



AIRPORT OPERATING REGULATIONS

**Lake Havasu City Municipal Airport
Lake Havasu City, Arizona**

**Resolution No. 91-697
Ordinance No. 91-347
Amending Ordinance No. 93-411
Amending Ordinance No. 09-961
Amending Ordinance No. 11-1044**

AIRPORT OPERATING REGULATIONS

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AIRPORT OPERATING REGULATIONS

ARTICLE I. GENERAL PROVISIONS AND DEFINITIONS

§ 11.08.010 DEFINITIONS.

As used herein, unless the context clearly indicates otherwise, the following definitions shall apply:

- A. **AIRCRAFT.** Any and all contrivances now or hereinafter used for navigation or flight in air or space, including but not limited to, airplanes, airships, dirigibles, free balloons, helicopters, gyroplanes, gliders, ultralights, amphibians, and seaplanes.
- B. **AIRMAN.** An individual who engages, as the person in command or as pilot, mechanic, or member of the crew, in the navigation of aircraft, or an individual who is directly in charge of the inspection, maintenance, overhauling, or repair of aircraft, aircraft power plants, propellers, or associated accessories.
- C. **AIRPORT.** The Lake Havasu City Municipal Airport.
- D. **AIRPORT ADVISORY BOARD.** Those persons appointed to the Board by the City Council.
- E. **AIRPORT MANAGER.** The city-appointed manager of the airport or his or her designee.
- F. **AIRPORT OPERATIONS AREA.** The portion of the airport designated and used for landing, taking off, or surface maneuvering of aircraft.
- G. **BASED AIRCRAFT.** Any aircraft assigned a reserved parking space, tie-down, or hangar space at the airport, whether or not such assignment is made under written agreement with Lake Havasu City.
- H. **CITY.** Lake Havasu City, Arizona.
- I. **COUNCIL.** The City Council of Lake Havasu City, Arizona.
- J. **FAA.** The Federal Aviation Administration of the United States of America, as defined in the Federal Aviation Act of 1958 or any subsequent and successor to that agency created for the control and operation of aviation and its related functions.
- K. **FIRE MARSHAL.** The Fire Marshall of Lake Havasu City or his or her designee.
- L. **FIXED BASE OPERATOR.** A person or entity who has obtained a lease or permit to operate as a commercial general aviation concessionaire at the airport.

- M. **OWNER.** The registered or legal owner of an aircraft according to the records of the Federal Aviation Administration.
- N. **PERSON.** Individuals, firms, companies, corporations, public agencies, and any other person.
- O. **RESTRICTED AREA.** Any portion of any airport not intended for use by the general public and so posted by the City.
- P. **RULES AND REGULATIONS.** The provisions of the ordinance contained herein.
- Q. **VEHICLE.** A device in, upon, or by which any person or property is or may be propelled on the ground and includes, but is not limited to, automobiles, motorcycles, trucks, off-road motor vehicles, tractors, bicycles, buses, and trailers.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.020 COMPLIANCE WITH FEDERAL AVIATION ACT AND FEDERAL AVIATION REGULATIONS

- A. The Federal Aviation Act of 1958 authorizes the Administrator of the Federal Aviation Administration to prescribe air traffic rules and regulations governing the flight of aircraft. The Federal Aviation Regulations promulgated by the Administrator cover all flights on or in the vicinity of the airport.
- B. Aircraft operators, pilots, airmen, and other users of the airport are required to be familiar with and comply with the Federal Aviation Regulations, and, in particular, Part 91, General Operating and Flight Rules, of the regulations.
- C. All aeronautical activities at the airport and all flying of aircraft departing from or arriving at said airport shall be conducted in conformity with the Federal Aviation Regulations.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.030 AIRPORT MANAGER SHALL ENFORCE RULES AND REGULATIONS

The Airport Manager is empowered to oversee the operations of the airport and to apply and enforce the rules and regulations contained herein. The rules and regulations contained herein apply specifically to the airport and are supplemental to the Federal Aviation Regulations.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.040 COMPLIANCE WITH APPLICABLE RULES AND LAWS.

All persons using the airport shall be subject to, and governed by, the rules and regulations contained herein, and all other applicable provisions of city ordinances and resolutions, county ordinances and resolutions, state and federal laws, and the Federal Aviation Regulations.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.050 COMPLIANCE WITH RULES BY FLIGHT INSTRUCTORS AND STUDENTS.

