

MASTER FEE SCHEDULE (eff. 1-1-2022)

	Description of Service	Description of Service	Reasonable Costs to be Recovered	Primary Department	2022 Fees
Development and Right of Way Services:					
S-001	Design Review - New	Review site plans to determine conformance with community design standards.	100%	Development Services Department	\$800.00
	Design Review - Tenant Improvements		1/2 price of a New Design Review		\$400.00
S-002	Planned Development Review and Major Changes to Planned Unit Development (PUD)	Review a PUD development to ensure compliance with appropriate zoning code requirements.	100%	Development Services Department	\$2,600.00
S-003	Conditional Use Review-Major	Review a request for a major conditional use permit for a specific use of a specific parcel of property. Review is performed by the Planning Commission.	40%	Development Services Department	\$650.00
	Conditional Use Review-Minor	Review a request for a minor conditional use permit for uses that occur on a semi-regular basis; including, but not limited to: farmers markets, art exhibits, flea markets, auctions, commercial filming, and temporary classrooms/offices. Review is performed by the Zoning Administrator.	37%		\$325.00
S-004	Zone Change Review	Review a request for change of zoning designation for a specific parcel.	100%	Development Services Department	\$2,600.00
S-005	Zoning Code Amendment Review	Review and process an application for a zoning code amendment.	100%	Development Services Department	\$2,125.00
S-006	General Plan Amendment	Review and make recommendations regarding a proposed amendment to the City's Comprehensive General Plan. -Major -Minor	100%	Development Services Department	\$3,035.00 \$2,185.00
S-007	General Plan Maintenance	Maintain the City's General Plan from both a legal and planning perspective to provide development guidance to all new construction.	100%	Development Services Department	1.25% surcharge placed on planning, building, and zoning fees.
S-009	Changes to Approved Plans - Subdivision	Review and approval of changes to final plat to ensure compliance with appropriate code requirements.	54%	Development Services Department	\$785.00
S-013	Variance Review - Zoning (Major)	Review a proposed major variance from terms of the zoning code. Review is performed by the Board of Adjustment.	36%	Development Services Department	\$375.00
	Variance Review - Zoning (Minor)	Review a proposed minor variance from terms of the zoning code. A minor variance is limited in scope, typically allowing up to a 10% adjustment to zoning standards; including, but not limited to: setbacks, lot coverage, lot depth, projections, and parking lot standards. Review is performed by the Zoning Administrator.	70%	Development Services Department	\$240.00

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I.	Development and Right of Way Services Continued.				
S-014	Subdivision Review	Review subdivision preliminary and final plat maps to ensure compliance with appropriate code requirements.	55%	Development Services Department	\$1,300.00
S-015	Lot Alteration Review	Review proposed changes to a property's boundaries by means of either lot combination or split.	37%	Development Services Department	\$435.00
S-016	Board of Adjustment Planning, Building/Fire Appeals	-Hear appeals to decisions of the Zoning Administrator; -Hear appeals to staff interpretations of the International Code requirements; -Hear appeals to planning staff decisions by the Planning Commission regarding design review. Appeals are limited to applicants, Planning Commission, or property owners within 300 feet.	Range of 6% - 47%	Development Services Department	\$95.00
S-017	Parking-In-Common Review	Review and approve commercial parking-in-common plans and layouts or exemptions from parking-in-common requirements.	78%	Development Services Department	\$740.00
S-021	Annexation Processing	Review a request to annex property to city and determine its impact on city service costs and on city revenue.	100%	Development Services Department	\$850 Deposit (applied toward the actual costs calculated using Fully Burdened Hourly Rates)
S-023	Abandonment (Right-of-Way or Easement) Processing	Review and provide recommendation on the advisability of abandoning all or a portion of a public easement.		Development Services Department	
		Easement Right-of-Way	73% 70%		\$675.00 \$675.00
S-024	Sign Permit Review	Check sign plan and inspect sign on-site to ensure compliance with appropriate code requirements such as height, overall signage, and prohibited signage.	100%	Development Services Department	\$155.00
S-026	Reinspection Fees	Reinspections for rights-of-way, driveways, and utilities.	100%	Public Works	\$125.00
S-027	Traffic Report Review & Striping Plans.* * Plus applicable outside engineering costs	Review the traffic impact Study (TIS) for a project.	100%	Public Works	\$556.00
S-031	Temporary Use Permit *50% discount for 501C3 Not for Profit Organizations.	Approval of land-use for a period of time.		Development Services Department	
		-24 Hours or less	0%		No Charge
		-1 - 3 Days	20%		\$128.00 Private/Commercial \$64.00 Nonprofit Organizations
		-4 - 30 Days	80%	Development Services Department	\$540.00 Private/Commercial \$270.00 Nonprofit Organizations

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I.	Development and Right of Way Services Continued.				
S-032	Off-Site Improvements Plan Check and Inspection; Off-Site Agreement	Review plans for off-site improvements. Inspect those improvements to be constructed by a developer to ensure construction was according to those approved plans.	100%	Public Works	9% of improved valuation \$900 plus 0.50% of value
		-Up to \$10,000 value	100%		
		-\$10,001 - \$20,000	100%		
		-Over \$20,000 value			
S-033	Building Plan Check - Retainer Fee	Check building construction and grading plans to ensure proposed work is in compliance with appropriate code requirements.	100%	Development Services Department	See Fee Schedule in Uniform Building Code
		Commercial	65% of permit fee		See Fee Schedule in Uniform Building Code
S-034	Building Permitting and Inspection Process	Building inspections are funded by building permit fees. Permit fees for new buildings, additions, pools, and retaining walls are based on the valuation (total construction costs) of the buildings or structures.	100%	Development Services Department	See Fee Schedule in Uniform Building Code
S-035	Driveway Permit and Inspection	Review driveway plans and permit applications to determine conformance with current standards.	48%	Public Works	\$24.00
S-038	Utility Permit	Review and approval of permit to perform work in the public right-of-way by a utility company.	13%	Public Works	\$31.00
S-039	Right of Way Application Small Wireless Facilities (SWF) Utility Pole Review	Application fee for the installation of new, replacement, or modified utility poles associated with the collocation of small wireless facilities in the right of way and utility easements.	Set by State Statute, may not exceed \$750.00	PW - Engineering	\$750.00
S-040	Right of Way Application Small Wireless Facilities (SWF) Collocation	Application fee for a permit to collocate small wireless facilities in the right of way and utility easements.	Actual, direct and reasonable limited by State Statute.	PW - Engineering	The total application fee, if allowed, may not exceed \$100.00 each for up to five small wireless facilities addressed in an application and \$50.00 for each additional small wireless facility addressed in the application

