LAKE HAVASU CITY

DEVELOPMENT SERVICES DEPARTMENT
2330 MCCULLOCH BLVD N ♦ LAKE HAVASU CITY, AZ 86403
www.lhcaz.gov ♦ 928.453.4148

REQUEST FOR TEMPORARY CERTIFICATE OF OCCUPANCY FOR COMMERCIAL OR MULTI-FAMILY PROJECT

Project Name:_____

Project Address:_____

Tract: _____Block: _____Lot(s): _____

I _____ am requesting a _____ day
(Property owner or business owner's name) (Maximum 30 days)

Temporary Certificate of Occupancy pursuant to the requirements of Section 111.3 of the 2018 International Building Code. I would like to occupy the building for the following reason(s):

☐ Training ☐ Stocking ☐ Other (explain):

_____

Before the Certificate of Occupancy will be issued, I agree to complete the item(s) listed below:

_____

_____

If the items above have not been inspected and approved by the appropriate departments by _____, I understand my Temporary Certificate of Occupancy will be revoked and,
(expiration date)
without further notice, the City will automatically issue a citation(s), and/or revoke the bond and/or instruct the utility company that electrical power must be disconnected.

_____ _____
Property Owner or Business Owner's Signature Date

NOTARY ACKNOWLEDGMENT:

State of Arizona)
) ss
County of _____)

This document was acknowledged before me on this _____ day of _____, 20_____ by _____.

Seal:

_____
Notary Public

FOR OFFICIAL USE / ACTION ONLY

Submittal Date

[ ] **Approved** [ ] **Denied**

_____
Building Official's Signature