All based flight instructors shall inform their students of the rules and regulations contained herein. All flight instructors shall be responsible for the conduct of students under their direction during dual instruction. When a student is flying solo, it shall be the student's responsibility to observe and abide by these rules and regulations.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.060 DUTIES AND POWERS OF THE AIRPORT MANAGER.

A. The Airport Manager shall represent the city at all times in regard to all airport matters. He or she shall also have the following duties and powers:

1. The Airport Manager shall at all times have authority to take such actions as may be deemed necessary to safeguard the public in attendance at the airport. Every fixed base operator, pilot, airman, mechanic, or other person employed on or using the airport shall cooperate to enforce these rules and regulations and to see that all persons upon the premises use care to prevent injury to persons or damage to property.
2. The Airport Manager may suspend or restrict any or all operations at the airport whenever the action is deemed necessary in the interest of safety.
3. The Airport Manager may suspend, as a means of safeguarding the airport and the public, the privileges of the airport and its facilities to any person refusing to comply with these rules and regulations.
4. The Airport Manager shall have authority to restrict airport operations to such portion(s) of the airport as he or she may deem necessary or desirable. Any part of the airport temporarily unsafe for aircraft operation which is not available for normal use shall be clearly marked in accordance with recommendations of the FAA.
5. The Airport Manager may issue permits or written permission for use of the airport as authorized herein.

6. The Airport Manager in any contingency or emergency not specifically covered by these rules and regulations is authorized to make such decisions as to him or her may seem proper.

B. Any person aggrieved by a decision of the Airport Manager restricting or prohibiting use of the airport and its facilities, or prohibiting or restricting airport operations, may appeal the Airport Manager's decision to the City Manager. A notice of appeal stating the grounds therefore shall be filed with the Airport Manager.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.070 HOURS OF AIRPORT OPERATION.

The airport shall be open for public use at all hours of the day and night, subject to these rules and regulations and subject to the condition of the landing area, as may be determined by the Airport Manager.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.075 ACCESS CODES/DEVICES.

Unless otherwise approved in writing by the Airport Manager, persons who have been provided either a code or access device for the purpose of obtaining access to the airport shall only use said airport-issued codes/devices and shall not divulge, duplicate or otherwise distribute the same to any other person.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.080 INTERFERENCE WITH AIRPORT USE PROHIBITED.

No person shall unreasonably obstruct, impair, or interfere with the use of the airport by any other person, or unreasonably obstruct, impair, or interfere with the passage and safe, orderly and efficient use of the airport by any other person, vehicle, or aircraft.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.090 ENTRANCE ON RESTRICTED AREAS PROHIBITED.

No person shall enter any portion of the airport designated a restricted area unless authorized to do so by the Airport Manager.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.100 ANIMALS AT AIRPORT.

No person shall enter any airport operations area, airport terminal or landing area with any animal, excepting a guide dog for the blind, hearing impaired, or a leashed animal taken to and from an aircraft. Animals may be permitted in other areas of the

airport if restrained by a lash or confined in such a manner as to be under control at all times.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.110 LIABILITY FOR AIRPORT USE.

A. The city, its agents, or employees operating the airport assume no responsibility for damage to property stored thereon or property thereon of persons using the airport facilities, by reason of fire, theft, vandalism, windstorm, flood, earthquake, and/or collision, nor does it assume any liability by reason of injury to persons while on the airport or while using the facilities of same.

B. The privilege of using the airport and its facilities shall be conditioned upon the assumption of full responsibility and risk by the user thereof and such user shall release, hold harmless, and indemnify the city, its officers, agents, and employees, against claims arising from use of the airport.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.120 USE OF AIRPORT FOR COMMERCIAL ACTIVITIES.

Subject to applicable orders, certificates, or permits of the FAA, or their successors, no person shall use the airport or any portion thereof, or any of its improvements or facilities, for revenue-producing commercial business or activities without compliance with the requirements of this chapter, and other provisions of the Lake Havasu City Municipal Code. Such business or commercial activities shall include, but not be limited to any business for the operation, service, or repair of aircraft; any solicitation of data or statistical information; peddling of any goods, merchandise, or food; any advertisements or promotion of goods or services; any offer to sell, rent, or lease goods or services directed to the public. An aircraft owner is permitted to advertise and sell his/her aircraft on a noncommercial basis.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.130 LEASE OR PERMIT REQUIRED TO CONDUCT COMMERCIAL BUSINESS.

A. No commercial business shall be conducted on the airport without the operator thereof having a current lease or permit which has been approved by the City Manager, and a city business license.