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I. Development and Right of Way Services Continued.						
S-041	Right of Way Application Small Wireless Facilities (SWF) Monopole, Utility Pole or Collocation Review	Application fee for modification of existing or the installation of new monopoles, utility poles, or wireless facilities and the collocation of wireless facilities in the right of way and utility easements.	Set by State Statute	PW - Engineering	May not exceed \$1,000.00 for the modification of existing or the installation of new monopoles or utility poles or for the collocation of wireless facilities.	
S-042	Right of Way Fee for Installation of Monopole	Fee for the use of right-of-way for the installation of a monopole limited to the direct and actual costs of managing the right away.	Actual and direct limited by State Statute	PW - Engineering	Actual and direct limited by State Statute	
S-043	Small Wireless Facility placed in Right-of-Way	Fee for the use of a right-of-way for the construction, installation, maintenance, modification, operation or replacement of a utility pole in the right-of-way or the collocation of a small wireless facility in the right-of-way.	Set by State Statute	PW - Engineering	\$50 for each small wireless facility that is placed in the right-of-way	
NEW S-044	Telecommunications in Public Right of Way	Fee per linear foot for telecommunications in a Public Right-of-Way	Market Rates	PW - Engineering	\$0.50 per linear foot	
NEW S-050	Stormwater Review	Review of stormwater plans, reports and performing field inspections.	100%	PW - Engineering	\$318.00	
II. Public Records Services						
S-120	Document Printing & Copying	Duplication of public records in response to Requests for Public Records.	100%	Administrative Services		
		-First 10 pages			\$0.00	
		-Each additional page			\$0.50	
		-Faxed Records (per page)			\$0.50	
		Photocopies				
		-Electronic Form/CD (Each CD) -Records prepared by outside agencies or requiring special equipment				\$10.00 Actual cost
Commercial Purposes						
S-121	Subpoenas	Duplication of public records in response to Subpoenas. Set by state statute (ARS §12-351)	Set by State Statute	Various		
		-Photocopies (per page)			\$0.25	
		-Special Processing -Clerical costs incurred in locating and making records available (per hour) A.R.S.12-351			\$25.00	
S-446	Police Crime and Accident Report Reproduction	Incident reports, Investigation Reports, First Care Forms (Medical Reports), Crime Reports, and Accident Reports.	29%	Fire & Police		
		-per report			\$10.00	
S-601	Public Safety Audio Recordings	-Per event	93%	Fire & Police	\$47.00	

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II. Public Records Services Continued						
S-600	Public Safety Electronic Media Reproduction	Electronic Form/Photos on CD (Per Disk)	34%	Fire & Police	\$28.00	
		AXON Video (Per Incident)(Per Video)				
		-Primary Officer	39%			\$76.00
		-Each Additional Officer On Scene	39%	NEW	\$76.00	
		-\$25.00 Non refundable deposit upon request for Axon video			\$25.00	
		Commercial Purposes				
		Cost of report or recording plus value of the reproduction on the commercial market as best determined by the City.	Varies			
S-602	Police Field Interview Report Reproduction	Field Interview Card (Police contact that did not warrant a report).	17%	Police	\$2.00	
III. Finance & Administrative Services:						
S-110	Business License Processing	Every person desiring to engage in business within the City shall make application to the Administrative Services Director or designee for a business license accompanied by a fee, which includes an application fee plus one annual license fee or a lesser amount of the annual license fee prorated in quarterly increments. No person shall engage or continue in business unless issued a valid business license and all applicable license fees have been paid. (from City Code Section 5.04.020).	Average Rate 48% - 70%	Administrative Services		
		-New Business License Application, January - March			\$140.00	
		-New Business License Application, April - June			\$115.00	
		-New Business License Application, July - September			\$90.00	
		-New Business License Application, October-December			\$60.00	
		-Renewal Business License Application			\$100.00	
	-Temporary Special Event Business License, per day, maximum 4 days/event/year.		\$12.00			
S-111	Liquor License	Process a new request to sell liquor in the City. The process involves a criminal history check by the Police Department, the publishing of notices by the City Clerk, and a hearing before the City Council.	100%	City Clerk		
		-Posting Fee (non-refundable)			\$41.00	
		-Application Fee (non-refundable)			\$489.00	
		-Fingerprint Fee (Fee set by state statute)			\$22.00	

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III.	Finance & Administrative Services Continued:				
S-112	Liquor License - Special Event	Process a new request for a special event liquor license to sell liquor in the City. The process involves a criminal history check by the Police Department. -Application Fee, per event (non-refundable)	100%	City Manager	\$65.00
S-113	Liquor License-Acquisition of Control/Agent Change	Process a new Liquor License Acquisition of Control/Agent Change application.	100%	City Clerk	\$332.00
S-114	Returned Payment Processing	Process fee, per check or electronic payment, that is returned for non-sufficient funds.	58%	Administrative Services	\$35.00
		-State Charged Finger Print Processing Fee (per person)			\$22.00
S-117	Extension of Premises/Patio Permit	Process a new request for Extension of Premises/Patio Permit for liquor establishments.	100%	City Clerk	\$228.00
S-118	Elections Arguments	Statute allows for a deposit for the purpose of offsetting a portion of the proportionate cost of the purchase of the paper and the printing of the argument.	Market rates	City Clerk	\$100.00
S-119	Bingo License	Process a new request to conduct bingo activity in the City. The process involves a criminal history check by the Police Department and a hearing before the City Council. (Fee set by state statute 5-414) -Class A License -Class B License -Class C License	Set by State Statute	City Clerk	
					\$5.00
					\$25.00
					\$50.00
S-124	Off-Track Betting (OTB) License	Process a new request to conduct off-track wagering/betting in the City. The process involves a criminal history check by the Police Department and a hearing before the City Council. -Application Fee (non-refundable)	100%	City Clerk	\$474.00
S-122	Special Event Permit Application Fee	Review application for special event activities held on publicly owned property, including parades and Bridgewater Channel permits.	Market rates	City Manager	\$50.00
NEW S-125	Film Permit Application Fee	Review application for filming activities held on publicly owned property, including the Bridgewater Channel.	Market rates	City Manager	\$30.00

