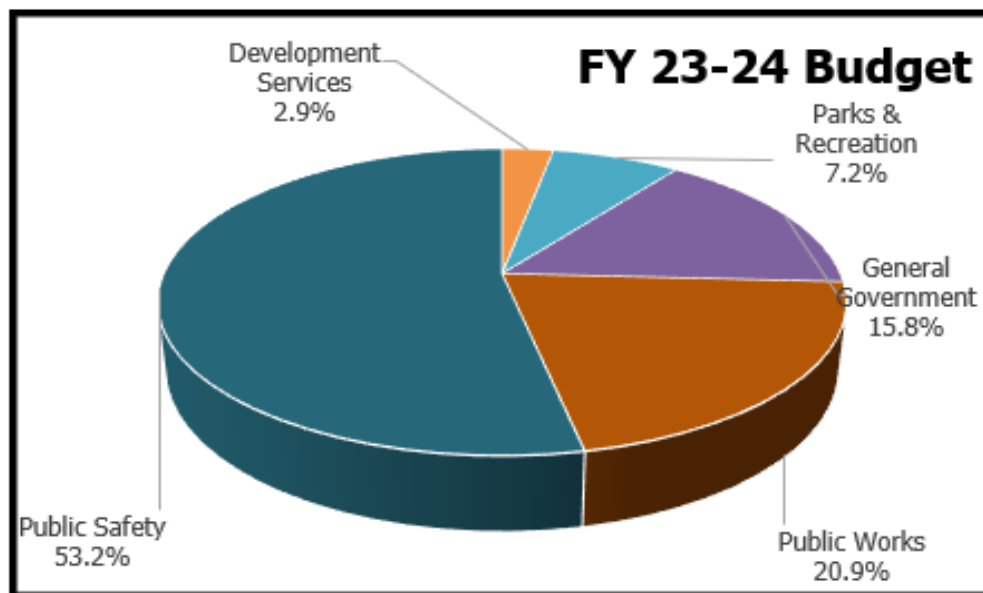
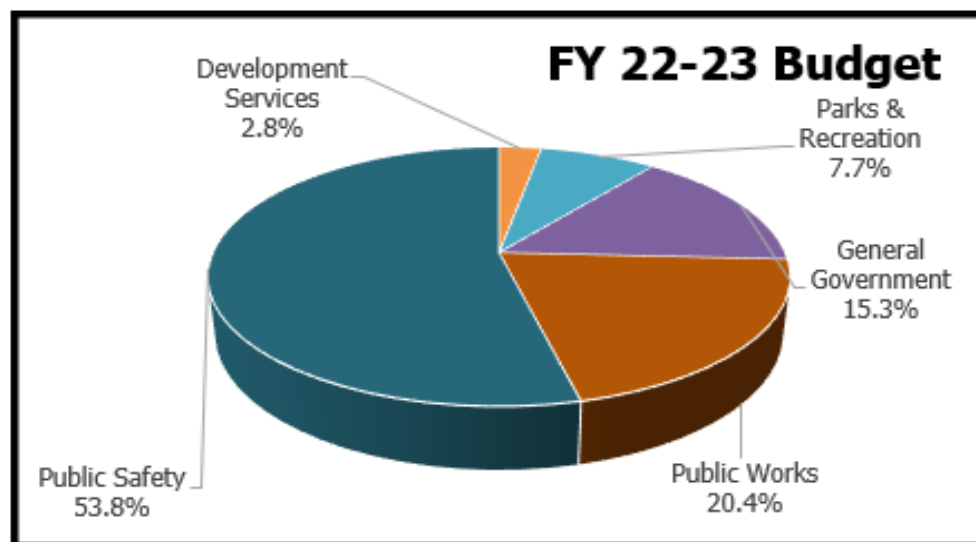
## **SCHEDULE OF BUDGETED PART-TIME POSITIONS BY DEPARTMENT**

<b>DEPARTMENT   POSITION TITLE</b>	<b>FY 22-23 Budgeted</b>	<b>FY 23-24 Budgeted</b>
<b>ADMINISTRATIVE SERVICES DEPARTMENT</b>		
Customer Service Technician	0.7	0.7
<b>TOTAL</b>	<b>0.7</b>	<b>0.7</b>
<b>CITY MANAGER</b>		
Clerical Office Aide	0.5	0.5
<b>TOTAL</b>	<b>0.5</b>	<b>0.5</b>
<b>DEVELOPMENT SERVICES</b>		
Permit Aide	0.7	0.7
<b>TOTAL</b>	<b>0.7</b>	<b>0.7</b>
<b>FIRE DEPARTMENT</b>		
7g CTE Instructor - Education Program	1.0	1.0
Clerical Office Aide	0.6	0.7
Fire Inspector - 7g Program	1.0	1.0
Service Aide	0.6	0.5
<b>TOTAL</b>	<b>3.2</b>	<b>3.2</b>
<b>HUMAN RESOURCES DEPARTMENT</b>		
Clerical Office Aide	0.5	0.5
<b>TOTAL</b>	<b>0.5</b>	<b>0.5</b>
<b>MUNICIPAL COURT</b>		
Associate Magistrate	1.5	1.7
Clerical Office Aide	1.5	1.9
<b>TOTAL</b>	<b>3.0</b>	<b>3.6</b>
<b>PARKS &amp; RECREATION DEPARTMENT</b>		
Bartender	0.2	0.2
Cashier	2.0	2.0
Fitness Instructor	1.2	1.4
Laborer	7.2	7.6
Lead Lifeguard	2.0	2.4
Lifeguard	7.0	7.1
Lifeguard Apprentice	0.6	0.0
Recreation Aide	16.0	16.0
Recreation leader	9.2	9.2
<b>TOTAL</b>	<b>45.4</b>	<b>45.9</b>
<b>POLICE DEPARTMENT</b>		
Background Investigator	0.7	0.7
Records Clerk	1.4	1.5
Administrative Specialist I	0.7	0.7
Detention Officer	1.4	1.5
Property / Evidence Technician	0.7	0.7
<b>TOTAL</b>	<b>4.9</b>	<b>5.1</b>

## **SCHEDULE OF BUDGETED PART-TIME POSITIONS BY DEPARTMENT**

<b>DEPARTMENT   POSITION TITLE</b>	<b>FY 22-23 Budgeted</b>	<b>FY 23-24 Budgeted</b>
<b>PUBLIC WORKS - STREET MAINTENANCE (HURF)</b>		
Laborer	0.5	0.5
<b>TOTAL</b>	<b>0.5</b>	<b>0.5</b>
<b>PUBLIC WORKS - VEHICLE MAINTENANCE</b>		
Laborer	0.5	0.5
<b>TOTAL</b>	<b>0.5</b>	<b>0.5</b>
<b>PUBLIC WORKS - WATER</b>		
Laborer	2.0	0.0
Utility Technician	0.0	2.2
<b>TOTAL</b>	<b>0.0</b>	<b>2.2</b>
<b>TRANSIT</b>		
Transit Driver/Dispatch	6.0	6.0
<b>TOTAL</b>	<b>6.0</b>	<b>6.0</b>
<b>TOTAL AUTHORIZED FULL-TIME EQUIVALENT (FTE) POSITIONS</b>	<b>65.9</b>	<b>69.4</b>

## PERCENT OF PERSONNEL COSTS



## POSITIONS TO POPULATION RATIO

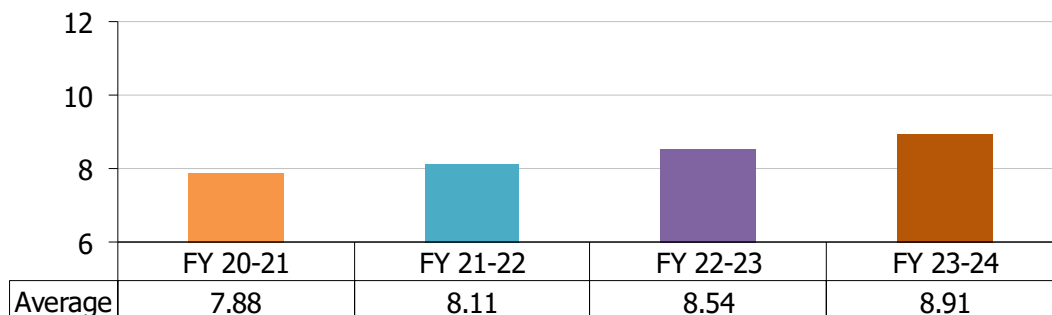
Lake Havasu City	Population Estimates				Percent Change FY 22-23 to FY 23-24
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	
Estimated Population*	56,629	57,331	57,974	58,506	0.92 %
Positions Per 1,000 Population	7.88	8.11	8.54	8.91	4.30 %

\*Source: Arizona's Economy [www.azeeconomy.org](http://www.azeeconomy.org)

Program	Positions Per 1,000 Population				Percent Change FY 22-23 to FY 23-24
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	
Development Services	0.30	0.30	0.31	0.32	0.05
Parks & Recreation	0.64	0.65	0.64	0.68	0.07
General Government	1.27	1.48	1.60	1.68	0.04
Public Works	2.08	2.11	2.16	2.36	0.09
Public Safety	3.58	3.58	3.83	3.86	0.01
Positions Per 1,000 Population	7.88	8.11	8.54	8.91	4.30 %

Program	Full-Time Budgeted Positions				Percent Change FY 22-23 to FY 23-24
	FY 20-21	FY 21-22	FY 22-23	FY 23-24	
Development Services	17	17	18	19	5.56
Parks & Recreation	36	37	37	40	8.11
General Government	72	85	93	98	5.38
Public Works	118	121	125	138	10.40
Public Safety	203	205	222	226	1.80
Total Authorized Positions	446	465	495	521	5.25 %

### Number of Employees Per 1,000 Population



# DEPARTMENT BUDGETS

- Administrative Services
- City Attorney
- City Clerk
- City Council
- City Manager
- Development Services
- Fire
- General Government
- Human Resources
- Municipal Court
- Parks & Recreation
- Police
- Public Works
- Improvement Districts & Refuse
- Flood Control
- Grants



## **ADMINISTRATIVE SERVICES DEPARTMENT**

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### **MISSION STATEMENT**

The Administrative Services Department ensures that the City is fiscally responsible in the management and safeguarding of the City's assets by maintaining reasonable policies, systems and internal controls that ensure legal compliance and fiscal stability, as well as providing consistent support to our business partners through the use of technology innovations. Administrative Services provides customer service to citizens and vendors along with providing support for the operations of City departments.

Administrative Services provides advice to the City's elected officials and senior management on items affecting the current and future financial affairs of the City and continues the commitment to obtain cost-effective technologies that will increase efficiencies for the City.

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### **DESCRIPTION**

Functions of the Administrative Services Department include Administration, Budgeting, Customer Service, Finance, Procurement and Information Technology. Other responsibilities include City Hall switchboard services, City mail services and general clerical support and management functions.

The Budget function provides revenue and expenditure analyses, forecasting, and compilation of the Annual City Budget, including the Capital Improvement Plan.

Customer Service provides meter reading, billing, and payment service to all water, trash, and sewer customers, as well as the processing of business licenses and other payments received for the City.

The Finance function provides accounting and financial support to Council, City management, and departments. The services provided include City payroll, financial analyses, capital asset tracking, grants accounting, cash and investment management, debt service management, billing for services including collections, annual audit coordination, and training on administration of the Citywide financial software system. Other responsibilities include tax reporting and collections, review and audit of taxpayers for compliance with the Model City Tax Code, and response to taxpayer questions. The division is responsible for preparing monthly financial reports, including the Annual Comprehensive Financial Report.

The Procurement function provides procurement support to all departments. The services provided include the assistance with proposal requests for services, review of bid documents for supplies and equipment, and general oversight of procurement as it relates to following the City's policies and Arizona Revised Statutes.

The Information Technology (IT) function provides services to include the installation and maintenance of all software and hardware, technical support for all desktops, mobile devices and telephones, as well as the City's network and server environments. This division also enforces IT security and disaster recovery policies.



## **ADMINISTRATIVE SERVICES DEPARTMENT**

### **ACCOMPLISHMENTS**

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#### **ACCOMPLISHMENTS FY22-23**

- Implemented Vacation Rentals Registration and Permitting System.
  - Sales of Surplus Items to-date: \$148,000
  - Top 10 Winner of the 2022 Annual Digital Cities Survey.
  - System and software improvements and enhancements:
    - Continued migration to Microsoft 365
    - Disaster Recovery site operational
    - Implemented a new Information Technology help desk system
    - Continued to improve security standards (avoid security breaches)
  - Received the GFOA Distinguished Budget Presentation Award for the City's budget document for fiscal year ending June 30, 2023.
  - Received the GFOA Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ending June 30, 2021.
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## ADMINISTRATIVE SERVICES DEPARTMENT PERSONNEL

Position Title	FY 21-22	FY 22-23	FY 23-24
Accountant	2	3	3
Accountant, Senior	2	2	2
Accounting Specialist	3	2	2
Administrative Assistant	1	1	1
Administrative Specialist II	2	2	2
Application Support Analyst	1	1	1
Budget Analyst	1	1	1
Budget Manager	1	1	1
Business Analyst		1	2
Computer Operations Specialist	5	5	5
Computer Operations Supervisor	1	1	1
Contracts Specialist			1
Customer Service Manager	1	1	1
Customer Service Specialist	7	7	7
Customer Service Technician	5	6	6.7
Director of Administrative Services	1	1	1
Field Supervisor		1	1
Finance Division Manager	1	1	1
Finance Specialist	1	1	1
GIS Coordinator	1	1	1
Infrastructure Supervisor		1	1
IT Division Manager	1	1	1
Management Analyst	1	1	1
Management Specialist	1	1	1
Network Administrator	2	2	2
Network Administrator, Senior	1		
Network Engineer		2	2
Payroll Coordinator		1	1
Procurement Official	1	1	1
Procurement Specialist	1	1	1
Procurement Specialist, Senior	1	1	2
Programmer Analyst		1	1
Programmer Analyst, Senior	1		
<b>Total Positions</b>	<b>46</b>	<b>52</b>	<b>55.7</b>

## ADMINISTRATIVE SERVICES

### GOALS AND PERFORMANCE MEASURES

#### Goal: Well-Planned, Sustainable Growth and Development

**Objective:** Encourages strategic, sustainable and practical development through good planning and review processes

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Provide effective information to City Council, management, and the community</b>			
Develop, adopt, and approve the City's budget prior to June 30th of the preceding fiscal year	Yes	Yes	Yes
Provide monthly Sales Tax reports by the last day of the month or sooner	100%	100%	100%
Issue quarterly financial summary report by the end of the month following close of the quarters books	50%	100%	100%

**Objective:** Supports reliable and affordable City services

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Protect the City's financial resources</b>			
Number of audit findings, reportable conditions, and/or violation notices	1	0	0
City investments comply with the City's Investment Policy	100%	100%	100%
City investments perform at or above a standard index or similar investment pool	60%	45%	50%

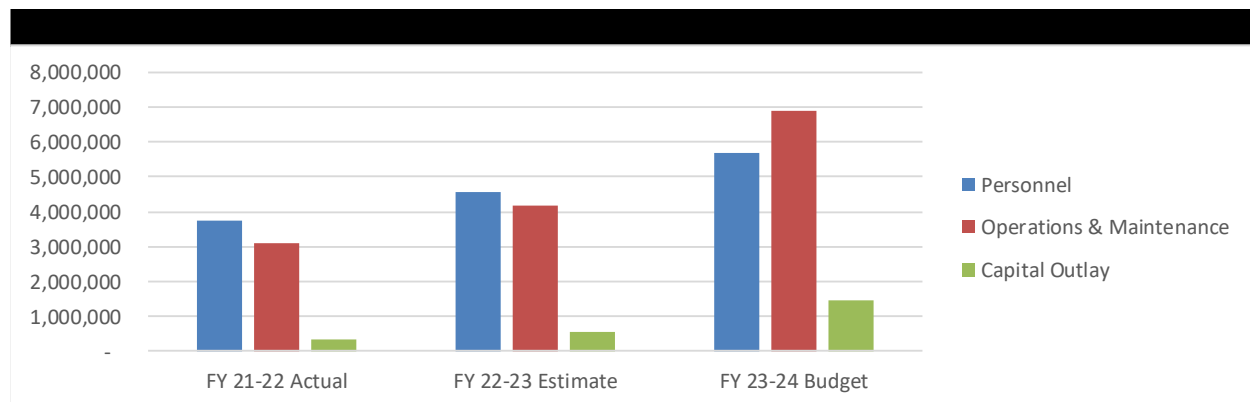
#### Goal: Good Governance

**Objective:** Provides timely, accurate and relevant information to Stakeholders

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Utilize best practices when preparing a communication device, policy document, financial plan, and operations guide</b>			
Achievement of GFOA Budget Award	Yes	Yes	Yes
Achievement of GFOA Annual Comprehensive Financial Report	Yes	Yes	Yes
Single Audit Report with no findings (no material weakness)	Yes	Yes	Yes
Expenditure limitation requirement met	Yes	Yes	Yes

## ADMINISTRATIVE SERVICES DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	2,602,885	2,873,508	3,204,595	3,543,615	3,974,760
Benefits	1,142,340	1,235,559	1,352,915	1,434,719	1,700,975
Compensation	3,745,224	4,109,067	4,557,510	4,978,334	5,675,735
<b>Operation &amp; Maintenance</b>					
Utilities	683	4,560	800	1,800	1,800
Services	2,616,305	3,137,819	3,279,035	4,190,329	4,454,775
Supplies	463,884	963,680	873,790	1,947,811	2,385,685
Outside Contracts	4,000	4,000	4,000	4,000	48,190
Other	-	-	-	688,290	-
Operational & Maintenance	3,084,872	4,110,059	4,157,625	6,832,230	6,890,450
<b>Non-Operating</b>					
Capital Outlay	361,939	218,000	566,120	435,706	1,472,050
Non-Operating Expenditures	361,939	218,000	566,120	435,706	1,472,050
<b>Debt</b>					
Intercost	368,891	-	453,487	176,487	515,097
<b>Total Expenditures</b>	<b>4,296,438</b>	<b>5,109,702</b>	<b>5,174,313</b>	<b>7,923,207</b>	<b>9,834,936</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Personnel	3 full-time positions added, 2 for Procurement and 1 for IT
Services	Remodel portion of office to accommodate Meter Reader area and Phone System Updates
Supplies	Additional one-time funds for Courthouse, and Security & Wi-fi updates
Capital Outlay	One-time capital equipment expense for Courthouse, Core Network Switch, and IT transit van replacement
Debt	Moved expense from operating budget to debt per GASB requirement

## **CITY ATTORNEY**

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### **MISSION STATEMENT**

Provide sound legal guidance and representation, effective prosecution, and support to victims of crime to serve the needs of the community.

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### **DESCRIPTION**

The Office of the City Attorney is comprised of four divisions.

**Civil.** The Civil Division provides legal representation and advice to the Mayor and City Council, City staff, boards, and commissions. The City Attorney is responsible for drafting, reviewing, and approving as to form all proposed ordinances, agreements, and resolutions considered for adoption by the City Council. The City Attorney is also the legal advisor to the City Manager with respect to all administrative matters associated with the duties and responsibilities of the administration or any legal matter pertaining to the affairs of the City. The City Attorney, in consultation with the City Council, may represent the City in any and all litigations or legal proceedings involving the City.

**Criminal.** The Criminal Division is responsible for the efficient disposition of criminal cases prosecuted in the Municipal Court. This includes revoking probation of convicted defendants, as necessary, and obtaining restitution not only for crime victims, but also for the Police Department for the investigation of DUI accidents. The City Prosecutor also provides legal advice and assistance to the Police Department, Code Enforcement, and the Registrar of Contractors (regarding advertising and contracting without a license cases) as well as reviews cases for screening of potential criminal charges. The Criminal Division also assists with cases processed through Veteran's Court.

**Victim Assistance.** The Victim Assistance Program provides direct services to assist misdemeanor crime victims in understanding and participating in the criminal justice system, recovering restitution, and obtaining agency referral information, as needed. The Victim Services Specialist interacts with crime victims by providing frequent case statuses; answering questions; and assisting with obtaining Orders of Protection, restitution, Victim Compensation Claims, and Victim Impact Statements. The Victim Services Specialist also attends a variety of court hearings either with victims or on their behalf and acts as a liaison between the victims and the City Prosecutor, court, law enforcement, and social service agencies, as needed.

**Contract Management.** The Contract Management Division is responsible for managing agreements for the City, including reviewing, and verifying certificates of insurance, coordinating renewal, and monitoring expiration and cancellation of insurance. This Division performs special project activities such as preparing complex reports, utilizing, and maintaining specialized computer databases and software, conducting surveys, performing research, and preparing documents. This Division also assists with researching contract issues and provides recommendations for resolution and helps ensure that agreements are on file with the City Clerk's Office.

## **CITY ATTORNEY**

### **ACCOMPLISHMENTS | PERSONNEL**

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#### **ACCOMPLISHMENTS FY 22-23**

- Continued efforts to limit the City's exposure to potential claims and liabilities by revising City documents and encouraging proper legal accountability in all areas of municipal activity by all departments and officials.
  - Continued to assist in the resolution of cases heard in Veterans Court and assisted in organizing and attending Veteran group events.
  - Continued efforts to cross-train staff to provide effective coverage and promote efficiencies.
- 

<b>Position Title</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>
Assistant City Prosecutor	2	2	2
City Attorney	1	1	1
City Prosecutor	1	1	1
Legal Specialist	2	2	2
Legal Specialist Lead	1	1	1
Legal Supervisor	1	1	1
Legal Technician	1	1	1
Victim Services Specialist	1	1	1
<b>Total Positions</b>	<b>10</b>	<b>10</b>	<b>10</b>

## CITY ATTORNEY

### GOALS AND PERFORMANCE MEASURES

#### Goal: Safe and Secure Community

**Objective:** Prevents crime and supports the prevention of crime

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Prosecute and adjudicate criminal cases by zealously representing the State in all misdemeanor criminal matters			
Criminal cases received and processed	1279	1251	1280
Veterans Court cases received and processed	32	34	35
Jury & bench trials conducted	32	26	31

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Provide direct services to victims of crime by having an advocate personally assist crime victims through all phases of the criminal justice process			
Number of victim cases receiving direct services	740	745	750

#### Goal: Good Governance

**Objective:** Manages regulatory and policy compliance to minimize and mitigate risk

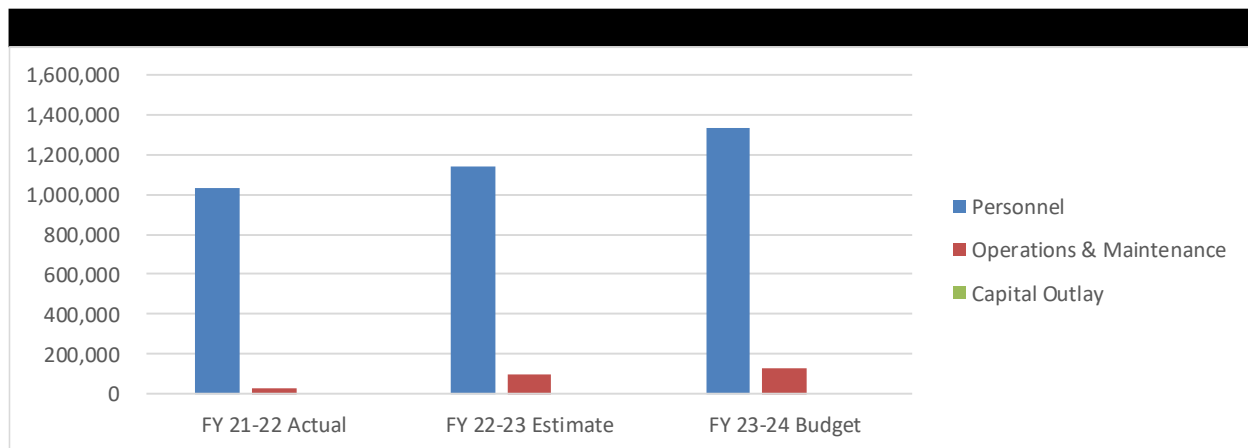
Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Provides legal representation and advice to City Officials and Departments in a timely manner			
Respond to Requests for Legal Services within the requested time frame	803	810	815





## CITY ATTORNEY DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	699,674	768,386	805,805	852,995	937,650
Benefits	330,686	355,309	331,115	363,820	400,050
Compensation	1,030,360	1,123,695	1,136,920	1,216,815	1,337,700
<b>Operation &amp; Maintenance</b>					
Utilities	-	475	-	713	-
Services	16,540	100,630	76,765	106,130	108,865
Supplies	11,728	20,400	17,545	20,500	17,400
Operational & Maintenance	29,233	121,505	94,310	127,343	126,265
Intercost	(121,545)	(121,545)	(112,819)	(112,819)	(115,105)
<b>Total Expenditures</b>	<b>938,047</b>	<b>1,123,655</b>	<b>1,118,411</b>	<b>1,231,339</b>	<b>1,348,860</b>



## **CITY CLERK**

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### **MISSION STATEMENT**

The City Clerk's office is committed to accurately recording and preserving the actions of the legislative bodies; safeguarding vital, historic and permanent records of the City; providing information and support to the City Council, City staff, and the general public in a timely, courteous and fiscally responsible manner; and administering open and free elections in accordance with statutory requirements.

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### **DESCRIPTION**

The City Clerk's office provides administrative and support services to the Mayor and City Council; organizes, disseminates, archives, maintains, stores, and secures all official city records/documents in a systematic and easily accessible manner to preserve and protect the City's history; prepares agendas, posts notices, publishes, and records all City Council actions; files and maintains ordinances and resolutions adopted by Council; maintains the Lake Havasu City Code; conducts and oversees municipal election processes; provides support systems for those functions; serves as the Public Safety Personnel Retirement System Local Police and Fire Board Secretary, and performs all functions necessary to issue liquor licenses, and other licenses and permits for recommended approval/disapproval to the State.

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### **ACCOMPLISHMENTS FY 22-23**

- Conducted the 2022 Lake Havasu City Primary Election with assistance from the Mohave County Elections Department for the election of one (1) Mayor and three (3) Councilmembers.
  - Coordinated the Lake Havasu City "All Access Havasu" orientation/training for 2022 council candidates and elected officials.
  - Received and processed over 5,000 Lake Havasu City Public Records Requests.
  - Coordinated and conducted the Annual Student Government Day and Mock City Council meeting in conjunction with the London Bridge Women's Club and the Lake Havasu High School Student Council.
  - Conducted internal staff training on public records requests and records management. Continued efforts to cross-train staff to provide effective coverage and promote efficiencies.
-

## CITY CLERK

### GOALS AND PERFORMANCE MEASURES

#### Goal: Good Governance

**Objective:** Provides timely accurate and relevant information to Stakeholders

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Provide courteous, efficient and responsive customer services to the community</b>			
Number of Public Record Requests received, processed, and completed	5,200	5,500	5,500
Number of records scanned, microfilmed and indexed for permanent archiving in accordance with Arizona State Library Archives and Public Records retention schedules	8,500	10,000	10,000

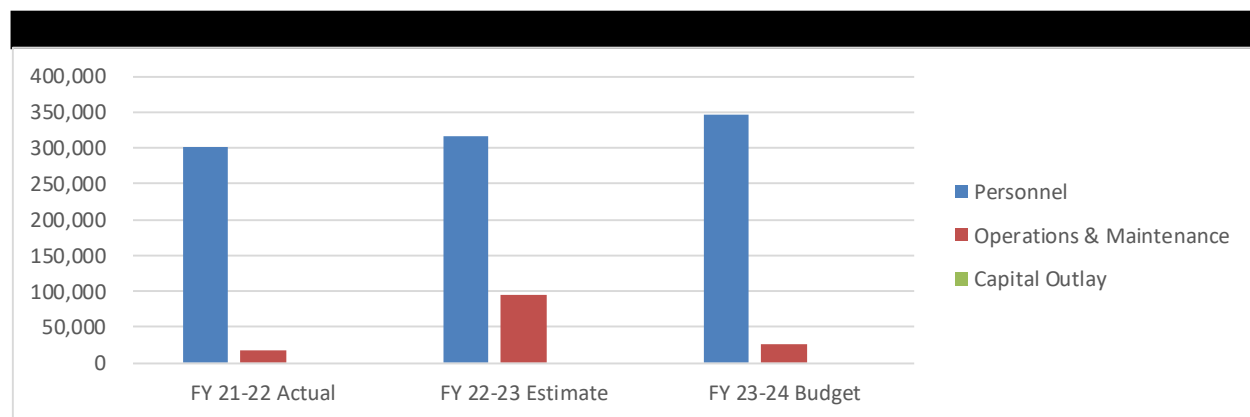
Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Administer all City Council meetings and related responsibilities effectively while efficiently serving as the citizen's link to local government</b>			
Percentage of Council agendas and supporting documentation distributed to the City Council and the public 4-days prior to the Council meeting	100%	100%	100%
Percentage of minutes posted to the City website within 48-hours of City Council approval	100%	100%	100%
Percentage of City Council synopses completed and posted online within 24-hours of a Council meeting	100%	100%	100%
Percentage of videos posted to the City website within 24-hours of City Council meeting	100%	100%	100%

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Process all liquor license applications in an efficient and timely manner, and in accordance with Arizona Revised Statutes</b>			
Percentage of liquor license applications brought before the City Council for recommended approval/disapproval within 60-days of initial receipt of application	100%	100%	100%
Percentage of temporary/permanent extension liquor license applications received and processed within 10-business days of initial receipt of application	95%	90%	95%

## CITY CLERK

### DEPARTMENT BUDGET | PERSONNEL

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	215,014	214,100	228,920	229,915	250,385
Benefits	85,791	85,683	87,440	89,135	95,315
Compensation	300,806	299,783	316,360	319,050	345,700
<b>Operation &amp; Maintenance</b>					
Services	15,593	26,515	91,635	142,515	22,415
Supplies	1,175	2,900	2,900	2,900	2,900
Operational & Maintenance	16,768	29,415	94,535	145,415	25,315
Intercost	(55,964)	(55,966)	(57,625)	(57,625)	(62,701)
<b>Total Expenditures</b>	<b>261,610</b>	<b>273,232</b>	<b>353,270</b>	<b>406,840</b>	<b>308,314</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Services	Change in election costs every other year

Position Title	FY 21-22	FY 22-23	FY 23-24
Administrative Assistant	1	1	1
City Clerk	1	1	1
City Clerk Assistant	1	1	1
<b>Total Positions</b>	<b>3</b>	<b>3</b>	<b>3</b>

## **CITY COUNCIL**

### **MISSION STATEMENT**

Set public policy which establishes the direction necessary to meet community needs and ensure orderly development of Lake Havasu City.

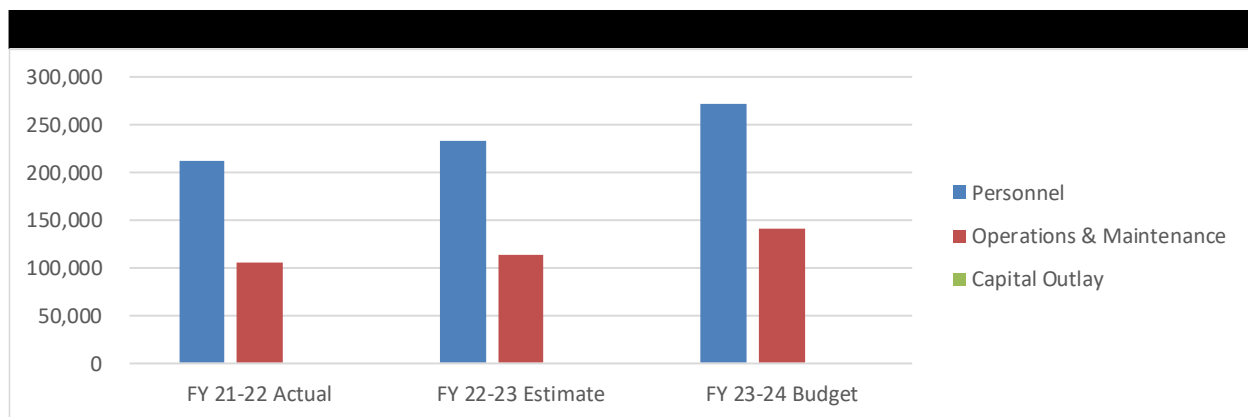
### **DESCRIPTION**

The Mayor and six Councilmembers are the elected representatives of Lake Havasu City. The City Council appoints the City Attorney, City Magistrate, and City Manager. The City Council meets at 5:30 p.m. on the second and fourth Tuesday of each month at the Lake Havasu City Police Facility.



## CITY COUNCIL DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	103,329	97,789	124,845	129,400	155,065
Benefits	109,096	108,684	108,230	113,920	117,480
Compensation	212,425	206,473	233,075	243,320	272,545
<b>Operation &amp; Maintenance</b>					
Services	84,616	91,198	101,555	102,598	128,170
Supplies	14,730	15,500	3,965	3,500	3,500
Other	2,545	5,000	5,000	5,000	5,000
Outside Contracts	4,300	4,600	3,545	4,600	4,600
Operational & Maintenance	106,192	116,298	114,065	115,698	141,270
Intercost	(48,061)	(48,060)	(103,694)	(103,694)	(130,180)
<b>Total Expenditures</b>	<b>270,556</b>	<b>274,711</b>	<b>243,446</b>	<b>255,324</b>	<b>283,635</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Services	Mohave County Water Authority Advertising Video and increased membership dues

# **CITY MANAGER ADMINISTRATION**

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## **MISSION STATEMENT**

### **ADMINISTRATION**

Carry out the policies of the City Council, provide leadership and direction to City departments, and ensure responsive local government services are provided to the residents.

### **COMMUNITY AFFAIRS**

To create and share content that educates and informs the citizens of Lake Havasu City.

## **DESCRIPTION**

### **ADMINISTRATION**

The City Manager is the chief administrative officer of the city. The City Manager assists the Mayor and City Council in prioritizing the strategic goals of the City. The City Manager ensures that the City's daily operations are performed effectively, efficiently, economically, and equitably, and delivered in a manner that meets the expectations of the City Council and our residents.

### **COMMUNITY AFFAIRS**

The use of web technology, video, and social media is used to provide fast, up-to-date, and accurate information; to provide the public with easy-to-use online services; and maximize transparency and citizen outreach.



# CITY MANAGER ADMINISTRATION

## ACCOMPLISHMENTS | PERSONNEL

### ACCOMPLISHMENTS FY22-23

#### ADMINISTRATION

- Fully funded CIP and fiscally conservative budget presented to City Council
- Successful recruitment of Police Chief
- Continued development of one team approach with the Executive Team and Employee Appreciation Committee
- Continued efforts to improve Community Outreach including the Citizen Survey
- Developed a financial plan to fund the City's water and sewer infrastructure needs

#### COMMUNITY AFFAIRS

- Upgraded Channel 4 to HD
- Upgraded Channel 4 broadcasting system. This included installing new Tightrope servers that produce higher quality video, are faster, and have larger storage. We can now live stream anything on Channel 4 or in the Council Chambers to multiple outlets simultaneously including YouTube, Facebook, Zoom/Teams, and the city website.
- Launched new Transit section of City website.
- Increased Digital Engagement and Reach:
  - a. YouTube subscribers increased by 24%
  - b. Total video views between Facebook and YouTube were just over 192,000
  - c. Total social media engagements increased by 72%
  - d. Our City website was visited over 430,000 times
  - e. Reached over 880,000 people through Facebook
  - f. HavasuNOW app downloads increased by 44%
  - g. HavasuNOW usage increased by 18%
  - h. Total social media followers increased by 16%
  - i. Nextdoor impressions increased by 65%
  - j. E-mail subscribers increased by 6%

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Position Title	FY 21-22	FY 22-23	FY 23-24
Assistant to the City Manager	1	1	1
City Manager	1	1	1
Clerical Office Aide	0.5	0.5	0.5
Digital Media Coordinator	1	1	1
Executive Assistant, Senior	1	1	1
Grants Administrator	1	1	1
Grants Manager	1	1	1
Water Sustainability Program Manager	1	1	1
<b>Total Positions</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>



# CITY MANAGER ADMINISTRATION

## GOALS AND PERFORMANCE MEASURES – ADMINISTRATION

### Goal: Great Community to Live, Work and Play

**Objective:** Fosters and attracts sustainable, diverse and economically sound business that promotes a higher quality of life

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Open communication with key organizations within the community</b>			
Coordinate Monthly Manager Meetings with PED, CVB, LHUSD, Chamber of Commerce, Hospitality, and LH Marine Association.	10	10	10

### Goal: Good Governance

**Objective:** Provides responsive and accessible leadership, facilitates timely and effective two-way communication and utilizes input from all stakeholders

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Open communication with the public</b>			
Respond to every citizen call or contact within 24 hours	98%	98%	98%%
Monthly Coffee with the Mayor and City Manager Public Meetings	8	10	10

**Objective:** Provides timely, accurate and relevant information to stakeholders

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Transparency: Provides public with timely and accurate info</b>			
Current Press Releases on City events activities	120	100	100
Bi-Weekly KNTR Speakout Radio Shows	10	10	10



# CITY MANAGER ADMINISTRATION

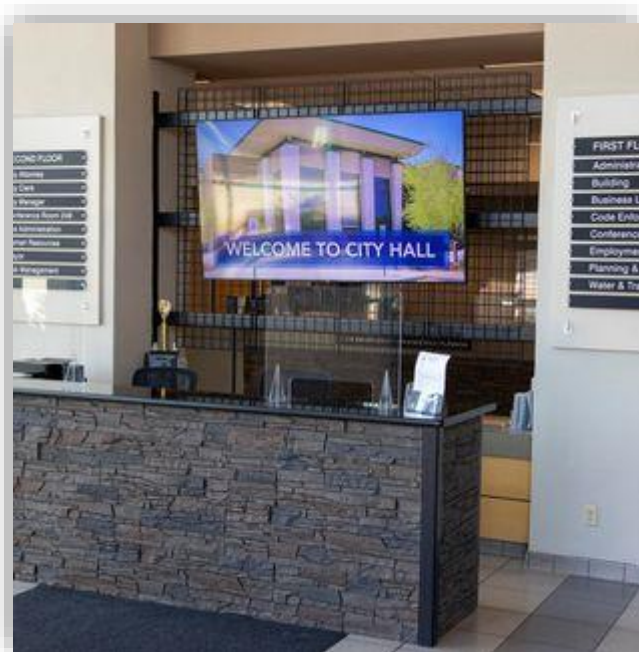
## GOALS AND PERFORMANCE MEASURES – COMMUNITY AFFAIRS

### Goal: Good Governance

**Objective:** Provides responsive and accessible leadership, facilitates timely and effective two-way communication and utilizes input from all stakeholders

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Provide excellent customer service</b>			
Emails/Questions/Feedback from Website	444	205	200
Social Media Comments/Messages	14,735	24,634	20,000
HavasunOW Requests	376	501	550
Website Requests	356	354	350

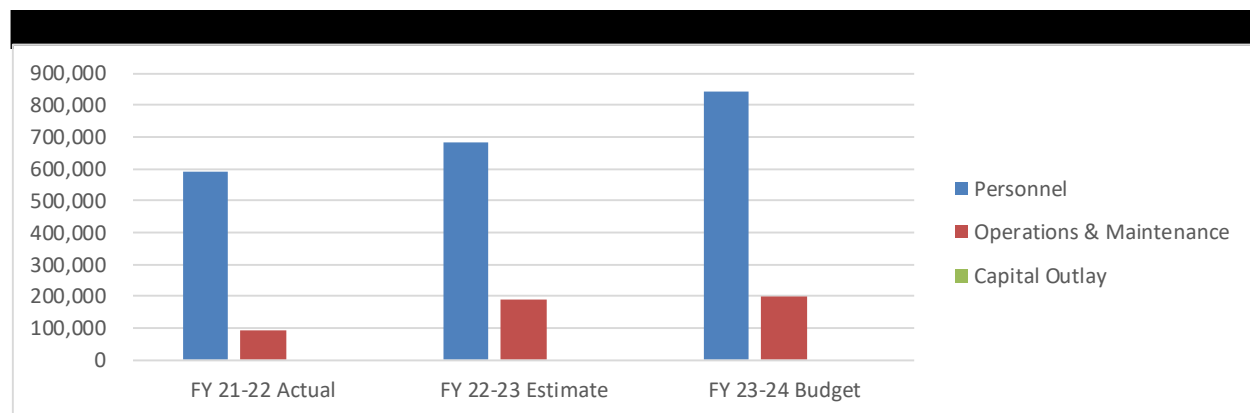
Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Provide communications for public viewing</b>			
Record City meetings and other Channel 4 content	84	84	84
Social media outreach - Social Media Posts (Facebook Only)	524	567	550
Social media outreach - Total Engagement (likes, shares, retweets, etc.)	113,424	204,735	210,000
Maintain and expand City website - Website Views (Sessions)	477,986	476,646	475,000
Total website email subscribers	5,125	5,927	6,400



## CITY MANAGER ADMINISTRATION

### DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	410,468	413,627	482,000	525,865	588,260
Benefits	179,124	170,725	202,915	216,971	256,025
Compensation	589,591	584,352	684,915	742,836	844,285
<b>Operation &amp; Maintenance</b>					
Utilities	-	1,280	-	1,280	-
Services	59,797	93,184	157,010	159,610	143,575
Supplies	30,379	27,550	29,325	29,750	28,950
Other	-	-	5,000	5,000	25,000
Operational & Maintenance	90,176	122,014	191,335	195,640	197,525
Intercost	(99,164)	(99,164)	(120,065)	(120,065)	(147,245)
<b>Total Expenditures</b>	<b>580,603</b>	<b>607,202</b>	<b>756,185</b>	<b>818,411</b>	<b>894,565</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Other	Moved Awards and Recognition expense from Human Resources to City Manager

## **HUMAN RESOURCES**

### **MISSION STATEMENT**

Through strategic partnerships and collaboration, the Human Resources Department recruits, develops and retains a high performing and diverse workforce and fosters a healthy, safe, and productive work environment for employees, their families, departments, and the public in order to maximize individual and organizational potential and position Lake Havasu City as an employer of choice.