1. The lease or permit shall define the areas of airport land and facilities to be used by the tenant or operator.
2. The lease or permit shall stipulate services to be rendered and that the operator may charge reasonable fees for the services.

B. It shall be unlawful for any person not so authorized by lease or permit to engage in any commercial business at the airport including the operation, service, or repair of aircraft on airport premises for hire.

(Ord. 93-411, passed - -1992; Ord. 91-347, (part), passed - -1991)

§ 11.08.140 FLYING CLUBS.

A. A flying club must be organized as a nonprofit corporation under the laws of the state or of the United States, or as a duly organized and functioning, unincorporated association for the purpose of fostering flying for pleasure, developing skills in aeronautics, including pilotage, navigation, and developing public awareness and appreciation of aviation requirements and techniques in the field of aviation and aeronautics.

B. A current roster of officers and directors must be filed with the Airport Manager.

C. All aircraft owned, leased, or used by the flying club must be registered with the Airport Manager. Club members cannot engage in, and club aircraft cannot be used for, commercial ventures, purposes, or operations and must comply with these rules and regulations.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.150 REPORTING OF ACCIDENTS.

Any person involved in an accident at the airport which results in damage or injury to 1 or more persons or to property shall promptly report the occurrences to the Airport Manager.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.160 FIREARMS AT THE AIRPORT.

A. No person except peace officers, duly authorized government employees, members of the Armed Forces of the United States, or other persons duly authorized by law to carry a firearm or similar instrument in his or her possession shall have any of the following in his or her possession on airport property any firearm, fireworks, gun, pistol, revolver, explosive of similar nature, air gun, BB gun, pellet gun, or any other similar instrument.

B. This prohibition shall not apply to persons possessing flare guns or other aircraft survival equipment nor to persons legally carrying firearms in cases, broken down, or unloaded.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.170 DISPOSAL OF GARBAGE.

No person shall dispose of garbage, papers, refuse, or other material on the airport except in receptacles provided for that purpose. No person shall abandon any personal property on the airport. Property abandoned for 30 days or longer shall become the property of the city and may be disposed of in any manner deemed appropriate by the Airport Manager. All costs associated by such disposition of abandoned property will be charged to the person who had abandoned the same.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.180 DAMAGE TO AIRPORT PROPERTY.

It is unlawful for any person to destroy, damage, or deface or cause to be destroyed, damaged, or defaced any public property located at the airport. Any person causing or responsible for the destruction or damage shall report the damage to the Airport Manager and upon demand of the Airport Manager shall reimburse the airport for the full amount of the damage. Any person failing to report and/or reimburse the airport for damage may be refused the use of any facility until and unless the report and/or reimbursement is made.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.190 COMMERCIAL PHOTOGRAPHY AND FILMING.

No person shall take still, motion, sound, or video pictures for commercial purposes on the airport without permission from the Airport Manager. Exception: This section shall not apply to representatives of the press and other news services reporting on persons or events which are on the news, excepting that all such persons must obtain permission from the Airport Manager prior to entrance on the airport operations area.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.200 CLUB AND OTHER PRIVATE MEETINGS.

No person shall sponsor or conduct club, association, or other private meetings on airport property except as authorized in writing by the Airport Manager.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.210 RELIGIOUS, CHARITABLE, AND POLITICAL ACTIVITIES.

A. No person or organization shall sponsor or conduct any of the following activities on the airport without first obtaining a special activity permit from the Airport Manager. Permits shall require 30 days' advance written notification:

1. Any public parade, rally, or demonstration;

2. Any public distribution or offer for sale of pamphlets, circulars, or other written materials for religious, charitable, political, or other noncommercial uses;
 3. The carrying, posting, or displaying of any signs or placards for 'religious, charitable, political, or other noncommercial purposes;
 4. Solicitation of contributions. For purposes of this section, **CONTRIBUTIONS** shall mean and include the words: donations, money, alms, food, clothing, subscriptions, property, credit, financial assistance, or other thing of value;
 5. Any air show or other special air event;
 6. Any public exhibition, show, commercial demonstration, or similar event on airport property; and
 7. Any other special event on airport property which is open to the general public.
- B. A verified application for a permit shall be filed with the Airport Manager in a form and manner as provided for by the Airport Manager.
- C. The Airport Manager may condition the issuance of a permit by imposing reasonable requirements concerning the time, place, and manner of the activity and such requirements as are necessary to protect the safety of persons and property, normal operations of the airport, and compliance with all applicable laws.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.220 FINANCIAL RESPONSIBILITY.