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	Utility And Enterprise Services:					
IV.	Water Services:					
S-130	Water Service	Fees to provide water service.	Set with Rate Study	Administrative Services	Set with Rate Study	
S-131	Water Meter & Service Line Installation	Install meter and service laterals to allow connection to the City's water service system.	100%	Public Works		
		Meter Size in Inches				
		-3/4 "			\$1,827.00	
		-1 "			\$1,953.00	
		-1 1/2" (Previously billed actual costs)			\$4,722.00	
		-2" (Previously billed actual costs)			\$5,416.00	
		Advance Deposits (The charge for installation of regular service connections larger in size than 1" is actual cost using fully burdened hourly rates. The advance deposit will be charged against the actual costs.	100%			
		-4"			\$4,040.00	
		-6"			\$9,090.00	
		-8"			\$12,120.00	
S-132	Irrigation or Additional Meter Installation	Install irrigation or additional meter and service laterals to allow connection to the City's water service system.	100%	Public Works-Water Div.		
		3/4" Meters				
		-Unplumbed and or Easy Meter			\$665.00	
		-Short-Side Meter			\$1,710.00	
		-Full Cross Street 24 feet of Asphalt Replacement			\$3,425.00	
		-Full Cross Street Curbed Widened Street			\$5,255.00	
		1" Meters				
		-Unplumbed Easy Meter			\$895.00	
		-Short-Side Meter			\$1,870.00	
		-Full Cross Street 24 feet of Asphalt Replacement			\$3,585.00	
		-Full Cross Street Curbed Widened Street			\$5,415.00	
S-133	Reconnect Fee	Reconnection fee paid by customers to reconnect service after disconnection due to non-payment.	100%	Administrative Services	\$28.00	
		-After normal business hours			\$136.00	
S-134	Water Meter Testing	Respond to customer request for testing water meter. Fee is only charged when meter proves to be correct.	100%	Public Works		
		-Defective Meter			\$0.00	
		-Properly functioning meter			\$112.00	
		-Respond to customer request for meter re-read, first at no charge			\$26.00	

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IV.	Water Services Continued:				
S-135	Private Cross Connection Control Device Process* (Backflow Prevention Permit)	Initial inspection and activation of new water cross connection control device after certification and testing performed by others. Includes permit application, conformance with USEPA, ADEQ mandates, and Lake Havasu City code specifications. Includes correspondence and coordination with plumbers and testing companies.	100%	Public Works	\$73.00
		*The fee shall be doubled whenever work has commenced without first paying the permit fee and having the plans approved.			
S-136	Cross Connection Control Device Monitoring	Annual notification of water cross connection control device testing and recertification, recordkeeping, and correspondence with owners and certified testers.	100%	Public Works	\$63.00 annually or \$5.25 per month on utility bill
S-137	New Water Customer Application	Process an application to establish a new water customer account and turn on services at the location.	Market rates	Administrative Services	
		-Regularly scheduled during normal business hours			\$40.00
		-Unscheduled during normal business hours			\$80.00
		All new applicants for water service will be required to pay a deposit fee:			
		-Residential			\$50.00
		-Residential on sewer			\$100.00
		-Apartments, Hotels, Motels, Condos - per unit fee			\$35.00
	-Hydrant Meter (3/4 - 1 inch)			\$250.00	
	-Hydrant Meter (3 - 4 inch)			\$800.00	
	-Hydrant Meter (3" w/RPZ)			\$1,700.00	
	Process an application to establish a new water customer account and turn on services at the location				
	-All other users' deposit fees to be based upon average monthly bills as estimated by the Administrative Services Department (minimum deposit fee)			\$100.00	

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IV.	Water Services Continued:				
S-138	Water - Hot Tap Service	For the purpose of tapping future water connections to existing water mains within the water distribution system. The task is performed by Water Division personnel using specialized equipment capable of drilling or tapping the water main while under pressure, eliminating the need to disrupt water service for water users in the area. This process is known by the industry as a Water Hot Tap, and is completed after receiving a utility permit filled out by the contractor who will perform the water line installation. Although this type of service is most often used by commercial properties where fire line installation is required, it is also used for other water service connections unrelated to the fire industry.		Public Works	
		Water Main Line Size			
		-3/4" - 2"	100%		Fee based on actual job cost summary including equipment usage fee
		-4"-12"	100%		\$725.00
S-139	Replace Damaged Service Stop and/or Lock	Damage caused to the service stop and/or lock placed on a water meter, allowing the customer to obtain illegal water use. -Damage to lock only -Damage to lock and service stop	100%	Public Works	\$90.00 \$260.00
IV.	Sewer Services				
S-190	Sewer Service	Fees to provide wastewater service.	Set with rate study	Administrative Services	
S-190A	Wastewater System Availability Fee	Fee to cover fixed costs during months without activity.	75% of the minimum sewer fee	Administrative Services	\$41.00
S-191	Industrial Waste Discharge Permit	Issuance of Industrial Waste Discharge Permit in accordance with Environmental Protection Agency (EPA) regulations.	100%	Public Works	
		-Significant			Fee based on actual job cost summary including equipment usage fee
		-Categorical			Fee based on actual job cost summary including equipment usage fee