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### **DESCRIPTION**

The Human Resources Department is responsible for general human resources administration, classification/compensation, recruitment/retention, risk management, and employee benefits. The department directly and indirectly serves all City departments and their respective employees by administering and maintaining:

- Policies and practices consistent with federal, state, and local laws and fair and equitable human resources standards
- Recruitment activities
- Performance evaluation processes
- Health Coverage Benefit programs
- Liability and workers' compensation insurance including developing programs to protect the City's assets and managing claims and injuries
- Grievance and discipline procedures
- Employee development and training
- Citizen claims and lawsuits
- Incident reporting to identify trends and track damage to City assets
- Programs dealing with safety, OSHA regulations, FLSA regulations, etc.

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### **ACCOMPLISHMENTS FY22-23**

- Successfully initiated a benchmark study and made recommendations regarding wage stabilization for classified positions including public safety positions in accordance with Association Agreements.
- Successfully negotiated renewal of health care benefits with Northwest Arizona Employee Benefit Trust (NAEBT).
- Successfully initiated activation and training related to HCM Oracle Fusion clean-up, Recruitment module, and HelpDesk.
- Initiated Supervisor Excellence Academy in partnership with Mohave Community College and Arizona@Work.
- Hired a Safety Manager and implemented a City-wide safety program.

## HUMAN RESOURCES

### GOALS AND PERFORMANCE MEASURES | PERSONNEL

#### Goal: Good Governance

**Objective:** Manages regulatory and policy compliance to minimize and mitigate risk

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Review and provide active case management for Workers' Compensation and Leave Administration			
Workers' Compensation - Medical Only	22	33	32
Time Lost Claims	9	10	9

**Objective:** Attracts, develops, motivates and retains a high quality, engaged, productive and dedicated workforce focused on service excellence

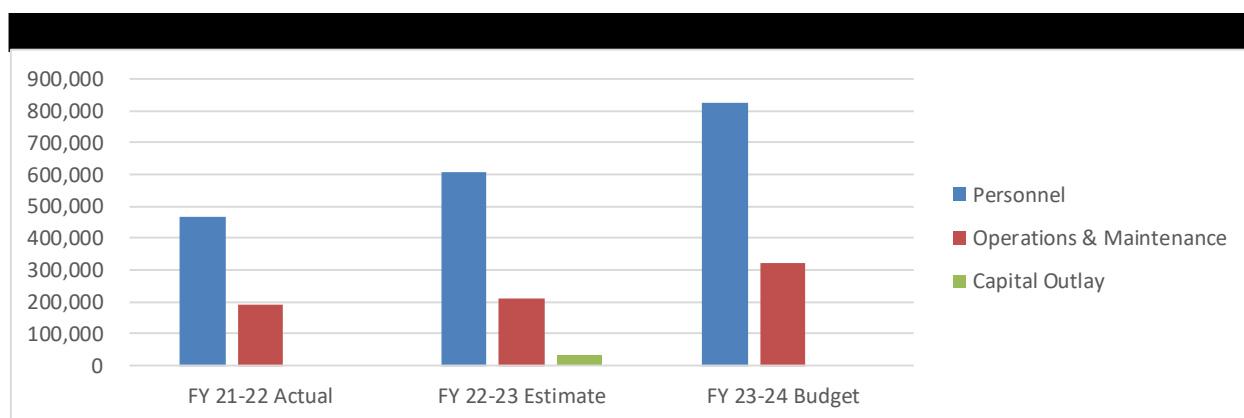
Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Review and improve recruitment process to ensure diverse pools of qualified applicants			
Number of Recruitments	105	107	111
Number of Applicants	3,460	3,800	3,650
Average days to fill competitive recruitments	59	45	40
Turnover	10.0%	11.3%	10.5%

Position Title	FY 21-22	FY 22-23	FY 23-24
Administrative Assistant	2	1	1
Clerical Office Aide		0.5	0.5
Director of Human Resources	1	1	1
Human Resources Administrator		2	2
Human Resources Generalist		2	2
Human Resources Specialist	2		
Risk Management Specialist	1		
Safety Manager		1	1
<b>Total Positions</b>	<b>6</b>	<b>7.5</b>	<b>7.5</b>

## HUMAN RESOURCES

### DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	333,142	330,715	440,155	503,975	582,305
Benefits	133,648	157,217	166,370	180,470	242,675
Compensation	466,790	487,932	606,525	684,445	824,980
<b>Operation &amp; Maintenance</b>					
Services	159,813	163,400	182,740	284,544	314,005
Supplies	3,156	3,800	3,250	4,050	5,800
Other	28,173	30,000	25,000	25,000	-
Operational & Maintenance	191,142	197,200	210,990	313,594	319,805
<b>Non-Operating</b>					
Capital Outlay	-	-	31,000	31,000	-
Non-Operating Expenditures	-	-	31,000	31,000	-
Intercost	(158,950)	(158,949)	(238,736)	(238,736)	(260,948)
<b>Total Expenditures</b>	<b>498,982</b>	<b>526,183</b>	<b>609,779</b>	<b>790,303</b>	<b>883,837</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Services	Funding for Supervisory Training and Recruitment
Other	Moved Awards and Recognition expense from Human Resources to City Manager

## **DEVELOPMENT SERVICES DEPARTMENT**

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### **MISSION STATEMENT**

The mission of the Development Services Department is to proactively guide and assist in the orderly development of Lake Havasu City by providing quality land use planning, building plan review, building inspection, and code compliance services relative to applicable codes, regulations, and the 2016 General Plan.

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### **DESCRIPTION**

The Development Services Department provides consolidated development services and is comprised of three divisions: Building, Planning, and Code Enforcement. These divisions are responsible for the building permit process, planning and zoning project processing, and code compliance, as well as coordinating with all other City Departments on development projects.

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### **ACCOMPLISHMENTS FY 22-23**

- Selected Maintstar to implement their software for a new land management system that streamlines the permitting process.
  - Filled a new budgeted Code Enforcement Officer position.
  - Code Enforcement is on track to receive 825 new cases and close 840 cases in FY 22-23, closing an average of 65% within 45 days.
  - The most notable Planning and Zoning items were:
    - Review of Multiple Subdivisions:
      - Havasu Foothills – The Villas Phase III
      - Havasu Riviera – Black Rock and Flat Irons
    - Development Code Amendment:
      - Increased Multi-Family density in the R-UMS and R-CHD zoning districts.
    - City Code Amendment:
      - Updated Nuisance Code to align with current practices.
    - Zoning Amendment:
      - Amended zoning for the Window Rock Road residential development.
  - The Building Division performed plan review, building inspections, and/or issued Certificate of Occupancies for 1,079 construction projects throughout the community.
-

## DEVELOPMENT SERVICES DEPARTMENT PERSONNEL

Position Title	FY 21-22	FY 22-23	FY 23-24
Administrative Specialist II	1	1	1
Building Inspector	3	3	3
Building Official	1	1	1
Code Enforcement Officer		1	2
Code Enforcement Officer, Senior		1	1
Code Enforcement Specialist	1		
Director of Development Services	1	1	1
Engineering Aide	0.8		
Executive Assistant	1	1	1
Permit Aide		0.7	0.7
Permit Technician	3	3	3
Plan Review Aide	0.5		
Planner	1	1	1
Planning Division Manager	1	1	1
Plans Examiner I	3	3	3
Plans Examiner II	1	1	1
<b>Total Positions</b>	<b>18.3</b>	<b>18.7</b>	<b>19.7</b>





## DEVELOPMENT SERVICES DEPARTMENT

### GOALS AND PERFORMANCE MEASURES

#### Goal: Safe and Secure Community

**Objective:** Supports a secure, healthy, and well-maintained community

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Code Enforcement - Promote and preserve the integrity and safety of the Community</b>			
Provide prompt response time; respond to all complaints within 72 hours	95%	90%*	95%
Resolve cases in a timely manner; resolve cases within 45 days	78%	85%	85%
Obtain voluntary compliance; settle cases without requiring prosecution	99%	99%	99%

\* Assuming 1 Code Enforcement Specialist on staff

#### Goal: Well-Planned, Sustainable Growth and Development

**Objective:** Creates development standards that promote high quality development and proactive infrastructure

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Provide Timely processing of planning applications and planning permits</b>			
Route all pre-application submittals seven days prior to pre-application meeting	95%	95%	95%
All pre-application meetings held within one week of submittal	99%	99%	99%
Inspect all requesting commercial projects for issuance of Certificate of Occupancy within two days of request	100%	100%	100%
Design review for compliance with approved site plan within two weeks of receipt	99%	99%	99%
Review residential plans within 30 business days (first review)	95%	95%	95%
Review commercial plans within 35 business days (first review)	95%	95%	95%
Review of grading, standard detail retaining walls, and established standard plans within 10 business days (first review)	95%	95%	95%

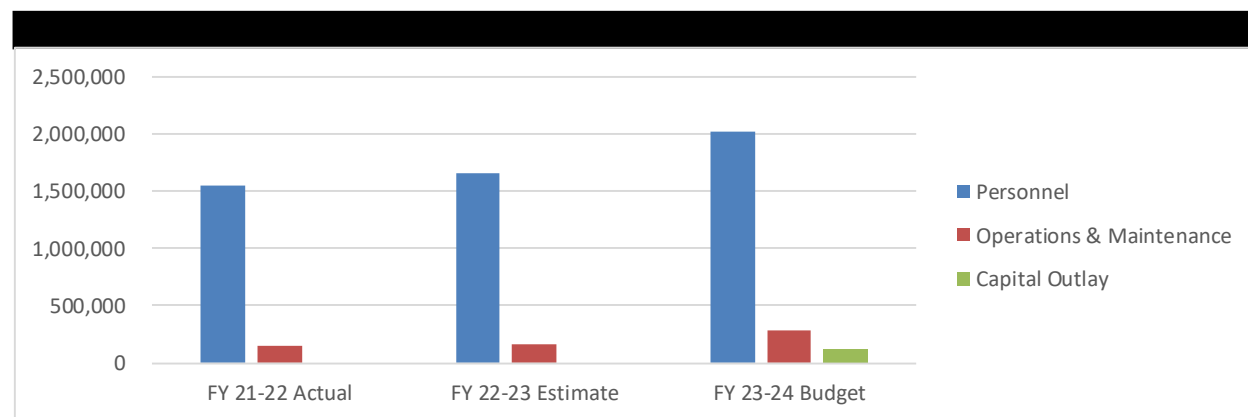
**Objective:** Engages in long-term comprehensive and land-use planning that strengthens partnerships and offers a community-driven vision

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Maintenance and updating the General Plan as necessary</b>			
Number of major general plan amendments processed	0	1	0
Number of minor general plan amendments processed	2	1	2

## DEVELOPMENT SERVICES DEPARTMENT

### DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	1,077,267	1,206,043	1,146,160	1,204,670	1,410,450
Benefits	466,191	511,009	503,010	561,545	610,855
Compensation	1,543,458	1,717,052	1,649,170	1,766,215	2,021,305
<b>Operation &amp; Maintenance</b>					
Utilities	-	50	-	-	-
Services	123,219	138,363	135,655	246,253	252,210
Supplies	25,464	23,700	23,630	24,000	36,020
Other	-	-	-	1,500	-
Operational & Maintenance	148,683	162,113	159,285	271,753	288,230
<b>Non-Operating</b>					
Capital Outlay	-	-	-	72,000	117,945
Non-Operating Expenditures	-	-	-	72,000	117,945
Intercost	(106,079)	(106,080)	(132,342)	(132,342)	(109,657)
<b>Total Expenditures</b>	<b>1,586,062</b>	<b>1,773,085</b>	<b>1,676,113</b>	<b>1,977,626</b>	<b>2,317,823</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Personnel	1 new full-time position

## **FIRE DEPARTMENT**

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### **MISSION STATEMENT**

The Lake Havasu City Fire Department will safely protect life, property, and the environment by providing professional, efficient, and cost-effective service to those in need.

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### **DESCRIPTION**

The Lake Havasu City Fire Department is an all-hazard department, responsible for responding to and mitigating incidents involving fire, medical emergencies, hazardous materials, aircraft emergencies, technical, water and desert rescues. The Department consists of seven divisions, which include Fire Administration, Fire Operations, Fire Prevention/Community Risk Reduction, Support Services, Emergency Medical Service, Training, and Special Operations.

The Department operates six fire stations from which it deploys one Battalion Chief, five paramedic engine companies, one paramedic cross-staffed engine/truck company, and one paramedic medic unit. The department also has specialized equipment consisting of two desert rescue units, two rescue units for technical rescue, fireboat, one unmanned aerial vehicle, hazardous material unit, and aircraft rescue and firefighting unit. Engine and Truck companies are staffed with a minimum of three personnel.

### **FIRE ADMINISTRATION**

The Fire Administration Division is to provide the department with leadership and direction that is consistent with the City Council's goals and community expectations; support the success of our personnel by budgeting for training and development opportunities and state-of-the-art equipment; and maintain a safe community by improving the quality of life of all residents and visitors through innovative and progressive fire, rescue and emergency medical services.

Fire Administration's responsibilities include management of budget, payroll, procurement, grants, personnel actions, strategic planning, setting policies & procedures, and information technology management. Fire Administration also aims to maintain relationships and partnerships with other City departments, community groups, professional organizations, and other government entities in ways that lead to the best possible service delivery to our customers.

### **FIRE OPERATIONS**

The Operations Division is responsible for the daily activities of all non-emergency/emergency response and incident mitigation for fires, medical emergencies, hazardous materials incidents, search and rescue, and other emergencies throughout the city. They are also responsible for developing pre-fire plans of target hazard occupancies, businesses and apartment complexes; participating in continuing education and skills training; maintaining their equipment and station; presenting public education messages at schools, community events, and station tours.

## **FIRE PREVENTION/COMMUNITY RISK REDUCTION**

The Fire Prevention/Community Risk Reduction (CRR) Division's primary responsibilities are the enforcement of all applicable Arizona State and local fire codes and standards, fire investigations and public education. This is accomplished through the review/approval of building and facility plans, and inspection of completed work. This division also oversees business/commercial/school inspections, plan reviews, special events inspections, and handling of hazardous materials and substances. The Fire Prevention/CRR Division also provides public education to the community in various formats. Through community outreach and risk reduction efforts we strive to provide effective fire and life safety education to the community.

## **SUPPORT SERVICES**

The Fire Support Services Division is responsible for budgeting, maintenance, and repair of all vehicles, tools/equipment, and department facilities. Also, for the procurement of all equipment, materials, and supplies for fire operations, emergency medical services, training and special operations.

## **EMERGENCY MEDICAL SERVICES**

The Emergency Medical Services (EMS) Division is responsible to provide the highest quality of advanced life support pre-hospital care to the residents and visitors of Lake Havasu City. All EMS personnel operate under a medical director and are authorized to perform state-of-the-art advanced medical procedures in the field through a comprehensive medical protocol system. This is accomplished by equipping five engine companies, one truck, and one alternative response unit with advanced life support equipment and firefighter/paramedics 24 hours a day for our community. The EMS Coordinator ensures that all continuing education, meets the state mandated minimum requirements for all of the Emergency Medical Technicians and Paramedics on the Department. The EMS Coordinator is the department's liaison to the transport service and base hospital.

## **TRAINING**

The Training Division is charged with ensuring that all members of the department meet established training guidelines, so the Department is capable of meeting any emergency response challenge, e.g., emergency medical services, fire suppression, technical rescue, hazardous materials, etc. The Training Division provides the support, oversight, and coordination of training plans, exercises, curriculum and delivery methods, by conducting regular exercises, live fire drills, and specialized training to ensure consistent and effective emergency services continue.

## **SPECIAL OPERATIONS**

The Special Operations Division ensures that LHCFD's specialty teams maintain their certification and training levels. Special Operations has encompassed the following: technical rescue team, hazardous materials team, fireboat/water rescue, unmanned aerial unit, aircraft rescue & firefighting, and fire rehab unit/community emergency response team (CERT).

The Lake Havasu City Community Emergency Response Team (CERT) is an all-volunteer organization that provides thousands of hours each year and whose members receive training to prepare them to assist in the event of a disaster. These unsung heroes also provide assistance to the Fire Department at large emergencies and aid the Police Department during SWAT incidents. As a community service, CERT provides first aid stations for various special events throughout the year and manages the residential Lock Box (Knox) program.

## **FIRE DEPARTMENT**

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### **ACCOMPLISHMENTS FY22-23**

- Awarded a \$4,102,575 Staffing for Adequate Fire and Emergency Response (SAFER) Grant, administered over three years to hire 11 full-time Firefighters/Paramedics with no matching funds required from the City. The SAFER funding will support the department's increased staffing, enhancing firefighter safety and City service.
  - City Council approved an agreement for Clinical Practicum and /or Student Educational Experience with Mohave Community College to allow clinical practicum and student educational experiences through the Fire Department.
  - Findings and Recommendations of the Fire Department's Operational Study were completed and presented to City Councilmembers.
  - City Council approved a resolution to submit the completed Certificate of Necessity application to the Arizona Department of Health Services for a limited CON for 911 ALS ground transport ambulance for the City.
  - Starting the Implementation of Lexipol for all Policies and Procedures in the Fire Department.
- 



## FIRE DEPARTMENT

### GOALS AND PERFORMANCE MEASURES

Note: Calendar year stats are used to consistently align with annual state and federal reporting.

**Fire Operations Goal:** Achieve prompt, yet safe emergency response times set by NFPA 1710 to prevent further harm to life, property, and the environment. *Turnout Times: 90% of all fire and special operations responses turned out in less than 80 seconds. 90% of all EMS responses turned out in 60 seconds.*

**Objective:** Monitor and track response times of all emergency incidents, while addressing factors that affect turnout time and travel time (i.e. traffic, time of day, and unit availability).

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Percentage of all fire responses turned out in 80 seconds or less	90%	90%	90%
Percentage of all EMS responses turned out in 60 seconds or less	90%	90%	90%
Average EMS response (Travel) time (min:sec)	5:02	5:00	5:00
Average FIRE response (Travel) time (min:sec)	5:37	5:30	5:30

**Objective:** Monitor and track containment of fires from the point of origin.

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Percent of single family homes where fire is contained to the room of origin	80%	80%	75%
Percent of multi-family dwellings or multi-unit commercial structures where fire is contained to the unit of origin	90%	90%	90%

**Fire Prevention/Community Risk Reduction Goal:** In effort to reduce loss of lives and property, and to ensure business continuity, the department must provide efficient and effective fire prevention & public education to the community.

**Objective:** Perform inspections in a timely manner based on all state and local fire codes.

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Number of Fire Inspections	2,240	2,500	2,500
Number of Permits Issued	502	725	650
Number of Business License Inspections	306	425	200

**Objective:** Review plans based on all state and local fire codes.

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Number of plans reviewed: Single & Multi-Unit Residential	414	425	250
Number of plans reviewed: Commercial, Storage Units, School, and Others	162	225	120

**Objective:** Perform fire investigations, inspections on hazardous materials (LPG tanks), and special events in a timely manner based on all state and local fire codes.

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Number of Fire Investigation Hours	24	35	40
Number of LPG tank inspections	610	150	35
Special Events Inspections	88	95	40

## FIRE DEPARTMENT

### GOALS AND PERFORMANCE MEASURES

**Objective:** Perform Public Education through Community Outreach Programs.

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Public education classes	430	500	400
Public education students	8,372	9,775	9,000

**Emergency Medical Services Goal: Provide high quality Emergency Medical Intervention utilizing medical industry standards to meet all state and base hospital treatment protocols.**

**Objective:** Provide basic and advanced life support patient care.

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Number of patients provided Basic Life Support Treatment	422	400	250
Number of patients provided Advanced Life Support Treatment	5,537	5,600	5,648
Number of times Lake Havasu City Paramedics continued patient care to hospital while AMR transported.	1,867	1,800	1,949
Number of Patients Transported by Lake Havasu City Medic Units	34	40	50

**Objective:** Ensure higher probability of return of spontaneous circulation in cardiac arrest patients through proper patient assessment, treatment, quality cardiopulmonary resuscitation, intravenous drug administration, and timely defibrillation when necessary.

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Percent of time there is a return of spontaneous circulation on a patient in witnessed cardiac arrest where CCR is performed. National statistic for out of hospital rosc with bystander CPR is 45%	58%	50%	50%

**Training Goal: To ensure all firefighters are proficient in all types of emergency operations in order to maintain a trained workforce that meets departmental and NFPA standards.**

**Objective:** Provide the appropriate amount of training to all Fire Department personnel, per NFPA, ISO and OSHA standards and established Job Performance Requirements (JPR's).

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Number of hours for in-service training	9,775	10,000	11,000
Number of hours for mandatory trainings includes: EMS	3,750	4,000	5,000
Number of hours for Officer Development/Leadership	1,460	1,750	4,250
Number of hours for special operations training: Hazardous Materials, Technical Rescue, ARFF, Fire Boat & Water Rescue	1,400	1,475	1,475
Number of multi-company drill hours	550	600	600

## FIRE DEPARTMENT

### GOALS AND PERFORMANCE MEASURES | PERSONNEL

**Support Services Goal: Fire Apparatus & Equipment: Provide adequate maintenance and certification of all Fire apparatus and equipment as part of an ongoing effort to achieve maximum effectiveness and lifespan of fleet resources.**

**Objective:** Maintain the service schedule of all emergency apparatus in accordance with manufacturers recommendations.

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Number of annual preventative maintenance checks on all fire department vehicles.	1	1	2
Average number of days a frontline apparatus is out of service due to mechanical problems	14	30	46

**Objective:** Perform NFPA required annual service test of all Engines and Truck Apparatus.

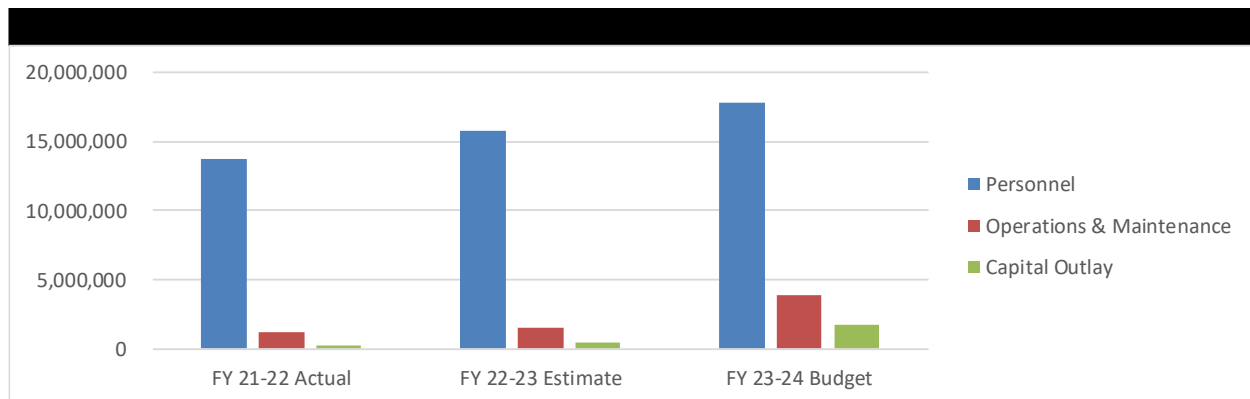
Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Number of annual pumper service tests performed on engine companies	8	8	8
Number of annual certification tests performed on truck companies	3	3	2

Position Title	FY 21-22	FY 22-23	FY 23-24
7G CTE Instructor - Education Program		1	1
Administrative Specialist I	2	2	2
Battalion Chief	5	5	5
Clerical Office Aide	0.6	0.6	0.7
Deputy Fire Chief	2	2	1
Deputy Fire Chief of Administration			1
EMS Coordinator			1
Executive Assistant	1		
Fire Captain	6	6	6
Fire Captain/Paramedic	12	12	12
Fire Chief	1	1	1
Fire Engineer	6	6	6
Fire Engineer/Paramedic	13	13	13
Fire Inspector	1	1	1
Fire Inspector - 7g Program		1	1
Fire Marshal			1
Fire Prevention Officer	1	1	1
Firefighter	14	14	14
Firefighter/Paramedic	19	30	30
Management Analyst		1	1
Management Specialist	1	1	1
Public Education Specialist	1	1	1
Service Aide	0.6	0.6	0.5
<b>Total Positions</b>	<b>86.2</b>	<b>99.2</b>	<b>101.2</b>



## FIRE DEPARTMENT DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	7,560,049	7,824,749	8,170,105	8,506,033	9,168,855
Benefits	6,193,911	6,014,519	7,586,100	7,756,182	8,587,295
Compensation	13,753,960	13,839,268	15,756,205	16,262,215	17,756,150
<b>Operation &amp; Maintenance</b>					
Utilities	126,964	94,000	140,600	126,000	141,000
Services	523,766	557,700	619,640	645,668	547,570
Supplies	571,900	696,365	787,975	772,317	759,165
Other	968	1,000	1,800	27,000	2,459,500
Operational & Maintenance	1,223,598	1,349,065	1,550,015	1,570,985	3,907,235
<b>Non-Operating</b>					
Capital Outlay	245,606	1,404,216	402,290	1,717,378	1,718,435
Non-Operating Expenditures	245,606	1,404,216	402,290	1,717,378	1,718,435
<b>Debt</b>					
	287,503	291,057	291,055	291,059	145,530
<b>Total Expenditures</b>	<b>15,510,666</b>	<b>16,883,606</b>	<b>17,999,565</b>	<b>19,841,637</b>	<b>23,527,350</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Personnel	2 new full-time positions
Other	Unavailable budget for fire engine replacement and pending budget for CON Program

## GENERAL GOVERNMENT NON-DEPARTMENTAL BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	-	(543,800)	-	(800,000)	(800,000)
Compensation	-	(543,800)	-	(800,000)	(800,000)
<b>Operation &amp; Maintenance</b>					
Utilities	65,410	62,000	72,450	83,250	83,250
Services	724,057	940,594	864,885	827,717	897,845
Supplies	19,245	25,450	10,890	30,600	18,900
Outside Contracts	1,256,159	1,125,000	995,000	1,000,000	1,000,000
Other	14,572	13,549,306	21,750	8,023,500	4,001,500
Operational & Maintenance	2,079,443	15,702,350	1,964,975	9,965,067	6,001,495
<b>Non-Operating</b>					
Capital Outlay	-	-	-	-	65,000
Contingency	137,832	1,000,000	856,305	1,000,000	1,000,000
Non-Operating Expenditures	137,832	1,000,000	856,305	1,000,000	1,065,000
<b>Debt</b>					
Intercost	952,104	918,373	16,100	15,065	16,700
<b>Total Expenditures</b>	<b>3,082,279</b>	<b>17,004,820</b>	<b>2,752,319</b>	<b>10,209,513</b>	<b>6,353,614</b>

Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Other	Reduced the amount budgeted for potential grant opportunities



# **MUNICIPAL COURT**

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## **MISSION STATEMENT**

As the judicial branch of government, our mission is to administer fair and impartial justice. The Municipal Court is committed to providing efficient, accurate, and accessible services.

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## **DESCRIPTION**

The Lake Havasu Municipal Court operates as the independent judicial branch of government established by the constitution of the State of Arizona under the direct supervision of the Arizona Supreme Court for Lake Havasu City.

The Lake Havasu Municipal Court deconsolidated from the Consolidated Courts in September 2019. The Municipal Court is co-located with the Lake Havasu City Justice Court and Mohave County Superior Court. The Lake Havasu City Municipal Court handles cases that range from minor traffic violations to class one misdemeanors.

In 2021, the Lake Havasu Municipal Court established the Lake Havasu City Problem Solving Courts which currently consists of two specialty courts: Youth Court and Veterans Treatment Court. The Youth and Veterans Treatment Courts have made significant and measurable differences in their participants' lives by assisting with treatment and peer support programs that promote sobriety, recovery, and stability. The Youth and Veterans Treatment Court has been proven to reduce recidivism among its participants, which has benefited the Lake Havasu City community and the criminal justice system.

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## MUNICIPAL COURT

### ACCOMPLISHMENTS | PERSONNEL

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#### ACCOMPLISHMENTS FY22-23

- Lake Havasu City Courthouse
    - Completed planning and design.
    - Construction started beginning of January.
  - Received National Criminal History Improvement Program (NCHIP) Grant
    - \$44,443 federal award for case processing.
    - The project is designed to reduce the backlog of missing court dispositions that are accessible for criminal history inquiries at the state and national level, converting manual and non-automated records to electronic records, and capturing data on litigants convicted of child abuse and domestic violence offenses.
  - Lake Havasu City Problem Solving Courts
    - DUI Risk Assessment Certified.
    - Approved for Risk/Needs Assessment Training.
  - Lake Havasu City Youth Court
    - Admitted since inception – 349 Juveniles.
    - Successfully completed – 247 Juveniles.
  - Lake Havasu City Veterans Treatment Court
    - Admitted since inception – 322 Veterans.
    - Successfully completed – 230 Veterans.
- 

Position Title	FY 21-22	FY 22-23	FY 23-24
Associate Magistrate	1	1.5	1.7
Case Management Clerk	4	5	6
City Magistrate	1	1	1
Civil Traffic Clerk	1	1	1
Clerical Office Aide	1	1.5	1.9
Counter Clerk	2	2	2
Court Administrator			1
Court Operations Lead	1	1	1
Court Supervisor	1	1	
Courtroom Clerk	1	1	2
Management Specialist	1	1	1
Specialty Court Lead	1	1	1
<b>Total Positions</b>	<b>15</b>	<b>17</b>	<b>19.6</b>

# MUNICIPAL COURT

## GOALS AND PERFORMANCE MEASURES

### Goal: Safe and Secure Community

**Objective:** Supports the enforcement of laws and regulations in a fair, just and timely manner

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Continue to execute cases in a timely manner as required to use resources effectively in delivering desired outcomes			
Total Number of Open Court Cases	24,536	27,000	31,000
Total number of Closed Court cases	3,743	3,800	4,000
Average arraignment processing time w/in 60 days	85%	90%	90%

**Objective:** Supports a secure, healthy and well-maintained community

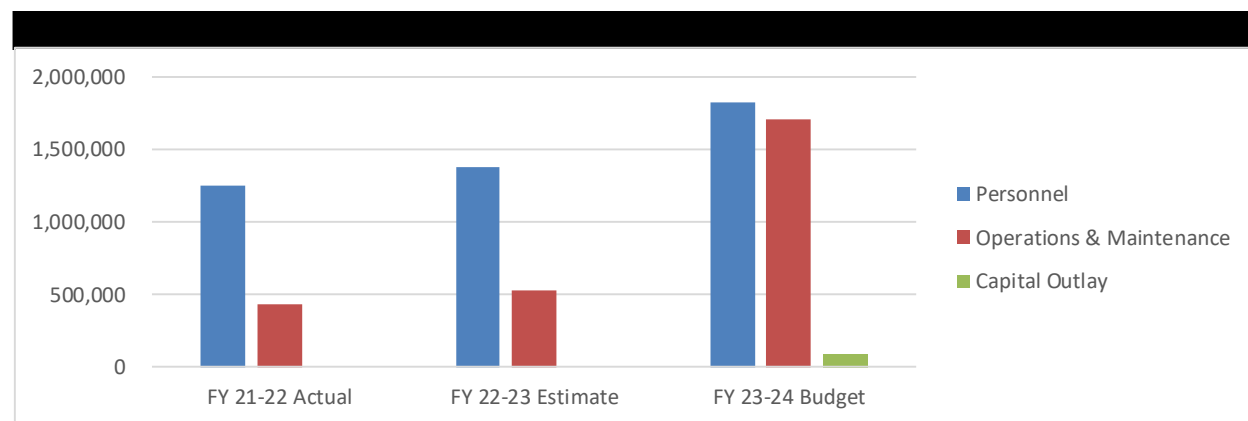
Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Provide better customer service to all litigants entering the courthouse			
Number of payments made by mail or counter or phone payment line	11,923	12,000	13,000
Number of payments made online	10,485	11,000	12,000
Percentage of new hires receiving on-boarding training within 30 days of hire date	100%	100%	100%

**Objective:** Prevents crime and supports the prevention of crime

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Offers programs to help prevent future criminal acts			
New Specialty Court programs	3	3	4
Number of Veterans Court cases	17	27	35
Number of Youth Court cases	24	34	40

## MUNICIPAL COURT DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	878,773	921,250	997,555	1,056,925	1,272,585
Benefits	367,153	340,979	380,140	400,570	549,365
Compensation	1,245,926	1,262,229	1,377,695	1,457,495	1,821,950
<b>Operation &amp; Maintenance</b>					
Utilities	22,208	30,000	28,720	30,018	61,150
Services	350,706	434,911	417,900	449,041	569,735
Supplies	15,305	524,341	26,785	276,635	965,625
Outside Contracts	44,616	47,112	49,150	49,157	105,000
Other	-	-	-	750,000	-
Operational & Maintenance	432,835	1,036,364	522,555	1,554,851	1,701,510
<b>Non-Operating</b>					
Capital Outlay	-	18,100	-	18,100	86,770
Non-Operating Expenditures	-	18,100	-	18,100	86,770
<b>Debt</b>					
	56,160	-	-	-	-
<b>Total Expenditures</b>	<b>1,734,921</b>	<b>2,316,693</b>	<b>1,900,250</b>	<b>3,030,446</b>	<b>3,610,230</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Personnel	2 full-time positions
Utilities	Increased utilities for new Courthouse
Services	Security contract and janitorial services for new Courthouse
Capital Outlay	Furniture for new Courthouse

## **PARKS & RECREATION DEPARTMENT**

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### **MISSION STATEMENT**

To enrich the quality of life for Lake Havasu City residents and visitors by providing a variety of high-quality programs, facilities, and parks that promote health and wellness, learning, and fun for all ages, cultures, and abilities.

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### **DESCRIPTION**

The Parks and Recreation Department consists of four divisions: Aquatics, Parks, Administration, and Recreation. The Parks and Recreation Department offices are located inside the Aquatic/Community Center. This is where you can register for offered activities and programs, reserve park ramadas, and facility meeting rooms.

The Aquatic side of the Aquatic/Community Center features an indoor wave and lap pool, a whirlpool, a therapy pool, an outdoor splash pad, a slide, and fun shore features. The Aquatic division is responsible for overseeing the pools, slide, and splash pad which are used regularly during open swim, lap swim, exercise classes and swim lessons in addition to summer youth activities like the junior lifeguard program and summer swim league. The Community Center houses a variety of rooms both large and small, which are available for use in a multitude of ways. Room offerings range from a full commercial kitchen, and four meeting rooms, to a gym capable of seating 1,000 people.

The Recreation division oversees a variety of activities and programs which include the after-school program, seasonal camps, sports, and events with schools, clubs, and outside organizations as well as several community events throughout the year.

Our Parks division maintains 17 parks throughout the city each with family-friendly amenities. These amenities include play structures, water features, outdoor pickleball and bocce ball courts, and horseshoe pits. Three of the parks have reservable ramadas. Throughout these parks, 15-lit multi-use fields are used by both adult and youth leagues for baseball, football, soccer, and softball. The Patrick Tinnell Memorial Sports complex is a 40,000-square-foot lakefront multi-use skate park located in Rotary Community Park. The Site Six launch ramp, located on the island, is the only free public launch ramp within Lake Havasu City. It offers courtesy docks as well as a popular fishing pier and fish cleaning station. The Parks division maintains three dog parks located at Avalon Park, London Bridge Beach, and S.A.R.A. Park. These dog parks allow owners and dogs to socialize while enjoying the outdoors.