- A. All owners of aircraft regularly situated at the airport shall be financially responsible. Any such owner shall, upon request, furnish the city with evidence of financial responsibility. The minimum financial responsibility required pursuant to this section shall be as follows:
1. Bodily injury or death, including occupants of aircraft, 1 person—\$50,000.
 2. Bodily injury or death, excluding occupants of aircraft, 2 or more persons—\$300,000.
 3. Property damage-\$300,000.
- B. Evidence of financial responsibility shall consist of a certificate of insurance or a bond issued by an insurance company or a surety company duly authorized to transact business in the state.
- C. If the owner of an aircraft regularly situated at the airport fails or refuses to furnish the city with the required evidence of financial responsibility when so requested, the owner shall thereafter be prohibited from basing any aircraft which he or she may own at the airport until such time as he or she complies with the provisions of this section.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.230 FEES, RATES, AND CHARGES.

A. A schedule of fees, rates, and charges for use of airport areas and facilities shall be established pursuant to the provisions of Chapter 3.20.

B. The Airport Manager shall have the authority to lock up any lessee's aircraft and/or hanger for failure to pay any fees and charges assessed pursuant to this article when the fees and charges are delinquent for 30 days or longer.

(Ord. 94-449, § 3, passed - -1994; Ord. 91-347, (part), passed - -1991)

ARTICLE II. VEHICLES, PEDESTRIANS, ETC. AT AIRPORT

§ 11.08.300 GENERAL REQUIREMENTS.

A. No person shall operate a vehicle on the airport except in accordance with all local, state, and federal laws, rules, regulations, and policies.

1. Vehicles shall only be operated airside in a manner that complies with this chapter.

a. No person shall operate a vehicle airside without an approved driver/vehicle permit for that vehicle operator; or

b. A person without an approved driver/vehicle permit shall only be permitted to operate a vehicle airside while being monitored by a business or facility that has a vehicle control plan which has been approved by the Airport Manager. The vehicle control plan shall include, but is not limited to, procedures for physical presence, physical barriers, visual examination, and verbal or written instructions.

c. Vehicles shall access all airport facilities and businesses from the landside public parking areas for said facility or business unless otherwise authorized herein.

d. Vehicles shall obtain access to, and depart from, aircraft parking and storage areas via the gate specified in the driver/vehicle permit.

e. When a designated gate is out-of-service, vehicles shall access a secondary gate as specified by the out-of-service notification.

f. Vehicles shall yield right of way to aircraft in motion, emergency vehicles, and pedestrians.

g. No vehicles shall operate in a careless, negligent or reckless manner; pass closer than 50 feet to the rear of a taxiing aircraft; and/or approach closer than 50 feet to any aircraft whose engines are running, excluding ground service and emergency vehicles.

h. No vehicles shall be utilized as "follow me" vehicles on airport public ramps.

i. All vehicles, upon entering or exiting an airport access gate, shall wait for the gate to completely close behind them before proceeding to their destination so as to not allow the entry of an unauthorized vehicle.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.305 LICENSING, REGISTRATION AND INSURANCE.

A. No person shall operate a vehicle of any kind on the airport without a current motor vehicle operator's license.

B. No person shall operate any vehicle in the airside area without having first registered the vehicle and its operator with the Airport Manager and obtaining an approved airport driver/vehicle permit which must be displayed at all times in a manner approved by the Airport Manager.

1. A person with an approved driver/vehicle permit may drive a non-permitted vehicle airside as a temporary replacement vehicle with notification to the Airport Manager or designee prior to accessing airside.

2. A person without an approved driver/vehicle permit may operate a non-permitted vehicle airside as long as an authorized driver/vehicle permit holder is within the vehicle and with notification to the Airport Manager prior to accessing airside.

C. All vehicles shall maintain the appropriate type and amount of vehicle liability insurance required by federal, state, and/or city law. All vehicles shall provide copies of insurance certificates to the city containing the minimum limits required by the city. All authorized businesses shall include the city as an additional insured on vehicle insurance certificates.

D. FBO meet and greet vehicles shall display a decal number assigned by the Airport Manager of 4 or more contrasting color to vehicle (white) circle decals which are 6 inches in diameter with 4 1/2 inch black number contained within the circle decal. These circle decals shall be prominently displayed on each side of the vehicle (right, left, front, and back).

E. Each FBO vehicle operator shall display a visible name tag on the left front upper portion of the shirt or coat.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.310 CONTROL OF VEHICLES.