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IV.	Sewer Services Continued:				
S-192	Treatment Capacity Fee for Sewer Services	A treatment capacity fee is imposed upon all facilities making use of the City sewer system. This fee is based upon the projected cost of wastewater treatment facilities, capacity associated with those facilities and the number of Equivalent Residential Units (ERU) to be served by these facilities.	Set with Rate Study	Public Works	
		Water Meter Size			
		-3/4"			\$2,000.00
		-1"			\$4,000.00
		-1 1/2"			\$6,400.00
		-2"			\$8,000.00
		-3"			\$19,200.00
		-4"			\$33,600.00
		-6"			\$73,600.00
		-8"			\$128,000.00
		For the purposes of determining the Treatment Capacity Fee, all R1 Single Family Residential properties shall be treated as one Equivalent Resident Unit (ERU) regardless of the water meter size.			
S-193	Laboratory Analysis - Level I, II & III	Wastewater laboratory analysis to include (per sample):	Market rates	Public Works	
		Level I - Samples include TSS; TDS; Total Coliform; Fecal Coliform; Nitrite; Ammonia			\$29.00
		Level II- Samples include BOD; Cadmium Column Nitrate			\$43.00
		Level III- Samples include TKN; Oil and Grease			\$66.00
S-195	Non-City Owned Pump Station Checks	Check wastewater pump operation, wet well condition, and record meter readings.	100%	Public Works	Fee based on actual job cost summary including equipment usage fee
S-196	Pump Station Wet Well Cleaning	Pump down and clean wastewater wet well using vacuum truck.	100%	Public Works	Fee based on actual job cost summary including equipment usage fee
S-197	Private System Sewer Line Cleaning	Jet clean sewer lines.	100%	Public Works	Fee based on actual job cost summary including equipment usage fee
S-198	Sewer Discharge Sampling	Per inspection of sample sewer discharge for compliance with city discharge regulations.	100%	Public Works	\$193 Plus hourly equipment usage fee
S-199	Treated Effluent Charge for Reuse	Provide cost effective and efficient wastewater service to the community by providing treated effluent for commercial and governmental use.	Market rates	Public Works	
		-Commercial Use			\$242.00
		-Governmental Use			\$126.00

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IV.	Airport Services				
S-250	Landing Fee - Commercial / Cargo	Commercial/Private/Air Carrier/Corporate or Cargo aircraft landing at the municipal airport. -Cargo: Per 1,000 pounds gross landing weight per landing -Commercial/Private/Air Carrier/Corporate: Per 1,000 pounds gross landing weight per landing (for aircraft over 12,500 pounds)	Market rates	Public Works	\$1.00 \$1.00
S-251	Airfield Rental Fees	Monthly Fee for use of city tie downs on a month to month basis at the municipal airport. -Tail In -Taxi Through -FBO Exclusive Use -Private Shadeport Large Shadeport: -Per Month Fee -Per Week Fee -Per Night Fee Monthly fee for City built shadeports at municipal airport. Monthly fees for City owned hangars. -City Hangar-Standard (40x37) -City Hangar-Executive (62x45) Per night fee for transient aircraft. -Single engine fixed wing -Helicopter -Multi-engine -Turbine jet -Greater than 12,500 lbs. -City shadeport -Hangar (40x37) -Hangar (62x45)	Market rates	Public Works	\$59.00 \$150.00 \$20.00 \$59.00 \$253.00 \$177.00 \$35.00 \$165.00 \$419.00 \$631.00 \$11.00 \$16.00 \$16.00 \$21.00 \$37.00 \$15.00 \$30.00 \$56.00
S-252	Fuel Flowage	Per gallon fee for fuel delivered to Fixed Base Operator's (FBO) for aircraft use.	Market rates	Public Works	\$0.12
S-253	Fuel Farm Facility Charge - FBO	Per gallon fee for fuel delivered to the City's fuel farm for FBO use.	Market rates	Public Works	\$0.05
S-256	Car Rental	Car rental concessionaire at Municipal Airport. -Airport on-site agencies Percentage of monthly gross sales Annual commercial Aviation Use Permit (CAUP) -Offsite agencies Annual commercial Aviation Use Permit (CAUP)	Market rates	Public Works	10% \$466.00 \$466.00
S-257	Vehicle Parking - Permanent	Monthly vehicle parking fee for transient pilots who fly in regularly.	Market rates	Public Works	\$34.00
S-258	Commercial Aviation Use Permit	Commercial aviation use permit or temporary 30-day permit at Municipal Airport. -Commercial Use Permit - Annual -Temporary 30-Day Permit Fee -FBO's Temporary 30-Day Permit Fee	Market rates	Public Works	\$466.00 \$233.00 \$233.00

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IV.	Airport Services Continued:				
S-259	Advertising	Advertising in Municipal Airport. (Monthly Fees) -Courtesy phone board - each 8 inch square. -Wall advertising (minimum of 1 square foot) - each square ft. -Floor advertising (minimum of 1 square foot) - each square ft.	Market rates	Public Works	\$57.00 \$7.00 \$6.00
S-260	FBO Fees -Unless otherwise established by contract	Land lease fees for FBO sites at Municipal Airport FBO hangar ground lease fee Sublease Fee	Market rates	Public Works	\$0.29/ sq. ft. \$0.29/sq. ft. 5% of monthly fee
S-261	Hangars - Private on City Owned Pads	Monthly pad fees for private hangars transferred from the old airport. -Private Hangars on City poured pad -Private Hangars on private poured pad	Market rates	Public Works	\$1.14/sq. ft. \$0.83/sq. ft.
S-263	Quarterly Hangar Utilities	Utility costs (water and electricity) to old hangar tenants, through quarterly billings. Hangars 7, 61, and CAP area excluded. -Quarterly Administrative Fee - Pass through utility costs	Market rates	Public Works	\$5.00 Actual costs billed by utility companies
S-264	Terminal Space - Commercial Offices	Rental of terminal office space or storage areas at municipal airport.	Market rates	Public Works	\$33.10/sq. ft.
S-266	Airfield Services	-Sweeping of privately held lease ramp at municipal airport. -Utilization of bucket truck and employee to place banners and to assist FBO's with issues on lease holds. -Towing of aircraft. * One hour minimum for airfield services	100%	Public Works	\$146/hour* \$146/hour* \$146/hour*