## **PARKS & RECREATION ACCOMPLISHMENTS**

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### **ACCOMPLISHMENTS FY22-23**

- Constructed 4 new Pickleball Courts
  - Finished design of Downtown Catalyst Project
  - Applied and received SLIF Grant for Launch ramp replacement at Site 6
  - Applied and received a grant for trail marking signs at SARA Park
  - Airflow project at the Aquatic Center
  - Resurface playground surface at Ramada B in Rotary Park
  - Island Football Field refresh of buildings, shade structure, and bleachers
  - Replaced irrigation controllers throughout the park system
  - Produced major events including Teen Break, Concerts in Park, Fall Fun Fair, Sledding with Santa, Boo Bash, and Youth Talent Show
- 





## **PARKS & RECREATION PERSONNEL**

<b>Position Title</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>
Administrative Assistant	1	1	1
Administrative Specialist I	1	1	1
Administrative Specialist II	1	1	1
Administrative Supervisor	1	1	1
Aquatics Supervisor	1	1	1
Bartender	0.2	0.2	0.2
Cashier	2	2	2
Director of Parks and Recreation	1	1	1
Exercise Instructor	0.7		
Field Supervisor	3	3	3
Fitness Instructor		1.2	1.4
Laborer	8.3	7.2	7.6
Lead Lifeguard		2	2.4
Lifeguard		7	7.1
Lifeguard Apprentice	0.4	0.6	
Lifeguard I	3		
Lifeguard II	3.8		
Lifeguard III	2.2		
Maintenance Lead	7	7	7
Maintenance Specialist	6	6	6
Maintenance Technician	11	11	14
Parks Maintenance Superintendent	1	1	1
Program Coordinator	3	3	3
Program Instructor	0.5		
Recreation Aide		16	16
Recreation Leader		9.2	9.2
Recreation Leader I	7.8		
Recreation Leader II	7.7		
Recreation Leader III	7.5		
Recreation Leader IV	1.4		
Service Aide	0.4		
<b>Total Positions</b>	<b>82.9</b>	<b>82.4</b>	<b>85.9</b>

## PARKS & RECREATION

### GOALS AND PERFORMANCE MEASURES

#### Goal: Great Community to Live, Work and Play

**Objective:** Offers and supports a variety of recreational programs and activities that promote a healthy and active lifestyle

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Offer a variety of exercise and enrichment programs for all ages			
Number of Community Center rentals	1,135	1,150	1,160
Number of sport program registered participants	648	650	700
Number of open gym session participants	5,409	5,400	5,500
Number of exercise class participants	15,948	15,500	15,600
Number of lap swim session participants	3,854	3,700	3,800
Number of open swim session participants	15,584	15,000	15,500
Number of swim lesson participants	669	660	670
Hours of private pool rental	704	624	693

**Objective:** Engages the community in events and activities that promote recreation, culture, education and social interaction

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Provide special events that give families, residents, and visitors an opportunity to participate in a variety of activities			
Number of special events conducted	4	4	4
Number of special events assisted	2	1	1

**Objective:** Supports educational opportunities for life-long learning and workforce development

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Offer affordable after school program (ASP) and summer camp child care to help working parents			
Average after school program daily attendance	240	230	250
Average number of households in ASP	336	330	340
Average number of households per session receiving assistance	34	60	60
Average summer camp daily attendance	120	150	175

#### Goal: Safe and Secure Community

**Objective:** Enhances the quality, life and safety of municipal infrastructure and facilities

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Utilize cost effective procedures in maintaining and repairing the facilities for safe use			
Annual cost per acre Parks Maintenance Measured. (951 Acres Not including ROW Landscape)	\$4,099	\$4,800	\$5,259

## PARKS & RECREATION

### GOALS AND PERFORMANCE MEASURES

**Objective:** Supports a secure, healthy and well-maintained community

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Provide safe, clean, and aesthetically pleasing parks, rights-of-way, and municipal landscapes for citizens and visitors in Lake Havasu City			
Monthly playground inspections are 100% completed; and grade B or better.	90%	90%	90%
Monthly sports field inspections are 75% completed and grade C or better.	90%	90%	90%

#### Goal: Clean, Sustainable Environment and Preservation of the Natural Resources

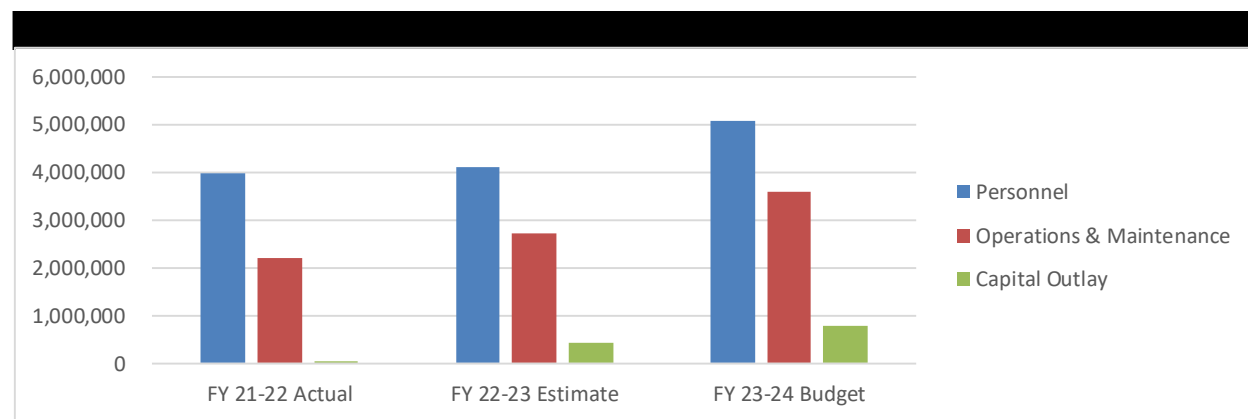
**Objective:** Preserves, protects and conserves natural resources and the environment

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Maintain and develop irrigation systems to deliver optimum water to each plant type at the lowest cost with maximum resource conservation			
Annually increase percent of system on updated Motorola controllers with goal of 100% in 2025.	85%	92%	93%
Record and analyze annual water usage (per 1,000 cubic feet) through regular water audits with goal of 70% efficiency and completing 2 water audits per quarter.	0%	0%	50%



## PARKS & RECREATION DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	2,849,948	3,238,394	2,967,380	3,566,370	3,701,980
Benefits	1,124,472	1,241,983	1,137,275	1,310,295	1,357,000
Compensation	3,974,420	4,480,377	4,104,655	4,876,665	5,058,980
<b>Operation &amp; Maintenance</b>					
Utilities	1,285,313	1,369,200	1,720,130	1,764,200	1,857,550
Services	359,037	355,190	295,470	317,507	349,150
Supplies	508,877	567,674	611,275	572,374	686,830
Outside Contracts	53,674	80,025	83,000	87,000	90,025
Other	762	3,100	2,095	10,100	603,100
Operational & Maintenance	2,207,664	2,375,189	2,711,970	2,751,181	3,586,655
<b>Non-Operating</b>					
Capital Outlay	19,630	387,000	418,535	687,000	795,000
Non-Operating Expenditures	19,630	387,000	418,535	687,000	795,000
Intercost	(51,400)	(51,400)	(51,400)	(51,400)	-
<b>Total Expenditures</b>	<b>6,150,313</b>	<b>7,191,166</b>	<b>7,183,760</b>	<b>8,263,446</b>	<b>9,440,635</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Personnel	3 new full-time positions
Other	\$500K set aside in unavailable for amenities & beautification to Parks
Capital Outlay	Wave machine replacement

## **POLICE DEPARTMENT**

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### **MISSION STATEMENT**

Ensure a safe and secure community with the vision of being recognized as a leader in the law enforcement profession.

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### **DESCRIPTION**

The Lake Havasu City Police Department provides a wide range of public safety services to the community. Services include the preservation of public order, emergency police services, and a prompt response to citizen calls for service. Members of the department are focused on the delivery of high-quality police service while maintaining concern for the quality of life for those who reside in our community. Police employees work to suppress criminal activity and the fear of crime through proactive crime prevention programs and the relentless pursuit of the criminal element.

The Lake Havasu City Police Department is committed to the concept of Community Oriented Policing and has incorporated this concept into every facet of operation. Community Oriented Policing has many varied definitions but is generally considered a philosophy that promotes proactive community partnerships to address the root cause of crime and fear as well as other community and police problems. Community policing is the responsibility of every Police Department employee. Included are Neighborhood Watch Programs, Senior Citizen Crime Prevention Programs, Youth Programs, Citizens Police Academy, Sexual Offender Website Notifications, and Volunteer Programs.

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### **ACCOMPLISHMENTS FY 22-23**

- The implementation of the Next Generation 911 (NG911) services to the Public Safety Answering Point (PSAP) communities across the state. NG911 came in two parts: Next Generation Core Services (NGCS) and new Call Handling Equipment (CHE). Through the use of NGCS, the Lake Havasu City Dispatch is able to offer a seamless, coordinated, and efficient NG911 system to all the State's local 911 centers. Being able to transfer 911 calls based on proper jurisdictional responses through location tracking and a more resilient system that allows integrated texts seamlessly. The NG911 infrastructure has enhanced our Public Safety Dispatchers' ability to receive 911 calls from mobile phones and devices, as well as receive text messages and faster, more accurate caller location information.
- The team implemented and trained staff in the use of the Electronic Search Warrant (E-Warrant) System, which allows law enforcement agencies to obtain blood samples in cases involving suspected drunken-drivers and vehicle-related homicides and aggravated assaults. The E-Warrant system allows requests to be submitted electronically between law enforcement and the judge, resulting in significant time savings in Records, Patrol and Detective staff hours.

## **POLICE DEPARTMENT**

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### **ACCOMPLISHMENTS FY 22-23 (Continued)**

- The Power DMS module for our field training program was implemented to save our Field Training Officers (FTO) significant time, and aid in a more open and transparent flow of information between the FTO and Officer in Training (OIT) as it pertains to their training progression.
  - The Police Department Drone Program was expanded to include the addition of six new pilot members, bringing the team total to ten. One of the members includes a Sergeant who will now directly oversee the day-to-day operations of the team as well as be responsible for managing deployment and maintenance logs of all equipment and components. From July 2022 to March 2023 the team has deployed a drone on 44 incidents.
  - The Criminal Investigations Unit solved a 17-year-old cold case homicide. The suspect was taken into custody in California in April of this year.
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## POLICE DEPARTMENT PERSONNEL

Position Title	FY 21-22	FY 22-23	FY 23-24
Administrative Specialist I	1	1.7	2.7
Administrative Specialist II	1	1	1
Animal Control Officer	3	3	3
Animal Control Officer, Senior			1
Background Investigator	0.7	0.7	0.7
Clerical Office Aide	3.5		
Crime Scene Specialist	1	1	1
Detention Officer	8	10.4	10.5
Detention Supervisor	1	1	1
Executive Assistant	1	1	1
Management Analyst	1	1	1
Police Captain	2	2	2
Police Chief	1	1	1
Police Lieutenant	4	4	5
Police Officer	62	65	65
Police Project Analyst	0.7		
Police Sergeant	11	11	11
Police Service Assistant	3.6		
Police Service Technician	1	1	1
Police Support Services Manager	1	1	
Property/Evidence Technician	1	1.7	1.7
Public Safety Dispatch Supervisor	1	2	2
Public Safety Dispatcher	15	14	14
Records Clerk	3	6.4	6.5
Records Supervisor	1	1	1
<b>Total Positions</b>	<b>128.5</b>	<b>130.9</b>	<b>133.1</b>

# POLICE DEPARTMENT

## GOALS AND PERFORMANCE MEASURES

### Goal: Safe and Secure Community

**Objective:** Provides services, supplies and equipment to reduce harm and save lives and property within and around the community

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Monitor the computer aided dispatch response time data for Priority 1 (Emergency) calls			
Average time call received until dispatched (min:sec)	1:59	1:58	1:48
Average time officer dispatched until on scene (min:sec)	8:01	7:53	7:14

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Perform background investigations on City employees and volunteers, and peddlers requesting to sell door-to door and vendors requesting to conduct business at recreation events within the community.			
Number of City employee and volunteer background investigations conducted	510	532	540
Number of Peddler Permit and vendor background investigations conducted	20	30	35

**Objective:** Supports a secure, healthy and well-maintained community

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Market continued growth and improvements for the Neighborhood Watch Program			
Number of neighborhood groups	94	97	107
Number of members	697	668	734

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Provide animal control services to ensure animal health and protection of the citizens; reduce the number of animals impounded by increasing licensing of pets			
Number of calls for service	2,300	2,500	2,750
Number of animal licenses issued or renewed	4,300	4,900	4,700
Number of animals impounded	325	350	350
Number of animals returned to owner, not requiring impound	75	75	100

### Goal: Safe and Secure Community (Continued)

**Objective:** Prevents crime and supports the prevention of crime

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Maintain constant vigilance towards the apprehension of serious criminal offenders; reduce crime by supporting the exchange of intelligence information, proper crime scene investigations, and sound investigative practices			
Number of Part I offenses reported*	2,174	2,737	2,874
Number of Part I offenses unfounded	227	223	234
Number of Part I offenses cleared	738	1,059	1,112
Percent of Part I reported offenses cleared**	34%	39%	39%

\*Transitioned from UCR to NIBRS reporting in 2021

\*\*Cases reported and cleared may cross fiscal years



## POLICE DEPARTMENT

### GOALS AND PERFORMANCE MEASURES

**Objective:** Supports the enforcement of laws and regulations in a fair, just and timely manner

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Provide safe streets with traffic enforcement as a means to reduce traffic accidents</b>			
Accident ratio per 1,000 population	19.1	17.9	18.5
Total Accidents Reported	1,112	1,043	1,078
Traffic Enforcement Activity - Number of Traffic Stops	10,062	10,565	10,420
Total hours dedicated to traffic enforcement	1,730	1,817	3,481

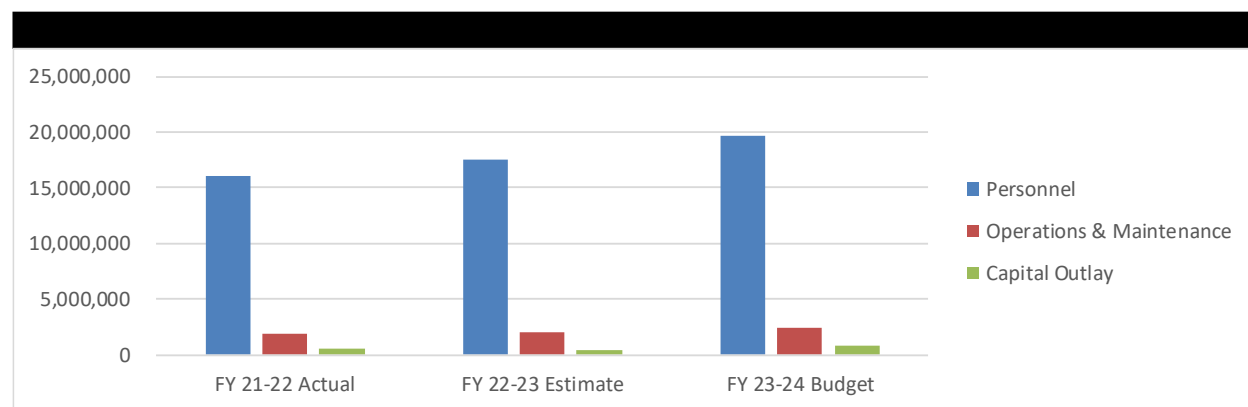
**Objective:** Provides a visible and approachable public safety presence which supports proactive prevention measures and education

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Continually educate the community through various means including Community Oriented Policing</b>			
Number of 5th, 7th and 9th grade students provided NOVA Program Instruction (Nurturing, Opportunities, Values, Accountability)	1,292	1,276	1,330
Total users of the Police Mobile App (launched November 2016)	5,251	5,817	6,217



## POLICE DEPARTMENT DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	9,285,806	9,535,531	10,057,640	9,902,815	10,777,035
Benefits	6,713,941	6,422,474	7,416,370	7,731,395	8,917,295
Compensation	15,999,747	15,958,005	17,474,010	17,634,210	19,694,330
<b>Operation &amp; Maintenance</b>					
Utilities	179,811	171,366	216,835	201,766	234,815
Services	549,011	573,284	469,405	521,708	529,355
Supplies	507,678	635,642	644,035	955,331	799,670
Outside Contracts	579,970	690,000	704,575	690,000	820,000
Other	272	2,800	2,000	22,800	42,800
Operational & Maintenance	1,816,742	2,073,092	2,036,850	2,391,605	2,426,640
<b>Non-Operating</b>					
Capital Outlay	590,556	830,747	438,355	525,184	866,835
Non-Operating Expenditures	590,556	830,747	438,355	525,184	866,835
<b>Debt</b>					
	462,725	464,749	232,375	232,374	-
<b>Total Expenditures</b>	<b>18,869,771</b>	<b>19,326,593</b>	<b>20,181,590</b>	<b>20,783,373</b>	<b>22,987,805</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Personnel	2 new full-time positions
Outside Contract	Increase to Jail contract
Capital Outlay	Purchase of 6 new vehicles

## **PUBLIC WORKS - GENERAL FUND**

### **MISSION STATEMENT**

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#### **ADMINISTRATION**

To coordinate and manage the effort to preserve and improve the quality of life, health, welfare, and safety of the citizens of Lake Havasu City through the efforts of the Public Works Department Divisions and Areas (Water, Wastewater, Airport, Engineering, Facilities Maintenance, Vehicle Maintenance and Streets Maintenance).

#### **ENGINEERING**

The Engineering Division provides technical and professional engineering services and support to Lake Havasu City's citizens and government. Primary duties include the implementation of the City's extensive Capital Improvement Plan. Responsibilities include the administration and implementation of the policies and procedures of the department through the direction of the Public Works Director.

#### **FACILITIES MAINTENANCE**

To enhance the community by managing our assets safely with long term stewardship in mind, we will improve their appeal and provide future generations with the necessary infrastructure to enjoy our community.

#### **VEHICLE MAINTENANCE**

Manage, maintain, and repair the City's fleet of vehicles and equipment in a safe, efficient, and effective manner, while meeting the needs of the departments in fulfilling their core missions.

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## **PUBLIC WORKS - GENERAL FUND**

### **DESCRIPTION**

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#### **ADMINISTRATION**

Public Works Administration oversees Engineering, Maintenance Services (Streets, Facilities Maintenance, and Vehicle Maintenance), Wastewater, Water, and Airport.

#### **ENGINEERING**

To provide safe and efficient public streets, storm drainage, sanitary sewer, high quality drinking water, and public transportation services. This is accomplished through cost effective planning, design, and construction of physical assets.

#### **FACILITIES MAINTENANCE**

Facility Maintenance provides daily maintenance for all of the City buildings. This includes recreational buildings, City Hall, Police Department, Fire Stations, Operations buildings, other City buildings, non-HURF related special projects and events.

#### **VEHICLE MAINTENANCE**

The Vehicle Maintenance Section is responsible for purchasing and disposal, providing preventative maintenance, emergency repairs, and administrative services (including Fleet Management) for all of the City's vehicles and equipment.

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## **PUBLIC WORKS - GENERAL FUND**

### **ACCOMPLISHMENTS FY22-23**

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#### **ADMINISTRATION**

- Developed and implemented policies and procedures department wide
- Continued APWA certification process
- Reviewed and submitted several grants for Water and Wastewater
- Administered 240 contracts department wide
- Coordinated with ADOT on several major Roadway projects and studies

#### **ENGINEERING**

- Completed 800 plan reviews of Commercial, Driveway and Utility Plans
- Acquired two additional staff in the form of one Engineering Tech coordinator and Civil Engineer/Project Manager
- Inspected 900 Driveway, Stormwater and Offsite Improvement Permits
- Completed paving of Airport Taxiway A for \$6.2 million
- Completed two new well facilities, consisting of 600' deep wells in the North Well Field

#### **FACILITIES MAINTENANCE**

- Multiple Facility Assessments completed
- Successful inventory of all City Air Conditioning units and systems
- PD Cooling Tower Repair
- Centralization of Citywide Maintenance Activities
- New flooring in PD, Transit, and the Transportation building
- PD Parking Lot and Aquatic Center repave

#### **VEHICLE MAINTENANCE**

- Technicians completed 2200 work orders with 73% completed within 5 days
- Completed annual vehicle lift, bucket truck and crane certifications
- Ordered Pickups for Parks, Wastewater, and Streets
- Received a Toro mower, Grasshopper mower, and Bobcat for Parks & Recreation
- Received and put into service four (4) patrol units with four (4) additional patrol units on order

## **PUBLIC WORKS**

### **GENERAL FUND PERSONNEL**

<b>Administration</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>
Director of Public Works	1	1	1
Management Analyst	1	1	1
Transportation & Maintenance Superintendent	1	1	1
<b>Administration Total Positions</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Engineering</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>
Assistant City Engineer	1	1	1
Capital Asset Administrator	1	1	1
Civil Engineer	1	1	1
Engineering Tech/Coordinator	2	2	2
Project Manager	3	3	3
<b>Engineering Total Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Facilities Maintenance</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>
Administrative Specialist II			1
Custodian	2	2	2
Field Supervisor			1
Maintenance Lead	1	1	2
Maintenance Specialist	4	4	4
Maintenance Supervisor	1	1	1
Maintenance Technician	1	1	1
<b>Facilities Maintenance Total Positions</b>	<b>9</b>	<b>9</b>	<b>12</b>
<b>Vehicle Maintenance</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>
Administrative Assistant	1	1	
Administrative Specialist II			1
Equipment Mechanic I	4	4	4
Equipment Mechanic II	4	4	4
Fleet Maintenance Supervisor	1	1	1
Laborer	0.5	0.5	0.5
Shop Foreman			1
<b>Vehicle Maintenance Total Positions</b>	<b>10.5</b>	<b>10.5</b>	<b>11.5</b>
<b>Public Works - General Fund Total Positions</b>	<b>30.5</b>	<b>30.5</b>	<b>34.5</b>



# PUBLIC WORKS – GENERAL FUND

## GOALS AND PERFORMANCE MEASURES

### FACILITIES MAINTENANCE | VEHICLE MAINTENANCE

#### Goal: Safe and Secure Community

**Objective:** Enhances the quality, life and safety of municipal infrastructure and facilities

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Utilize cost effective procedures in maintaining and repairing the facilities for safe use			
Annual cost per square foot of facility maintenance measured. (275,556 Sq Ft Facilities)	\$3.80	\$4.10	\$4.40
Category A Facility work orders completed within 1 day	80%	90%	85%
Category B Facility work orders completed within 5 working days (95%).	90%	100%	100%

#### Goal: Reliable Infrastructure and Effective Mobility

**Objective:** Proactively provides reliable infrastructure through a systematic approach to repair and maintain the existing assets and the well-planned construction of new assets

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Asset Management Plans in place for 75% of facilities.	50%	50%	50%

#### Goal: Reliable Infrastructure and Effective Mobility

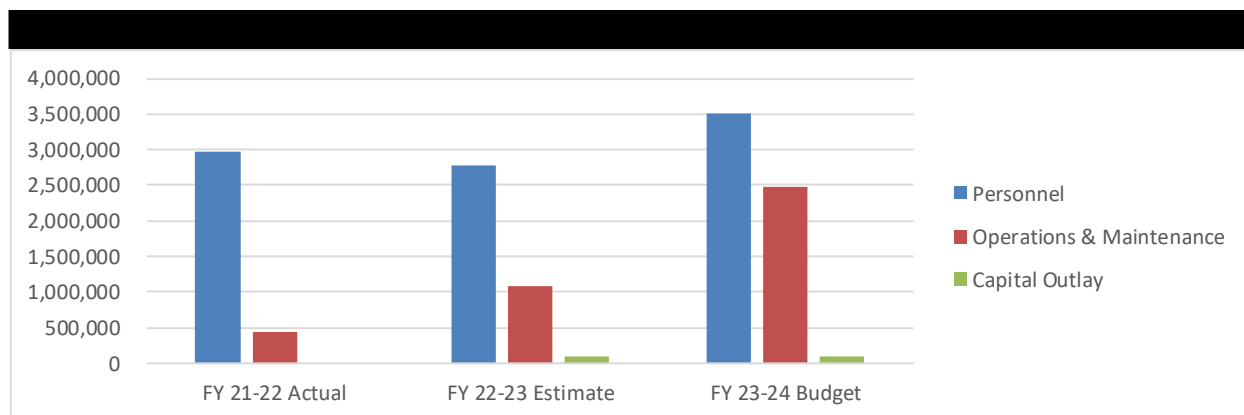
**Objective:** Proactively provides reliable infrastructure through a systematic approach to repair and maintain the existing assets and the well-planned construction of new assets

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Provide vehicle maintenance service and fleet management for Lake Havasu City in the most efficient and effective manner possible			
Repair vehicles within five days of work order being opened	77%	73%	80%
Preventative maintenance completed on time, within one month due	84%	84%	88%
Vehicle and equipment items available for use (%)	97%	97%	97%
Preventative maintenance versus repair	42%	43%	46%
Asset Management Implementation and Maintenance	85%	85%	85%

## PUBLIC WORKS – GENERAL FUND

### DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	1,996,306	2,109,735	1,868,520	2,210,685	2,376,080
Benefits	970,466	995,506	906,690	1,075,359	1,138,115
Compensation	2,966,772	3,105,241	2,775,210	3,286,044	3,514,195
<b>Operation &amp; Maintenance</b>					
Utilities	81,917	68,250	112,100	92,700	92,350
Services	124,685	190,655	403,180	569,600	975,400
Supplies	182,551	173,150	509,220	652,145	1,065,095
Outside Contracts	50,000	50,000	50,000	50,000	50,000
Other	-	-	-	15,500	296,500
Operational & Maintenance	439,153	482,055	1,074,500	1,379,945	2,479,345
<b>Non-Operating</b>					
Capital Outlay	-	35,000	94,500	100,000	107,000
Non-Operating Expenditures	-	35,000	94,500	100,000	107,000
Intercost	(1,888,598)	(1,888,600)	(2,014,531)	(2,014,534)	(2,235,831)
<b>Total Expenditures</b>	<b>1,517,327</b>	<b>1,733,696</b>	<b>1,929,679</b>	<b>2,751,455</b>	<b>3,864,709</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Personnel	4 new full-time positions
Services	One-time funds for channel dredging project
Supplies	A/C, garage door, and roofing replacements



## **PUBLIC WORKS**

### **AIRPORT**

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#### **MISSION STATEMENT**

Our mission is to provide safe and efficient aviation facilities for the citizens, businesses, and visitors of Lake Havasu City. To facilitate regional economic development by providing a modern and efficiently operated aviation facility. To consider all available funding sources to aid in making the airport as self-sustaining as possible. To maintain and develop the airport in an environmentally sound manner, as a vital part of the local, state, and national economy.

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#### **DESCRIPTION**

The Airport Division is responsible for customer-friendly administration, maintenance, planning, development, public outreach, and monitoring flight operations at a medium-sized commercial/ general aviation airfield facility. Two commercial freight carriers, one rental car agency, two multi-service fixed-base operators, and various specialty fixed-based operators are based here. The airport is a primary gateway to the city and is open to the flying public, freight carrier operators and corporations 24 hours a day, 7 days a week, 365 days a year.

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#### **ACCOMPLISHMENTS FY22-23**

- Increase and increased fuel flowage fees, mainly due to the increase of military traffic.
  - Fully funded ARFF (Aircraft Rescue and Fire Fighting) program.
  - Completed the second year of compliant hangar inspections to identify hangars that are being utilized for storage of non-aeronautical items. By doing these inspections, we have freed up hangars for aircraft, which is the highest demand, as well as being in compliance with the FAA rules of aeronautical uses at a federally funded airport.
  - Started and completed the rehabilitation of Taxiway A.
  - Started the RFP process for the demand for GA and Corporate Hangars, based on the preliminary work that identified the type, size, location. The hangar development project will move the airport closer to becoming self-sustaining and providing a much-needed service to the aviation community.
-

## PUBLIC WORKS AIRPORT

### GOALS AND PERFORMANCE MEASURES

#### Goal: Reliable Infrastructure and Effective Mobility

**Objective:** Provides a safe transportation network, enhances traffic flow and offers safe mobility to aeronautical users and general public

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Maintain safety and security of facility</b>			
Conduct daily airfield inspections toward Part 139 standards	261	261	261
Conduct emergency safety repairs within 24-48 hours	20-30	20-30	20-30
Take corrective action for deficiencies within 14 days of notification	24	24	24

#### Goal: Well-Planned, Sustainable Growth and Development

**Objective:** Invests, manages, operates, and continually evaluates the effectiveness and efficiencies of its public infrastructure and facilities

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Number of events	2	3	1

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Provides customer service to Fixed Based Operator's (FBO's) and private individuals</b>			
Number of FBO's	2	2	2

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Meets with FAA/ADOT to develop CIP plan and maximize grant opportunities</b>			
Number of meetings	1	1	1
Number of scheduled CIP projects	2	1	2

#### Goal: Good Governance

**Objective:** Ensures fiscal sustainability, promotes continuous improvement and fosters trust and transparency through accountability, efficiency, effectiveness, innovation and creativity

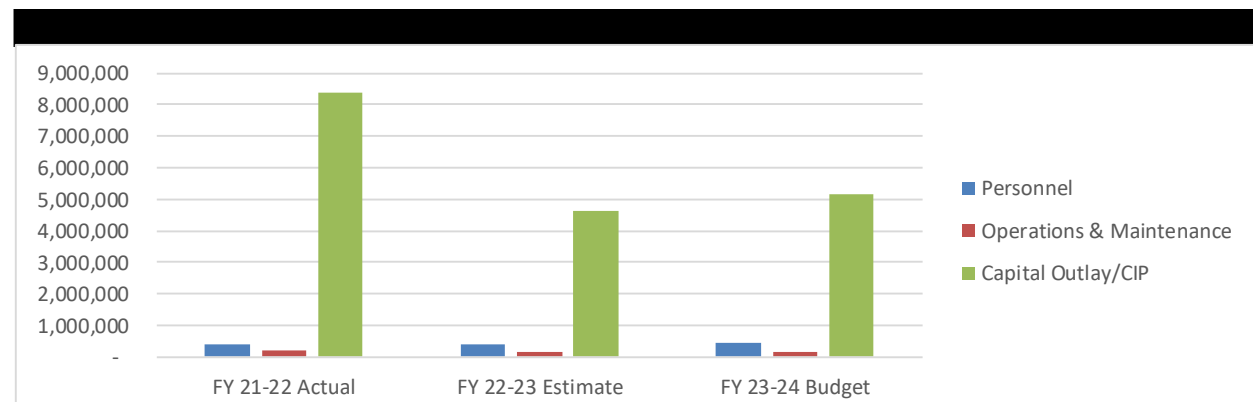
Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Seek Grant Funding opportunities</b>			
Apply for build/design improvement Grants	2	1	2

**Objective:** Manages regulatory and policy compliance to minimize and mitigate risk

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Ensure Hangar Policy enforcement</b>			
Apply Hangar policy and inspections	121	121	121

## PUBLIC WORKS AIRPORT DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	264,693	249,519	288,925	288,610	314,820
Benefits	116,140	110,679	128,980	129,490	151,765
Compensation	380,833	360,198	417,905	418,100	466,585
<b>Operation &amp; Maintenance</b>					
Utilities	58,107	52,775	67,175	63,875	68,675
Services	35,813	116,776	45,210	50,870	55,470
Supplies	126,005	123,020	20,600	26,400	44,900
Other	-	400	200	1,400	400
Operational & Maintenance	219,925	292,971	133,185	142,545	169,445
<b>Non-Operating</b>					
Capital Improvement Program	7,414,783	9,849,442	3,677,500	9,135,000	4,185,000
Contingency	-	7,000	-	7,000	7,000
Depreciation	951,373	1,040,000	960,000	960,000	965,000
Non-Operating Expenditures	8,366,156	10,896,442	4,637,500	10,102,000	5,157,000
Intercost	239,650	239,650	305,922	305,922	309,752
<b>Total Expenditures</b>	<b>9,206,564</b>	<b>11,789,261</b>	<b>5,494,512</b>	<b>10,968,567</b>	<b>6,102,782</b>



## **PUBLIC WORKS AIRPORT PERSONNEL**

Position Title	FY 21-22	FY 22-23	FY 23-24
Administrative Specialist I	1	1	1
Airport Manager	1	1	1
Maintenance Lead	1		
Maintenance Specialist	1	1	1
Operations Supervisor		1	1
<b>Total Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>

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## **PUBLIC WORKS**

### **STREETS – HURF FUNDED**

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#### **MISSION STATEMENT**

To maintain, construct, and administer safe and effective Highway User Revenue Fund (HURF) eligible public right-of-way facilities (Streets) throughout the City.

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#### **DESCRIPTION**

The Maintenance Services Division – HURF Funded, is responsible for the administration, maintenance, and minor construction of all related activities involving the City's roadways and HURF eligible facilities. Lake Havasu City has 435 miles of roadways, including signs, traffic signals and striping. This section also handles the signage and traffic control for many special events including marathons and the London Bridge Days parade and related activities, is responsible for conducting traffic studies, operations and maintenance of traffic signals and streetlights, performs pavement condition assessments, and plans and administers the contracts for pavement repair, rehabilitation, and sealing projects.

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#### **ACCOMPLISHMENTS FY22-23**

- Concrete – 151 Jobs – 13, 337 Sq. Ft.
  - Patching – 231 Patches – 37,158 Sq. Ft.
  - Storm Clean-Up – 5 Storms, 8 months of Clean-Up, 11 pieces of equipment, 8 Employees full time
  - Active CDL Class.
  - Removal of Locks that were causing damage to the London Bridge.
- 



## PUBLIC WORKS STREETS – HURF FUNDED

### PERSONNEL | GOALS AND PERFORMANCE MEASURES

Position Title	FY 21-22	FY 22-23	FY 23-24
Administrative Specialist II	1	1	1
Field Supervisor	1	1	2
Maintenance Lead	3	3	3
Maintenance Specialist	7	7	10
Maintenance Supervisor	1	1	1
Maintenance Technician	2	3	3
Transportation Specialist	3	3	3
Laborer		0.5	0.5
<b>Facilities Maintenance Total Positions</b>	<b>18</b>	<b>19.5</b>	<b>23.5</b>

#### Goal: Reliable Infrastructure and Effective Mobility

**Objective:** Proactively provides reliable infrastructure through a systematic approach to repair and maintain the existing assets and the well-planned construction of new assets

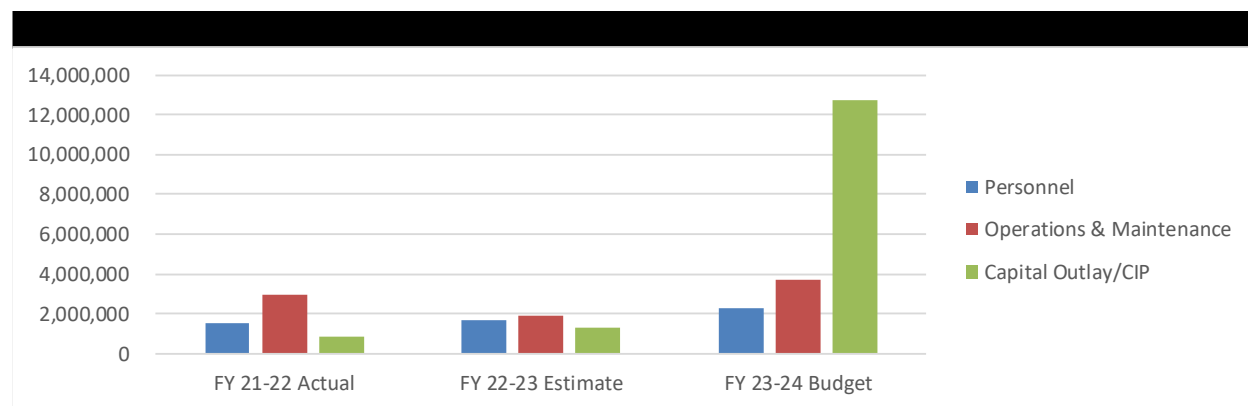
Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Maintain Lake Havasu City roadways at a cost of less than \$1.00 per square yard for pavement while maintaining a Pavement Condition Index (PCI) greater than 75 and maintaining other measures at a greater than 90%			
Square yard cost of roadway maintenance, including Chip Seal, pavement maintenance labor for crack filling, patching, and materials for same	\$3.20	\$4.45	\$4.65
Percent of utility patches done within three days of receipt of notice from utility	30%	30%	25%
Percent of roadways cleared of large storm debris within two weeks of event	100%	100%	100%
Percent of lane striping completed annually	70%	70%	40%
A measure of the traffic signal flow actuated rather than in recall due to loop/video failure	99%	99%	99%
Pavement Condition Index	72.3	72.3	70.7

**Objective:** Invests, manages, operates and continually evaluates the effectiveness and efficiencies of its public infrastructure and facilities

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Asset Management Plan Implementation and Maintenance	40%	40%	30%

## PUBLIC WORKS STREETS – HURF FUNDED DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	937,576	1,099,949	1,100,520	1,239,110	1,447,070
Benefits	550,496	541,661	607,980	668,890	819,800
Compensation	1,488,071	1,641,610	1,708,500	1,908,000	2,266,870
<b>Operation &amp; Maintenance</b>					
Utilities	64,666	69,800	78,900	84,500	84,000
Services	2,458,250	3,682,030	1,268,000	13,026,990	2,848,990
Supplies	406,404	649,500	586,550	560,150	791,200
Other	-	525	700	5,525	525
Operational & Maintenance	2,929,319	4,401,855	1,934,150	13,677,165	3,724,715
<b>Non-Operating</b>					
Capital Outlay	-	329,000	32,000	906,000	2,470,155
Capital Improvement Program	833,657	4,200,000	1,300,000	1,350,000	10,239,745
Contingency	-	50,000	-	50,000	50,000
Non-Operating Expenditures	833,657	4,579,000	1,332,000	2,306,000	12,759,900
Intercost	107,043	107,043	908,290	358,290	964,685
<b>Total Expenditures</b>	<b>5,358,090</b>	<b>10,729,508</b>	<b>5,882,940</b>	<b>18,249,455</b>	<b>19,716,170</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Personnel	4 new full-time positions
Services	Carried forward budget allocation to CIP for street projects in FY24
Capital Outlay	Replace street sweeper, dump truck, paint striper, loader, and pick-up truck

## **PUBLIC WORKS**

### **WATER**

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#### **MISSION STATEMENT**

Provide great customer service, safe water in ample supply to meet the needs of the consumer while adhering to Federal and State drinking water standard.

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#### **DESCRIPTION**

The Water Division provides safe water to the City's residents and operates and maintains the water treatment plant, wells, pump stations, storage reservoirs, and over 500 miles of water mains. Sampling of the water for a multitude of constituents occurs on a continuous basis to insure safe drinking water.

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#### **ACCOMPLISHMENTS FY 22-23**

- Developed and implemented the highly successful Certification Pay program.
  - Connected sub pressure zone at Station 4 to Pressure Reducing Valve (PRV) to increase reliability of water to zone.
  - Installed automatic flushing station at north end of system to increase water quality.
  - Recommissioned the North Well field.
  - Repaired a total of 213 main and service leaks and responded to 257 after hours call outs while being short staffed by 5 positions.
- 





## PUBLIC WORKS WATER

### GOALS AND PERFORMANCE MEASURES

#### Goal: Safe and Secure Community

**Objective:** Ensures access to a reliable utility infrastructure that delivers safe, clean water and effectively manages wastewater treatment and flood control to protect the health of the City

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Comply with all federal and state regulations for water quality</b>			
Percentage of samples taken within regulated timeframe	99%	100%	100%
Number of bacteriological compliance violations	0	0	0
Percentage of compliance with maximum arsenic parameters	100%	100%	100%
Percentage of manganese and iron removed	100%	100%	100%

**Objective:** Supports a secure, healthy and well-maintained community

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Provide clean water to the community</b>			
Billions of gallons of Treated Drinking Water annually	4.196	4.350	4.450
Percentage of water service reinstated after water main or service line failures within <u>7</u> hours of notification	100%	100%	100%

#### Goal: Reliable Infrastructure and Effective Mobility

**Objective:** Proactively provides reliable infrastructure through a systematic approach to repair and maintain the existing assets and the well-planned construction of new assets

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Maintain and repair existing assets within a reasonable time-frame</b>			
Percentage of broken service line repairs made within <u>7</u> working days: <i><b>Explanation:</b> In FY17-18, <u>169</u> leaks were recorded over a 12 month period, averaging <u>14.08</u> per month. Of the overall total, <u>23</u> were emergency leaks (which directly impact scheduled repairs).</i>	100%	100%	100%
Percentage of emergency service line and water main breaks responded to within <u>2</u> hours. <i><b>Note:</b> Emergency dispatch personnel are able to contact Water Division crews 24 hours per day, 7 days per week, by way of a three -tier cell phone system.</i>	100%	100%	100%

**Objective:** Invests, manages, operates and continually evaluates the effectiveness and efficiencies of its public infrastructure and facilities

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Prompt service installation - new water meters</b>			
Number of work orders completed on average by Water Distribution Crew, Customer Service, and Bluestake Locator			
Water Distribution	2,880	3,379	4,000
Customer Service	13,000	17,941	18,000
Bluestake Locator	5,297	6,448	6,500

## PUBLIC WORKS WATER

### GOALS AND PERFORMANCE MEASURES

#### Goal: Clean, Sustainable Environment and Preservation of the Natural Resources

**Objective:** Supports and sustains resource conservation and engages the community on waste reduction, alternative and renewable energy and energy conservation efforts

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Provide a reward for community efforts taken to reduce water demand</b>			
Number of certificate of recognition awards distributed	3	3	3

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Ensures a robust water portfolio through efficient water consumption</b>			
Evaluate high water users, and conduct water audits to reduce their annual consumption (Number of water audits conducted)	45	45	45
Perform free water-pressure checks for the community (Number of pressure checks conducted)	40	45	45
Rainwater harvesting systems on select buildings in the City to capture both rainwater and water used by evaporative coolers to reuse for landscaping (Water captured in gallons)	500,000	500,000	500,000
Use of reclaimed water for outdoor irrigation (Percentage of reclaimed water directed to landscaping)	60%	65%	65%
Ensure the proper disposal of waste water (i.e.. pool water) (Percentage of waste water disposed properly)	60%	65%	65%
Injection of reclaimed water to groundwater storage to increase groundwater supply, offset our usage, and to have another source of water to rely on (Amount percolated in acre feet)	375	350	325

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Preserves, protects and conserves natural resources and the environment</b>			
"Beautify Lake Havasu" program implemented to restore native vegetation that reduces water consumption for landscaping, provides aesthetically pleasing landscape in the city, and provides natural habitat for native wildlife and ecosystem preservation (Volunteer hours spent on project)	25	25	30
Monitoring for nitrates in groundwater (Number of Samples)	4	4	4

**Objective:** Promotes environmental stewardship of the Lower Colorado River in a manner that advances community sustainability goals

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Support the Clean Colorado River Sustainability Coalition and their main mission to protect water quality on the Lower Colorado River</b>			
Lake Havasu City Staff Time Dedicated	150 hrs	150 hrs	150 hrs

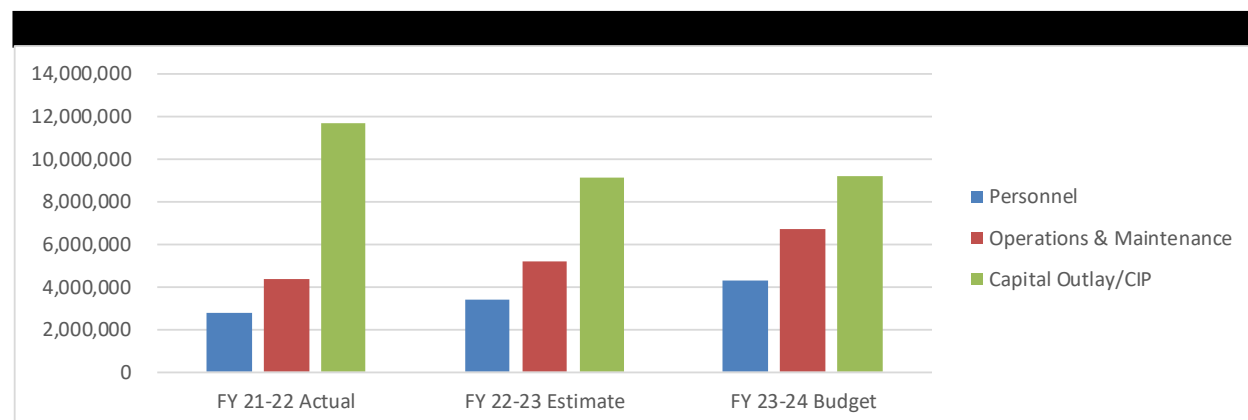
## PUBLIC WORKS WATER PERSONNEL

Position Title	FY 21-22	FY 22-23	FY 23-24
Administrative Assistant	1	1	1
Administrative Specialist II	1	1	1
Cross Connection Control Specialist	1	1	1
Laborer	1.8	2	
Plant Operator	2	2	2
Plant Operator Lead	1	1	1
Utility Field Supervisor	2	2	2
Utility Foreperson			1
Utility Lead	3	3	4
Utility Locator			1
Utility Mechanic	2	2	2
Utility Specialist I		6	6
Utility Specialist II		11	10
Utility Supervisor	2	2	2
Utility Technician		2	4.2
Utility Worker I	6		
Utility Worker II	11		
Water Compliance/Quality		1	1
Water Superintendent	1	1	1
<b>Total Positions</b>	<b>34.8</b>	<b>38</b>	<b>40.2</b>



## PUBLIC WORKS WATER DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	1,845,631	2,178,357	2,271,850	2,292,973	2,921,320
Benefits	924,539	1,127,241	1,146,070	1,172,280	1,383,005
Compensation	2,770,170	3,305,598	3,417,920	3,465,253	4,304,325
<b>Operation &amp; Maintenance</b>					
Utilities	2,002,678	1,819,450	2,019,500	2,021,250	2,121,250
Services	1,215,183	1,832,081	1,466,100	1,742,377	1,581,780
Supplies	1,076,503	1,758,400	1,673,300	1,659,400	1,774,100
Outside Contracts	4,729	5,500	5,500	5,500	5,500
Other	62,844	20,000	20,000	750,000	1,209,815
Operational & Maintenance	4,361,937	5,435,431	5,184,400	6,178,527	6,692,445
<b>Non-Operating</b>					
Capital Outlay	431,513	1,928,000	575,000	800,000	-
Capital Improvement Program	8,461,990	9,849,577	5,533,675	8,998,000	5,522,700
Contingency	9,604	500,000	-	500,000	500,000
Depreciation	2,769,750	2,925,000	3,027,500	3,027,500	3,133,500
Non-Operating Expenditures	11,672,857	15,202,577	9,136,175	13,325,500	9,156,200
<b>Debt</b>					
Intercost	608,451	608,452	605,300	607,277	596,755
<b>Total Expenditures</b>	<b>23,113,477</b>	<b>27,701,740</b>	<b>21,254,270</b>	<b>26,976,152</b>	<b>23,944,155</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Personnel	2 new full-time positions
Other	Unavailable budget for replacement of vehicles, pumps, and meters

NOTE: Flood Control Fund removed from Water financials starting in FY23.