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IV.	Public Transportation Services				
S-280	Transit Services	Fixed Route	0%-16% Range	Public Works	
		-One way fare			\$1.50
		-Reduced Rate for Seniors aged 60 and older, Disabled, Medicare cardholders and youth with Student ID			\$0.75
		-Children 2 and under - free with an adult paid fare			\$0.00
		Paratransit-ADA Certified Riders	0%-16% Range	Public Works	
		Transportation to both Complementary Paratransit and former Havasu Mobility Users			\$3.00
		Micro Transit	0%-16% Range	Public Works	
		This mode of transit is fairly new found most systems are running what they call "Demand Response" service.			
		-Per customer one-way within zone			\$3.00
		-Outside originating zone			\$5.00
IV.	Waste Disposal Services				
S-285	Waste Disposal Services	Waste Disposal Services	Set with contract	Administrative Services	\$19.14
V.	Leisure and Cultural Services:				
S-300	Youth Programs	Per participant fee for various youth sports programs such as football, basketball, and summer swim league.	Market rates	Parks and Recreation	\$53.00
S-301	Gym Drop-In	Per participant per visit Gym drop-in fees.	Market rates	Parks and Recreation	\$3.00
		-Open Gym (school site or community center)			\$44.00
		-20 Visit Punch Pass			\$44.00
S-303	Organized League Field Usage	Per season reserving of ballfields for use by private leagues. Fees collected at time of registration.	Market rates	Parks and Recreation	
		-Youth League			\$10.00
		-Adult League			\$21.00
		-Senior League (age division 50 plus)			\$17.00
S-304	Tournament / Group Field Usage	Fees are for preparation of field usage by a group or organization requiring the lines to be chalked/painted, and fields dragged and prepped for tournament use, either as a onetime activity or over a period of time. Fee is for 2 hours of use. Charges for additional maintenance may apply at fully burdened rates.	Market rates	Parks and Recreation	
		-Per field day use			\$21.00
		-Per field night use			\$32.00
		-Field line and drag (per field)			\$105.00
		-Field line only (per field)			\$53.00
S-305	Contract Recreation Classes	Provide recreation classes, including coordination, facilities, and contract instructors who receive between 10% - 50% of the class fee by written agreement between the parties.	Market rates	Parks and Recreation	Varies

MASTER FEE SCHEDULE (eff. 1-1-2022)

	Description of Service	Description of Service	Reasonable Costs to be Recovered	Primary Department	2022 Fees
V.	Leisure and Cultural Services Continued:				
S-306	Community Center Events	See Use of Facility Table	Set with Facility Use Policy	Parks and Recreation	See Facility Uses Fee Schedule
S-308	After School Program*	Provide after school recreation programs and snack for youth at school and park sites.	Market rates	Parks and Recreation	
		-Weekly rate (Per child)			\$29.00
		-Weekly rate (Each additional child)			\$18.00
		-Daily Rate (Per child)			\$10.00
		-Late fee per participant for every 15 minutes late (pickup time)			\$5.00
*28.5% discount available for income qualified participants.					
S-309	Youth Camps*	Operate youth camps for children, including facilities, snacks, supplies, local field trips, and supervision.	Market rates	Parks and Recreation	
		-Full Program (1st child)			\$290.00
		-Full Program (each additional child in same family)			\$234.00
		-Weekly Rate (1st child)			\$41.00
		-Weekly Rate (each additional child in same family)			\$32.00
		-Daily Rate Drop In (Per child)			\$20.00
-Late fee per participant for every 15 minutes late (pickup time)			\$5.00		
*28.5% discount available for income qualified participants.					
S-310	Teen Break	Per participant fee to operate teen break programs for teenager in sixth through twelfth grades, including facilities, supplies, snacks, and supervision.	Market rates	Parks and Recreation	\$41.00
S-350	Recreation Center Beverage Service	Beverage services at Community Center.	Market rates	Parks and Recreation	
		-Draft Beer			\$4.00
		-Can Beer			\$3.00
		-Wine			\$3.00
		-Well Drinks			\$4.00
		-Soda/Water			\$1.00
-House Special	\$3.00				
S-351	Aquatic Classes	Coordinate various aquatic programs at the Aquatic Center.	Market rates	Parks and Recreation	
		-Exercise & Lap Swim - 20 Visit Pass			\$74.00
		-Exercise & Lap Swim - Drop In			\$5.00
		-Learn-to-Swim Youth/Other (up to ten sessions)			\$40.00

MASTER FEE SCHEDULE (eff. 1-1-2022)

	Description of Service	Description of Service	Reasonable Costs to be Recovered	Primary Department	2022 Fees
V.	Leisure and Cultural Services Continued:				
S-352	Open Swim	Various swim programs at the Aquatic Center.	Market rates	Parks and Recreation	
		-Open Swim - Children (ages 0-3) -Open Swim - Adults (18-61) -Open Swim - Children/Seniors (ages 4-17, 62+) -Open Swim - 20 Visit Punch Pass -Annual Adult Pass -Annual Children/Senior Pass -Semi Annual Adult Pass -Semi Annual Children/Senior Pass -Youth/School Groups/ Special Olympics -Residents -Non-Residents			\$6.00 \$5.00 \$74.00 \$274.00 \$231.00 \$211.00 \$179.00 \$4.00 \$4.00
S-353	Birthday Party Rentals	Group rental of facility with admission for up to 20 to 30 swimmers. -While open swim is in session	Market rates	Parks and Recreation	\$150.00
S-354	Junior Lifeguard Program	Per participant fee for youth between the ages of 10-15 to improve swimming skills and receive basic understanding of water rescue, first aid, CPR, kayaking, and snorkeling.	Market rates	Parks and Recreation	\$105.00
S-355	Pool Rental - Swim Team	Private rental of pool for swim teams. -Monthly fee up to 36 hours of use each month	20%	Parks and Recreation	\$1,085.00
		-Additional hours per month billed hourly			\$30.00
S-359	Lifeguard Training	Lifeguard training is for persons 15 years and older who are interested in becoming a certified lifeguard (includes Professional Rescuer CPR and First Aid). Fee is per participant.	Market rates	Parks and Recreation	\$159.00
S-360	Miscellaneous Services	Miscellaneous services and items available to the public.	Market rates	Parks and Recreation	
		-Locker rentals - single use -Locker rentals - small (monthly fee) -Locker rentals - large (monthly fee) -Point-of-sale items (towels, swim diapers, etc.)			\$0.25 \$5.00 \$10.00
					Cost plus mark-up est. range 30%-50%