## **PUBLIC WORKS**

### **WASTEWATER**

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#### **MISSION STATEMENT**

To serve the citizens of Lake Havasu City by collecting, transporting, treating, and recycling wastewater in a safe, reliable, efficient, cost effective, and environmentally responsible manner, while providing excellent service to our customers.

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#### **DESCRIPTION**

The Wastewater Division is responsible for the collection and treatment of all of the sewage generated in the City, which is connected to the sewer system. Gravity sewer lines collect the sewage from the homes and drain to the lowest practical areas. More than 50 lift stations are positioned in these low areas to pump the sewage to the three (3) separate wastewater treatment plants. The collected sewage is then treated biologically. The water is reused for irrigation and the solids are processed further and then disposed of in the landfill. Service includes a laboratory for testing the performance of the wastewater plant operations and to ensure compliance with the Aquifer Protection Permits for all wastewater facilities.

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#### **ACCOMPLISHMENTS FY22-23**

- Rehabilitation of the Five Star Filter (tertiary disk filtration) at the Island Treatment Plant to bring it back online and increase capacity for high flows.
  - Purchased biological odor control units for Mulberry and North Regional Treatment Plants to replace the chemical units in order to reduce dependency on chemicals.
  - Upgraded the visualization and navigation of the screens used for SCADA.
  - ADEQ Operator Certification Testing was held at Lake Havasu City Offices. There were four test dates with 80 employees from Water and Wastewater participating.
  - Approximately 9,000 Blue stake locate requests completed, 60 miles of sewer lines cleaned, and 2,638 manholes treated for pests.
-

## **PUBLIC WORKS WASTEWATER PERSONNEL**

<b>Position Title</b>	<b>FY 21-22</b>	<b>FY 22-23</b>	<b>FY 23-24</b>
Electrician			1
Industrial Waste Inspector	1	1	1
Instrumentation and Control Specialist	1	1	1
Laboratory Supervisor	1	1	1
Laboratory Technician	2	2	2
Management Specialist	1	1	1
Plant Operator	4	4	4
Plant Operator Lead	2	2	2
Scada Communication Specialist	1	1	1
Scada Supervisor	1	1	1
Utility Field Supervisor	1	1	1
Utility Lead	2	2	2
Utility Locator			1
Utility Specialist I		5	5
Utility Specialist II		8	9
Utility Supervisor	2	2	2
Utility Worker I	5		
Utility Worker II	8		
Wastewater Superintendent	1	1	1
<b>Total Positions</b>	<b>33</b>	<b>33</b>	<b>36</b>

## PUBLIC WORKS WASTEWATER

### GOALS AND PERFORMANCE MEASURES

#### Goal: Safe and Secure Community

**Objective:** Ensures access to a reliable utility infrastructure that effectively manages wastewater treatment and delivers safe reclaimed water, while reducing dependency on chemicals

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Wastewater treated and disposed</b>			
Total treated flow, Million Gallons (MG) (3 treatment plants)	1,476	1,510	1,530
Miles of sewer	380	395	415
Number of Liftstations	76	78	78
Amount of reclaimed water delivered to users, MG	569	575	586
Injection of reclaimed water to Vadose Wells & Percolation Ponds, MG	907	935	944
Biosolids delivered to City Landfill, Tons	7,231	7,300	7,360
Gallons of odor control chemicals used in Treatment Plants	56,422	53,195	5,000

#### Goal: Reliable Infrastructure and Effective Mobility

**Objective:** Proactively provides reliable infrastructure through a systematic approach to repair and maintain the existing assets and the well-planned construction of new assets

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Maintain and repair existing assets</b>			
Number of times lift stations cleaned	880	880	880
Miles of sewer lines cleaned	81	60	90
Sewer lines treated for roots (in feet)	14,742	7,382	8,000
Number of manholes treated for pests	2,638	2,638	2,800
Number of sewer main breaks	5	2	0
Number of reported pools drained into the sewer (instead of the streets)	45	60	80

Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Prompt service installation and customer service</b>			
Blue stake locator requests	33	9,000	9,000
Number of new sewer taps	18	12	15
Number of odor complaints responses	33	28	20



## PUBLIC WORKS WASTEWATER GOALS AND PERFORMANCE MEASURES

**Goal:** Clean, Sustainable Environment and Preservation of the Natural Resources

**Objective:** Ensures effective regulation and enforcement for a well-maintained and healthy environment

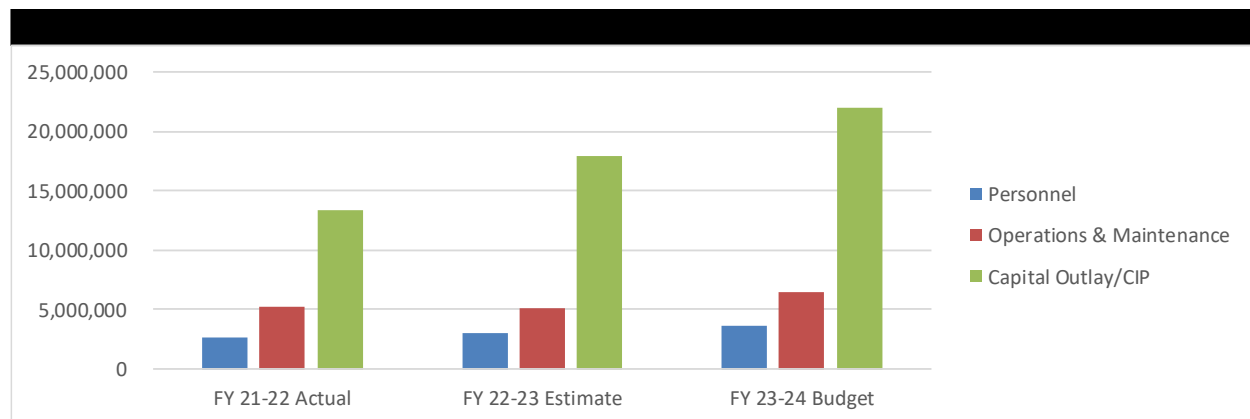
Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
<b>Comply with all Federal and State Regulations for Environmental Quality</b>			
Number of compliance data points	15,997	13,323	13,323
Number of compliance data points violated	4	11	3
Number of sewer spills	9	3	0
Number of ADEQ & ADHS audits	4	4	6
Percentage of passed ADEQ & ADHS audits	100%	100%	100%





## PUBLIC WORKS WASTEWATER DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	1,738,575	1,853,045	2,008,450	2,119,395	2,360,175
Benefits	931,781	1,006,800	1,049,130	1,135,770	1,241,425
Compensation	2,670,355	2,859,845	3,057,580	3,255,165	3,601,600
<b>Operation &amp; Maintenance</b>					
Utilities	1,541,392	1,412,400	1,568,900	1,474,400	1,559,400
Services	1,651,882	1,209,670	1,396,910	1,710,500	1,282,890
Supplies	2,028,972	1,825,900	2,053,295	1,953,650	2,094,080
Other	38,626	40,000	40,000	52,000	1,587,915
Operational & Maintenance	5,260,873	4,487,970	5,059,105	5,190,550	6,524,285
<b>Non-Operating</b>					
Capital Outlay	1,115,346	2,118,671	231,850	1,787,000	1,601,665
Capital Improvement Program	1,538,857	8,225,000	6,927,700	11,459,480	8,195,500
Contingency	9,604	1,000,000	-	1,000,000	1,000,000
Depreciation	10,685,207	10,500,000	10,815,000	10,815,000	11,140,000
Non-Operating Expenditures	13,349,014	21,843,671	17,974,550	25,061,480	21,937,165
<b>Debt</b>					
Intercost	2,019,811	2,019,811	2,567,088	2,567,088	2,635,577
<b>Total Expenditures</b>	<b>36,835,784</b>	<b>44,798,027</b>	<b>42,186,773</b>	<b>49,602,732</b>	<b>48,253,507</b>



Budget Variances	
Expenditure Type	
Personnel	3 new full-time positions
Services	Reduction due to one-time purchases in FY23
Other	Unavailable budget for replacement of pumps, vector, and rehab belt press

## **TRANSIT**

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### **MISSION STATEMENT**

To provide and deliver a safe, innovative, professional, and accessible public transportation to Lake Havasu City's residents and visitors while maintaining the integrity of a distinctive Arizona waterfront community.

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### **DESCRIPTION**

Operating under the Public Works Department the Transit Division provides a multi-tier public transit service to the community through various forms of service delivery options. Fixed route, microtransit, and complementary paratransit services. These services are intended to meet the expectations of the general public who will use the public transit system. Transit services will operate Monday through Friday with varying hours for each service type.

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### **ACCOMPLISHMENTS FY 22-23**

- Direct service is exceeding expectations confirming historic transit information from the 2019 transit study that Microtransit (aka Demand Response service) is the Public Transit service that works the best for Lake Havasu City.
  - Direct rides: 9,061
  - Direct Fares: \$52,000
- Transit has established eight public transit stops. Most have signage and or illuminated bus stop poles installed.
  - Pima Wash parking lot
  - Smith's shopping center
  - Safeway shopping center
  - Albertsons shopping center
  - Mohave Community college
  - Arizona State University-Selling Bridge tickets
  - Aquatic Center-Selling Bridge tickets
- Transit participated in the TSA Baseline Assessment for Security Enhancement (BASE). The assessment covers, building, employees, and vehicle security as related to Public Transit operations.
- Updated and presented required federal plans to Lake Havasu City Council for approval August 2022:
  - Title VI Plan (FTA Civil Rights)
  - Transit Asset Management Plan (TAM)
  - Public Transit Agency Safety Plan (PTASP)
- Initial FTA Triennial review documents were delivered on time February 3<sup>rd</sup>, 2023. Official review (final) will be completed August 1<sup>st</sup> through 3<sup>rd</sup> 2023.

## TRANSIT

### PERFORMANCE MEASURES | PERSONNEL

**Goal:** Is to deliver a level of public transit service that meets or exceeds expectations of the community.

**Objective:** Deliver a multi-service type public transit system that is able to meet the unique needs of Lake Havasu City's growing community

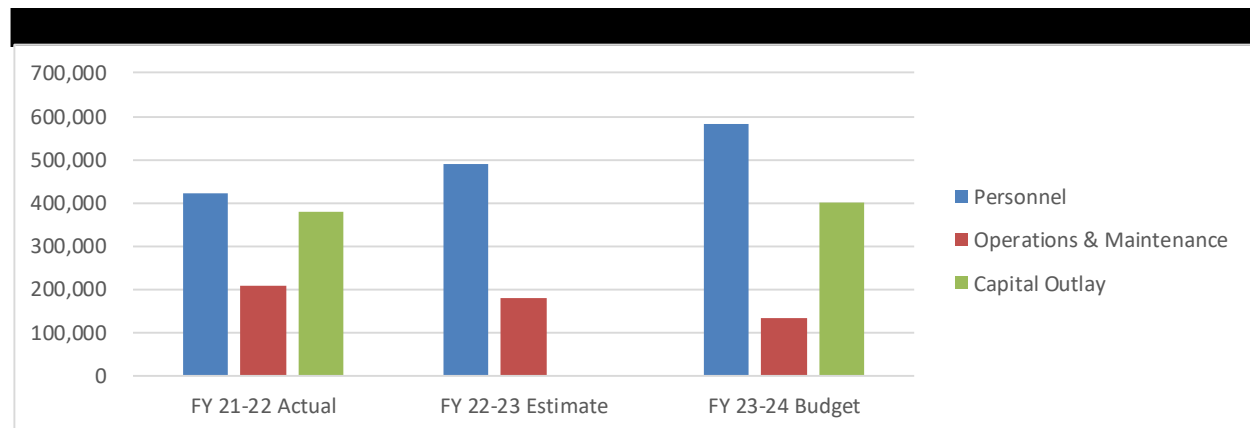
Measures	Actual FY 21-22	Estimated FY 22-23	Projected FY 23-24
Provide a safe, reliable public transportation service to our community			
Number of trips provided Flex	2,600	1,700	2,000
Number of trips provided Direct	5,000	13,000	15,000
Number of riders Flex	2,600	1,700	2,000
Number of riders Direct	6,200	13,500	15,000
Number of riders The Bridge	300	300	300
Fleet Miles driven provided Flex	18,000	12,000	12,000
Fleet Miles driven provided Direct	38,000	72,000	72,000
Fleet Miles Driven provided The Bridge	2,500	9,000	21,840
First Aid/CPR Training	14	13	5
Defensive Driver Training	15	13	5
PASS ADA-Certification ADOT	15	13	7
Service Time Average (Maintain on-time service above the National Average of 95%)	100%	100%	100%

Flex started operations July 1, 2021, Direct started Operations on September 13, 2021.

Position Title	FY 21-22	FY 22-23	FY 23-24
Administrative Specialist II	1		
Transit Dispatcher	1	1	1
Transit Driver/Dispatcher	5.4	6	6
Transit Manager	1	1	1
Transit Specialist		1	1
<b>Total Positions</b>	<b>8.4</b>	<b>9</b>	<b>9</b>

## TRANSIT DEPARTMENT BUDGET

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Personnel</b>					
Salaries and Wages	308,766	334,226	362,610	397,185	433,895
Benefits	111,855	105,484	126,000	128,227	148,510
Compensation	420,621	439,710	488,610	525,412	582,405
<b>Operation &amp; Maintenance</b>					
Utilities	4,978	6,091	6,560	6,091	6,090
Services	69,832	143,624	80,730	111,588	70,035
Supplies	133,485	169,853	90,750	104,502	58,050
Other	-	-	-	20,000	-
Operational & Maintenance	208,294	319,568	178,040	242,181	134,175
<b>Non-Operating</b>					
Capital Outlay	379,429	493,500	-	120,000	398,983
Non-Operating Expenditures	379,429	493,500	-	120,000	398,983
<b>Total Expenditures</b>	<b>1,008,344</b>	<b>1,252,778</b>	<b>666,650</b>	<b>887,593</b>	<b>1,115,563</b>



Budget Variances	
Expenditure Type	Reason for Budget Increase or Decrease
Capital Outlay	Purchase of ADA vehicles

## MISCELLANEOUS BUDGETS

### IMPROVEMENT DISTRICTS | REFUSE

#### IMPROVEMENT DISTRICTS

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
#2 London Bridge Plaza	16,322	15,964	17,840	18,193	18,898
#4 McCulloch Median	60,531	60,947	61,485	61,312	-
<b>Total Expenditures</b>	<b>76,853</b>	<b>76,911</b>	<b>79,325</b>	<b>79,505</b>	<b>18,898</b>

NOTE: Dissolution of #4 McCulloch Median in FY23.

#### REFUSE ENTERPRISE FUND

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Operation &amp; Maintenance</b>					
Utilities	7,315	21,600	15,400	13,000	15,500
Services	139,303	274,750	140,900	154,000	166,000
Other	10,448	4,600	8,800	4,500	8,000
Outside Contracts	6,648,215	6,500,000	6,868,905	6,762,500	7,201,350
Operational & Maintenance	6,805,280	6,800,950	7,034,005	6,934,000	7,390,850
<b>Non-Operating</b>					
Contingency	-	100,000	-	100,000	100,000
Non-Operating Expenditures	-	100,000	-	100,000	100,000
Intercost	389,716	389,716	429,505	429,509	456,605
<b>Total Expenditures</b>	<b>7,194,996</b>	<b>7,290,666</b>	<b>7,463,510</b>	<b>7,463,509</b>	<b>7,947,455</b>

## MISCELLANEOUS BUDGETS

### FLOOD CONTROL FUND

Expenditures	Actual FY 21-22	Budget FY 21-22	Estimate FY 22-23	Budget FY 22-23	Budget FY 23-24
<b>Non-Operating</b>					
Capital Improvement Program	-	-	1,185,000	3,370,000	6,375,000
Non-Operating Expenditures	-	-	1,185,000	3,370,000	6,375,000
Intercost	-	-	314,083	314,083	321,782
<b>Total Expenditures</b>	-	-	<b>1,499,083</b>	<b>3,684,083</b>	<b>6,696,782</b>

NOTE: Flood Control Fund removed from Water financials and reported separately starting in FY23.



## **FY 23-24 GENERAL GOVERNMENT MISCELLANEOUS GRANT FUNDS**

### **ADMINISTRATIVE SERVICES DEPARTMENT**

#### **Non-Specific City-Wide Grants - \$3,000,000**

Funding for future grant opportunities that may arise during the fiscal year.

### **CITY ATTORNEY'S OFFICE**

#### **VOCA Grant - \$85,116**

Funding to support a percentage of the Victim Services Specialist position that provides services to victims of misdemeanor crimes.

### **CITY MANAGER**

#### **CDBG Funds - \$760,715**

The CDBG program is funded by HUD and is distributed through the AZ Department of Housing. These funds are used for the administration and actual costs of CDBG eligible activities, including substantial housing rehabilitation.

#### **State Special Projects - \$1,000,000**

These are state-wide de-obligated CDBG funds that are placed in one fund that is open to entities for competitive grants. These funds can be used for any CDBG eligible activities.

### **COURT**

#### **CSI Grant - \$69,100**

Administrative Office of the Courts, funding for assistance, training, and grants to courts, to meet minimum standards of courthouse security that are adopted by the Arizona Supreme Court.

#### **BJA Grant - \$410,655**

The Bureau of Justice Assistance grant provides funding for Veteran's substance abuse treatment and peer-support services.

#### **NCHIP Grant - \$58,500**

The National Criminal History Data Clean-up, funding to assist with improve reporting for the National Instant Criminal Background Check System.

#### **JCEF & FTG - \$100,000**

Administrative Office of the Courts, funding for training, improve, maintain, and enhance the ability to collect and manage monies assessed or received by the courts. Improve case processing or administration of justice, and for probation services.

## **FY 23-24 GENERAL GOVERNMENT MISCELLANEOUS GRANT FUNDS**

### **FIRE DEPARTMENT**

#### **SAFER Grant - \$1,528,955**

Funding for additional staffing for Fire and Emergency Response personnel.

#### **DHS/AFG Grant - \$1,416,680**

This grant provides funding for training and equipment, the funding will be used to purchase a new fire engine.

#### **SLIF - \$488,130**

Funding to replace the current Fire boat and boat lift.

### **POLICE DEPARTMENT**

#### **AZ Governor's Office of Highway Safety - \$136,000**

Funding for DUI and traffic enforcement program equipment and overtime.

#### **AZ DEMA Grant - \$303,000**

Funding for equipment to combat illegal activity related to border security, including entry of contraband, narcotics, and other controlled substances.

#### **AZ DEMA Grant - \$41,300**

Funding for training and travel to combat illegal activity related to border security for the purpose of performing investigations to identify and target human trafficking and exploitation.

#### **AZ GOHS Grant – 47,500**

Funding for overtime and associated benefits for enhanced traffic enforcement.

#### **SLIF- \$311,870**

Funding to replace one police boat and boat motors on second boat.

#### **Bullet Proof Vests - \$12,100**

Funding to reimburse the city 50% of the cost of compliant armored vests.

#### **LEMHWA Grant - \$100,000**

Federal funding from LEMHWA to assist with implementation or enhancement of existing programs that train officers on emotional, mental health, suicide prevention, stress reduction, and support services.

#### **MAGNET - \$300,000**

100% of salary, benefits, and overtime associated with the assignment of one police officer to the Mohave Area General Narcotics Enforcement Team (MAGNET) Task Force.



## **FY 23-24 GENERAL GOVERNMENT MISCELLANEOUS GRANT FUNDS**

### **HUMAN RESOURCES**

#### **DOL Grant - \$180,000**

Funding for recruitment and retention of employees, supervisor training, and apprenticeship programs.

### **PARKS AND RECREATION**

#### **AZ Parks Grant - \$35,000**

Funding for additional trail markers located at Sara Park.

**\*Grants included in the list above are awarded grants, applied for grants, and grants that the City may possibly apply for if the opportunity becomes available.**

# CAPITAL BUDGETS

- Relationship Between Capital & Operating
- Capital Outlay Summary
- Capital Budget Process
- Capital Budget Categories
- Capital Improvement Plan (CIP) Summary
- Five-Year CIP Detail



## **RELATIONSHIP BETWEEN CAPITAL AND OPERATING**

The capital budget for Lake Havasu City FY 23-24 totals \$68 million. This total represents \$50.7 million for the Capital Improvement Plan and \$17.3 million for capital outlay. The Five-Year Capital Improvement Plan totals \$161.9 million.

The Relationship between Capital and Operating Budgets:

The Capital Budget includes the Capital Improvement Plan (CIP) and capital outlay. The CIP is a blueprint for planning the City's capital expenditures. It is a comprehensive five-year plan identifying capital projects to be funded during the planning period. The CIP identifies each proposed capital project to be undertaken, the year in which it will be started or acquired, the amount expected to be expended on the project each year, the proposed method of funding these expenditures, and any anticipated operating and maintenance impacts. The FY 23-24 CIP budget represents the first year of the Five-Year Capital Improvement Plan.

A capital project is defined as a physical improvement or any major non-recurring expenditure (over \$50,000), which results in a permanent addition to the City's assets or infrastructure with a useful life of five years or more. CIP projects are new or expanded physical facilities, large-scale rehabilitation or replacement of existing facilities. CIP projects may also include the acquisition of land, or cost of engineering or architectural studies and services relative to a public improvement. Capital outlay includes items that have a value greater than \$10,000 and a useful life of more than one year. Examples of capital outlay items include motor vehicles, boats, machinery, equipment, and small building improvements. The classification of items as a CIP versus capital outlay, or operational maintenance, can be determined by the following criteria: cost, frequency, engineering and construction requirements or a combination of any of the criteria.

Lake Havasu City prepares a capital budget separate from the operating budget; however, the two budgets have a direct relationship. The operating and maintenance costs of a CIP project approved for the ensuing fiscal year must be absorbed in the operating budget. Operating costs include personnel services, professional services, operational services, maintenance supplies, and debt service payments. These ongoing costs are adjusted annually to cover inflation, improve services or institute reductions when necessary. Revenues for the operating budget are generally derived from recurring taxes, intergovernmental sources, and fees.

The Capital Improvement Plan Budget, as distinguished from the Operating Budget, is a financial plan for the expenditure of monies which add to, support, or improve the physical infrastructure, capital assets, or productive capacity of City services. These programs are generally long-term in nature (over one year) and can be financed on a long-term basis. The CIP budget can experience major fluctuations from year to year due to the timing of completion of the various projects. Revenues for capital improvements are generally derived from taxes, user fees, grants, and current available resources. Starting in Fiscal Year 19-20, construction sales tax is being dedicated as the funding source going forward for General Government Projects.

## CAPITAL OUTLAY SUMMARY

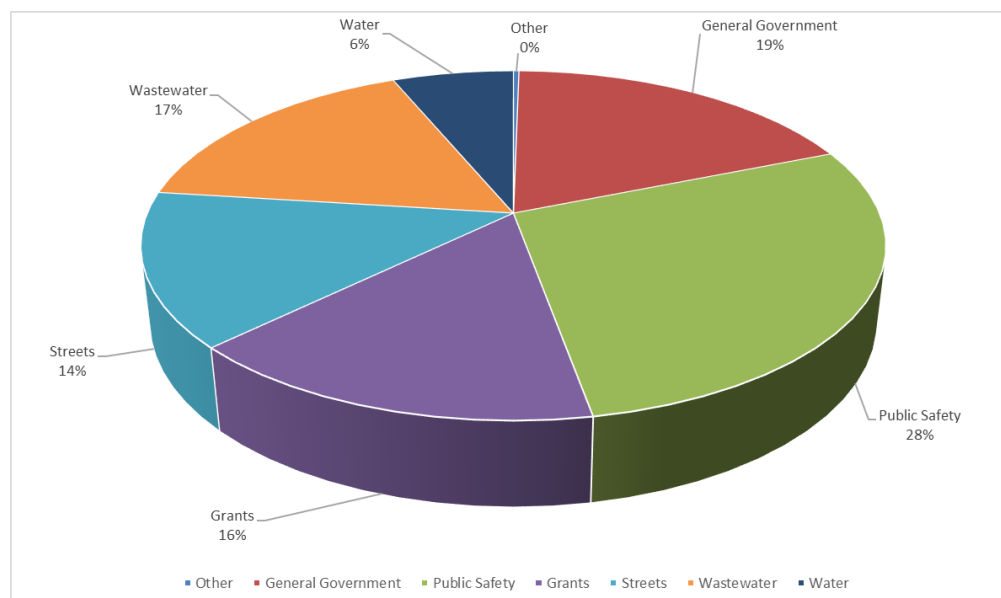
Capital Outlay Budget By Fund	Status	Qty.	Unit Cost	Adopted FY 23-24
<b>GENERAL FUND</b>				
<b>Administrative Services</b>				
Core Network Switches	New	3	63,333	\$ 190,000.00
Courts Equipment - FY23 Carry Forward	New	1	685,995	685,995
Motor Vehicle - IT Cargo Van	New	1	62,000	62,000
VX-Rail VM Ware Upgrades and Virtual Desktop	Replacement	1	188,000	188,000
				<b>1,125,995</b>
<b>Development Services</b>				
Motor Vehicle - Code Enforcement	New	1	38,000	38,000
Motor Vehicle - Code Enforcement - FY23 Carry Forward	New	1	35,000	35,000
Motor Vehicle F150 - FY23 Carry Forward	New	1	37,000	37,000
				<b>110,000</b>
<b>Fire</b>				
Advanced Life Support Equipment	New	1	65,000	65,000
Ambulances	New	2	400,000	800,000
CPR Compression System Lucas 3	New	1	22,000	22,000
Desert Rescue Vehicle Outfitting - FY23 Carry Forward	New	1	12,000	12,000
Fire Engine	New	1	1,276,000	1,276,000
Fire Engine Refurbish Program	Improvements	1	375,000	375,000
Fire Engine Refurbish - FY23 Carry Forward	Improvements	1	320,000	320,000
Fire Engine Vehicle - FY23 Carry Forward	Replacement	1	849,435	849,435
Pickup Command Vehicle - FY23 Carry Forward	Replacement	1	68,000	68,000
Remount/Rechassis Reserve Ambulance	Improvements	1	250,000	250,000
				<b>4,037,435</b>
<b>Municipal Court</b>				
Dantum Shelving Units - FY23 Carry Forward	New	1	68,670	68,670
X-Ray Machine - FY23 Carry Forward	New	1	18,100	18,100
				<b>86,770</b>
<b>Parks &amp; Recreation</b>				
Building Structure Improvements	Improvements	1	75,000	75,000
Ford Ranger	Replacement	1	45,000	45,000
Motor Vehicles F250	Replacements	5	61,000	305,000
Motor Vehicles F150 - FY23 Carry Forward	Replacements	4	33,000	132,000
Park Amenities	New	1	500,000	500,000
Pickleball Court Lighting	New	1	100,000	100,000
Polaris Ranger mid-size	Replacement	1	17,000	17,000
Toro Mower - FY23 Carry Forward	Replacement	1	96,000	96,000
Tractor with Bobcat Toolcat	Replacement	1	85,000	85,000
Wave Machine	Replacement	1	40,000	40,000
				<b>1,395,000</b>
<b>Police</b>				
Ford Expedition Rehabilitation - FY23 Carry Forward	Improvements	1	31,250	31,250
Loki Drone/Throwbot System	New	1	25,000	25,000
Motor Vehicles	Replacements	6	85,000	510,000
Office Furniture	New	1	12,220	12,220
Patrol Vehicles - FY23 Carry Forward	Replacements	4	72,091	288,365
				<b>866,835</b>

## CAPITAL OUTLAY SUMMARY

Capital Outlay Budget By Fund	Status	Qty.	Unit Cost	Adopted FY 23-24
<b>GENERAL FUND</b>				
<b>Public Works</b>				
ADA Lift Vehicle	New	1	139,880	139,880
ADA Vehicle	New	1	139,103	139,103
Backup Direct Vehicle - FY23 Carry Forward	New	1	40,000	40,000
Cantilever Crane Cage	New	1	20,000	20,000
Direct Vehicles - FY23 Carry Forward	New	2	40,000	80,000
Motor Vehicle F250	Replacement	1	60,000	60,000
Parts Washer	New	1	10,000	10,000
Tire Machine	New	1	17,000	17,000
				<b>505,983</b>
<b>TOTAL GENERAL FUND</b>				<b>\$ 8,128,018</b>
<b>OTHER FUNDS</b>				
<b>Grants</b>				
AZ DEMA Docking Station	New	1	19,900	\$ 19,900.00
AZ DEMA Drone System	New	1	32,400	32,400
AZ DEMA Handheld Narcotics Analyzer	New	1	62,400	62,400
Diesel Exhaust Extraction Systems	New	1	285,200	285,200
Fire Boat	Replacement	1	426,953	426,953
Fire Boat Lift	Replacement	1	61,177	61,177
Fire Engine	New	1	1,276,000	1,276,000
GOHS Moving Radar	New	1	82,000	82,000
Motor Vehicle Sedan for Undercover Narcotics	New	1	32,000	32,000
Motor Vehicle SUV for K9	New	1	78,000	78,000
Motor Vehicle SUV for Undercover Narcotics	New	1	39,000	39,000
Police Boat	Replacement	1	256,903	256,903
Police Boat Motor	Replacement	1	54,967	54,967
				<b>2,706,900</b>
<b>Highway User Revenue Fund</b>				
Cat Loader	Replacement	1	310,000	310,000
Cat Loader - FY23 Carry Forward	New	2	245,025	490,050
Contractor Bed with Crane - FY23 Carry Forward	Replacement	1	74,000	74,000
Dump Truck	Replacement	1	205,000	205,000
Motor Vehicle C2500 - FY23 Carry Forward	Replacement	1	35,000	35,000
Motor Vehicle F250	Replacement	1	60,000	60,000
Paint Striper	Replacement	1	575,000	575,000
Trailer Mounted Message Boards	Replacement	2	12,000	24,000
Tymco Sweeper	Replacement	1	382,000	382,000
Tymco Sweeper - FY23 Carry Forward	Replacement	1	315,105	315,105
				<b>2,470,155</b>
<b>RICO</b>				
Machinery and Equipment	New	1	50,000	50,000
				<b>50,000</b>

## CAPITAL OUTLAY SUMMARY

Capital Outlay Budget By Fund	Status	Qty.	Unit Cost	Adopted FY 23-24
<b>OTHER FUNDS</b>				
<b>Wastewater</b>				
Cabana Spare Pump	Replacement	1	10,000	10,000
Generator for Riviera Lift Station - FY23 Carry Forward	Replacement	1	28,870	28,870
ITP Reuse Fill Station	Replacement	1	25,000	25,000
Monitoring Well MP-2	Replacement	1	35,000	35,000
Motor Vehicles F150	Replacements	3	47,000	141,000
Motor Vehicle F250	Replacement	1	60,000	60,000
Motor Vehicle F550	Replacement	1	88,000	88,000
Motor Vehicle F550 with crane	Replacement	1	120,000	120,000
Motor Vehicles - Service Trucks	New	2	35,000	70,000
MTP Reuse Fill Station	Replacement	1	35,000	35,000
NRP Belt Press Rehabilitation	Improvements	1	160,000	160,000
NRP Reuse Fill Station	Replacement	1	15,000	15,000
NRP Train 1 Membrane - FY23 Carry Forward	Replacement	1	496,010	496,010
Odor Control Replacement - FY23 Carry Forward	Replacement	1	933,785	933,785
Polaris Ranger	Replacement	1	17,000	17,000
Pull-box for Wet Well	New	1	20,000	20,000
Vactor	Replacement	1	645,000	645,000
				<b>2,899,665</b>
<b>Water</b>				
Backhoe 580	Replacement	1	193,000	193,000
Filter Control PLC	Replacement	1	240,000	240,000
Motor Vehicles F250	Replacement	1	60,000	60,000
Motor Vehicles F550	Replacements	3	88,000	264,000
Motor Vehicles F550 4x4	Replacement	1	92,000	92,000
Motor Vehicles F550 with crane	Replacements	2	120,000	240,000
				<b>1,089,000</b>
<b>TOTAL OTHER FUNDS</b>				<b>\$ 9,215,720</b>
<b>TOTAL CAPITAL OUTLAY</b>				<b>\$ 17,343,738</b>



## CAPITAL IMPROVEMENT PLAN BUDGET

### BUDGET PROCESS

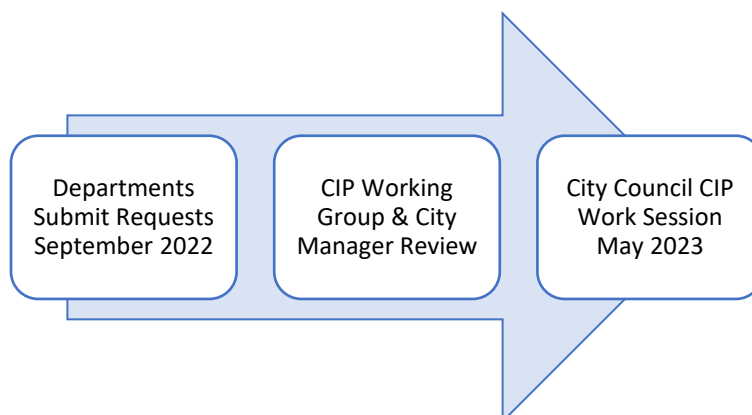
The Capital Improvement Plan budget process began with the Departments submitting new project proposals to Administrative Services and the Public Works Department. All new projects submitted plus old projects that have not started are then reviewed by the CIP working group and ranked based on the following criteria categories:

- Legal Mandate
- Public Health and Safety
- Age of Existing Asset
- Level of Maintenance of Existing Asset
- Operating Budget Impact: Cost/Benefit
- Conformity of City Goals and Plans
- Economic Impact
- Recreational, Cultural or Aesthetic Value
- Percent of Population Benefiting
- Conformity to Department Goals and Plans
- Community Support
- Environmental Impact
- Project Cost
- Funding
- Project Readiness

After projects were ranked, a review of the previous Capital Improvement Plan (CIP) was also completed, in which completion and cost estimates for the current year's projects were updated. The capital project requests were then reviewed by the Administrative Services Department and the City Manager based on available funding. The Five-Year CIP was then developed to fit within sustainable levels over the next five years as set forth in a five-year forecast based on project rankings.

The proposed Five-Year CIP was presented to the City Council for review and discussion. The Five-Year CIP was adopted by Council prior to adoption of the final budget.

CIP projects are categorized by Category or Division (see table on next page). Each CIP project is linked to a City Council Community Result and includes a description and justification, cost estimate, funding source(s), and operating and maintenance impact, if applicable. All projects included in the Five-Year CIP are reviewed and updated on an annual basis.