MASTER FEE SCHEDULE (eff. 1-1-2022)

	Description of Service	Description of Service	Reasonable Costs to be Recovered	Primary Department	2022 Fees
VI.	Public Safety Services - Police:				
S-439	Animal Control Service*	Animal control services provided by and coordinated through the Lake Havasu City Police Department.	Market Rate	Police	
		Animal License Fees Per Pet			
		-Altered - 1 Year			\$14.00
		-Altered - 2 Year			\$27.00
		-Altered - 3 Year			\$40.00
		-Unaltered - 1 Year			\$32.00
		-Unaltered - 2 Year			\$64.00
		-Unaltered - 3 Year			\$96.00
		Seniors (Age Verification Required 65+, 2 dogs max, altered only)			
		-Altered - 1 Year			\$12.00
		-Altered - 2 Year			\$24.00
		-Altered - 3 Year			\$36.00
		Other Fees			
		Service Dog (Affidavit Required)			\$0.00
		Late Fee (Over 60 days late)			\$10.00
		Replacement Tag			\$5.00
		Impound Fee (Per Occurrence)			
		-1st occurrence			\$25.00
		-2nd occurrence		NEW	\$50.00
		-3rd occurrence		NEW	\$100.00
		-4th & subsequent occurrences		NEW	\$200.00
		-Boarding Fee (Per Day)			\$25.00
		-Finder/Return Fee			\$25.00
S-440	Police False Alarm Response	Respond to police false alarms.	Range of 0% - 190%	Police	
		-1st - 3rd alarms	0%		\$0.00
		-4th and 5th alarms	106%		\$159.00
		-6th and subsequent alarms	190%		\$285.00
S-441	Police Response Call-Back	Respond to a loud party or any other disturbance of the peace to quiet the activity within 24 hours after an initial warning is issued. A disturbance call-back is defined as any second or subsequent call for service within a 24-hour period to a loud party or other annoyance to residents of the city. The responsible party for the call for service is the resident, proprietor, or person initiating the disturbance. Special Condition - In the event the resident, proprietor, or person responsible for the disturbance is arrested or cited, fees for this service shall be a restitution issue and assessed against the defendant and paid to the court at the time a guilty finding is made by the court. These fees are in addition to any other fines or fees the court might assess. In instances where an arrest is not made nor a citation issued, the fees for services shall be billed.	266%	Police	\$229.00

MASTER FEE SCHEDULE (eff. 1-1-2022)

	Description of Service	Description of Service	Reasonable Costs to be Recovered	Primary Department	2022 Fees
VI.	Public Safety Services - Police Continued:				
S-442	Police - Background Check Letter	A citizen may request a Lake Havasu City Police Background Check Letter. The Clerk will, upon receiving the request and obtaining positive identification, conduct a check of the Lake Havasu City Police Department Records Management System (RMS), and also a check for a local warrant.	35%	Police	\$20.00
S-443	Vehicle Identification Number (VIN) Verification	A VIN verification is a service to persons who are required by the Arizona Department of Transportation to visually verify the VIN and complete the appropriate Motor Vehicle Division form. (walk-in or radio call request)	81%	Police	\$31.00
S-444	Fingerprinting Service	This fee is in addition to any fees collectable by the state or FBI for the actual processing of up to three cards.	82%	Police	\$23.00
S-445	Vehicle Post Storage Hearings	In accordance with Arizona Revised Statute (ARS) 28-3511, the Lake Havasu City Police Department will impound vehicles for thirty (30) days when officers encounter a driver in violation of the statute. Per ARS 28-3513B the fee shall be \$150.00.	Set by State Statute	Police	\$150.00
S-448	Oversize/Overweight Review - Traffic Permit Fee	Safety review of a request to move an oversize or overweight vehicle through the City. Application made and fees collected at the Police Records Office at time of request.	100%	Police	\$32.00
					*Additional charges will be billed using fully burdened rates based on actual time of police escorts (if applicable)

MASTER FEE SCHEDULE (eff. 1-1-2022)

	Description of Service	Description of Service	Reasonable Costs to be Recovered	Primary Department	2022 Fees
VI.	Public Safety Services - Police Continued:				
S-448 **	**Exempt Permits	<p>-No fee will be charged by Lake Havasu City for a permit to move a vehicle, load, or structure, when the State of Arizona has charged a fee for the same move.</p> <p>-No fee will be charged when any other jurisdiction charged a fee for the same move if the trip originates outside the corporate limits of the City.</p> <p>-No fee will be charged to municipalities or other governmental agencies.</p> <p>-Thirty (30) day exempt permits will be issued in conjunction with and to facilitate movement with a state thirty (30) day permit. When moving on this permit, a state highway must be used as part of each route. The route to and from the state highway will be given by the Lake Havasu City, Engineering Division.</p> <p>-Thirty (30) day exempt permits may be issued to governmental agencies.</p> <p>-Any other exempt permit(s) are for a single trip only.</p>			
S-451	Polygraph Exam	Investigative polygraph examinations requested by county area law enforcement agencies.	70%	Police	\$367.00
S-454	Prisoner Housing at LHC Police Facility	Daily fee to house, feed, care for, and supervise inmate workers and sentenced prisoners for the duration of their sentence.	Market rates	Police	\$66.00
S-116	Peddlers, Solicitors, and Transient Merchants Application and License Processing	<p>Each peddler, solicitor, or transient merchant must secure a personal license prior to engaging in any such business within the city.</p> <p>-Application Fee</p> <p>-Background Investigation Fee (per person)</p> <p>-Fingerprint Processing Fee (per person)</p>	Market rates	Police	<p>\$15.00</p> <p>\$53.00</p> <p>\$23.00</p>
VII.	Public Safety Services - Fire:				
S-550	Repeated Use of Emergency Services	Fee for repeated non-emergency use of emergency services after the ninth call per month.	100%	Fire	Fee based on actual fully burdened hourly rates of staff responding to non-emergency calls after the first nine calls per month.
S-551	Fire False Alarm Response	<p>Respond to fire and false alarms and faulty fire systems.</p> <p>-1st - 2nd alarms</p> <p>-3rd - 5th alarms</p> <p>-6th and subsequent alarms</p>	<p>Range of 0 - 131%</p> <p>0%</p> <p>105%</p> <p>131%</p>	Fire	<p>\$0.00</p> <p>\$265.00</p> <p>\$331.00</p>

MASTER FEE SCHEDULE (eff. 1-1-2022)

	Description of Service	Description of Service	Reasonable Costs to be Recovered	Primary Department	2022 Fees
VII.	Public Safety Services - Fire Continued:				
S-552	Hazardous Materials Incidents, Investigation	Respond to chemical and/or other hazardous materials spills or other situations and/or cleaning up potential hazards inside/outside City limits.	100%	Fire	
		-Full Service hazardous materials incident and/or non-reusable supplies or equipment are expended -Reimbursement of HAZMAT supplies or other unidentified time			Fee based on actual fully burdened hourly rates of staff responding to incident and/or non-reusable supplies or equipment expended. Fee based on actual replacement cost, in addition to incident charges.
S-553	Emergency Fire/Medical Services	Render emergency fire or medical services outside City limits (except for automatic/mutual aid to Desert Hills Fire District, and other communities where mutual aid agreements exist).	100%	Fire	
		-Technical Team Rescue Outside City Limits-Response of Technical Rescue unit(s) where patient(s) is/are extricated from a situation, including but not limited to: desert, trench, confined space, high angle, and swift water rescues.			Fee based on actual fully burdened hourly rates of staff responding to incident and/or non-reusable supplies or equipment expended.
		-Emergency Fire/Medical Services Outside the City Limits			Fee based on actual fully burdened hourly rates of staff responding to incident and/or non-reusable supplies or equipment expended.
		-Motor Vehicle Accident Outside City Limits-Incidents where patient treatment was performed or mitigation of some type from the Fire Department was necessary.			Fee based on actual fully burdened hourly rates of staff responding to incident and/or non-reusable supplies or equipment expended.
S-554	Environmental Research & Technical Assistance	Research occupancy files on commercial locations upon written request for environmental information to include hazardous materials or fire incidents, inspection reports, complaints, etc., as well as technical code assistance.	68%	Fire	\$107.00

MASTER FEE SCHEDULE (eff. 1-1-2022)

	Description of Service	Description of Service	Reasonable Costs to be Recovered	Primary Department	2022 Fees
VII.	Public Safety Services - Fire Continued:				
S-556	Fire Sprinkler System Plan Check/Inspection/Repair & Alterations (Commercial/Industrial)**	Review commercial/industrial sprinkler plans to include standpipe plans. Perform on-site inspections of sprinkler system to ensure compliance with appropriate fire code requirements. Includes pressure check of system.	Market rates	Fire	
	*Deposit may be required	-0-5,000 square feet -5,001-15,000 square feet -15,001-35,000 square feet -35,001-52,000 square feet -Each story above or below first story			\$422.00 \$527.00 \$738.00 \$949.00 \$200.00
		Plan review, permit, and inspection of repairs or alterations to existing commercial or residential fire sprinkler systems.			
		-Major Modifications (6+ Sprinkler Heads) -Minor Modifications (1-5 Sprinkler Heads) -Repairs (tracking)			\$131.00 \$63.00 \$0.00
	**Any modifications with over 50+ heads will be treated as a new system.				
S-557	Required Fire Sprinkler System Plan Check/Inspection (Multi-Family 3 - 16+ Units)*	Review multi-family sprinkler plans. Perform on-site inspections of sprinkler systems to ensure compliance with appropriate code requirements. Applies to multi-family units with 16 or more units.	100%	Fire	
	*Deposit may be required	-First Floor -Each story above or below first story			\$612.00 \$95.00
S-558	Required Fire Sprinkler Plan Check/Inspection (Single Family Duplex)*	Review plans and perform on-site inspections of sprinkler system to ensure compliance with appropriate code requirements. Applies to multi-family units up to 15 units.	Average 100%	Fire	
		-First Floor -Each story above or below first story			\$248.00 \$95.00
S-559	Non-Required Fire Sprinkler System Inspection (Single Family)	Review plans and perform on-site inspection of a sprinkler system, which is not required by code or the City to be inspected, to ensure compliance with industry standards.	0%	Fire	\$0.00
S-561	Fire Sprinkler Plan Check/Inspection/Repair (Underground Lines, Hydrants)*	Review plans and perform field inspections for new construction or repair of fire lines, including private fire hydrants and fire sprinkler supply, to ensure compliance with code requirements.	100%	Fire	
	*Deposit may be required	-New fire lines, first 100 feet (includes fire hydrants, fire sprinkler supply) - Each additional foot -Review of repaired underground fire lines or private fire hydrants			\$316.00 \$3.00 \$85.00

MASTER FEE SCHEDULE (eff. 1-1-2022)