## **CAPITAL BUDGET CATEGORIES**

### **CITY COUNCIL COMMUNITY RESULTS**

- 1 Safe Community**
- 2 Growth and Development**
- 3 Reliable Infrastructure**
- 4 Clean Environment**
- 5 Great Community to Live**
- 6 Good Governance**

Category	Division
General Government	Non-Departmental
Parks & Recreation	Parks
Public Safety	Fire Police
Public Works	Airport Drainage Parks Streets Wastewater Water

### **Priority Ratings of Projects**

Priority 1	Essential (Start within 1 year)	Critical situation to remedy or prevent a major health/safety hazard; material or equipment has already failed; required to comply with court order or law
Priority 2	Necessary (Start 1-3 years)	Project conforms to Master plans; essential to remedy or prevents major health/safety hazard; essential to avoid a predicated material failure in the immediate future; grants at greater than 80%; project significantly improves service delivery to the community
Priority 3	Desirable (Start 3-5 years)	Deferral of project would increase significant level of hazard; necessary maintenance or replacement, deferral will result in increased cost; project conforms with a written established departmental/agency plan/policy; project is an annual program necessary to avoid predicated failure



## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### PROJECTS AND FUNDING SOURCE SUMMARY

Project Number	Project Description	Prior	23-24	24-25	25-26	26-27	27-28	FY 24-28 CIP Total	With Prior CIP Total
<b>Airport</b>									
TBD	Aircraft Parking Apron Reconstruction	\$ -	\$ -	\$ 250,000	\$ 3,500,000	\$ 3,800,000	\$ -	\$ 7,550,000	\$ 7,550,000
TBD	Runway Vertical/Visual Guidance System	-	-	-	-	400,000	-	400,000	400,000
TBD	Runway Rehabilitation - Safety Area	-	1,300,000	1,500,000	-	-	-	2,800,000	2,800,000
104011	Replacement of AWOS SYSTEM	60,000	255,000	-	-	-	-	255,000	315,000
TBD	Terminal Apron Pavement Reconstruction	-	-	-	3,650,000	3,800,000	2,300,000	9,750,000	9,750,000
104009	Runway Strengthening & Overlay	3,785,550	2,505,000	-	-	-	-	2,505,000	6,290,550
TBD	Taxiway C Reconstruction	-	125,000	-	1,200,000	-	-	1,325,000	1,325,000
<b>Total Airport</b>		<b>3,845,550</b>	<b>4,185,000</b>	<b>1,750,000</b>	<b>8,350,000</b>	<b>8,000,000</b>	<b>2,300,000</b>	<b>24,585,000</b>	<b>28,430,550</b>
<b>Drainage</b>									
TBD	Havasupai Wash 5	-	-	310,000	3,565,000	-	-	3,875,000	3,875,000
105007	Wash Crossing Improvements	525,000	2,125,000	200,000	450,000	450,000	-	3,225,000	3,750,000
TBD	Havasupai Reach 4 & 5	-	-	-	-	300,000	3,072,000	3,372,000	3,372,000
105004	Daytona Wash 4	500,000	2,000,000	-	-	-	-	2,000,000	2,500,000
105005	Havasupai Wash 6	185,000	2,130,000	-	-	-	-	2,130,000	2,315,000
TBD	Kiowa Drain 3	-	120,000	1,610,000	-	-	-	1,730,000	1,730,000
TBD	Havasupai 2 Levee Improvements	-	-	30,000	350,000	-	-	380,000	380,000
TBD	El Dorado 2 Levee Improvements	-	-	40,000	450,000	-	-	490,000	490,000
TBD	Pima Wash Improvements	-	-	-	160,000	1,870,000	-	2,030,000	2,030,000
<b>Total Drainage</b>		<b>1,210,000</b>	<b>6,375,000</b>	<b>2,190,000</b>	<b>4,975,000</b>	<b>2,620,000</b>	<b>3,072,000</b>	<b>19,232,000</b>	<b>20,442,000</b>
<b>General Government</b>									
101009	Downtown Catalyst/City Park Development	185,000	1,815,000	-	-	-	-	1,815,000	2,000,000
101010	City Fuel Facility - Police	300,000	2,358,900	-	-	-	-	2,358,900	2,658,900
TBD	City Fuel Facility - Public Works	-	1,075,700	-	-	-	-	1,075,700	1,075,700
101006	Municipal Courthouse	6,991,825	2,864,225	-	-	-	-	2,864,225	9,856,050
<b>Total General Government</b>		<b>7,476,825</b>	<b>8,113,825</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,113,825</b>	<b>15,590,650</b>
<b>Parks</b>									
102011	Aquatic Center HVAC	2,961,695	450,000	-	-	-	-	450,000	3,411,695
102014	Site 6 Boat Ramp Replacement	70,000	1,135,680	-	-	-	-	1,135,680	1,205,680
TBD	Site 6 Fishing Dock	-	1,500,000	-	-	-	-	1,500,000	1,500,000
TBD	Island Path Repave	-	1,100,000	-	-	-	-	1,100,000	1,100,000
<b>Total Parks</b>		<b>3,031,695</b>	<b>4,185,680</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,185,680</b>	<b>7,217,375</b>
<b>Public Safety</b>									
103005	Fire Station 7	-	450,000	5,550,000	-	-	-	6,000,000	6,000,000
TBD	PD Facility Rear Parking Lot Rehab & Expansion	-	752,000	-	-	-	-	752,000	752,000
103006	PD Facility & Jail Rehab	550,875	2,675,000	2,172,000	-	-	-	4,847,000	5,397,875
<b>Total Public Safety</b>		<b>550,875</b>	<b>3,877,000</b>	<b>7,722,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11,599,000</b>	<b>12,149,875</b>

## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### PROJECTS AND FUNDING SOURCE SUMMARY

Project Number	Project Description	Prior	23-24	24-25	25-26	26-27	27-28	FY 24-28 CIP Total	With Prior CIP Total
<b>Streets</b>									
TBD	London Bridge Deck Repair	-	-	1,000,000	-	-	-	1,000,000	1,000,000
106011	London Bridge Pier Repair	100,000	250,000	-	-	-	-	250,000	350,000
TBD	City Core Paving Project	165,550	6,143,500	-	-	-	-	6,143,500	6,309,050
TBD	Pavement Replacement Program	-	2,000,000	2,000,000	3,000,000	3,000,000	3,000,000	13,000,000	13,000,000
TBD	Lake Havasu Avenue Paving Project	-	160,600	1,322,700	-	-	-	1,483,300	1,483,300
TBD	London Bridge Rd. & Mesquite Paving Project	-	865,025	5,247,835	-	-	-	6,112,860	6,112,860
TBD	Lake Havasu Ave. & Palo Verde Blvd. S. Pavement Rehab	42,280	820,620	-	-	-	-	820,620	862,900
<b>Total Streets</b>		<b>307,830</b>	<b>10,239,745</b>	<b>9,570,535</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>28,810,280</b>	<b>29,118,110</b>
<b>Wastewater</b>									
107007	Island Treatment Plant (ITP) Flow Equalization Basin (FEB)	4,883,000	1,000,000	-	-	-	-	1,000,000	5,883,000
107008	Chip Drive Lift Station Upgrades	397,480	765,500	-	-	-	-	765,500	1,162,980
107012	South Intake Influent Screen	-	-	225,000	-	-	-	225,000	225,000
107015	Vadose Well Design and Expansion	359,875	1,100,000	1,100,000	1,100,000	-	-	3,300,000	3,659,875
107018	Mulberry Treatment Plant Aeration Basin Repair	153,660	1,430,000	-	-	-	-	1,430,000	1,583,660
TBD	MTP Roof Replacement	-	-	300,000	-	-	-	300,000	300,000
107019	Park Avenue Lift Station Renovation	199,900	1,650,000	-	-	-	-	1,650,000	1,849,900
TBD	ITP Metal Storage Building	-	-	200,000	-	-	-	200,000	200,000
TBD	ITP Aeration Basin Upgrades	-	-	475,000	-	-	-	475,000	475,000
TBD	ITP Upgrade Filters	-	-	700,000	-	-	-	700,000	700,000
TBD	ITP Effluent Upgrades	-	-	-	450,000	-	-	450,000	450,000
TBD	MTP Effluent & Recharge Pond Upgrades	-	-	-	100,000	300,000	-	400,000	400,000
TBD	NRTP Odor Control at Belt Press Room	-	850,000	-	-	-	-	850,000	850,000
TBD	NRTP Effluent & Recharge Upgrades	-	-	-	150,000	150,000	-	300,000	300,000
107016	North End Wastewater System Expansion	530,000	300,000	2,700,000	-	-	-	3,000,000	3,530,000
TBD	Island Treatment Plant (ITP) Headworks Improvement	-	-	-	500,000	4,500,000	-	5,000,000	5,000,000
TBD	Lift Station Upgrade Program	-	850,000	875,500	901,765	928,820	956,680	4,512,765	4,512,765
TBD	Water Conservation & Reuse Improvements at Cypress Park	-	250,000	2,450,000	-	-	-	2,700,000	2,700,000
107006	Influent Pump Station Surge Improvements	75,000	-	-	-	-	650,000	650,000	725,000
107009	ITP Effluent Pond Liners	-	-	-	-	-	546,000	546,000	546,000
107011	New Laboratory Building	-	-	-	-	300,000	3,000,000	3,300,000	3,300,000
<b>Total Wastewater</b>		<b>6,598,915</b>	<b>8,195,500</b>	<b>9,025,500</b>	<b>3,201,765</b>	<b>6,178,820</b>	<b>5,152,680</b>	<b>31,754,265</b>	<b>38,353,180</b>

## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### PROJECTS AND FUNDING SOURCE SUMMARY

Project Number	Project Description	Prior	23-24	24-25	25-26	26-27	27-28	FY 24-28 CIP Total	With Prior CIP Total
<b>Water</b>									
108033	North Well Field Improvements	144,000	500,000	-	-	-	-	500,000	644,000
108019	Water Main Replacement Program	-	500,000	2,500,000	2,575,000	2,652,250	2,731,820	10,959,070	10,959,070
108020	Booster Station 5A Upgrades	138,770	2,345,000	-	-	-	-	2,345,000	2,483,770
108021	Booster Station 3C Improvements	-	-	227,500	1,170,000	-	-	1,397,500	1,397,500
108029	Booster Station 4 Improvements	-	1,470,000	-	-	-	-	1,470,000	1,470,000
TBD	Booster Station 2A Improvements	-	-	-	227,500	1,170,000	-	1,397,500	1,397,500
108024	Tank N-4A-11 Improvements	111,700	-	-	1,300,000	-	-	1,300,000	1,411,700
108025	Water Treatment Plant Improvements	-	-	2,015,000	1,690,000	-	-	3,705,000	3,705,000
208026	Tank C-2-18 Replacement & Upsize	-	-	-	-	104,000	1,716,000	1,820,000	1,820,000
108027	Tank C-3-19 Replacement & Upsize	-	-	-	-	104,000	1,040,000	1,144,000	1,144,000
108028	Tank S-1C-24 Replacement	100,000	-	2,405,000	-	-	-	2,405,000	2,505,000
108031	North Havasu Additional Tank & Distribution Line	150,000	-	1,300,000	-	-	-	1,300,000	1,450,000
108030	Horizontal Collector Well Redevelopment	272,080	707,700	792,300	-	-	-	1,500,000	1,772,080
TBD	Pipeline - State Hwy 95 Crossing to Sara Park	-	-	-	-	-	900,000	900,000	900,000
TBD	Riviera 2nd Feed Line	-	-	-	-	-	1,495,000	1,495,000	1,495,000
<b>Total Water</b>		<b>916,550</b>	<b>5,522,700</b>	<b>9,239,800</b>	<b>6,962,500</b>	<b>4,030,250</b>	<b>7,882,820</b>	<b>33,638,070</b>	<b>34,554,620</b>
<b>Total Capital Improvement Plan</b>		<b>\$ 23,938,240</b>	<b>\$ 50,694,450</b>	<b>\$ 39,497,835</b>	<b>\$ 26,489,265</b>	<b>\$ 23,829,070</b>	<b>\$ 21,407,500</b>	<b>\$ 161,918,120</b>	<b>\$ 185,856,360</b>
<b>Funding</b>									
ABC Funding		\$ 185,000	\$ 815,000	\$ -	\$ -	\$ -	\$ -	\$ 815,000	\$ 1,000,000
Airport Fund		175,214	279,974	175,000	373,245	379,720	102,810	1,310,749	1,485,963
Flood Control Funding		1,210,000	2,245,000	2,190,000	4,975,000	2,620,000	3,072,000	15,102,000	16,312,000
General Fund		10,576,045	9,497,825	1,176,640	-	-	-	10,674,465	21,250,510
Grant: ARPA		298,350	450,000	6,545,360	-	-	-	6,995,360	7,293,710
Grant: ADOT 4.47%		169,214	111,974	-	373,245	339,720	102,810	927,749	1,096,963
Grant: ADOT 90.0%		54,000	1,512,000	1,575,000	-	-	-	3,087,000	3,141,000
Grant: ADOT - GATP		-	5,269,115	4,557,535	-	-	-	9,826,650	9,826,650
Grant: AZ Enviro. Infrastructure		-	6,880,000	5,625,000	2,525,000	-	-	15,030,000	15,030,000
Grant: Congressional Direct		-	2,378,000	3,560,000	-	-	-	5,938,000	5,938,000
Grant: FAA 91.06%		3,447,122	2,281,053	-	7,603,510	7,280,560	2,094,380	19,259,503	22,706,625
Grant: LWCF		-	1,000,000	-	-	-	-	1,000,000	1,000,000
Grant: SLIF		-	2,635,680	-	-	-	-	2,635,680	2,635,680
HURF		307,830	4,970,630	5,013,000	3,000,000	3,000,000	3,000,000	18,983,630	19,291,460
Wastewater Fund		6,598,915	5,245,500	5,965,500	2,101,765	6,178,820	5,152,680	24,644,265	31,243,180
Water Fund		916,550	5,122,700	3,114,800	5,537,500	4,030,250	7,882,820	25,688,070	26,604,620
<b>Total Funding</b>		<b>\$ 23,938,240</b>	<b>\$ 50,694,450</b>	<b>\$ 39,497,835</b>	<b>\$ 26,489,265</b>	<b>\$ 23,829,070</b>	<b>\$ 21,407,500</b>	<b>\$ 161,918,120</b>	<b>\$ 185,856,360</b>


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### AIRPORT

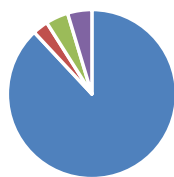
#### Aircraft Parking Apron Reconstruction

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Construction	-	-	-	3,250,000	3,550,000	-	6,800,000
Construction Mgmt	-	-	-	250,000	250,000	-	500,000
Total Expenses	\$ -	\$ -	\$ 250,000	\$ 3,500,000	\$ 3,800,000	\$ -	\$ 7,550,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Grant: FAA 91.06%	\$ -	\$ -	\$ -	\$ 3,187,100	\$ 3,460,280	\$ -	\$ 6,647,380
Grant: ADOT 90.0%	-	-	225,000	-	-	-	225,000
Grant: ADOT 4.47%	-	-	-	156,450	169,860	-	326,310
Airport Fund	-	-	25,000	156,450	169,860	-	351,310
Total Funding	\$ -	\$ -	\$ 250,000	\$ 3,500,000	\$ 3,800,000	\$ -	\$ 7,550,000

Project # TBD		Operating Budget Impact/Other:	
\$7,550,000		FAA and ADOT grant funding will be leveraged (95.53%) to design and construct this improvement. No operating impact is anticipated.	
Total Project Cost			
Project Status	No Change		
Priority	Desirable (3 to 5 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	2 Sustainable Growth		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Reconstruction/rehabilitation of approximately 105,000 square yards of the main aircraft parking apron.			

Funding Source



■ Grant: FAA 91.06% 
 ■ Grant: ADOT 90.0% 
 ■ Grant: ADOT 4.47% 
 ■ Airport Fund

Start Project  
July 2024

Estimated  
Completion  
Time: 3 Year

Estimated  
Completion  
June 2027


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### AIRPORT

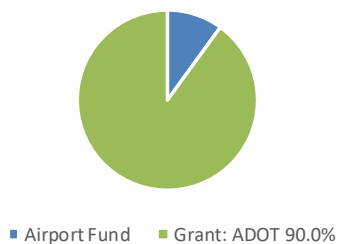
#### Runway Vertical/Visual Guidance System

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Airport Fund	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000
Grant: ADOT 90.0%	-	-	-	-	360,000	-	360,000
Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

Project # TBD		Operating Budget Impact/Other:	
\$400,000		ADOT grant funding will be leveraged (90%) to design this improvement.	
Total Project Cost			
Project Status	New		
Priority	Desirable (3 to 5 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	2 Sustainable Growth		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Design and Construct Replacement of Runway 32 PAPI's. The PAPI's have reached their design life, are failing, and need to be replaced.			

Funding Source



Start Project  
July 2026

Estimated  
Completion  
Time: 1 Year

Estimated  
Completion  
June 2027


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

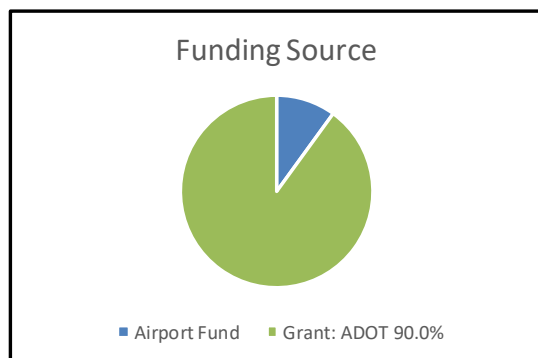
### AIRPORT

#### Runway Rehabilitation - Safety Area

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ 130,000
Construction	-	1,040,000	1,350,000	-	-	-	2,390,000
Construction Mgmt	-	130,000	150,000	-	-	-	280,000
Total Expenses	\$ -	\$ 1,300,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 2,800,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Airport Fund	\$ -	\$ 130,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 280,000
Grant: ADOT 90.0%	-	1,170,000	1,350,000	-	-	-	2,520,000
Total Funding	\$ -	\$ 1,300,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 2,800,000

Project # TBD		Operating Budget Impact/Other:	
\$2,800,000		ADOT grant funding will be leveraged (90%) to design and construct this improvement. No operating impact is anticipated.	
Total Project Cost			
Project Status	New		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	2 Sustainable Growth		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Design Runway Safety Area Improvements (144,000 SY) and construct Phase 1 of Runway Safety Area Improvements (48,000 SY). The Infield area soil cement is beyond its usable life and is generating large amounts of FOD. Place erosion protection rock to match other infield areas.			



Start Project  
July 2023

Estimated  
Completion  
Time: 2 Year

Estimated  
Completion  
June 2025


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

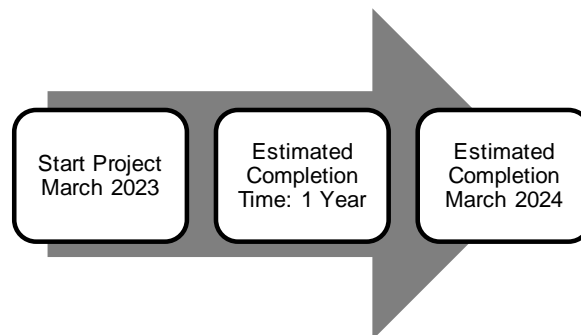
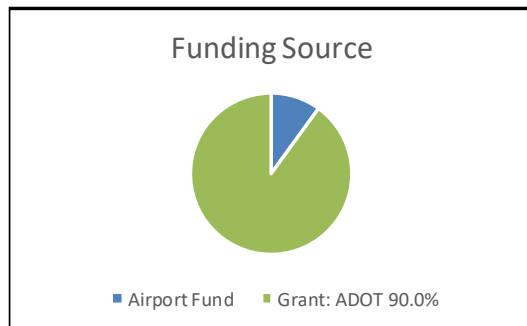
### AIRPORT

#### Replacement of AWOS SYSTEM

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	60,000
Construction	-	255,000	-	-	-	-	255,000
Total Expenses	\$ 60,000	\$ 255,000	\$ -	\$ -	\$ -	\$ -	315,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Airport Fund	\$ 6,000	\$ 25,500	\$ -	\$ -	\$ -	\$ -	31,500
Grant: ADOT 90.0%	54,000	229,500	-	-	-	-	283,500
Total Funding	\$ 60,000	\$ 255,000	\$ -	\$ -	\$ -	\$ -	315,000

Project # 104011		Operating Budget Impact/Other:
\$315,000		ADOT grant funding will be leveraged (90%) to design and construct this improvement. No operating impact is anticipated.
Total Project Cost		
Project Status	Revised Schedule	
Priority	Necessary (1 to 3 years)	
Community Result 1	1 Safe Community	
Community Result 2	3 Reliable Infrastructure	
Community Result 3	2 Sustainable Growth	
Managing Division	Engineering	
Project Description & Justification		
Replacement of Weather Reporting Equipment. The AWOS system has passed its useful life, is failing and needs replacement.		




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### AIRPORT

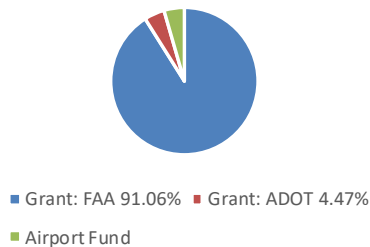
#### Terminal Apron Pavement Reconstruction

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000
Construction	-	-	-	3,150,000	3,420,000	2,070,000	8,640,000
Construction Mgmt	-	-	-	350,000	380,000	230,000	960,000
Total Expenses	\$ -	\$ -	\$ -	\$ 3,650,000	\$ 3,800,000	\$ 2,300,000	\$ 9,750,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Grant: FAA 91.06%	\$ -	\$ -	\$ -	\$ 3,323,690	\$ 3,460,280	\$ 2,094,380	\$ 8,878,350
Grant: ADOT 4.47%	-	-	-	163,155	169,860	102,810	435,825
Airport Fund	-	-	-	163,155	169,860	102,810	435,825
Total Funding	\$ -	\$ -	\$ -	\$ 3,650,000	\$ 3,800,000	\$ 2,300,000	\$ 9,750,000

Project # TBD		Operating Budget Impact/Other:	
\$9,750,000		FAA and ADOT grant funding will be leveraged (95.53%) to design and construct this improvement. No operating impact is anticipated.	
Total Project Cost			
Project Status	Revised Cost/Schedule		
Priority	Desirable (3 to 5 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	2 Sustainable Growth		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Design and construction of the aircraft parking apron associated with the main airport terminal area. The terminal apron has a PCI of 43-44 (estimated to be 38 in 2024) and is in need of reconstruction.			

Funding Source



Start Project  
July 2025

Estimated  
Completion  
Time: 3 Year

Estimated  
Completion  
June 2028



# FY 2024-28 CAPITAL IMPROVEMENT PLAN

## AIRPORT

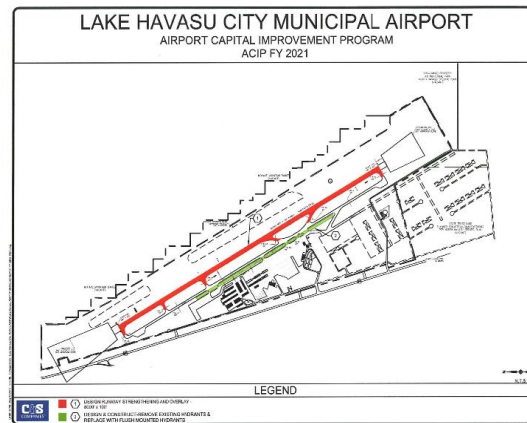
### Runway Strengthening & Overlay

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 218,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 218,000
Construction	3,475,000	2,405,000	-	-	-	-	5,880,000
Construction Mgmt	92,550	100,000	-	-	-	-	192,550
Total Expenses	\$ 3,785,550	\$ 2,505,000	\$ -	\$ -	\$ -	\$ -	\$ 6,290,550

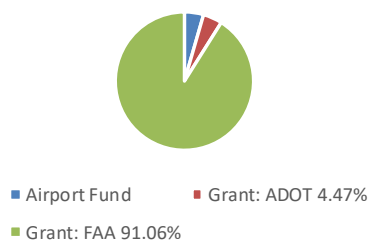
Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Airport Fund	\$ 169,214	\$ 111,974	\$ -	\$ -	\$ -	\$ -	\$ 281,188
Grant: ADOT 4.47%	169,214	111,974	-	-	-	-	281,188
Grant: FAA 91.06%	3,447,122	2,281,053	-	-	-	-	5,728,175
Total Funding	\$ 3,785,550	\$ 2,505,000	\$ -	\$ -	\$ -	\$ -	\$ 6,290,550

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Supplies & Services	\$ -	\$ -	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (100,000)
Total Operating Impact	\$ -	\$ -	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (100,000)

Project #104009	Operating Budget Impact/Other:
<b>\$6,290,550</b>	FAA and ADOT grant funding will be leveraged (95.53%) to design and construct this improvement. A slight reduction in annual operating costs is anticipated.
<b>Total Project Cost</b>	
Project Status	Revised Cost/Schedule
Priority	Necessary (1 to 3 years)
Community Result 1	3 Reliable Infrastructure
Community Result 2	2 Sustainable Growth
Community Result 3	N/A
Managing Division	Engineering
<b>Project Description &amp; Justification</b>	
Design and construct runway strengthening and overlay (8,000 Ft x 100 Ft) to accommodate current fleet mix and extend the life of pavement (PCI = 63). Also, to design and construct replacement Distance-To-Go Signage. Distance-To-Go Signage is severely faded and beyond usable service life.	



Funding Source



Start Project  
January 2022

Estimated  
Completion  
Time: 20  
Months

Estimated  
Completion  
August 2023

## FY 2024-28 CAPITAL IMPROVEMENT PLAN


### AIRPORT

#### Taxiway C Reconstruction

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Construction	-	-	-	1,000,000	-	-	1,000,000
Construction Mgmt	-	-	-	200,000	-	-	200,000
Total Expenses	\$ -	\$ 125,000	\$ -	\$ 1,200,000	\$ -	\$ -	\$ 1,325,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Grant: FAA 91.06%	\$ -	\$ -	\$ -	\$ 1,092,720	\$ -	\$ -	\$ 1,092,720
Grant: ADOT 4.47%	-	-	-	53,640	-	-	53,640
Grant: ADOT 90.0%	-	112,500	-	-	-	-	112,500
Airport Fund	-	12,500	-	53,640	-	-	66,140
Total Funding	\$ -	\$ 125,000	\$ -	\$ 1,200,000	\$ -	\$ -	\$ 1,325,000

Project # TBD		Operating Budget Impact/Other:
\$1,325,000		FAA and ADOT grant funding will be leveraged (95%) to design and construct this improvement. There is no additional impact on the operating budget anticipated.
Total Project Cost		
Project Status	Revised Cost/Schedule	
Priority	Necessary (1 to 3 years)	
Community Result 1	3 Reliable Infrastructure	
Community Result 2	2 Sustainable Growth	
Community Result 3	N/A	
Managing Division	Engineering	
Project Description & Justification		
Design and rehabilitate existing Taxiway C pavement of approximately 32,000 square yards. The existing Pavement Condition Index (PCI) of this area is 41 and its structural section will continue to distress with age.		



Funding Source



■ Grant: FAA 91.06% ■ Grant: ADOT 4.47%  
■ Grant: ADOT 90.0% ■ Airport Fund


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

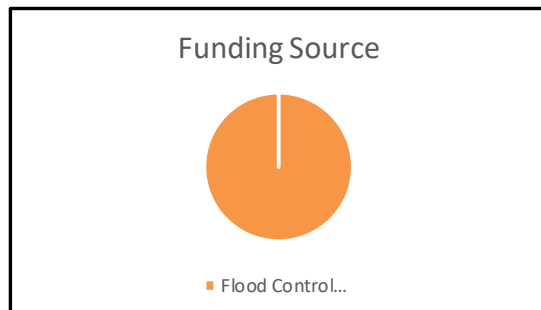
### DRAINAGE

#### Wash Crossing Improvements

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 162,665	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 362,665
Construction	326,335	1,912,500	-	405,000	405,000	-	3,048,835
Construction Mgmt	36,000	212,500	-	45,000	45,000	-	338,500
Total Expenses	\$ 525,000	\$ 2,125,000	\$ 200,000	\$ 450,000	\$ 450,000	\$ -	\$ 3,750,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Flood Control Funding	\$ 525,000	\$ 2,125,000	\$ 200,000	\$ 450,000	\$ 450,000	\$ -	\$ 3,750,000
Total Funding	\$ 525,000	\$ 2,125,000	\$ 200,000	\$ 450,000	\$ 450,000	\$ -	\$ 3,750,000

Project # 105007		Operating Budget Impact/Other:	
\$3,750,000		There is no additional impact on the operating budget anticipated.	
Total Project Cost			
Project Status	Revised Cost/Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	4 Clean Environment		
Managing Division	Engineering		
Project Description & Justification			
Wash crossing improvements to reduce safety issues associated with at-grade wash crossings. The two area identified for this project are Eldorado Avenue N. and Queens Bay.			



Start Project  
July 2022

Estimated  
Completion  
Time: 5 Years

Estimated  
Completion  
June 2027

## FY 2024-28 CAPITAL IMPROVEMENT PLAN


### DRAINAGE

#### Havasupai Wash 5

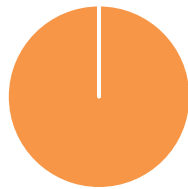
Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ 310,000	\$ -	\$ -	\$ -	\$ 310,000
Construction	-	-	-	3,100,000	-	-	3,100,000
Construction Mgmt	-	-	-	465,000	-	-	465,000
Total Expenses	\$ -	\$ -	\$ 310,000	\$ 3,565,000	\$ -	\$ -	\$ 3,875,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Flood Control Funding	\$ -	\$ -	\$ 310,000	\$ 3,565,000	\$ -	\$ -	\$ 3,875,000
Total Funding	\$ -	\$ -	\$ 310,000	\$ 3,565,000	\$ -	\$ -	\$ 3,875,000

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Supplies & Services	\$ -	\$ -	\$ -	\$ -	\$ (1,800)	\$ (1,800)	\$ (3,600)
Total Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ (1,800)	\$ (1,800)	\$ (3,600)

Project # TBD		Operating Budget Impact/Other:	
\$3,875,000		Maintenance of the new improvements will be required; however, it is anticipated that the overall maintenance will be reduced.	
Total Project Cost			
Project Status	Revised Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Design and construction of bank stabilization and concrete drop structures along Havasupai Wash between the Hillside Drain and the Avalon Drain. An Engineering and Analysis report was completed by Dibble Engineering in 2014 to assess the most critical locations within the City's wash system in need of repair. These improvements were identified in the top 10 projects.			

Funding Source



■ Flood Control Funding

Start Project  
July 2024

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2026


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### DRAINAGE

#### Havasupai Reach 4 & 5

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
Construction	-	-	-	-	-	3,072,000	3,072,000
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 3,072,000	\$ 3,372,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Flood Control Funding	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 3,072,000	\$ 3,372,000
Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 3,072,000	\$ 3,372,000

Project # TBD		Operating Budget Impact/Other:	
\$3,372,000		Maintenance of the new improvements will be required; however, it is anticipated that the overall maintenance will be reduced.	
Total Project Cost			
Project Status	New		
Priority	Desirable (3 to 5 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
The project will provide for wash stabilization along Havasupai Wash reaches 4 and 5 between Angler Dr and Lake Havasu Avenue. An Engineering and Analysis reports was completed by Dibble Engineering in 2014 to assess the most critical locations within the City's wash system. A reduction in maintenance and street cleanup after storms as a result of the project is expected.			

Funding Source



■ Flood Control Funding

Start Project  
July 2026

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2028



## FY 2024-28 CAPITAL IMPROVEMENT PLAN


### DRAINAGE

#### Daytona Wash 4

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 245,160	\$ -	\$ -	\$ -	\$ -	\$ -	245,160
Construction	229,840	1,800,000	-	-	-	-	2,029,840
Construction Mgmt	25,000	200,000	-	-	-	-	225,000
Total Expenses	\$ 500,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Grant: AZ Enviro. Infrastructure	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	2,000,000
Flood Control	500,000	-	-	-	-	-	500,000
Total Funding	\$ 500,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Supplies & Services	\$ -	\$ -	\$ (1,775)	\$ (1,775)	\$ (1,775)	\$ (1,775)	(7,100)
Total Operating Impact	\$ -	\$ -	\$ (1,775)	\$ (1,775)	\$ (1,775)	\$ (1,775)	(7,100)

Project #105004		Operating Budget Impact/Other:	
\$2,500,000		Maintenance of the new improvements will be required; however, it is anticipated that the overall maintenance will be reduced.	
Total Project Cost			
Project Status	Revised Cost/Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
This project will provide for wash stabilization along Daytona Wash between Snead Dr and Oak Dr. An Engineering and Analysis report was completed by Dibble Engineering in 2014 to assess the most critical locations within the City's wash system in need of repair. A five-year implementation plan was identified based on annual funding. Ultimately, the functionality and safety of the wash system will be improved. A reduction in wash maintenance and street clean-up, after storms as a result of the improvements to the wash/drainage system, is expected.			

Funding Source



■ Grant: AZ Enviro. Infrastructure ■ Flood Control

Start Project  
July 2022

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2024

## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### DRAINAGE

#### Havasupai Wash 6

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 185,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185,000
Construction	-	1,850,000	-	-	-	-	1,850,000
Construction Mgmt	-	280,000	-	-	-	-	280,000
Total Expenses	\$ 185,000	\$ 2,130,000	\$ -	\$ -	\$ -	\$ -	\$ 2,315,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Grant: AZ Enviro. Infrastructure	\$ -	\$ 2,130,000	\$ -	\$ -	\$ -	\$ -	\$ 2,130,000
Flood Control	185,000	-	-	-	-	-	185,000
Total Funding	\$ 185,000	\$ 2,130,000	\$ -	\$ -	\$ -	\$ -	\$ 2,315,000

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Supplies & Services	\$ -	\$ -	\$ (1,750)	\$ (1,750)	\$ (1,750)	\$ (1,775)	\$ (7,025)
Total Operating Impact	\$ -	\$ -	\$ (1,750)	\$ (1,750)	\$ (1,750)	\$ (1,775)	\$ (7,025)

Project # 105005	Operating Budget Impact/Other:
<b>\$2,315,000</b>	Maintenance of the new improvements will be required; however, it is anticipated that the overall maintenance will be reduced.
<b>Total Project Cost</b>	
Project Status	No Change
Priority	Necessary (1 to 3 years)
Community Result 1	1 Safe Community
Community Result 2	3 Reliable Infrastructure
Community Result 3	N/A
Managing Division	Engineering
<b>Project Description &amp; Justification</b>	
This project will provide for wash stabilization along Havasupai Wash between Sandwood Dr. and Avalon Drain. An Engineering and Analysis report was completed by Dibble Engineering in 2014 to assess the most critical locations within the City's wash system in need of repair. A five-year implementation plan was identified based on annual funding. Ultimately, the functionality and safety of the wash system will be improved. A reduction in wash maintenance and street clean-up, after storms as a result of the improvements to the wash/drainage system, is expected.	



Funding Source



■ Grant: AZ Enviro. Infrastructure ■ Flood Control

Start Project  
July 2022

Estimated  
Completion  
Time: 2  
Years

Estimated  
Completion  
June 2024

## FY 2024-28 CAPITAL IMPROVEMENT PLAN


### DRAINAGE

#### Kiowa Drain 3

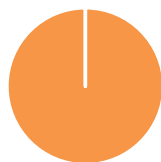
Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Construction	-	-	1,400,000	-	-	-	1,400,000
Construction Mgmt	-	-	210,000	-	-	-	210,000
Total Expenses	\$ -	\$ 120,000	\$ 1,610,000	\$ -	\$ -	\$ -	\$ 1,730,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Flood Control Funding	\$ -	\$ 120,000	\$ 1,610,000	\$ -	\$ -	\$ -	\$ 1,730,000
Total Funding	\$ -	\$ 120,000	\$ 1,610,000	\$ -	\$ -	\$ -	\$ 1,730,000

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Supplies & Services	\$ -	\$ -	\$ -	\$ (900)	\$ (900)	\$ (900)	\$ (2,700)
Total Operating Impact	\$ -	\$ -	\$ -	\$ (900)	\$ (900)	\$ (900)	\$ (2,700)

Project # TBD		Operating Budget Impact/Other:	
\$1,730,000		Maintenance of the new improvements will be required; however, it is anticipated that the overall maintenance will be reduced.	
Total Project Cost			
Project Status	Revised Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Design and construction of bank stabilization, concrete drop structures and maintenance access ramps in the Kiowa Drain between Kiowa Avenue and Cactus Wren Lane.			

Funding Source



■ Flood Control Funding

Start Project  
July 2023

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2025




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### DRAINAGE

#### Havasupai 2 Levee Improvements

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Construction	-	-	-	350,000	-	-	350,000
Total Expenses	\$ -	\$ -	\$ 30,000	\$ 350,000	\$ -	\$ -	\$ 380,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Flood Control Funding	\$ -	\$ -	\$ 30,000	\$ 350,000	\$ -	\$ -	\$ 380,000
Total Funding	\$ -	\$ -	\$ 30,000	\$ 350,000	\$ -	\$ -	\$ 380,000

Project # TBD		Operating Budget Impact/Other:	
\$380,000		There is no additional impact on the operating budget anticipated.	
Total Project Cost			
Project Status	No Change		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
This Project is to provide bank stabilization to prevent erosion of the existing embankment and raise the surface of the levee above the 100 year storm water surface elevation. Additional fill material will also be placed over the levee at the road crossing that is currently damaged from off-road vehicle traffic.			

Funding Source



■ Flood Control Funding

Start Project  
July 2024

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2026


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

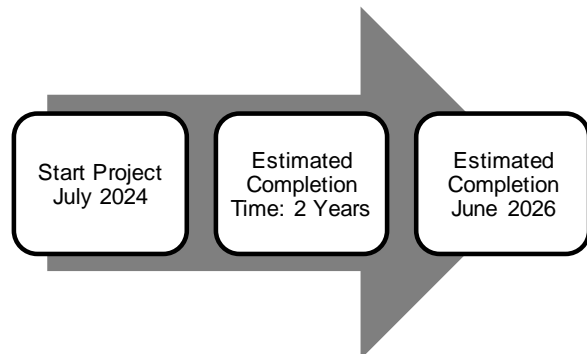
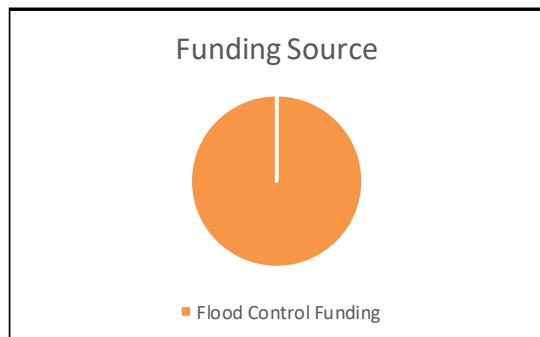
### DRAINAGE

#### El Dorado 2 Levee Improvements

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000
Construction	-	-	-	450,000	-	-	450,000
Total Expenses	\$ -	\$ -	\$ 40,000	\$ 450,000	\$ -	\$ -	\$ 490,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Flood Control Funding	\$ -	\$ -	\$ 40,000	\$ 450,000	\$ -	\$ -	\$ 490,000
Total Funding	\$ -	\$ -	\$ 40,000	\$ 450,000	\$ -	\$ -	\$ 490,000

Project # TBD		Operating Budget Impact/Other:	
\$490,000		There is no additional impact on the operating budget anticipated.	
Total Project Cost			
Project Status	No Change		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
This Project is to provide bank stabilization to prevent erosion of the existing embankment and raise the surface of the levee above the 100 year storm water surface elevation.			




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

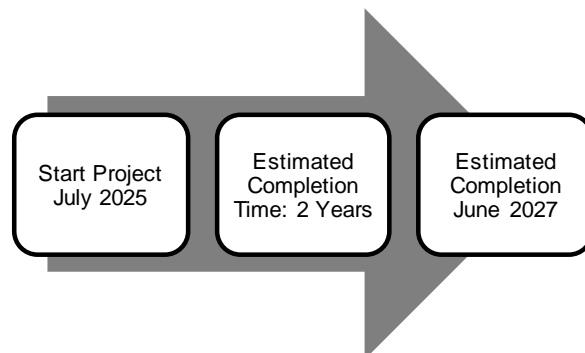
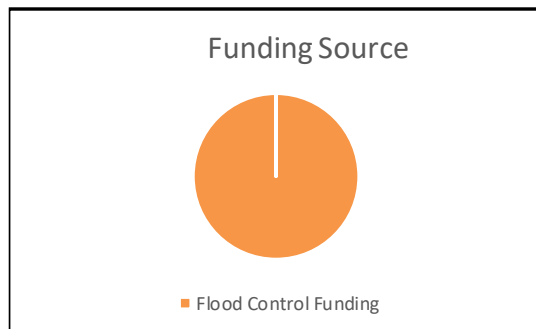
### DRAINAGE

#### Pima Wash Improvements

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ 160,000	\$ -	\$ -	\$ 160,000
Construction	-	-	-	-	1,625,000	-	1,625,000
Construction Mgmt	-	-	-	-	245,000	-	245,000
Total Expenses	\$ -	\$ -	\$ -	\$ 160,000	\$ 1,870,000	\$ -	\$ 2,030,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Flood Control Funding	\$ -	\$ -	\$ -	\$ 160,000	\$ 1,870,000	\$ -	\$ 2,030,000
Total Funding	\$ -	\$ -	\$ -	\$ 160,000	\$ 1,870,000	\$ -	\$ 2,030,000

Project # TBD		Operating Budget Impact/Other:	
\$2,030,000		Maintenance of the new improvements will be required; however, it is anticipated that the overall maintenance will be reduced.	
Total Project Cost			
Project Status	No Change		
Priority	Desirable (3 to 5 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Design and construction of bank stabilization of the Pima Wash from approximately 150 feet downstream of the Nelson Drain to Bluewater Drive.			



## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### GENERAL GOVERNMENT

#### Downtown Catalyst/City Park Development

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Construction	\$ 185,000	\$ 1,815,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Total Expenses	\$ 185,000	\$ 1,815,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
ABC Funding	\$ 185,000	\$ 815,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Grant: LWCF	-	1,000,000	-	-	-	-	\$ 1,000,000
Total Funding	\$ 185,000	\$ 1,815,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000

Project # 101009		Operating Budget Impact/Other:	
\$2,000,000		Operational impacts have not been evaluated and will be dependent on the commitment of partner agencies.	
Total Project Cost			
Project Status	Revised Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	5 Great Community to Live		
Community Result 2	N/A		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
This project includes the City's piece of contributing towards the downtown catalyst as part of the Vision 20/20 Plan developed by the Community. The downtown catalyst will focus on the creation of a vibrant central business district. The City's budget includes design work for the downtown catalyst for costs such as site work, amenities, a bridge and event center.			

Funding Source



Start Project  
July 2022

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2024


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

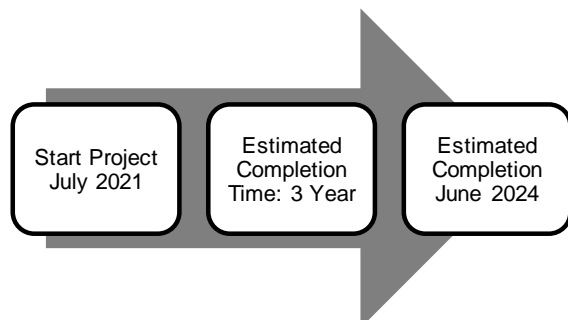
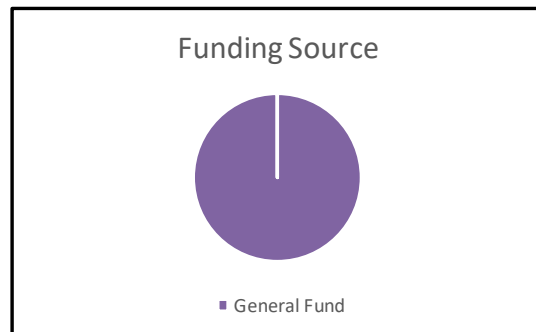
### GENERAL GOVERNMENT

#### Municipal Courthouse

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Construction	3,407,300	2,815,200	-	-	-	-	6,222,500
Construction Mgmt	49,025	49,025	-	-	-	-	98,050
Land	3,035,500	-	-	-	-	-	3,035,500
Total Expenses	\$ 6,991,825	\$ 2,864,225	\$ -	\$ -	\$ -	\$ -	\$ 9,856,050

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
General Fund	\$ 6,991,825	\$ 2,864,225	\$ -	\$ -	\$ -	\$ -	\$ 9,856,050
Total Funding	\$ 6,991,825	\$ 2,864,225	\$ -	\$ -	\$ -	\$ -	\$ 9,856,050

Project #101006		Operating Budget Impact/Other:	
\$9,856,050		Exact operating impact is unknown at this point. Due to the de-consolidation General Fund revenues will be reduced by approximately \$535k (County's IGA reimbursement payment). Court personnel services, and supplies will be reduced with no longer handling the justice court cases. IT personnel, services, and supplies will increase with the transition of taking over the Court IT maintenance from the County.	
Total Project Cost			
Project Status	Revised Cost/Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	2 Sustainable Growth		
Community Result 2	6 Good Governance		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
The City currently has an IGA with the County and uses their building for a consolidated courthouse. This project is to remodel the purchased building on Acoma Blvd. into a new Municipal Courthouse.			



## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### GENERAL GOVERNMENT

#### City Fuel Facility - Police

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Construction	-	2,158,900	-	-	-	-	2,158,900
Construction Mgmt.	-	200,000	-	-	-	-	200,000
Total Expenses	\$ 300,000	\$ 2,358,900	\$ -	\$ -	\$ -	\$ -	\$ 2,658,900

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
General Fund	\$ 300,000	\$ 2,358,900	\$ -	\$ -	\$ -	\$ -	\$ 2,658,900
Total Funding	\$ 300,000	\$ 2,358,900	\$ -	\$ -	\$ -	\$ -	\$ 2,658,900

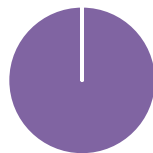
Project # 101010	Operating Budget Impact/Other:
<b>\$2,658,900</b>	Exact operating impact is unknown at the point. The City will have savings in fuel cost due to purchasing fuel in a large volume.
Total Project Cost	

Project Status	No Change
Priority	Necessary (1 to 3 years)
Community Result 1	1 Safe Community
Community Result 2	3 Reliable Infrastructure
Community Result 3	N/A
Project Manager	Engineering

**Project Description & Justification**  
This project is the construction of a fueling facility for city vehicles & equipment, located at the City Hall Campus between the Police Department and Fire Station 1.



Funding Source



■ General Fund

Start Project  
July 2022

Estimated  
Completion  
Time: 2 Year

Estimated  
Completion  
June 2024

## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### GENERAL GOVERNMENT

#### City Fuel Facility - Public Works

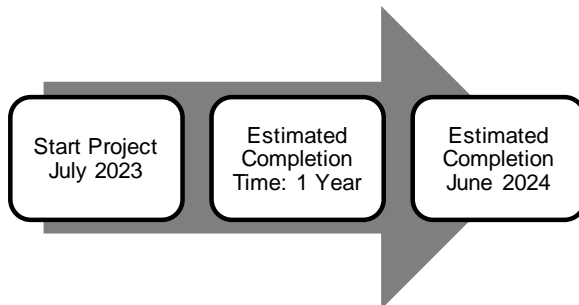
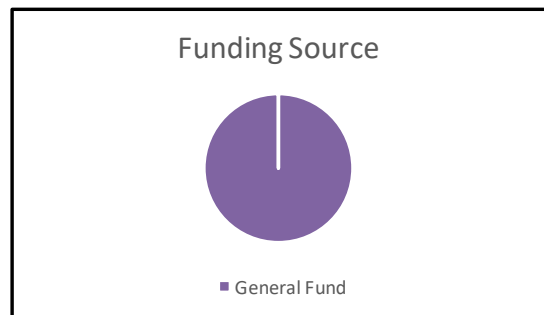
Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Construction	\$ -	\$ 1,075,700	\$ -	\$ -	\$ -	\$ -	\$ 1,075,700
Total Expenses	\$ -	\$ 1,075,700	\$ -	\$ -	\$ -	\$ -	\$ 1,075,700

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
General Fund	\$ -	\$ 1,075,700	\$ -	\$ -	\$ -	\$ -	\$ 1,075,700
Total Funding	\$ -	\$ 1,075,700	\$ -	\$ -	\$ -	\$ -	\$ 1,075,700

Project # TBD	Operating Budget Impact/Other:
<b>\$1,075,700</b>	Exact operating impact is unknown at the point. The City will have savings in fuel cost due to purchasing fuel in a large volume.
<b>Total Project Cost</b>	
Project Status	New
Priority	Necessary (1 to 3 years)

Community Result 1	1 Safe Community
Community Result 2	3 Reliable Infrastructure
Community Result 3	N/A
Project Manager	Engineering

**Project Description & Justification**  
This project is the construction of a fueling facility for city vehicles & equipment, located at the Public Works Maintenance Facility.





## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### PARKS

#### Aquatic Center HVAC

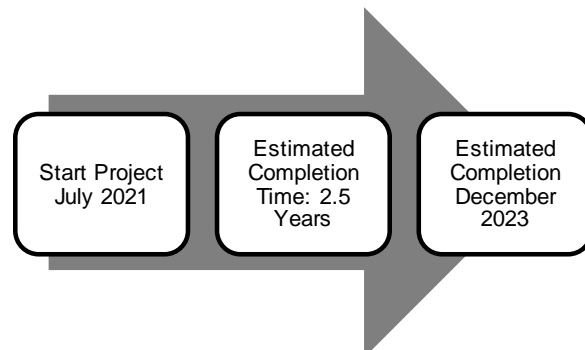
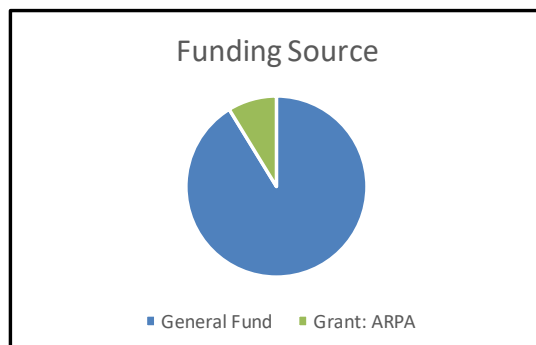
Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 156,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 156,340
Construction	2,755,355	400,000	-	-	-	-	3,155,355
Construction Mgmt	50,000	50,000	-	-	-	-	100,000
Total Expenses	\$ 2,961,695	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 3,411,695

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
General Fund	\$ 2,663,345	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 3,113,345
Grant: ARPA	298,350	-	-	-	-	-	298,350
Total Funding	\$ 2,961,695	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 3,411,695

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Utilities	-	20,000	23,000	23,500	24,000	24,500	115,000
Total Operating Impact	\$ -	\$ 20,000	\$ 23,000	\$ 23,500	\$ 24,000	\$ 24,500	\$ 115,000

Project # 102011	Operating Budget Impact/Other:
<b>\$3,411,695</b>	This project will increase electricity by approximately 25%.

Total Project Cost	
Project Status	Revised Schedule
Priority	Necessary (1 to 3 years)
Community Result 1	3 Reliable Infrastructure
Community Result 2	5 Great Community to Live
Community Result 3	N/A
Managing Division	Engineering
Project Description & Justification	
A complete evaluation of the HVAC systems for the Aquatic Center was performed in FY 17/18. Based on the recommendations from the evaluation, dehumidification units will be installed, replacement of HVAC in locker rooms, installing new exhaust units in chemical and mechanical rooms, and new controls for all units. Upgrading these systems will decrease the humidity and temperature in the Aquatic Center and increase user comfort.	






## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### PARKS

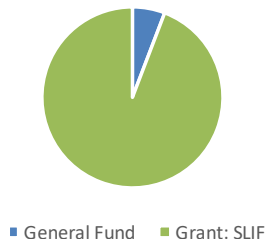
#### Site 6 Boat Ramp Replacement

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Construction	-	1,014,000	-	-	-	-	1,014,000
Construction Mgmt	-	121,680	-	-	-	-	121,680
Total Expenses	\$ 70,000	\$ 1,135,680	\$ -	\$ -	\$ -	\$ -	\$ 1,205,680

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
General Fund	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Grant: SLIF	-	1,135,680	-	-	-	-	1,135,680
Total Funding	\$ 70,000	\$ 1,135,680	\$ -	\$ -	\$ -	\$ -	\$ 1,205,680

Project # TBD		Operating Budget Impact/Other:
<b>\$1,205,680</b>		An AZ SLIF Grant will be used to fund a major portion of this project along with APRA funding for the design.
Total Project Cost		
Project Status	Revised Schedule	
Priority	Necessary (1 to 3 years)	
Community Result 1	5 Great Community to Live	
Community Result 2	N/A	
Community Result 3	N/A	
Managing Division	Engineering	
Project Description & Justification		
The boat ramp at Site 6 is deteriorating and causing vehicles to not have enough traction to pull the boats up the ramp and out of the water.		

Funding Source



Start Project  
July 2023

Estimated  
Completion  
Time: 1 Years

Estimated  
Completion  
June 2024


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### PARKS

#### Site 6 Fishing Dock

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Construction	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Total Expenses	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Grant: SLIF	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Total Funding	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000

Project # TBD		Operating Budget Impact/Other:
<b>\$1,500,000</b>		This project is not anticipated to have an impact on the operating budget.
Total Project Cost		
Project Status	New	
Priority	Necessary (1 to 3 years)	
Community Result 1	5 Great Community to Live	
Community Result 2	6 Good Governance	
Community Result 3	N/A	
Managing Division	Engineering	
Project Description & Justification		
<p>The fishing dock at Site 6 was installed in 1998 and is in need of renovation. The metal railings and awnings are rusting through and structure supports are breaking in storms. The floats that hold up the ramp are also in need of relacing the material that holds them all together.</p>		

Funding Source



■ Grant: SLIF

Start Project  
July 2023

Estimated  
Completion  
Time: 1 Year

Estimated  
Completion  
June 2024


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### PARKS

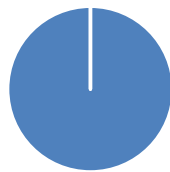
#### Island Path Repave

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Construction	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -	\$ 1,100,000
Total Expenses	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -	\$ 1,100,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
General Fund	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -	\$ 1,100,000
Total Funding	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -	\$ 1,100,000

Project # TBD		Operating Budget Impact/Other:
<b>\$1,100,000</b>		There is no additional impact on the operating budget anticipated.
Total Project Cost		
Project Status	New	
Priority	Necessary (1 to 3 years)	
Community Result 1	5 Great Community to Live	
Community Result 2	3 Reliable Infrastructure	
Community Result 3	N/A	
Managing Division	Engineering	
Project Description & Justification		
The Island Path is deteriorating and is in need of being repaved.		

Funding Source



■ General Fund

Start Project  
July 2023

Estimated  
Completion  
Time: 1 Year

Estimated  
Completion  
June 2024

# FY 2024-28 CAPITAL IMPROVEMENT PLAN

## PUBLIC SAFETY

### Fire Station 7

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
Construction	-	-	5,550,000	-	-	-	5,550,000
Total Expenses	\$ -	\$ 450,000	\$ 5,550,000	\$ -	\$ -	\$ -	\$ 6,000,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Grant: ARPA	\$ -	\$ 450,000	\$ 5,550,000	\$ -	\$ -	\$ -	\$ 6,000,000
Total Funding	\$ -	\$ 450,000	\$ 5,550,000	\$ -	\$ -	\$ -	\$ 6,000,000

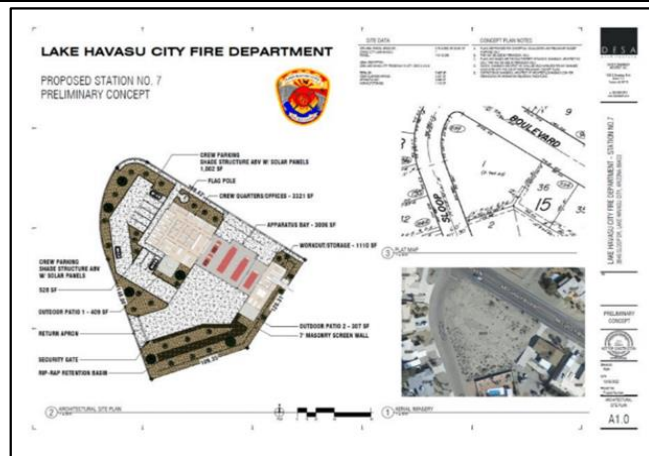
Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Supplies & Services	\$ -	\$ -	\$ 7,150	\$ 15,015	\$ 15,765	\$ 16,555	\$ 54,485
Personnel	-	-	-	402,985	834,175	863,375	2,100,535
Utilities	-	-	12,810	26,895	28,240	29,655	97,600
Total Operating Impact	\$ -	\$ -	\$ 19,960	\$ 444,895	\$ 878,180	\$ 909,585	\$ 2,252,620

Project # TBD	Operating Budget Impact/Other:
<b>\$6,000,000</b>	The operational effects will be comparable to those of the current fire stations. The estimated operational expenses for utilities and supplies are based on historical data plus annual inflation. The personnel cost is assuming Fire Station 7 opens in December 2025. The staffing and deployment model for Station 7 will necessitate six (6) additional Firefighter/Paramedic positions with a minimum daily staffing of 26 personnel. To attain this personnel level, the Fire Administration must modify its time off policies and MOU or consider alternative staffing and deployment strategies.
Total Project Cost	
Project Status	
Priority	
Community Result 1	
Community Result 2	
Community Result 3	
Project Manager	

**Project Description & Justification**

The fire study recommended the construction of Fire Station 7 at 3846 Sloop Dr due to increased housing developments, inadequate fire/EMS coverage, and longer response times to Havasu Foothills Estates and surrounding areas. Fire Station 7 will allow the fire department to improve response times in the service area, with response times expected to decrease from 6-14 minutes to 2-6 minutes.

Fire Station 7 will serve 11,805 residents and 7,882 parcels, protect over \$2 billion in structures, and cover over 91 miles of street. The design of the Fire Station will strike a balance between function, cost, and seamless integration into the surrounding neighborhood, thereby enhancing the quality of life for those it serves.



### Funding Source



■ Grant: ARPA

Start Project  
July 2023

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2025

## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### PUBLIC SAFETY

#### PD Facility Rear Parking Lot Rehab & Expansion

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ 68,500	\$ -	\$ -	\$ -	\$ -	\$ 68,500
Construction	-	683,500	-	-	-	-	683,500
Total Expenses	\$ -	\$ 752,000	\$ -	\$ -	\$ -	\$ -	\$ 752,000

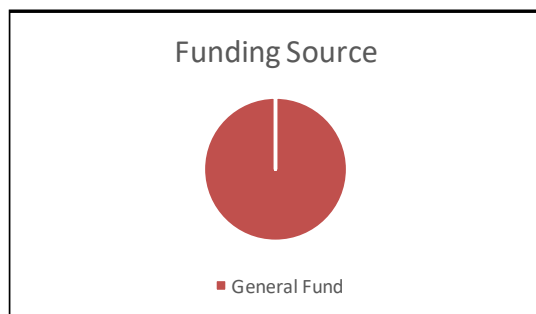
Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
General Fund	\$ -	\$ 752,000	\$ -	\$ -	\$ -	\$ -	\$ 752,000
Total Funding	\$ -	\$ 752,000	\$ -	\$ -	\$ -	\$ -	\$ 752,000

Project # TBD	Operating Budget Impact/Other:
<b>\$752,000</b>	This project will enhance and extend the useful life of the parking lot. There is no additional impact on the operating budget anticipated.
<b>Total Project Cost</b>	

Project Status	Revised Schedule
Priority	Necessary (1 to 3 years)
Community Result 1	3 Reliable Infrastructure
Community Result 2	N/A
Community Result 3	N/A
Project Manager	Police

**Project Description & Justification**

The rear parking lot at the Police Facility is deteriorating and is not sufficient to accommodate parking for the patrol fleet, employees, and evidentiary vehicles. This project consists of repaving the rear lot and extending the perimeter to create a designated secure area for parking of evidentiary vehicles and the addition of shade structures for current parking spaces.



Start Project  
July 2023

Estimated  
Completion  
Time: 1 Year

Estimated  
Completion  
June 2024

# FY 2024-28 CAPITAL IMPROVEMENT PLAN


## PUBLIC SAFETY

### PD Facility & Jail Rehab

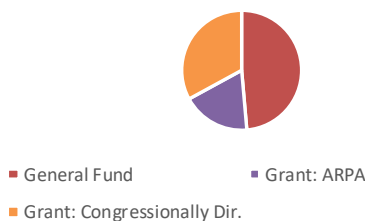
Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 550,875	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550,875
Construction	-	2,675,000	2,172,000	-	-	-	4,847,000
Total Expenses	\$ 550,875	\$ 2,675,000	\$ 2,172,000	\$ -	\$ -	\$ -	\$ 5,397,875

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
General Fund	\$ 550,875	\$ 897,000	\$ 1,176,640	\$ -	\$ -	\$ -	\$ 2,624,515
Grant: ARPA	-	-	995,360	-	-	-	995,360
Grant: Congressionally Dir.	-	1,778,000	-	-	-	-	1,778,000
Total Funding	\$ 550,875	\$ 2,675,000	\$ 2,172,000	\$ -	\$ -	\$ -	\$ 5,397,875

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Supplies & Services	\$ -	\$ -	\$ (26,000)	\$ (22,000)	\$ (18,000)	\$ (15,000)	\$ (81,000)
Total Operating Impact	\$ -	\$ -	\$ (26,000)	\$ (22,000)	\$ (18,000)	\$ (15,000)	\$ (81,000)

Project # 103006		Operating Budget Impact/Other:	
\$5,397,875		A reduction in repairs and maintenance will be realized with the facility refurbishment.	
Total Project Cost			
Project Status	Revised Cost/Scope		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	N/A		
Community Result 3	N/A		
Managing Division	Police		
Project Description & Justification			
The Police Facility, which was constructed in 1994, is in need of repairs and improvements in various areas such as plumbing, roof, HVAC systems, and the jail area. A building condition analysis was performed in 2021 by Selberg Associates, Inc. which documented the need for significant repairs to the facility.			

Funding Source



Start Project  
July 2022

Estimated  
Completion  
Time: 3 Years

Estimated  
Completion  
June 2025



## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### STREETS

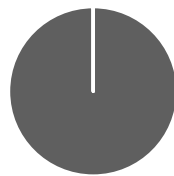
#### London Bridge Deck Repair

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Construction	-	-	850,000	-	-	-	850,000
Total Expenses	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
HURF	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Total Funding	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

Project # TBD		Operating Budget Impact/Other:	
\$1,000,000		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	No Change		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	5 Great Community to Live		
Managing Division	Engineering		
Project Description & Justification			
The Arizona Department of Transportation performed their bi-annual bridge inspection of the London Bridge. During that inspection it was noted that the bridge deck was in need of rehabilitation in terms of new asphalt. It is anticipated a roto-mill will occur with an overlay to follow.			

Funding Source



■ HURF

Start Project  
July 2024

Estimated  
Completion  
Time: 1 Year

Estimated  
Completion  
June 2025


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### STREETS

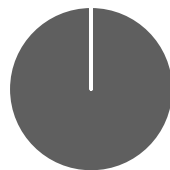
#### London Bridge Pier Repair

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 49,900	\$ -	\$ -	\$ -	\$ -	\$ -	49,900
Construction	45,100	200,000	-	-	-	-	245,100
Construction Mgmt	5,000	50,000	-	-	-	-	55,000
Total Expenses	\$ 100,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	350,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
HURF	\$ 100,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	350,000
Total Funding	\$ 100,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	350,000

Project # 106011		Operating Budget Impact/Other:	
\$350,000		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	Revised Schedule		
Priority	Essential (Within 1 year)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	5 Great Community to Live		
Managing Division	Engineering		
Project Description & Justification			
The Arizona Department of Transportation performed their bi-annual bridge inspection of the London Bridge. During that inspection and previous it was noted that one of the bridge piers was flooded. Two unsuccessful attempts have been attempted in the past projects. A project focused on removing the water to protect bridge bearings, etc. is needed.			

Funding Source



■ HURF

Start Project  
July 2022

Estimated  
Completion  
Time: 2 Year

Estimated  
Completion  
June 2024




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### STREETS

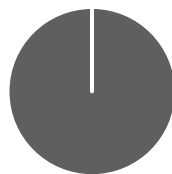
#### City Core Paving Project

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 165,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,550
Construction	-	5,593,500	-	-	-	-	5,593,500
Construction Mgmt	-	550,000	-	-	-	-	550,000
Total Expenses	\$ 165,550	\$ 6,143,500	\$ -	\$ -	\$ -	\$ -	\$ 6,309,050

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
HURF	\$ 165,550	\$ 874,385	\$ -	\$ -	\$ -	\$ -	\$ 1,039,935
Grant: ADOT	-	5,269,115	-	-	-	-	5,269,115
Total Funding	\$ 165,550	\$ 6,143,500	\$ -	\$ -	\$ -	\$ -	\$ 6,309,050

Project # TBD		Operating Budget Impact/Other:
\$6,309,050		The city has applied for ADOT funding though the Greater Arizona Transportation Projects. A reduction in operations and maintenance costs is anticipated due to the reduction in repair work.
Total Project Cost		
Project Status	Revised Schedule	
Priority	Essential (Within 1 year)	
Community Result 1	3 Reliable Infrastructure	
Community Result 2	4 Clean Environment	
Community Result 3	5 Great Community to Live	
Managing Division	Engineering	
Project Description & Justification		
A comprehensive program was developed in which all Lake Havasu City streets were evaluated and ranked. This program known as "Lake Havasu City Pavement Priority Array Program" compiled a list of streets needing pavement rehabilitation and ranked them accordingly. Streets involved in this FY 23-24 Project will have their life cycles extended and save maintenance dollars. The following streets included are: McCulloch from Smoketree to London Bridge Rd, Swanson to Hwy 95 to Smoketree, Smoketree to Swanson to Mesquite, and Riviera from Swanson to Palo Verde South.		

Funding Source



■ HURF

Start Project  
October 2022

Estimated  
Completion  
Time: 1.75  
Years

Estimated  
Completion  
June 2024


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

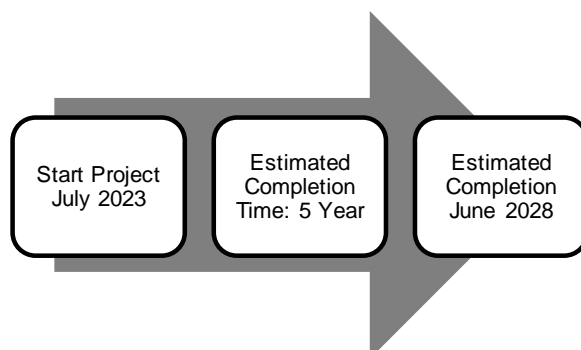
### STREETS

#### Pavement Replacement Program

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Construction	\$ -	\$ 1,800,000	\$ 1,800,000	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000	\$ 11,700,000
Construction Mgmt	-	200,000	200,000	300,000	300,000	300,000	1,300,000
Total Expenses	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 13,000,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
HURF	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 13,000,000
Total Funding	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 13,000,000

Project # TBD		Operating Budget Impact/Other:	
\$13,000,000		A reduction in operations and maintenance costs is anticipated due to the reduction in repair work.	
Total Project Cost			
Project Status	New		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	5 Great Community to Live		
Managing Division	Engineering		
Project Description & Justification			
A comprehensive program was developed in which all Lake Havasu City streets were evaluated and ranked. This program known as "Lake Havasu City Pavement Priority Array Program" compiled a list of streets needing pavement rehabilitation and ranked them accordingly. Streets involved in these projects will have their life cycles extended and save maintenance dollars.			




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### STREETS

#### Lake Havasu Avenue Paving Project

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ 160,600	\$ -	\$ -	\$ -	\$ -	\$ 160,600
Construction	-	-	1,190,400	-	-	-	1,190,400
Construction Mgmt	-	-	132,300	-	-	-	132,300
Total Expenses	\$ -	\$ 160,600	\$ 1,322,700	\$ -	\$ -	\$ -	\$ 1,483,300

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
HURF	\$ -	\$ 160,600	\$ 629,285	\$ -	\$ -	\$ -	\$ 789,885
Grant: ADOT	-	-	693,415	-	-	-	693,415
Total Funding	\$ -	\$ 160,600	\$ 1,322,700	\$ -	\$ -	\$ -	\$ 1,483,300

Project # TBD		Operating Budget Impact/Other:
\$1,483,300		The city has applied for ADOT funding though the Greater Arizona Transportation Projects. A reduction in operations and maintenance costs is anticipated due to the reduction in repair work.
Total Project Cost		
Project Status	New	
Priority	Necessary (1 to 3 years)	
Community Result 1	3 Reliable Infrastructure	
Community Result 2	4 Clean Environment	
Community Result 3	5 Great Community to Live	
Managing Division	Engineering	
Project Description & Justification		
A comprehensive program was developed in which all Lake Havasu City streets were evaluated and ranked. This program known as "Lake Havasu City Pavement Priority Array Program" compiled a list of streets needing pavement rehabilitation and ranked them accordingly. Streets involved in this FY 24-25 Project will have their life cycles extended and save maintenance dollars.		

Funding Source



■ HURF ■ Grant: ADOT

Start Project  
July 2023

Estimated  
Completion  
Time: 2 Year

Estimated  
Completion  
June 2025


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

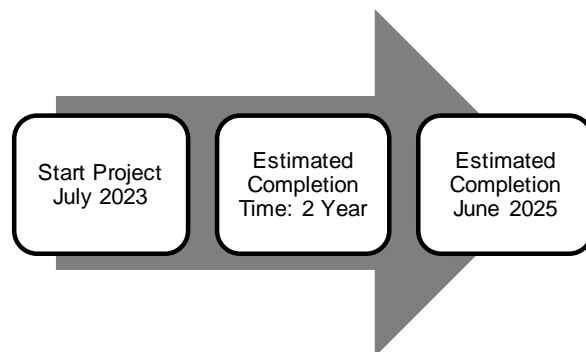
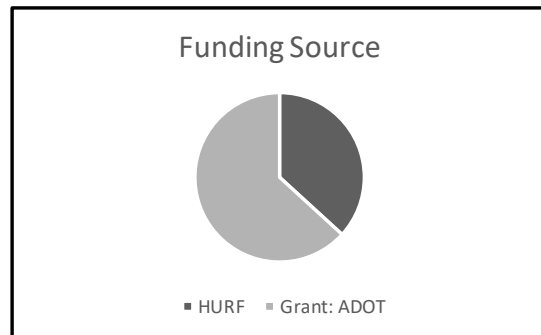
### STREETS

#### London Bridge Rd. & Mesquite Paving Project

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ 865,025	\$ -	\$ -	\$ -	\$ -	\$ 865,025
Construction	-	-	5,190,150	-	-	-	5,190,150
Construction Mgmt	-	-	57,685	-	-	-	57,685
Total Expenses	\$ -	\$ 865,025	\$ 5,247,835	\$ -	\$ -	\$ -	\$ 6,112,860

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
HURF	\$ -	\$ 865,025	\$ 1,383,715	\$ -	\$ -	\$ -	\$ 2,248,740
Grant: ADOT	-	-	3,864,120	-	-	-	3,864,120
Total Funding	\$ -	\$ 865,025	\$ 5,247,835	\$ -	\$ -	\$ -	\$ 6,112,860

Project # TBD		Operating Budget Impact/Other:	
\$6,112,860		The city has applied for ADOT funding through the Greater Arizona Transportation Projects. A reduction in operations and maintenance costs is anticipated due to the reduction in repair work.	
Total Project Cost			
Project Status	New		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	5 Great Community to Live		
Managing Division	Engineering		
Project Description & Justification			
A comprehensive program was developed in which all Lake Havasu City streets were evaluated and ranked. This program known as "Lake Havasu City Pavement Priority Array Program" compiled a list of streets needing pavement rehabilitation and ranked them accordingly. Streets involved in this FY 24-25 Project will have their life cycles extended and save maintenance dollars.			




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

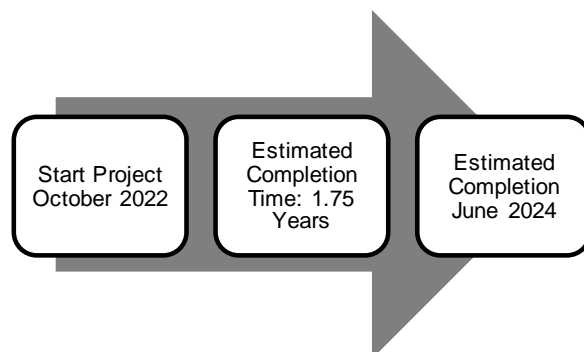
### STREETS

#### Lake Havasu Ave. & Palo Verde Blvd. S. Pavement Rehab

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 42,280	\$ -	\$ -	\$ -	\$ -	\$ -	42,280
Construction	-	766,000	-	-	-	-	766,000
Construction Mgmt	-	54,620	-	-	-	-	54,620
Total Expenses	\$ 42,280	\$ 820,620	\$ -	\$ -	\$ -	\$ -	862,900

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
HURF	\$ 42,280	\$ 820,620	\$ -	\$ -	\$ -	\$ -	862,900
Total Funding	\$ 42,280	\$ 820,620	\$ -	\$ -	\$ -	\$ -	862,900

Project # TBD		Operating Budget Impact/Other:	
\$862,900		A reduction in operations and maintenance costs is anticipated due to the reduction in repair work.	
Total Project Cost			
Project Status	Revised Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	5 Great Community to Live		
Managing Division	Engineering		
Project Description & Justification			
A comprehensive program was developed in which all Lake Havasu City streets were evaluated and ranked. This program known as "Lake Havasu City Pavement Priority Array Program" compiled a list of streets needing pavement rehabilitation and ranked them accordingly. Streets involved in this FY 23-24 Project will have their life cycles extended and save maintenance dollars.			




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WASTEWATER

#### Island Treatment Plant (ITP) Flow Equalization Basin (FEB)

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290,000
Construction	4,400,000	950,000	-	-	-	-	5,350,000
Construction Mgmt	193,000	50,000	-	-	-	-	243,000
Total Expenses	\$ 4,883,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,883,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ 4,883,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,883,000
Total Funding	\$ 4,883,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 5,883,000

Project # 107007		Operating Budget Impact/Other:	
\$5,883,000		Utilize funds from Project originally NRWTP Effluent Storage & Distribution for this immediate needs project. The project was a placeholder from the WWSE Program, which is not needed.	
Total Project Cost			
Project Status	Revised Cost/Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	N/A		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
This project is intended to provide a new flow equalization basin for the Island WWTP. The basin will include a new concrete basin, cover, new influent piping with isolation valves, and pumps, as required.			

Funding Source



■ Wastewater Fund

Start Project  
July 2019

Estimated  
Completion  
Time: 5 Years

Estimated  
Completion  
June 2024




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WASTEWATER

#### Chip Drive Lift Station Upgrades

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 147,480	\$ -	\$ -	\$ -	\$ -	\$ -	147,480
Construction	250,000	765,500	-	-	-	-	1,015,500
Total Expenses	\$ 397,480	\$ 765,500	\$ -	\$ -	\$ -	\$ -	1,162,980

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ 397,480	\$ 765,500	\$ -	\$ -	\$ -	\$ -	1,162,980
Total Funding	\$ 397,480	\$ 765,500	\$ -	\$ -	\$ -	\$ -	1,162,980

Project # 107008		Operating Budget Impact/Other:	
<b>\$1,162,980</b>		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	Revised Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
This lift station has been experiencing numerous maintenance issues. This project will provide for an evaluation and recommendation related to new electrical system upgrades and potentially expanding and relocating the wet well.			

Funding Source



■ Wastewater Fund

Start Project  
July 2021

Estimated  
Completion  
Time: 3 Years

Estimated  
Completion  
June 2024


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

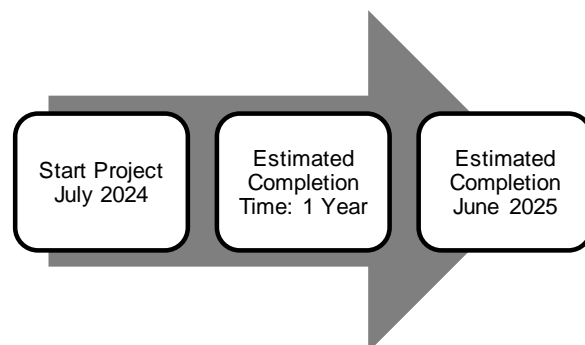
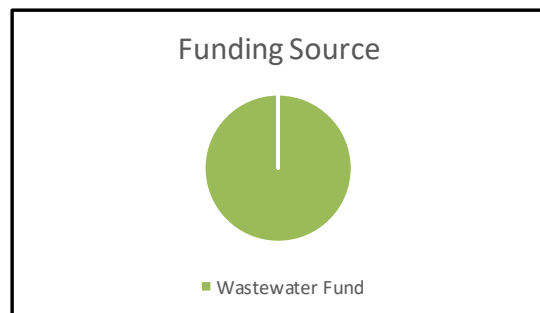
### WASTEWATER

#### South Intake Influent Screen

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Construction	-	-	200,000	-	-	-	200,000
Total Expenses	\$ -	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ 225,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ 225,000
Total Funding	\$ -	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ 225,000

Project # 107012		Operating Budget Impact/Other:
\$225,000		This project is not anticipated to have an impact on the operating budget.
Total Project Cost		
Project Status	No Change	
Priority	Necessary (1 to 3 years)	
Community Result 1	3 Reliable Infrastructure	
Community Result 2	4 Clean Environment	
Community Result 3	N/A	
Managing Division	Engineering	
Project Description & Justification		
The last time the submerged South Intake influent screen structure was inspected was in 2006, at that time the screen previously installed had disintegrated. In FY 16-17, two new pumps were added to the south intake and the third was rebuilt. In order to protect the investment of the new pumps from quagga mussels, fish, and other organics, a new influent screen should be installed.		






## FY 2024-28 CAPITAL IMPROVEMENT PLAN

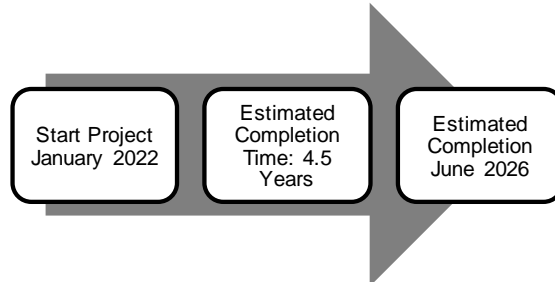
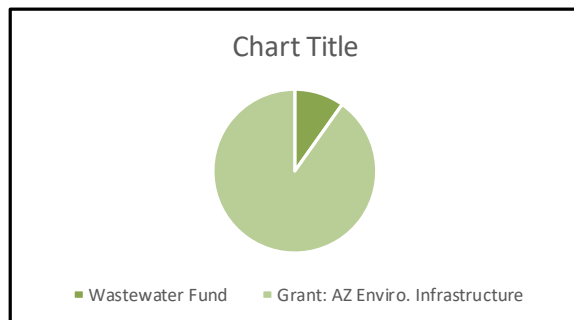
### WASTEWATER

#### Vadose Well Design and Expansion

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 359,875	\$ -	\$ -	\$ -	\$ -	\$ -	359,875
Construction	-	1,000,000	1,000,000	1,000,000	-	-	3,000,000
Construction Mgmt	-	100,000	100,000	100,000	-	-	300,000
Total Expenses	\$ 359,875	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ -	\$ -	3,659,875

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ 359,875	\$ -	\$ -	\$ -	\$ -	\$ -	359,875
Grant: AZ Enviro. Infrastructure	-	1,100,000	1,100,000	1,100,000	-	-	3,300,000
Total Funding	\$ 359,875	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ -	\$ -	3,659,875

Project # 107015		Operating Budget Impact/Other:
<b>\$3,659,875</b>		This project is not anticipated to have an impact on the operating budget.
Total Project Cost		
Project Status	Revised Cost/Schedule	
Priority	Necessary (1 to 3 years)	
Community Result 1	3 Reliable Infrastructure	
Community Result 2	4 Clean Environment	
Community Result 3	N/A	
Managing Division	Engineering	
Project Description & Justification		
Design and construct new wells to inject effluent into the Vadose zone for effluent disposal. The wastewater treatment plants generates approximately 4 million gallons of effluent per day and the vadose wells are a significant part of the effluent disposal system.		



## FY 2024-28 CAPITAL IMPROVEMENT PLAN


### WASTEWATER

#### Mulberry Treatment Plant Aeration Basin Repair

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 153,660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,660
Construction	-	1,300,000	-	-	-	-	1,300,000
Construction Mgmt	-	130,000	-	-	-	-	130,000
Total Expenses	\$ 153,660	\$ 1,430,000	\$ -	\$ -	\$ -	\$ -	\$ 1,583,660

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ 153,660	\$ 1,430,000	\$ -	\$ -	\$ -	\$ -	\$ 1,583,660
Total Funding	\$ 153,660	\$ 1,430,000	\$ -	\$ -	\$ -	\$ -	\$ 1,583,660

Project # 107018		Operating Budget Impact/Other:
<b>\$1,583,660</b>		This project is not anticipated to have an impact on the operating budget.
Total Project Cost		
Project Status	Revised Scope/Schedule	
Priority	Essential (Within 1 year)	
Community Result 1	3 Reliable Infrastructure	
Community Result 2	4 Clean Environment	
Community Result 3	N/A	
Managing Division	Engineering	
Project Description & Justification		
The concrete walls on aeration basin are cracked and spalling along the rolling surface for the aerator's rollers. Removal and replacement of the damaged concrete is required for proper operation. The project will also upgrade the Motor Control Center (MCC) that provides power to the aeration basin and other components of the treatment process.		





Funding Source



■ Wastewater Fund

Start Project  
January 2022

Estimated  
Completion  
Time: 2.5  
Years

Estimated  
Completion  
June 2024

# FY 2024-28 CAPITAL IMPROVEMENT PLAN

## WASTEWATER

### MTP Roof Replacement

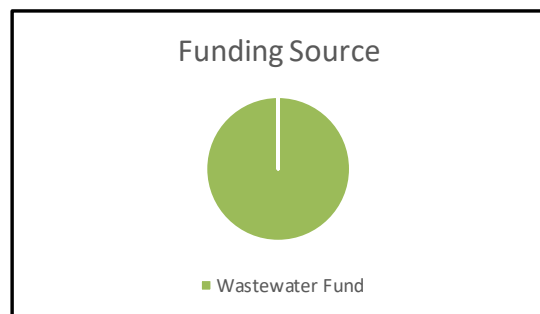
Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Construction	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Total Expenses	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Total Funding	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000

Project # TBD	Operating Budget Impact/Other:
<b>\$300,000</b>	This project is not anticipated to have an impact on the operating budget.

Total Project Cost	
Project Status	No Change
Priority	Necessary (1 to 3 years)
Community Result 1	1 Safe Community
Community Result 2	3 Reliable Infrastructure
Community Result 3	N/A
Project Manager	Engineering

**Project Description & Justification**  
 Replacement of the Headwork's Building built-up asphalt roof with new single ply membrane roof. Additionally address the abandoned roof drains and rain leaders and replace with new.



Start Project  
July 2024

Estimated  
Completion  
Time: 1 Year

Estimated  
Completion  
June 2025


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

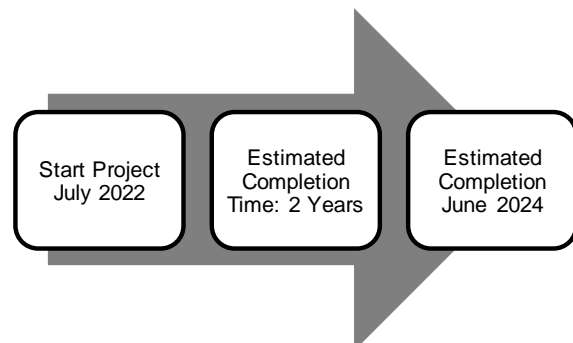
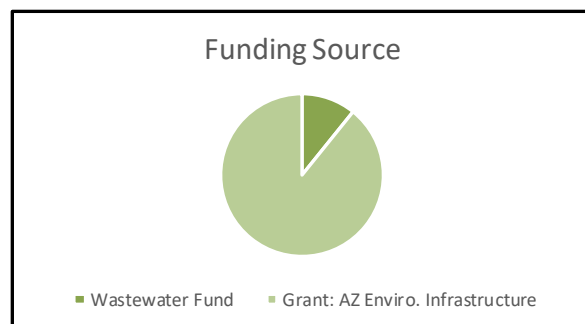
### WASTEWATER

#### Park Avenue Lift Station Renovation

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 155,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,900
Construction	40,000	1,500,000	-	-	-	-	1,540,000
Construction Mgmt	4,000	150,000	-	-	-	-	154,000
Total Expenses	\$ 199,900	\$ 1,650,000	\$ -	\$ -	\$ -	\$ -	\$ 1,849,900

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ 199,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199,900
Grant: AZ Enviro. Infrastructure	-	1,650,000	-	-	-	-	1,650,000
Total Funding	\$ 199,900	\$ 1,650,000	\$ -	\$ -	\$ -	\$ -	\$ 1,849,900

Project # 107019		Operating Budget Impact/Other:	
<b>\$1,849,900</b>		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	Revised Cost		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Project Manager	Engineering		
Project Description & Justification			
Replace the existing aging lift station with a new larger capacity lift station to manage the increased sewer flow rate from new development in the area.			




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WASTEWATER

#### ITP Metal Storage Building

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Construction	-	-	150,000	-	-	-	150,000
Total Expenses	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
Total Funding	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000

Project # TBD		Operating Budget Impact/Other:	
<b>\$200,000</b>		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	No Change		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Project Manager	Engineering		
Project Description & Justification			
Construct new metal storage building at the Island Treatment Plant to store spare lift station pumps and appurtenances.			

Funding Source



■ Wastewater Fund

Start Project  
July 2024

Estimated  
Completion  
Time: 1 Year

Estimated  
Completion  
June 2025

# FY 2024-28 CAPITAL IMPROVEMENT PLAN


## WASTEWATER

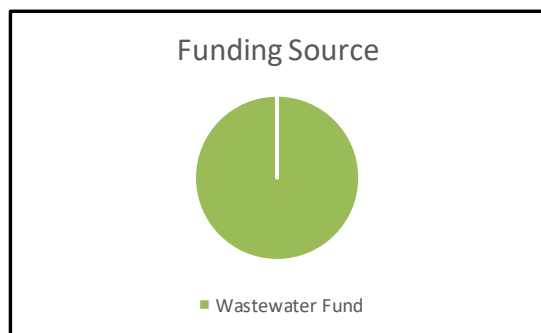
### ITP Aeration Basin Upgrades

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000
Construction	-	-	400,000	-	-	-	400,000
Total Expenses	\$ -	\$ -	\$ 475,000	\$ -	\$ -	\$ -	\$ 475,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ -	\$ 475,000	\$ -	\$ -	\$ -	\$ 475,000
Total Funding	\$ -	\$ -	\$ 475,000	\$ -	\$ -	\$ -	\$ 475,000

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Utilities	\$ -	\$ -	\$ -	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (30,000)
Total Operating Impact	\$ -	\$ -	\$ -	\$ (10,000)	\$ (10,000)	\$ (10,000)	\$ (30,000)

Project # TBD		Operating Budget Impact/Other:	
\$475,000		Convert the rotating aeration equipment to fixed aeration equipment to reduce electric usage on rotating equipment.	
Total Project Cost			
Project Status	No Change		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Project Manager	Engineering		
Project Description & Justification			
Upgrade aeration equipment to fixed diffusers and piping eliminating rotating equipment.			





# FY 2024-28 CAPITAL IMPROVEMENT PLAN

## WASTEWATER

### ITP Upgrade Filters

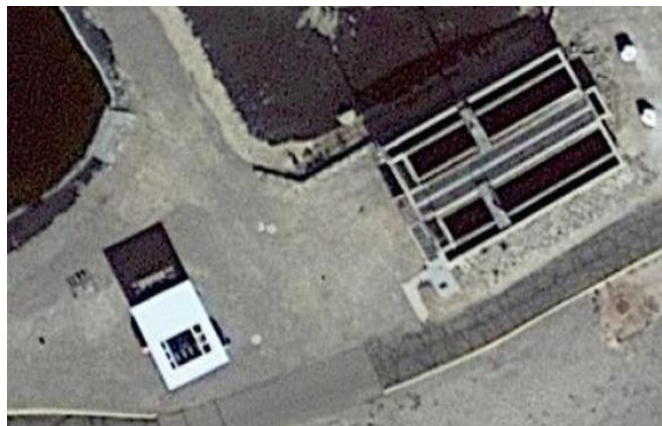
Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Construction	-	-	600,000	-	-	-	600,000
Total Expenses	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000
Total Funding	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000

Project # TBD	Operating Budget Impact/Other:
<b>\$700,000</b>	Rehab and upgrade Sand filter media to cloth media filter. This will reduce the filter system from two separate systems to a single system.

Total Project Cost	
Project Status	No Change
Priority	Desirable (3 to 5 years)
Community Result 1	1 Safe Community
Community Result 2	3 Reliable Infrastructure
Community Result 3	N/A
Project Manager	Engineering

**Project Description & Justification**  
 Upgrade and rehab the existing sand filters to cloth media filters. Removing the 5 Star media filters and going to a single filter configuration



Funding Source



■ Wastewater Fund

Start Project  
July 2024

Estimated  
Completion  
Time: 1 Year

Estimated  
Completion  
June 2025



## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WASTEWATER

#### ITP Effluent Upgrades

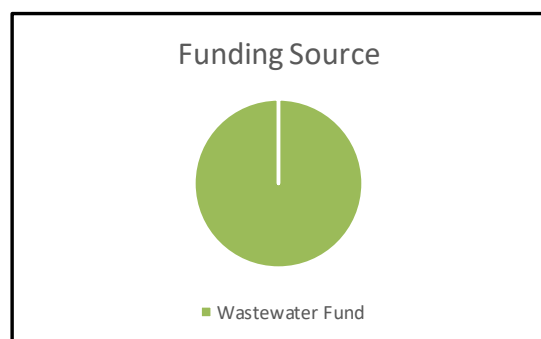
Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000
Construction	-	-	-	300,000	-	-	300,000
Total Expenses	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ 450,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ 450,000
Total Funding	\$ -	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ 450,000

Project # TBD	Operating Budget Impact/Other:
<b>\$450,000</b>	This project is not anticipated to have an impact on the operating budget.

Total Project Cost	
Project Status	No Change
Priority	Desirable (3 to 5 years)
Community Result 1	1 Safe Community
Community Result 2	3 Reliable Infrastructure
Community Result 3	N/A
Project Manager	Engineering

**Project Description & Justification**  
 Upgrade the Effluent Reuse pumping and delivery systems to allows for more efficient delivery of effluent to users.



Start Project  
July 2025

Estimated  
Completion  
Time: 1 Year

Estimated  
Completion  
June 2026


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

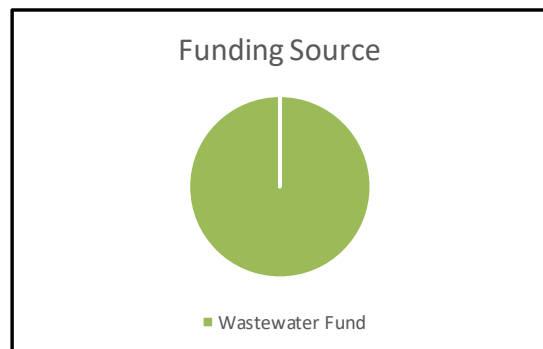
### WASTEWATER

#### MTP Effluent & Recharge Pond Upgrades

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
Construction	-	-	-	-	300,000	-	300,000
Total Expenses	\$ -	\$ -	\$ -	\$ 100,000	\$ 300,000	\$ -	\$ 400,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ -	\$ -	\$ 100,000	\$ 300,000	\$ -	\$ 400,000
Total Funding	\$ -	\$ -	\$ -	\$ 100,000	\$ 300,000	\$ -	\$ 400,000

Project # TBD		Operating Budget Impact/Other:	
\$400,000		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	No Change		
Priority	Desirable (3 to 5 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Project Manager	Engineering		
Project Description & Justification			
Upgrade the Effluent Reuse pumping and delivery systems to allows for more efficient delivery of effluent to users.			



Start Project  
July 2025

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2027


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

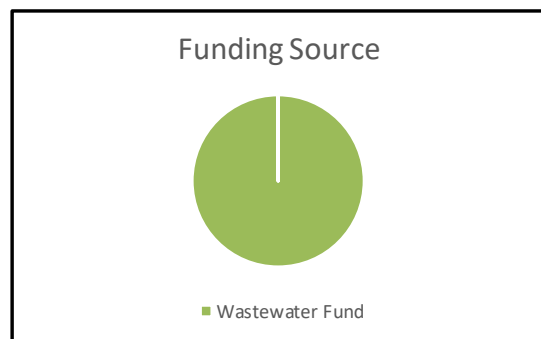
### WASTEWATER

#### NRTP Odor Control at Belt Press Room

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
Construction	-	695,000	-	-	-	-	695,000
Construction Mgmt	-	65,000	-	-	-	-	65,000
Total Expenses	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ 850,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ 850,000
Total Funding	\$ -	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ 850,000

Project # TBD		Operating Budget Impact/Other:	
\$850,000		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	Revised Cost		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Project Manager	Engineering		
Project Description & Justification			
Currently Both (2) Odor Control (O/C) Units were installed in 2006 and are operating effectively. However, with increasing chemical cost and unstable product supply, we are looking to change over to a Bio Scrubber System to reduce the high quantity and cost of chemicals. These O/C units are integral to the Treatment Plants.			



Start Project  
July 2023

Estimated  
Completion  
Time: 1 Year

Estimated  
Completion  
June 2024

## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WASTEWATER

#### NRTP Effluent & Recharge Upgrades

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000
Construction	-	-	-	-	150,000	-	150,000
Total Expenses	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ 300,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ 300,000
Total Funding	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ 300,000

Project # TBD		Operating Budget Impact/Other:	
<b>\$300,000</b>		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	No Change		
Priority	Desirable (3 to 5 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Project Manager	Engineering		
Project Description & Justification			
Upgrade the Effluent Reuse pumping and delivery systems to allows for more efficient delivery of effluent to users.			



Funding Source



■ Wastewater Fund

Start Project  
July 2025

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2027


# FY 2024-28 CAPITAL IMPROVEMENT PLAN

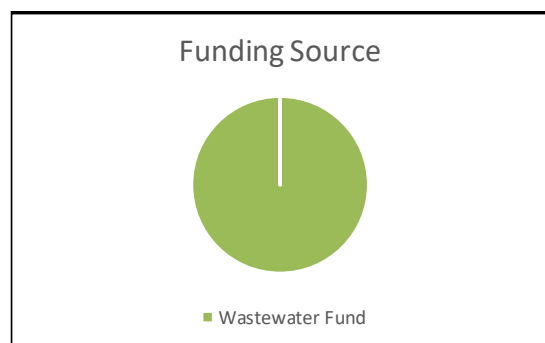
## WASTEWATER

### North End Wastewater System Expansion

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Professional Services	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Design	500,000	-	-	-	-	-	500,000
Construction	-	300,000	2,700,000	-	-	-	3,000,000
Total Expenses	\$ 530,000	\$ 300,000	\$ 2,700,000	\$ -	\$ -	\$ -	\$ 3,530,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ 530,000	\$ 300,000	\$ 2,700,000	\$ -	\$ -	\$ -	\$ 3,530,000
Total Funding	\$ 530,000	\$ 300,000	\$ 2,700,000	\$ -	\$ -	\$ -	\$ 3,530,000

Project # 107016		Operating Budget Impact/Other:
\$3,530,000		This project is not anticipated to have an impact on the operating budget.
Total Project Cost		
Project Status	No Change	
Priority	Essential (Within 1 year)	
Community Result 1	3 Reliable Infrastructure	
Community Result 2	4 Clean Environment	
Community Result 3	N/A	
Project Manager	Engineering	
Project Description & Justification		
This project will develop the wastewater infrastructure required to serve the Victoria Farms Rd area. It will also address the lift stations at Canterbury and Refuge and develop solutions to pump into a new lift station (or expanded IPS).		



Start Project  
January 2022

Estimated  
Completion  
Time: 3.5  
Years

Estimated  
Completion  
June 2025

## FY 2024-28 CAPITAL IMPROVEMENT PLAN

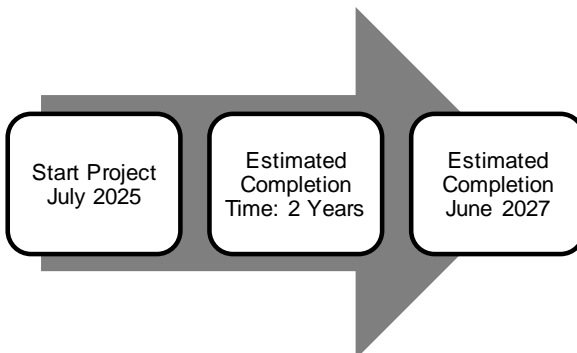
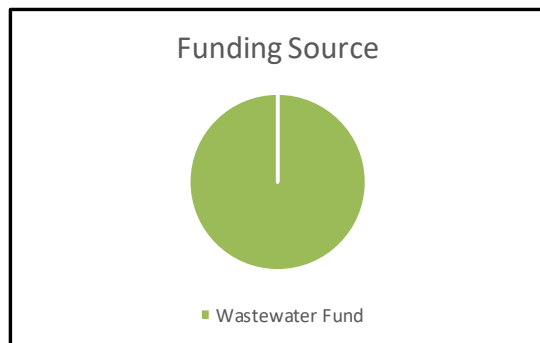
### WASTEWATER

#### Island Treatment Plant (ITP) Headworks Improvement

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Professional Services	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
Design	-	-	-	-	4,000,000	-	4,000,000
Construction	-	-	-	-	500,000	-	500,000
Total Expenses	\$ -	\$ -	\$ -	\$ 500,000	\$ 4,500,000	\$ -	\$ 5,000,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ -	\$ -	\$ 500,000	\$ 4,500,000	\$ -	\$ 5,000,000
Total Funding	\$ -	\$ -	\$ -	\$ 500,000	\$ 4,500,000	\$ -	\$ 5,000,000

Project # TBD		Operating Budget Impact/Other:	
\$5,000,000		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	New		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Project Manager	Engineering		
Project Description & Justification			
This project is intended to obtain the full capacity of FEB at the IWWTP while addressing the replacement of screens and added stability of the building. A new framework is needed at headworks to fully utilize the FEB.			




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WASTEWATER

#### Lift Station Upgrade Program

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ 150,000	\$ 154,500	\$ 159,135	\$ 163,910	\$ 168,825	\$ 796,370
Construction	-	600,000	618,000	636,540	655,635	675,305	3,185,480
Construction Mgmt	-	100,000	103,000	106,090	109,275	112,550	530,915
Total Expenses	\$ -	\$ 850,000	\$ 875,500	\$ 901,765	\$ 928,820	\$ 956,680	\$ 4,512,765

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ 850,000	\$ 875,500	\$ 901,765	\$ 928,820	\$ 956,680	\$ 4,512,765
Total Funding	\$ -	\$ 850,000	\$ 875,500	\$ 901,765	\$ 928,820	\$ 956,680	\$ 4,512,765

Project # TBD		Operating Budget Impact/Other:	
<b>\$4,512,765</b>		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	No Change		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Project Manager	Engineering		
Project Description & Justification			
With over 70 wastewater lift stations throughout the City, this project will address upgrades to pumps, electrical systems, generators, odor control, SCADA, and other necessary improvements at lift stations based on age or capacity needs.			

Funding Source



■ Wastewater Fund

Start Project  
July 2023

Estimated  
Completion  
Time: 5 Year

Estimated  
Completion  
June 2028




# FY 2024-28 CAPITAL IMPROVEMENT PLAN

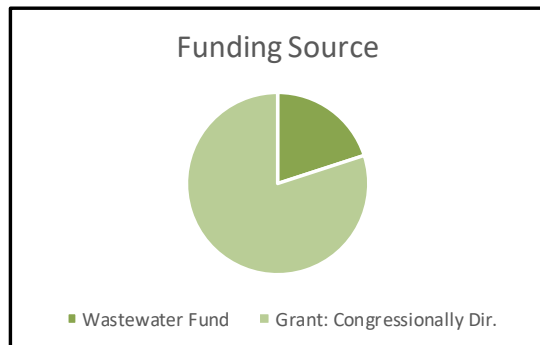
## WASTEWATER

### Water Conservation & Reuse Improvements at Cypress Park

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Construction	-	-	2,450,000	-	-	-	2,450,000
Total Expenses	\$ -	\$ 250,000	\$ 2,450,000	\$ -	\$ -	\$ -	\$ 2,700,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ 50,000	\$ 490,000	\$ -	\$ -	\$ -	\$ 540,000
Grant: Congressionally Dir	-	200,000	1,960,000	-	-	-	2,160,000
Total Funding	\$ -	\$ 250,000	\$ 2,450,000	\$ -	\$ -	\$ -	\$ 2,700,000

Project # TBD		Operating Budget Impact/Other:	
\$2,700,000		<div>This project is not anticipated to have an impact on the operating budget.</div> 	
Total Project Cost			
Project Status	No Change		
Priority	Necessary (1 to 3 years)		
Community Result 1	1 Safe Community		
Community Result 2	3 Reliable Infrastructure		
Community Result 3	N/A		
Project Manager	Engineering		
Project Description & Justification			
This project will make final reclaimed water upgrades and installations necessary to provide reclaimed water to Cypress Park. This project conforms with the Lake Havasu City General Plan, the Wastewater Master Plan and the Reclaimed Water Management Study.			



Start Project  
July 2023

Estimated  
Completion  
Time: 2 Year

Estimated  
Completion  
June 2025


# FY 2024-28 CAPITAL IMPROVEMENT PLAN

## WASTEWATER

### Influent Pump Station Surge Improvements

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	75,000
Construction	-	-	-	-	-	650,000	650,000
Total Expenses	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ 725,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ 725,000
Total Funding	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ 725,000

Project # 107006		Operating Budget Impact/Other:	
<b>\$725,000</b>		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	New		
Priority	Desirable (3 to 5 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Project Manager	Engineering		
Project Description & Justification			
<p>The IPS has had 3 major failures since it was constructed 12 years ago. Due to these failures a surge analysis was performed on the lift station in 2016 and three possible solutions were considered and evaluated. The recommendation and most cost effective scenario is to install a 600-cubic foot air chamber (surge tank) within the lift station site including a hydraulic connection to the Lift Station discharge header.</p>			

Funding Source



■ Wastewater Fund

Start Project  
July 2022

Estimated  
Completion  
Time: 6 Year

Estimated  
Completion  
June 2028


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

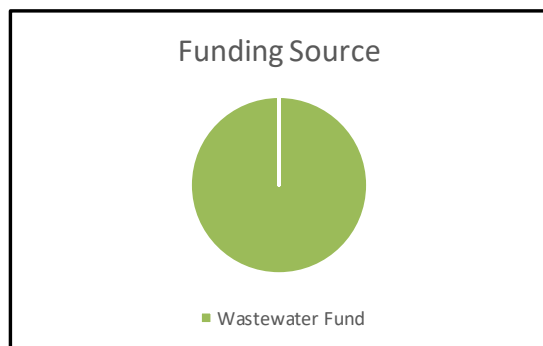
### WASTEWATER

#### ITP Effluent Pond Liners

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78,000	\$ 78,000
Construction	-	-	-	-	-	390,000	390,000
Construction Mgmt	-	-	-	-	-	78,000	78,000
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 546,000	\$ 546,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 546,000	\$ 546,000
Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 546,000	\$ 546,000

Project # 107009		Operating Budget Impact/Other:	
\$546,000		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	New		
Priority	Desirable (3 to 5 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Project Manager	Engineering		
Project Description & Justification			
The Island Treatment Plant (ITP) has two Effluent ponds that supply reuse water to customers on the Island. With growing concerns of water shortages these ponds will be a necessity to provide reuse water consistently. Currently only one is lined, the other has some percolation similar to the two percolation ponds. Screens should be increased in size on both.			



Start Project  
July 2027

Estimated  
Completion  
Time: 1 Year

Estimated  
Completion  
June 2028

## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WASTEWATER

#### New Laboratory Building

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
Construction	-	-	-	-	-	2,700,000	2,700,000
Construction Mgmt	-	-	-	-	-	300,000	300,000
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 3,000,000	\$ 3,300,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Wastewater Fund	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 3,000,000	\$ 3,300,000
Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 3,000,000	\$ 3,300,000

Project # TBD		Operating Budget Impact/Other:	
\$3,300,000		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	New		
Priority	Desirable (3 to 5 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Project Manager	Engineering		
Project Description & Justification			
The City's existing laboratory is located in an area of the Mulberry Treatment Plant building and was originally part of the treatment process prior to being converted to a laboratory. In February, 2023 a safety inspection was performed and it was determined in order to better meet regulatory compliance a new laboratory facility should be constructed.			

Funding Source



■ Wastewater Fund

Start Project  
July 2026

Estimated  
Completion  
Time: 2 Year

Estimated  
Completion  
June 2028


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

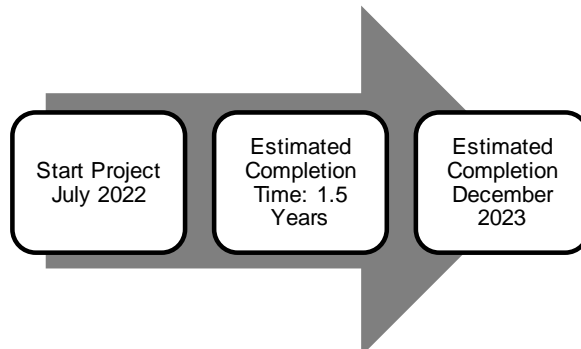
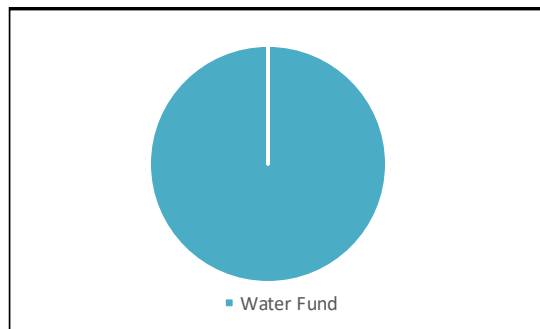
### WATER

#### North Well Field Improvements

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 144,000	\$ -	\$ -	\$ -	\$ -	\$ -	144,000
Construction	-	500,000	-	-	-	-	500,000
Total Expenses	\$ 144,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	644,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ 144,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	644,000
Total Funding	\$ 144,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	644,000

Project # 108033		Operating Budget Impact/Other:
<b>\$644,000</b>		This project is not anticipated to have an impact on the operating budget.
Total Project Cost		
Project Status	Revised Schedule	
Priority	Necessary (1 to 3 years)	
Community Result 1	3 Reliable Infrastructure	
Community Result 2	4 Clean Environment	
Community Result 3	N/A	
Managing Division	Engineering	
Project Description & Justification		
Improvements to the North Well Field wells 10, 13, and 18 to provide additional back-up water supply along with wells 21 and 22.		



## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WATER

#### Water Main Replacement Program

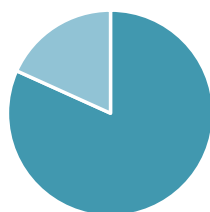
Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ 500,000	\$ 500,000	\$ 515,000	\$ 530,450	\$ 546,365	\$ 2,591,815
Construction	-	-	1,800,000	1,854,000	1,909,620	1,966,910	7,530,530
Construction Mgmt	-	-	200,000	206,000	212,180	218,545	836,725
Total Expenses	\$ -	\$ 500,000	\$ 2,500,000	\$ 2,575,000	\$ 2,652,250	\$ 2,731,820	\$ 10,959,070

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ -	\$ 100,000	\$ 900,000	\$ 2,575,000	\$ 2,652,250	\$ 2,731,820	\$ 8,959,070
Grant: Congressionally Dir	-	400,000	1,600,000	-	-	-	2,000,000
Total Funding	\$ -	\$ 500,000	\$ 2,500,000	\$ 2,575,000	\$ 2,652,250	\$ 2,731,820	\$ 10,959,070

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Supplies & Services	\$ -	\$ -	\$ -	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (150,000)
Total Operating Impact	\$ -	\$ -	\$ -	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (150,000)

Project # TBD		Operating Budget Impact/Other:	
\$10,959,070		A reduction in operations and maintenance costs is anticipated due to the reduction in repair work to the existing mains. The city is seeking to utilized a Congressional grant for partial funding.	
Total Project Cost			
Project Status	Revised Cost		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Project consists of water main replacements in areas of main breaks and where aged/poor material pipes need replacement. An annual review process is utilized and the specific location(s), size(s), length(s) is identified during the early design phase. This project conforms with the Lake Havasu City master plan.			

Funding Source



■ Water Fund ■ Grant: Congressionally Dir.

Start Project  
July 2023

Estimated  
Completion  
Time: 5 Years

Estimated  
Completion  
June 2028



## FY 2024-28 CAPITAL IMPROVEMENT PLAN


### WATER

#### Booster Station 5A Upgrades

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 138,770	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 138,770
Construction	-	2,210,000	-	-	-	-	2,210,000
Construction Mgmt	-	135,000	-	-	-	-	135,000
Total Expenses	\$ 138,770	\$ 2,345,000	\$ -	\$ -	\$ -	\$ -	\$ 2,483,770

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ 138,770	\$ 2,345,000	\$ -	\$ -	\$ -	\$ -	\$ 2,483,770
Total Funding	\$ 138,770	\$ 2,345,000	\$ -	\$ -	\$ -	\$ -	\$ 2,483,770

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Supplies & Services	\$ -	\$ -	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (100,000)
Total Operating Impact	\$ -	\$ -	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (100,000)

Project # 108020		Operating Budget Impact/Other:	
<b>\$2,483,770</b>		It is anticipated that improvements to these sites will reduce current operations and maintenance costs.	
Total Project Cost			
Project Status	Revised Cost/Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Water booster station upgrades will be made to station 5A based on recommendations from an overall system analysis of the booster sites performed in FY 15-16. These upgrades meet the goals of the 2019 Water Master Plan Update for the enhancement of service reliability, system redundancy, and lowering of operations and maintenance.			

Funding Source



■ Water Fund

Start Project  
January 2023

Estimated  
Completion  
Time: 18  
Months

Estimated  
Completion  
June 2024




# FY 2024-28 CAPITAL IMPROVEMENT PLAN

## WATER

### Booster Station 3C Improvements

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ 227,500	\$ -	\$ -	\$ -	\$ 227,500
Construction	-	-	-	1,040,000	-	-	1,040,000
Construction Mgmt	-	-	-	130,000	-	-	130,000
Total Expenses	\$ -	\$ -	\$ 227,500	\$ 1,170,000	\$ -	\$ -	\$ 1,397,500

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ -	\$ -	\$ 227,500	\$ 1,170,000	\$ -	\$ -	\$ 1,397,500
Total Funding	\$ -	\$ -	\$ 227,500	\$ 1,170,000	\$ -	\$ -	\$ 1,397,500

Project # 108021		Operating Budget Impact/Other:	
<b>\$1,397,500</b>		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	Revised Cost/Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Water booster station improvements will be made to station 3C based on recommendations from an overall system analysis of the booster sites performed in FY 15-16. These improvements meet the goals of the 2019 Water Master Plan Update for the enhancement of service reliability, system redundancy, and lowering of operations and maintenance.			

Funding Source



■ Water Fund

Start Project  
July 2024

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2026

# FY 2024-28 CAPITAL IMPROVEMENT PLAN


## WATER

### Booster Station 4 Improvements

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Construction	-	1,200,000	-	-	-	-	1,200,000
Construction Mgmt	-	120,000	-	-	-	-	120,000
Total Expenses	\$ -	\$ 1,470,000	\$ -	\$ -	\$ -	\$ -	\$ 1,470,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ -	\$ 1,470,000	\$ -	\$ -	\$ -	\$ -	\$ 1,470,000
Total Funding	\$ -	\$ 1,470,000	\$ -	\$ -	\$ -	\$ -	\$ 1,470,000

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Supplies & Services	\$ -	\$ -	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (100,000)
Total Operating Impact	\$ -	\$ -	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (100,000)

Project # 108029		Operating Budget Impact/Other:	
\$1,470,000		It is anticipated that improvements to these sites will reduce current operations and maintenance costs.	
Total Project Cost			
Project Status	Revised Schedule		
Priority	Desirable (3 to 5 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Water booster station improvements will be made to station 4 based on recommendations from an overall system analysis of the booster sites performed in FY 15-16. These improvements meet the goals of the 2019 Water Master Plan Update for the enhancement of service reliability, system redundancy, and lowering of operations and maintenance.			

Funding Source



■ Water Fund

Start Project  
July 2023

Estimated  
Completion  
Time: 1 Year

Estimated  
Completion  
June 2024

# FY 2024-28 CAPITAL IMPROVEMENT PLAN

## WATER

### Booster Station 2A Improvements

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ 227,500	\$ -	\$ -	\$ 227,500
Construction	-	-	-	-	1,040,000	-	1,040,000
Construction Mgmt	-	-	-	-	130,000	-	130,000
Total Expenses	\$ -	\$ -	\$ -	\$ 227,500	\$ 1,170,000	\$ -	\$ 1,397,500

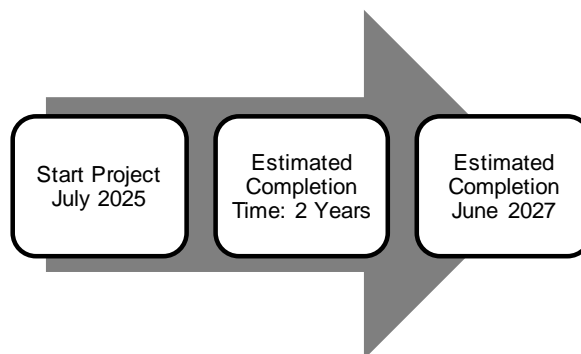
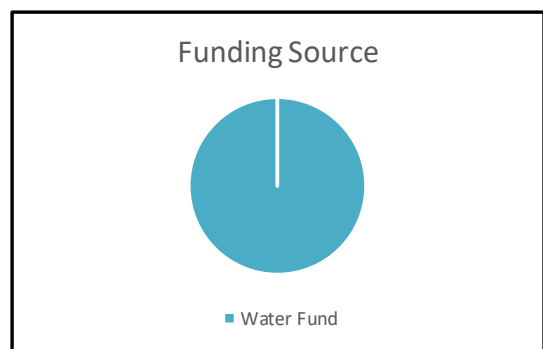
Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ -	\$ -	\$ -	\$ 227,500	\$ 1,170,000	\$ -	\$ 1,397,500
Total Funding	\$ -	\$ -	\$ -	\$ 227,500	\$ 1,170,000	\$ -	\$ 1,397,500

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Supplies & Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (15,000)	\$ (15,000)
Total Operating Impact	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (15,000)	\$ (15,000)

Project # TBD	Operating Budget Impact/Other:
<b>\$1,397,500</b>	It is anticipated that improvements to these sites will reduce current operations and maintenance costs.
<b>Total Project Cost</b>	

Project Status	Revised Cost/Schedule
Priority	Necessary (1 to 3 years)
Community Result 1	3 Reliable Infrastructure
Community Result 2	4 Clean Environment
Community Result 3	N/A
Managing Division	Engineering

**Project Description & Justification**  
 Water booster station improvements will be made to station 2A based on recommendations from an overall system analysis of the booster sites performed in FY 15-16. These improvements involve electrical and generator improvements and meet the goals of the 2019 Water Master Plan Update for the enhancement of service reliability, system redundancy, and lowering of operations and maintenance.




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WATER

#### Tank N-4A-11 Improvements

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 111,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 111,700
Construction	-	-	-	1,105,000	-	-	1,105,000
Construction Mgmt	-	-	-	195,000	-	-	195,000
Total Expenses	\$ 111,700	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ 1,411,700

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ 111,700	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ 1,411,700
Total Funding	\$ 111,700	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ 1,411,700

Project # 108024		Operating Budget Impact/Other:
<b>\$1,411,700</b>		This project is not anticipated to have an impact on the operating budget.
Total Project Cost		
Project Status	Revised Cost/Schedule	
Priority	Necessary (1 to 3 years)	
Community Result 1	3 Reliable Infrastructure	
Community Result 2	4 Clean Environment	
Community Result 3	N/A	
Managing Division	Engineering	
Project Description & Justification		
Water tank improvements will be made to tank N-4A-11 based on recommendations from an overall system analysis of the tanks performed in FY 15-16. These improvements meet the goals of the 2019 Water Master Plan Update for the enhancement of service reliability, system redundancy, and lowering of operations and maintenance.		

Funding Source



■ Water Fund

Start Project  
July 2020

Estimated  
Completion  
Time: 6 Years

Estimated  
Completion  
June 2026


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WATER

#### Water Treatment Plant Improvements

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ 325,000	\$ -	\$ -	\$ -	\$ 325,000
Construction	-	-	1,560,000	1,560,000	-	-	3,120,000
Construction Mgmt	-	-	130,000	130,000	-	-	260,000
Total Expenses	\$ -	\$ -	\$ 2,015,000	\$ 1,690,000	\$ -	\$ -	\$ 3,705,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ -	\$ -	\$ 590,000	\$ 265,000	\$ -	\$ -	\$ 855,000
Grant: AZ Enviro. Infrastruc	-	-	1,425,000	1,425,000	-	-	2,850,000
Total Funding	\$ -	\$ -	\$ 2,015,000	\$ 1,690,000	\$ -	\$ -	\$ 3,705,000

Project # 108025		Operating Budget Impact/Other:
<b>\$3,705,000</b>		This project is not anticipated to have an impact on the operating budget.
Total Project Cost		Project Description & Justification
Project Status	Revised Cost/Schedule	
Priority	Desirable (3 to 5 years)	
Community Result 1	3 Reliable Infrastructure	
Community Result 2	4 Clean Environment	
Community Result 3	N/A	
Managing Division	Engineering	
		<p>There are three main treatment plant improvements identified in the Water Master Plan that are in need of upgrades. The first is to construct enclosures over certain treatment components of the water treatment plant to limit the intrusion of dust and debris into the Biological Filters and Cascade Aerator. The second improvement is to install a flow meter on the 18-inch bypass pipe within the plant footprint. This will provide more accurate flow meter data, during times of isolation or repairs. The third improvement is related to the chlorine disinfection system. The Water Master Plan also recommends that the City evaluate ways to minimize handling of the one-ton chlorine cylinders, replacement of existing shade structure with a new chlorine building and switch from gaseous chlorine to liquid sodium hypochlorite. These are related to safety as well.</p>

Funding Source



■ Water Fund ■ Grant: AZ Enviro. Infrastructure

Start Project  
July 2024

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2026




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

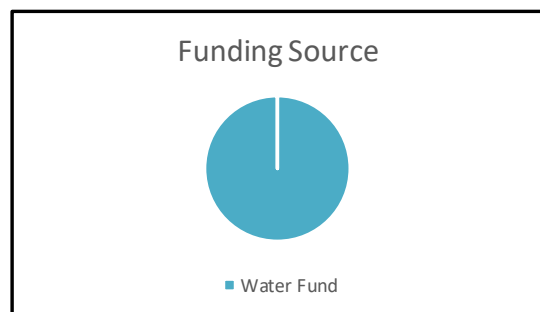
### WATER

#### Tank C-2-18 Replacement & Upsize

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ -	\$ 104,000	\$ -	\$ 104,000
Construction	-	-	-	-	-	1,560,000	1,560,000
Construction Mgmt	-	-	-	-	-	156,000	156,000
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ 104,000	\$ 1,716,000	\$ 1,820,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ -	\$ -	\$ -	\$ -	\$ 104,000	\$ 1,716,000	\$ 1,820,000
Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 104,000	\$ 1,716,000	\$ 1,820,000

Project # 108026		Operating Budget Impact/Other:	
<b>\$1,820,000</b>		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	Revised Cost/Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
This project will replace existing tank C-2-18, a 0.25 MG water tank built in 1965, with a new tank increased to the size 0.5 MG water tank. This project is required due to the poor condition of the existing tank and the need to replace it to increase capacity for operational enhancement.			



Start Project  
July 2026

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2028


## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WATER

#### Tank C-3-19 Replacement & Upsize

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ -	\$ 104,000	\$ -	\$ 104,000
Construction	-	-	-	-	-	910,000	910,000
Construction Mgmt	-	-	-	-	-	130,000	130,000
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ 104,000	\$ 1,040,000	\$ 1,144,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ -	\$ -	\$ -	\$ -	\$ 104,000	\$ 1,040,000	\$ 1,144,000
Total Funding	\$ -	\$ -	\$ -	\$ -	\$ 104,000	\$ 1,040,000	\$ 1,144,000

Project # 108027		Operating Budget Impact/Other:
<b>\$1,144,000</b>		This project is not anticipated to have an impact on the operating budget.
Total Project Cost		
Project Status	Revised Cost/Schedule	
Priority	Desirable (3 to 5 years)	
Community Result 1	3 Reliable Infrastructure	
Community Result 2	4 Clean Environment	
Community Result 3	N/A	
Managing Division	Engineering	
Project Description & Justification		
This project will replace existing tank C-3-19, 0.25 MG water tank built in 1965 , with a new tank increased to the size 0.5 MG water tank. This project is required due to the poor condition of the existing tank and the need to replace it to increase capacity for operational enhancement.		