	Description of Service	Description of Service	Reasonable Costs to be Recovered	Primary Department	2022 Fees
VII.	Public Safety Services - Fire Continued:				
S-562	CO2 Tank Installation, Removal, or Repair	Review plans for installation, removal, or repair of CO2 tanks for beverage dispensers for tanks over 100 lbs. Inspect to ensure compliance. -Per Tank over 100lbs of CO2	35%	Fire	\$83.00
S-563	Modification to Fire Alarm Plan Check/Inspection* *Deposit may be required	Review plans for altering existing fire protection systems. Perform inspections to ensure compliance with approved plans. -Major Modifications -Minor Modifications -Repairs (tracking)	100%	Fire	\$237.00 \$237.00 \$0.00
S-564	Clean Agent System, Halon, or Alternative Systems *Deposit may be required	Review plans for a new engineered fire protection extinguishing system. Inspect to ensure compliance with approved plans. -Standard -Halon or Alternative Materials -Major Modifications -Minor Modifications -Repairs (tracking)	100%	Fire	\$237.00 \$237.00 \$237.00 \$237.00 \$0.00
S-565	Installation and Inspection of Spray Booths* Deposit may be required	Review plans for spray booths and new sprinkler systems for spray booths. Perform inspections to ensure compliance with approved plans.	100%	Fire	\$237.00
S-566	Installation of Liquefied Petroleum Gas (LPG) Tank Plan Check/Inspection (25+ Gallons)* *Deposit may be required	Review plans for installation of LPG tank with a capacity of 25 gallons or more. Inspect to ensure compliance with approved plans. -LP cylinder exchange rack -25-120,000 gallons		Fire	Fees Per Tank Capacity: \$105.00 \$125.00
S-567	Fire Alarm System Plan Check/Inspection* *Deposit may be required	Review plans for a fire alarm system. Perform inspections to ensure compliance with code requirements. -1-20 devices -Each additional device over 20	100%	Fire	\$237.00 \$5.00
S-568	Burn Permits	Process and review a controlled burn permit to ensure proper safety measures are undertaken and guard against loss of control.	0%	Fire	\$0.00
S-569	Fireworks Permits*	Process/review a permit application for the sale of fireworks or for firework displays to ensure proper safety measures are met. -Sale of fireworks -Class B (DOT 1.3G) Fireworks -Class C (DOT 1.4G) Special Effects	Average 69%	Fire	\$237.00 \$237.00 \$119.00
S-570	Blasting Permits* 30-day Permit	Process/review a blasting permit application to ensure proper safety measures are met.	143%	Fire	\$340.00
S-571	Temporary Membrane Air Structure, Tents, Canopies Plan Check/Inspection*	Review plans for tents in excess of 400 square feet, open tents in excess of 700 square feet, and temporary membrane air supported structures. Perform inspections to ensure compliance with approved plans.	63%	Fire	\$106.00

MASTER FEE SCHEDULE (eff. 1-1-2022)

	Description of Service	Description of Service	Reasonable Costs to be Recovered	Primary Department	2022 Fees
VII.	Public Safety Services - Fire Continued:				
S-572	Tank Installation Plan Check/Inspection/ Removal* Deposit may be required	Review plans for underground fuel/chemical tank installation, the installation of temporary aboveground fuel tanks (used for a maximum of 180 days), and the installation of permanent aboveground fuel tanks. Perform inspections to ensure compliance with approved plans.	Market rates	Fire	
		-Underground fuel/chemical tank installation			\$385.00
		-Installation of temporary aboveground fuel tanks			\$105.00
		-Installation of permanent aboveground fuel tanks			\$385.00
		-Each additional tank			\$190.00
		-Standby at removal of underground fuel or chemical tanks			\$316.00
S-574	Fire Flow Pressure Readings	Upon request, utilize specialized gauges to open fire hydrant to flow water and record pressure. Provide documentation of pressure. Fee is per request.	36%	Fire	\$85.00
S-577	Carnival / Circus Inspections	Inspect carnival/circus rides for safety compliance.	100%	Fire	\$248.00
		-Minimum Fee (up to 5 hours)			
		-Each additional hour			
S-578	Fire Safety Reinspections	Reinspection of a commercial, public facility, or place of assembly and/or reinspections due to project not ready and/or violation/noncompliance of the appropriate fire code requirements. Fee per inspection.	100%	Fire	\$219.00
S-579	State Licensed Facility Inspection	Inspection of Arizona state licensed adult care facilities.	Market rates	Fire	
		-Residential per location			\$53.00
		-Assisted Living Facility - Base Fee			\$105.00
		-Plus per bed fee			\$8.00
		-Behavioral Health Facility			\$79.00
	-Hospital - Base Fee	\$316.00			
		-Plus per bed fee	\$8.00		
S-580	Home Safety and Babysitting Classes	Provide children between the ages of 11-15 with home safety and babysitting training. Fee per participant with minimum of 10 students per class.		Fire	
		-Lake Havasu City residents	0%		\$0.00
		-Non local residents	100%		\$50.00
* The fee shall be doubled whenever work has commenced without first paying the permit fee and having the plans approved.					

MASTER FEE SCHEDULE (eff. 1-1-2022)

	Description of Service	Description of Service	Reasonable Costs to be Recovered	Primary Department	2022 Fees
VIII.	Municipal Court Fees:				
S-700	Prosecution Assessment Fee	Prosecution of each offender convicted or pleading to misdemeanor criminal offenses. The time expended by the prosecutor(s) and staff varies based on the complexity of each case. It is possible that one offender may be associated with multiple cases.	Set by City Code	Court	\$100.00
S-701	Warrant Fee	Fee to help offset some of the costs incurred by issuing a warrant.	Set by City Code	Court	\$150.00
NEW S-703	Default Fee	Default for civil traffic violations, water violations and criminal local ordinances.	Set by City Code	Court	\$50.00
IX.	Use of City Facilities				
S-123	Use of City Facilities	Fees associated with identified City properties	Market rates	Administrative Services	
S-123A	-Park Reservations				
S-123B	-Pool Rentals - Commercial & Private				