Funding Source



■ Water Fund

Start Project  
July 2026

Estimated  
Completion  
Time: 2 Years

Estimated  
Completion  
June 2028




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WATER

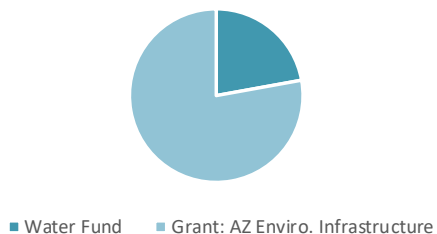
#### Tank S-1C-24 Replacement

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	-	-	2,210,000	-	-	-	2,210,000
Construction Mgmt	-	-	195,000	-	-	-	195,000
Total Expenses	\$ 100,000	\$ -	\$ 2,405,000	\$ -	\$ -	\$ -	\$ 2,505,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ 100,000	\$ -	\$ 455,000	\$ -	\$ -	\$ -	\$ 555,000
Grant: AZ Enviro. Infrastruc	-	-	1,950,000	-	-	-	1,950,000
Total Funding	\$ 100,000	\$ -	\$ 2,405,000	\$ -	\$ -	\$ -	\$ 2,505,000

Project #108028		Operating Budget Impact/Other:
\$2,505,000		This project is not anticipated to have an impact on the operating budget.
Total Project Cost		
Project Status	Revised Cost/Schedule	
Priority	Necessary (1 to 3 years)	
Community Result 1	3 Reliable Infrastructure	
Community Result 2	4 Clean Environment	
Community Result 3	N/A	
Project Manager	Engineering	
Project Description & Justification		
This project will replace existing tank S-1C-24 , a 1.0 MG water tank built in 1980, with a new tank of same size. This project is required due to the poor condition of the existing tank discovered during its rehabilitation. It is needed to be replaced to maintain service reliability, system redundancy and lowering of operating and maintenance costs.		

Funding Source



Start Project  
July 2020

Estimated  
Completion  
Time: 5 Years

Estimated  
Completion  
June 2025


# FY 2024-28 CAPITAL IMPROVEMENT PLAN

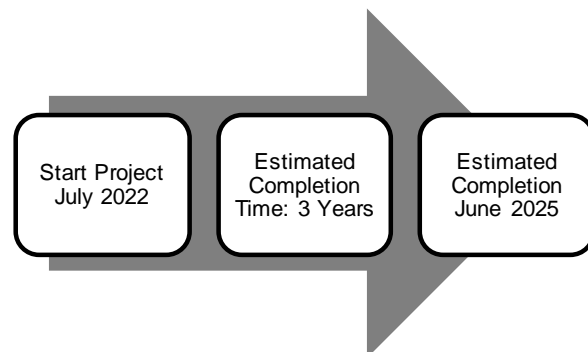
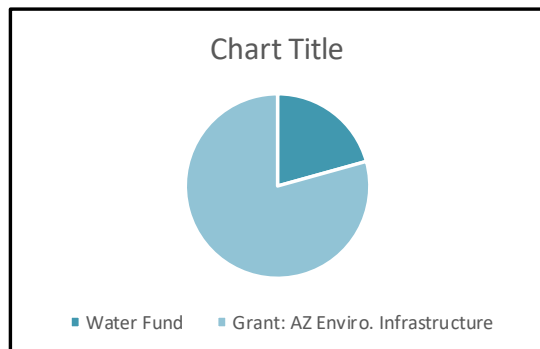
## WATER

### North Havasu Additional Tank & Distribution Line

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Construction	-	-	1,105,000	-	-	-	1,105,000
Construction Mgmt	-	-	195,000	-	-	-	195,000
Total Expenses	\$ 150,000	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 1,450,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 300,000
Grant: AZ Enviro. Infrastruc	-	-	1,150,000	-	-	-	1,150,000
Total Funding	\$ 150,000	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 1,450,000

Project # 108031		Operating Budget Impact/Other:	
<b>\$1,450,000</b>		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	Revised Cost		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Provide additional tank (.5 MG) and distribution line to provide improvements to water quality and fire flows.			



## FY 2024-28 CAPITAL IMPROVEMENT PLAN


### WATER

#### Horizontal Collector Well Redevelopment

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ 272,080	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 272,080
Construction	-	654,700	745,300	-	-	-	1,400,000
Construction Mgmt	-	53,000	47,000	-	-	-	100,000
Total Expenses	\$ 272,080	\$ 707,700	\$ 792,300	\$ -	\$ -	\$ -	\$ 1,772,080

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ 272,080	\$ 707,700	\$ 792,300	\$ -	\$ -	\$ -	\$ 1,772,080
Total Funding	\$ 272,080	\$ 707,700	\$ 792,300	\$ -	\$ -	\$ -	\$ 1,772,080

Operating Impact	Prior	23-24	24-25	25-26	26-27	27-28	Total
Supplies & Services	\$ -	\$ -	\$ -	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (45,000)
Total Operating Impact	\$ -	\$ -	\$ -	\$ (15,000)	\$ (15,000)	\$ (15,000)	\$ (45,000)

Project # 108030		Operating Budget Impact/Other:	
<b>\$1,772,080</b>		It is anticipated that this much needed maintenance will improve the overall efficiency of the well and reduce future Maintenance costs.	
Total Project Cost			
Project Status	Revised Cost/Schedule		
Priority	Necessary (1 to 3 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
The Horizontal Collector Well was first constructed in FY 99/00 with a collector caisson inner diameter of sixteen (16) feet and fourteen (14) stainless steel lateral screens projected horizontally. Over the years two of the screens have experienced siltation requiring maintenance. This project will shutdown the HCW for a period up to three months and allow for this much needed maintenance.			

Funding Source



■ Water Fund

Start Project  
July 2021

Estimated  
Completion  
Time: 4 Years

Estimated  
Completion  
June 2025

## FY 2024-28 CAPITAL IMPROVEMENT PLAN

### WATER

#### Pipeline - State Hwy 95 Crossing to Sara Park

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
Construction	-	-	-	-	-	750,000	750,000
Construction Mgmt	-	-	-	-	-	50,000	50,000
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000	\$ 900,000

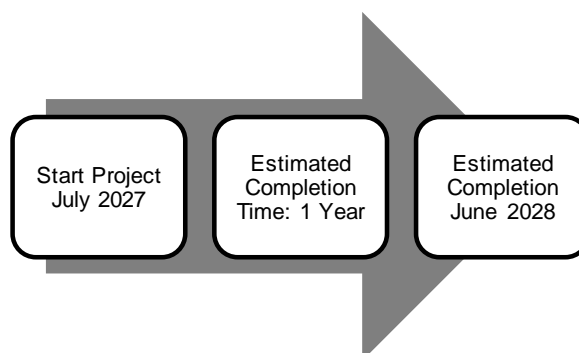
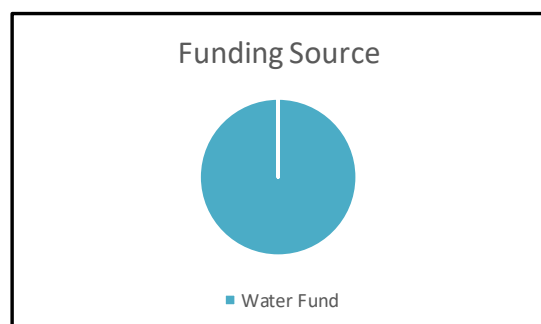
Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000	\$ 900,000
Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000	\$ 900,000

Project # TBD	Operating Budget Impact/Other:
<b>\$900,000</b>	This project is not anticipated to have an impact on the operating budget.
Total Project Cost	

Project Status	New
Priority	Necessary (1 to 3 years)
Community Result 1	3 Reliable Infrastructure
Community Result 2	4 Clean Environment
Community Result 3	N/A
Managing Division	Engineering

**Project Description & Justification**

The purpose of this project is to replace what used to be the sole source of water to SARA Park. The existing main is a 6" diameter AC main, under very high system pressures. The line was constructed through an existing culvert in order to cross SR95 several years ago as a temporary repair. The water main replacement was designed in 2019. This project will require ADOT permitting and coordination and a directional bore.




## FY 2024-28 CAPITAL IMPROVEMENT PLAN

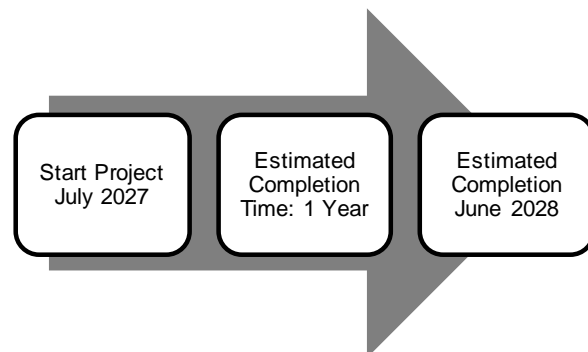
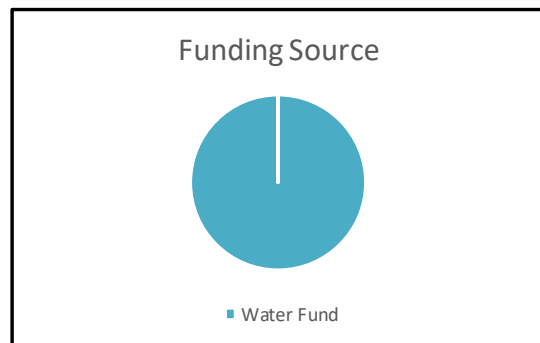
### WATER

#### Riviera 2nd Feed Line

Expenses	Prior	23-24	24-25	25-26	26-27	27-28	Total
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,000	\$ 195,000
Construction	-	-	-	-	-	1,170,000	1,170,000
Construction Mgmt	-	-	-	-	-	130,000	130,000
Total Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,495,000	\$ 1,495,000

Funding Source	Prior	23-24	24-25	25-26	26-27	27-28	Total
Water Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,495,000	\$ 1,495,000
Total Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,495,000	\$ 1,495,000

Project # TBD		Operating Budget Impact/Other:	
\$1,495,000		This project is not anticipated to have an impact on the operating budget.	
Total Project Cost			
Project Status	Revised Cost/Scope		
Priority	Desirable (3 to 5 years)		
Community Result 1	3 Reliable Infrastructure		
Community Result 2	4 Clean Environment		
Community Result 3	N/A		
Managing Division	Engineering		
Project Description & Justification			
Provide redundant water supply to the Riviera for future development.			





# LEGAL DOCUMENTS

- Official Budget Forms



**Official Budget Forms**  
**City/Town of Lake Havasu City**  
**Fiscal year 2024**



City/Town of Lake Havasu City  
Summary Schedule of estimated revenues and expenditures/expenses  
Fiscal year 2024

Fiscal year		S c h		Funds							
				General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total all funds
2023	Adopted/adjusted budgeted expenditures/expenses*	E	1	81,229,514	36,955,868		12,527,275		95,054,211		225,766,868
2023	Actual expenditures/expenses**	E	2	64,645,330	10,133,641		5,950,000		76,399,065		157,128,036
2024	Beginning fund balance/(deficit) or net position/(deficit) at July 1***		3	72,819,261	31,763,066		3,317,320		62,346,215		170,245,862
2024	Primary property tax levy	B	4	6,355,025							6,355,025
2024	Secondary property tax levy	B	5		16,865						16,865
2024	Estimated revenues other than property taxes	C	6	81,485,915	30,377,536		6,690,465		60,566,615		179,120,531
2024	Other financing sources	D	7								0
2024	Other financing (uses)	D	8								0
2024	Interfund transfers in	D	9	125,000	2,500,000		8,000,000		515,000		11,140,000
2024	Interfund Transfers (out)	D	10	10,515,000	570,000				55,000		11,140,000
2024	Line 11: Reduction for fund balance reserved for future budget year expenditures		11								
	Maintained for future debt retirement										0
	Maintained for future capital projects										0
	Maintained for future financial stability			32,664,380	885,600			6,526,200		40,076,180	
										0	
										0	
	2024	Total financial resources available		12	117,605,821	63,201,867		18,007,785		116,846,630	
2024	Budgeted expenditures/expenses	E	13	88,871,876	37,336,675		16,176,505		86,247,899		228,632,955

**Expenditure limitation comparison**

1	Budgeted expenditures/expenses
2	Add/subtract: estimated net reconciling items
3	Budgeted expenditures/expenses adjusted for reconciling items
4	Less: estimated exclusions
5	Amount subject to the expenditure limitation
6	EEC expenditure limitation

	2023	2024
1	\$ 225,766,868	\$ 228,632,955
2	(35,513,628)	(15,582,423)
3	190,253,240	213,050,532
4	71,863,306	80,615,408
5	\$ 118,389,934	\$ 132,435,124
6	\$ 143,347,001	\$ 155,426,702

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes expenditure/expense adjustments approved in the current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts on this line represent beginning fund balance/(deficit) or net position/(deficit) amounts except for nonspendable amounts (e.g., prepaids and inventories) or amounts legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**City/Town of Lake Havasu City**  
**Tax levy and tax rate information**  
**Fiscal year 2024**

	2023	2024
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>7,314,711</u>	\$ <u>7,896,009</u>
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>5,995,742</u>	\$ <u>6,355,025</u>
Property tax judgment _____	_____	_____
B. Secondary property taxes	_____	_____
Property tax judgment _____	_____	_____
C. Total property tax levy amounts	\$ <u>5,995,742</u>	\$ <u>6,355,025</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ <u>5,995,742</u>	
(2) Prior years' levies	_____	
(3) Total primary property taxes	\$ <u>5,995,742</u>	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>5,995,742</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.6718</u>	<u>0.6718</u>
Property tax judgment _____	_____	_____
(2) Secondary property tax rate	_____	_____
Property tax judgment _____	_____	_____
(3) Total city/town tax rate	<u>0.6718</u>	<u>0.6718</u>
B. Special assessment district tax rates		
Secondary property tax rates—As of the date the proposed budget was prepared, the city/town was operating <u>1</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**City/Town of Lake Havasu City**  
**Revenues other than property taxes**  
**Fiscal Year 2024**

Source of revenues	Estimated revenues 2023	Actual revenues* 2023	Estimated revenues 2024
<b>General Fund</b>			
<b>Local taxes</b>			
City Sales Tax	\$ 38,715,320	37,570,300	\$ 37,550,000
Personal Property Tax	42,900	48,200	48,000
<b>Licenses and permits</b>			
Licenses and Permits	2,852,000	2,516,725	2,205,000
<b>Intergovernmental</b>			
Auto Lieu	5,092,048	4,700,500	5,139,000
State Sales Tax	8,179,304	8,300,500	8,774,025
Urban Revenue Share	11,029,288	11,056,565	15,629,800
Marijuana Excise Tax	400,000	388,000	400,000
<b>Charges for services</b>			
Charges for Service	1,272,575	1,389,080	2,562,750
<b>Fines and forfeits</b>			
Fines and Forfeits	1,559,200	1,492,850	1,494,800
<b>Interest on investments</b>			
Investment Earnings	219,955	709,700	684,085
<b>Miscellaneous</b>			
Miscellaneous	592,750	1,438,920	901,855
Grants, IGA's and Reimbursements	7,838,679	2,560,290	6,096,600
<b>Total General Fund</b>	<b>\$ 77,794,019</b>	<b>\$ 72,171,630</b>	<b>\$ 81,485,915</b>
<b>Special revenue funds</b>			
Grant Fund	\$ 14,437,006	2,391,871	\$ 10,365,521
Highway User Revenue Fund	6,812,542	6,322,500	12,121,225
Improvement Districts #2 & #4	175	595	230
Court Enhancement Fund	44,100	47,345	47,470
	<b>\$ 21,293,823</b>	<b>8,762,311</b>	<b>\$ 22,534,446</b>
Fill the Gap Fund	\$ 13,480	15,500	\$ 15,275
JCEF Fund	17,800	20,075	19,945
RICO Fund	100,000	6,700	100,000
WALETA Fund	572,850	330,451	579,375
	<b>\$ 704,130</b>	<b>372,726</b>	<b>\$ 714,595</b>
Flood Control Fund	\$ 2,767,500	2,902,550	\$ 7,128,495
	<b>\$ 2,767,500</b>	<b>2,902,550</b>	<b>\$ 7,128,495</b>
<b>Total special revenue funds</b>	<b>\$ 24,765,453</b>	<b>\$ 12,037,587</b>	<b>\$ 30,377,536</b>
* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.			
<b>Capital projects funds</b>			
Capital Projects Funds	\$ 2,596,826	361,645	\$ 6,690,465
	<b>\$ 2,596,826</b>	<b>361,645</b>	<b>\$ 6,690,465</b>
<b>Total capital projects funds</b>	<b>\$ 2,596,826</b>	<b>\$ 361,645</b>	<b>\$ 6,690,465</b>
<b>Enterprise funds</b>			
Airport Fund	\$ 9,289,550	4,324,215	\$ 4,611,655
Water Fund	12,003,206	12,611,190	14,866,260
Refuse Fund	7,495,400	7,805,030	8,209,110
Wastewater Fund	29,165,932	27,293,580	32,879,590
	<b>\$ 57,954,088</b>	<b>52,034,015</b>	<b>\$ 60,566,615</b>
<b>Total enterprise funds</b>	<b>\$ 57,954,088</b>	<b>\$ 52,034,015</b>	<b>\$ 60,566,615</b>
<b>Total all funds</b>	<b>\$ 163,110,386</b>	<b>\$ 136,604,877</b>	<b>\$ 179,120,531</b>
* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.			

**City/Town of Lake Havasu City**  
**Other financing sources/(uses) and interfund transfers**  
**Fiscal year 2024**

<b>Fund</b>	<b>Other financing 2024</b>		<b>Interfund transfers 2024</b>	
	<b>Sources</b>	<b>(Uses)</b>	<b>In</b>	<b>(Out)</b>
<b>General Fund</b>				
General Fund	\$	\$	\$ 125,000	10,515,000
<b>Total General Fund</b>	\$	\$	\$ 125,000	\$ 10,515,000
<b>Special revenue funds</b>				
Court Enhancement Fund	\$	\$	\$	30,000
HURF Fund			2,500,000	40,000
Flood Control Fund				500,000
<b>Total special revenue funds</b>	\$	\$	\$ 2,500,000	\$ 570,000
<b>Capital projects funds</b>				
Capital projects funds	\$	\$	\$ 8,000,000	\$
<b>Total capital projects funds</b>	\$	\$	\$ 8,000,000	\$
<b>Enterprise funds</b>				
Airport Fund	\$	\$	\$ 515,000	
Water Fund				16,500
Wastewater Fund				38,500
<b>Total enterprise funds</b>	\$	\$	\$ 515,000	\$ 55,000
<b>Total all funds</b>	\$	\$	\$ 11,140,000	\$ 11,140,000

**City/Town of Lake Havasu City  
Expenditures/expenses by fund  
Fiscal year 2024**

<b>Fund/Department</b>	<b>Adopted budgeted expenditures/ expenses 2023</b>	<b>Expenditure/ expense adjustments approved 2023</b>	<b>Actual expenditures/ expenses* 2023</b>	<b>Budgeted expenditures/ expenses 2024</b>
<b>General Fund</b>				
Administrative Services	\$ 7,923,207		5,174,313	\$ 9,834,936
City Attorney	1,231,339		1,118,411	1,348,860
City Clerk	406,840		353,270	308,314
City Council	255,324		243,446	283,635
City Manager	818,411		756,185	894,565
Human Resources	790,303		609,779	883,837
Non-Departmental	12,109,513	(41,000)	3,996,014	7,453,614
<b>Total General Government</b>	<b>23,534,937</b>		<b>12,251,418</b>	<b>21,007,761</b>
<b>Community Enhancement</b>				
Development Services	1,977,626		1,676,113	2,317,823
Parks and Recreation	8,263,446		7,183,760	9,440,635
Public Works	3,639,049		2,596,329	4,980,272
<b>Total Community Enhancement</b>	<b>13,880,121</b>		<b>11,456,202</b>	<b>16,738,730</b>
<b>Court</b>	<b>3,030,446</b>		<b>1,900,250</b>	<b>3,610,230</b>
<b>Public Safety</b>				
Fire	19,841,637		17,999,565	23,527,350
Police	20,783,373		20,181,590	22,987,805
<b>Total Public Safety</b>	<b>40,625,010</b>		<b>38,181,155</b>	<b>46,515,155</b>
<b>General Fund Labor Attrition</b>	<b>(800,000)</b>			
<b>Contingency</b>	<b>1,000,000</b>		856,305	1,000,000
<b>Total General Fund</b>	<b>\$ 81,270,514</b>	<b>\$ (41,000)</b>	<b>\$ 64,645,330</b>	<b>\$ 88,871,876</b>
<b>Special revenue funds</b>				
<b>Highway User Revenue Fund</b>				
Operations, Maintenance, Capital	\$ 18,199,455		5,882,940	\$ 19,666,170
Contingency	50,000			50,000
<b>Total Highway User Revenue Fund</b>	<b>18,249,455</b>		<b>5,882,940</b>	<b>19,716,170</b>
Improvement Districts #2 & #4	79,505		79,325	18,898
Miscellaneous Grant Funds	14,437,006		2,391,871	10,365,521
RICO Fund	100,000		4,200	100,000
WALETA Police Academy	408,070		276,222	439,304
Flood Control Fund	3,681,832		1,499,083	6,696,782
<b>Total special revenue funds</b>	<b>\$ 36,955,868</b>	<b>\$</b>	<b>\$ 10,133,641</b>	<b>\$ 37,336,675</b>
<b>Capital projects funds</b>				
Capital Projects Fund	\$ 12,527,275		5,950,000	\$ 16,176,505
<b>Total capital projects funds</b>	<b>\$ 12,527,275</b>	<b>\$</b>	<b>\$ 5,950,000</b>	<b>\$ 16,176,505</b>
<b>Enterprise funds</b>				
<b>Airport Fund</b>				
Operations, Maintenance, Capital	\$ 10,961,567		5,494,512	\$ 6,095,782
Contingency	7,000			7,000
<b>Total Airport Fund</b>	<b>10,968,567</b>		<b>5,494,512</b>	<b>6,102,782</b>
<b>Water Fund</b>				
Operations, Maintenance, Capital	26,478,403		21,254,270	23,444,155
Contingency	500,000			500,000
<b>Total Water Fund</b>	<b>26,978,403</b>		<b>21,254,270</b>	<b>23,944,155</b>
<b>Refuse Fund</b>				
Operations, Maintenance, Capital	7,363,509	41,000	7,463,510	7,847,455
Contingency	100,000			100,000
<b>Total Refuse Fund</b>	<b>7,463,509</b>		<b>7,463,510</b>	<b>7,947,455</b>
<b>Wastewater Fund</b>				
Operations, Maintenance, Capital	48,602,732		42,186,773	47,253,507
Contingency	1,000,000			1,000,000
<b>Total Wastewater Fund</b>	<b>49,602,732</b>		<b>42,186,773</b>	<b>48,253,507</b>
<b>Total enterprise funds</b>	<b>\$ 95,013,211</b>	<b>\$ 41,000</b>	<b>\$ 76,399,065</b>	<b>\$ 86,247,899</b>
<b>Total all funds</b>	<b>\$ 225,766,868</b>	<b>\$</b>	<b>\$ 157,128,036</b>	<b>\$ 228,632,955</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**City/Town of Lake Havasu City  
Expenditures/expenses by department  
Fiscal year 2024**

	Adopted budgeted expenditures/ expenses	Expenditure/ expense adjustments approved	Actual expenditures/ expenses*	Budgeted expenditures/ expenses
Department/Fund	2023	2023	2023	2024
Administrative Services				
General Fund	\$ 7,923,207		\$ 5,174,313	\$ 9,834,936
Department total	\$ 7,923,207	\$	\$ 5,174,313	\$ 9,834,936
City Attorney				
General Fund	\$ 1,231,339		\$ 1,118,411	\$ 1,348,860
Department total	\$ 1,231,339	\$	\$ 1,118,411	\$ 1,348,860
City Clerk				
General Fund	\$ 406,840		\$ 353,270	\$ 308,314
Department total	\$ 406,840	\$	\$ 353,270	\$ 308,314
City Council				
General Fund	\$ 255,324		\$ 243,446	\$ 283,635
Department total	\$ 255,324	\$	\$ 243,446	\$ 283,635
City Manager				
General Fund	\$ 818,411		\$ 756,185	\$ 894,565
Department total	\$ 818,411	\$	\$ 756,185	\$ 894,565
Human Resources				
General Fund	\$ 790,303		\$ 609,779	\$ 883,837
Department total	\$ 790,303	\$	\$ 609,779	\$ 883,837
Development Services				
General Fund	\$ 1,977,626		\$ 1,676,113	\$ 2,317,823
Capital Projects	\$ 12,527,275		\$ 5,950,000	\$ 16,176,505
Department total	\$ 14,504,901	\$	\$ 7,626,113	\$ 18,494,328
Parks and Recreation				
General Fund	\$ 8,263,446		\$ 7,183,760	\$ 9,440,635
Department total	\$ 8,263,446	\$	\$ 7,183,760	\$ 9,440,635
Court				
General Fund	\$ 3,030,446		\$ 1,900,250	\$ 3,610,230
Department total	\$ 3,030,446	\$	\$ 1,900,250	\$ 3,610,230
Fire				
General Fund	\$ 19,841,637		\$ 17,999,565	\$ 23,527,350
Department total	\$ 19,841,637	\$	\$ 17,999,565	\$ 23,527,350
Non-Departmental				
General Fund	\$ 12,109,513	(41,000)	\$ 3,996,014	\$ 8,253,614
General Fund Labor Attrition	(800,000)			(800,000)
Miscellaneous Grant Funds	\$ 14,437,006		\$ 2,391,871	\$ 10,365,521
Department total	\$ 25,746,519	\$ (41,000)	\$ 6,387,885	\$ 17,819,135
Public Works				
General Fund	\$ 3,639,049		\$ 2,596,329	\$ 4,980,272
Airport Fund	\$ 10,961,567		\$ 5,494,512	\$ 6,095,782
Highway User Revenue Fund	\$ 18,199,455		\$ 5,882,940	\$ 19,666,170
Improvement Districts #2 & #4	\$ 79,505		\$ 79,325	\$ 18,898
Water Fund	\$ 26,478,403		\$ 21,254,270	\$ 23,444,155
Flood Control Fund	\$ 3,681,832		\$ 1,499,083	\$ 6,696,782
Refuse Fund	\$ 7,363,509	41,000	\$ 7,463,510	\$ 7,847,455
Wastewater Fund	\$ 48,602,732		\$ 42,186,773	\$ 47,253,507
Department total	\$ 119,006,052	\$ 41,000	\$ 86,456,742	\$ 116,003,021
Police				
General Fund	\$ 20,783,373		\$ 20,181,590	\$ 22,987,805
RICO Fund	\$ 100,000		\$ 4,200	\$ 100,000
WALETA Academy	\$ 408,070		\$ 276,222	\$ 439,304
Department total	\$ 21,291,443	\$	\$ 20,462,012	\$ 23,527,109
Contingencies				
Airport	\$ 7,000			\$ 7,000
General Fund	\$ 1,000,000		\$ 856,305	\$ 1,000,000
Highway User Revenue Fund	\$ 50,000			\$ 50,000
Water Fund	\$ 500,000			\$ 500,000
Refuse Fund	\$ 100,000			\$ 100,000
Wastewater Fund	\$ 1,000,000			\$ 1,000,000
Department total	\$ 2,657,000	\$	\$ 856,305	\$ 2,657,000

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**City/Town of Lake Havasu City**  
**Full-time employees and personnel compensation**  
**Fiscal year 2024**

	Full-time equivalent (FTE)	Employee salaries and hourly costs	Retirement costs	Healthcare costs	Other benefit costs	Total estimated personnel compensation
<b>Fund</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>
<b>General Fund</b>	473.9	\$ 34,829,305	\$ 13,587,100	\$ 6,413,850	\$ 4,120,005	\$ 58,950,260
<b>Special revenue funds</b>						
Highway User Revenue Fund	23.5	\$ 1,447,070	180,370	328,440	310,990	\$ 2,266,870
Miscellaneous Grant Fund	11.8	1,187,550	690,550	186,700	73,031	2,137,831
<b>Total special revenue funds</b>	<b>35.3</b>	<b>\$ 2,634,620</b>	<b>\$ 870,920</b>	<b>\$ 515,140</b>	<b>\$ 384,021</b>	<b>\$ 4,404,701</b>
<b>Enterprise funds</b>						
Airport Fund	4.0	\$ 314,820	38,600	58,135	55,030	\$ 466,585
Water Fund	38.2	2,921,320	365,990	544,900	472,115	4,304,325
Wastewater Fund	36.0	2,360,175	298,150	542,325	400,950	3,601,600
<b>Total enterprise funds</b>	<b>78.2</b>	<b>\$ 5,596,315</b>	<b>\$ 702,740</b>	<b>\$ 1,145,360</b>	<b>\$ 928,095</b>	<b>\$ 8,372,510</b>
<b>Total all funds</b>	<b>587.4</b>	<b>\$ 43,060,240</b>	<b>\$ 15,160,760</b>	<b>\$ 8,074,350</b>	<b>\$ 5,432,121</b>	<b>\$ 71,727,471</b>





LAKE HAVASU CITY

# APPENDIX

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- Acronyms
- Glossary of Terms



## **ACRONYMS**

ACFR	Annual Comprehensive Financial Report
ACR	Alternate Contribution Rate
ADA	Americans with Disabilities Act
ADEQ	Arizona Department of Environmental Quality
ADOR	Arizona Department of Revenue
ADOT	Arizona Department of Transportation
ADT	Average Daily Traffic
AFG	Assistance to Firefighters Grant
AICPA	American Institute of Certified Public Accountants
AIU	Access Integrity Unit
AOT	Arizona Office of Tourism
APP	Aquifer Protection Permit
APWA	American Public Works Association
ARPA	American Rescue Plan Act
ARRA	American Recovery and Reinvestment Act of 2009
ARS	Arizona Revised Statutes
ASLAPR	Arizona State Library Archives and Public Records
ASP	After School Program
ASRS	Arizona State Retirement System
ASU	Arizona State University
AV	Assessed Valuation
AZPOST	Arizona Peace Officers Standards and Training
BFP	Belt Filter Press
BNI	Building News Industry
BOR	Bureau of Reclamation
BSR	Budget Stabilization Reserve
CAP	Civil Air Patrol
CDBG	Community Development Block Grant
CDC	Center for Disease Control
CE	Code Enforcement
CERT	Community Emergency Response Team
CF	Carry Forward
CIP	Capital Improvement Plan
CMMS	Computerized Mechanical Maintenance System
CO	Certificate of Occupancy
COMPSTAT	COMParative STATistics
COYOTE	COalition Youth Team
CSD	Community Services Department
CVB	Convention & Visitors Bureau
DARE	Drug Abuse Resistance Education
DEA	Drug Enforcement Administration
DES	Department of Economic Security
DPS	Department of Public Safety

## **ACRONYMS**

DUI	Driving Under the Influence
EMS	Emergency Medical Service
EMTs	Emergency Medical Technicians
EOC	Emergency Operations Center
EOD	Explosive Ordinance Disposal
EPA	Environmental Protection Agency
ERP	Enterprise Resource Planning
ESD	Essential Services District
ESP	Event Sponsorship Program
FAA	Federal Aviation Administration
FARE	Fines, Fees, and Restitution Enforcement
FASB	Financial Accounting Standards Board
FBO	Fixed Based Operation
FHWA	Federal Highway Administration
FLIR	Forward Looking Infra-Red
FLSA	Fair Labor Standards Act
FOD	Foreign Object Debris
FTA	Federal Transit Administration
FTE	Full Time Equivalents
FY	Fiscal Year
GAAFR	Government Accounting, Auditing, and Financial Reporting
GAAP	Generally Accepted Accounting Principles
GADA	Greater Arizona Development Authority
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association
GIITEM	Gang & Immigration Intelligence Team Enforcement Mission
GIS	Geographical Information Systems
GO	General Obligation
HAWK	High Intensity Actuated Crosswalk Beacon
HR	Human Resources
HR/RM	Human Resources/Risk Management
HSIP	Highway Safety Improvement Program
HTE	ERP System (Superior, LLC purchased Sungard in 2017)
HUD	Department of Housing and Urban Development
HURF	Highway User Revenue Fund
HVAC	Heating Ventilating and Air Conditioning
HWY	Highway
ICA	Intergovernmental/Communications Affairs
IDD	Irrigation & Drainage District
IGA	Intergovernmental Agreement
INF	Influent
IP	Internet Protocol

## **ACRONYMS**

IPS	Influent Pump Station
ISO	Insurance Service Organization
IT	Information Technology
ITP	Island Treatment Plant
JCEF	Judicial Collection Enhancement Fund
JTED	Joint Technology Education District
L/S	Lift Station
LB	London Bridge
LHC	Lake Havasu City
LHCPD	Lake Havasu City Police Department
LHMPO	Lake Havasu Metropolitan Planning Organization
LHUSD	Lake Havasu Unified School District
LOS	Level of Service
L RTP	Long Range Transportation Plan
LTAF	Local Transportation Assistance Fund (LTAF)
MAGNET	Mohave Area Group Narcotics Enforcement Team
MCC	Mohave Community College
MCFC	Mohave County Flood Control District
MG	Million Gallons
MGD	Million Gallons per Day
MOV	Motor Operated Values
MPC	Municipal Property Corporation
MPO	Metropolitan Planning Organization
MSD	Maintenance Service Division
MTP	Mulberry Treatment Plant
MWWTP	Mulberry Wastewater Treatment Plant
NAEBT	Northwest Arizona Employee Benefit Trust
NCHIP	National Criminal History Improvement Program
NFPA	National Fire Protection Association
NOVA	Nurturing, Opportunity, Values, Accountability
NRP	North Regional Plant
NRPA	National Recreation and Park Association
NRWWTP	North Regional Wastewater Treatment Plant
O&M	Operation & Maintenance
OC	Odor Control
OMB	Office of Management and Budget
OPEB	Other Post Employee Benefits
OPP	Operating Policies & Procedures
OSHA	Occupational Safety & Health Administration
OT	Overtime
OUI	Operating Under the Influence
P&I	Principal and Interest

## **ACRONYMS**

P&R	Parks and Recreation
PAPI	Precision Approach Path Indicator
PARA	Planning Assistance for Rural Area
PARF	Prosecution Assessment Recovery Fees
PBB	Priority Based Budgeting
PBT	Portable Breath Test
PCI	Pavement Condition Index
PD	Police Department
PED	Partnership for Economic Development
PIP	Public Involvement Plan
POC	Paid-On-Call
PRV	Pressure Reducing Valves
PSPRS	Public Safety Personnel Retirement System
PVC	Polyvinyl Chloride
PW	Public Works
R&B	Restaurant and Bar
R&PP	Recreation and Public Purpose Patent
R/UDAT	Regional Urban Design Assistance Team
RA	Residential Agricultural
RAS	Return Activated Sludge
REIL	Runway End Identifier Lights
RFP	Request for Proposal
RICO	Racketeer Influenced and Corrupt Organizations
ROW	Right of Way
RSAT	Runway Safety Action Team
SAFER	Staffing for Adequate Fire and Emergency Response
SAMHSA	Substance Abuse and Mental Health Services Administration
SARA	Special Activities Recreational Area
SATS	Small Area Transportation Study
SCBA	Self-Contained Breathing Apparatus
SCADA	Supervisory Control and Data Acquisition
SEC	Securities and Exchange Commission
SLIF	State Lake Improvement Fund
SR	State Route
SSP	State Special Projects
STSP	Strategic Transportation Safety Plan
SWAT	Special Weapons and Tactics
SY	Square Yard
TAC	Technical Advisory Committee
TB	Terabyte
TCU	Transportation Communications Utilities

## **ACRONYMS**

TIP	Transportation Improvement Program
TJC	The Joint Commission
TP	Treatment Plant
TraCS	Traffic and Criminal Software
UMS	Uptown McCulloch Main Street District
UPWP	Unified Planning Work Program
UV	Ultra Violet
VLT	Vehicle License Tax
VSS	Victim Services Specialist
VTC	Veterans Treatment Court
VZ	Vadose Zone
WACOG	Western Arizona Council of Governments
WAHS	Western Arizona Humane Society
WALEA	Western Arizona Law Enforcement Association
WALETA	Western Arizona Law Enforcement Training Academy
WAPA	Western Area Power Administration
WAVE	Western Arizona Vocational Education
WIFA	Water Infrastructure Financing Authority
WTP	Water Treatment Plant
WWSE	Wastewater System Expansion
WWTP	Wastewater Treatment Plant



## **GLOSSARY OF TERMS**

The Lake Havasu City Annual Budget is structured to be understandable and meaningful to both the general public and the organization. This glossary is provided to assist those unfamiliar with budgeting terms and a few terms specific to the Lake Havasu City financial planning process.

**Accrual Basis Accounting.** The most commonly used accounting method, which reports income when earned and expenses when incurred, as opposed to cash basis accounting, which reports income when received and expenses when paid.

**Actual vs. Budgeted.** Difference between what was projected (budgeted) in revenues or expenditures at the beginning of the fiscal year and the actual receipts or expenses which are incurred by the end of the fiscal year.

**Adoption.** Formal action by the City Council which sets the spending limits for the fiscal year.

**Assessed Valuation.** A value that is established for real and personal property by the County Assessor and the State as a basis for levying taxes.

**Balanced Budget.** A prepared budget in which revenues plus available resources are sufficient to cover expenditures.

**Bond.** A written promise to pay a sum of money on a specific date at a specified interest rate. Bonds are primarily used to finance capital projects.

**Bond Refinancing.** The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

**Budget.** A financial plan for a specified period of time that matches planned revenues and expenditures to municipal services. Lake Havasu City prepares a budget each fiscal year.

**Budget Calendar.** The schedule of key dates or milestones which the city follows in the preparation, adoption, and administration of the budget.

**Budget Message.** The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming year.

**Budgetary Control.** The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available resources.

**Capital Budget.** The capital budget consists of the Five-Year Capital Improvement Plan (CIP) and the capital outlay needs for the current fiscal year.

## **GLOSSARY OF TERMS**

**Capital Improvement Plan (CIP).** The CIP is a comprehensive five-year plan of capital projects which identifies priorities as to need, method of financing, and project costs and revenues. The program is a guide for identifying current and future fiscal year requirements and becomes the basis for determining the annual capital budget. This capital plan for the ensuing year must be formally adopted during the budget process.

**Capital Outlay.** Expenditures which result in the acquisition of or adoption to fixed assets. These numbers reflect all appropriations for items that have a value of \$10,000 or more, have a useful life of more than one year and add to the capital assets of the city.

**Contingency.** A budgetary reserve set aside for emergency or unanticipated expenditures and/or revenue shortfalls.

**Debt Service.** The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

**Department.** The basic organizational unit of government which is functionally unique in its delivery of services.

**Depreciation.** Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. Depreciation is budgeted in most enterprise funds to set aside funding for replacement of capital assets.

**Expenditure Limitation.** The Arizona State Legislature imposed a constitutional amendment which limits the annual expenditures of all municipalities. The limit is set by the Economic Estimates Commission based on population growth and inflation.

**Expenditure/Expense.** The outflow of funds paid for an asset obtained goods and services acquired.

**Financial Policy.** A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Financial policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

**Fiscal Year.** A 12-month period designated as the operating year for accounting and budgeting purposes in an organization. Lake Havasu City has specified July 1 through June 30 as its fiscal year.

**Franchise Fees.** A fee (or tax) on utility companies such as gas and cable companies for their use of City right-of-way, based on a percentage of their gross receipts.

**Fund.** A set of interrelated accounts to record revenues and expenditures associated with a specific purpose. Fund structure consists of Governmental Funds, Fiduciary Funds, and Proprietary Funds. Detail about these can be found in the Fund Descriptions explanations in the Budget Overview section of this document.

## **GLOSSARY OF TERMS**

### **Generally Accepted Accounting Principles**

**(GAAP).** GAAP are the uniform minimum standards and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define the accepted accounting practices at a particular time. They include both broad guidelines of general application and detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

**Grant.** A contribution by a government of other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

**Infrastructure.** The physical assets of a government (e.g., streets, water, sewer, public buildings, and parks).

**Interfund Cost Allocation.** An accounting method of charging other funds for goods and services provided by General Fund departments. For example, Enterprise Funds are charged (debited) for services provided by administrative departments of the General Fund is reimbursed (credited).

**Intergovernmental Revenue.** Money received from federal, state, and other local government sources in the form of shared revenues and payments in lieu of taxes.

**Levy.** To impose taxes for the support of government activities.

**Long-Term Debt.** Debt with maturity of more than one year after the date of issuance.

**Maturity Date.** The date by which long-term debt will be paid off.

**Operating Budget.** The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, maintenance costs, travel and fuel.

**Operating Transfers.** The movement of monies between funds of the same governmental entity.

**Performance Measures.** Specific quantitative and qualitative measures of work performed as an objective of the department.

**Short-Term Debt.** Debt with a maturity of one year or less.

**Unavailable Budget Appropriation.** Budgeted but deferred expenditures and potential grant funding that cannot be expensed without City Manager approval.

**User Charges.** The payment of a fee for direct receipt of a public service by the party benefiting from the services.