No person shall operate or park a vehicle at the airport in a manner prohibited by signs, pavement markings, or other signals posted by the city or by regulations under this article. The Airport Manager has plenary power to regulate or prohibit any class or type of vehicle or any other type or class of wheeled vehicle or other form of transport that operates in the airside area.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.315 SPEED LIMITS.

All vehicles shall be operated in strict compliance with all posted speed limits at the airport. The maximum speed limit for all vehicles in the airside area, with the exception of authorized municipal vehicles in the performance of their official duties, is 15 miles per hour or less if conditions warrant in order to ensure safe operation.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.320 VEHICLES OPERATING ON RUNWAY AND TAXIWAYS.

A. No vehicle shall be operated on the runway and taxiways (Alpha, Bravo, Charlie and runway connectors), unless so authorized in writing by the Airport Manager.

B. Any vehicle authorized to operate on the airport runway or taxiways shall display a rotating or steady beacon that complies with FAA Advisory Circular 150/5210-5, as amended, and is visible to the air traffic. Exceptions to this rule must be authorized in writing by the Airport Manager.

C. All vehicles that are authorized to operate on the air operations areas (AOA) central and north public ramps, Taxiway Alpha, Taxiway Bravo, Taxiway Charlie, or the runway must be equipped with and utilize a 2-way aviation radio, and remain in continuous communications with the airport traffic and UNICOM. The installation of a 2-way radio does not permit the operation of vehicles on runway or taxiways without prior written permission of the Airport Manager. If vehicles are not equipped with radios, prior arrangements must be made with the Airport Manager. Additionally, all vehicle operators shall be conversant with airport operations and air traffic patterns.

D. FBO vehicle operators shall take and must pass airport drivers tests prior to operating on public airport ramps. Records of those tests shall be provided to the Airport Manager.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.325 AUTHORITY TO REMOVE VEHICLES.

The Airport Manager may cause to be removed from any area of the airport any vehicle which is disabled, abandoned, parked in violation of these regulations, or which

presents an operational problem to any area of the airport, at the operator's expense and without liability for damage which may result in the course of such movement.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.330 BICYCLES.

The use of bicycles shall only be permitted during daylight hours and in accordance with all applicable regulations set forth herein for vehicles, except as to regulations that by their nature have no application.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.335 SCOOTERS AND MISCELLANEOUS VEHICLES.

No person shall use at the airport any golf cart, go-cart, go-ped, skateboard, rollerblade, all terrain vehicle, Segway or other vehicle not licensed or otherwise permitted by state law for operation on a public street or highway. This section does not pertain to city vehicles or vehicles used solely for tugging or refueling aircraft. On a case-by-case basis, and with the prior written approval of the Airport Manager, other modes of transportation may be used on the airport.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.340 MOTOR HOMES, BOATS AND RECREATIONAL VEHICLES.

Motor homes, boats, and recreational vehicles shall not be stored anywhere on the airport unless in accordance with a city-approved lease or with the consent of the Airport Manager.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.345 LOADING AND UNLOADING; FOR-HIRE VEHICLES.

No person shall load or unload more than 10 passengers to or from a vehicle in the airside area unless otherwise authorized in writing by the Airport Manager, and in no event, at any place other than that designated by the city. No common carrier vehicle or vehicle-for-hire shall load or unload passengers or stand at the airport at any place other than in the area designated by the Airport Manager, nor shall such conveyance operate on the airport without a permit from the airport.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.350 PARKING RESTRICTIONS.

A. No person shall park or leave any vehicle idling, whether occupied or not, except within a designated parking area.

B. Aircraft owners and operators shall only park their operable vehicle in the aircraft storage and parking space designated for their aircraft. All vehicles parked must display a valid, current airport parking decal. Vehicles shall not be utilized as moveable advertising banners and parked on public AOA.

C. Operable vehicles parked in an aircraft parking and storage area shall be parked in a manner so as to be completely contained in the aircraft parking or storage space and not obstruct adjacent aircraft parking and storage areas, or taxilanes unless for the purposes of immediate and temporary loading, unloading, or staging of an aircraft.

D. If so desired, each FBO may park 1 vehicle (to meet and greet) in any of the long-term tie-down spaces leased by that FBO. Only 1 meet and greet vehicle from each FBO shall be on any public ramp at a time (not including fuel trucks or aircraft tugs).

E. Should the operator (FBO employee) of the above vehicle wish to approach any transient aircraft they shall do so only after the aircraft's engines have shut down, aircraft doors open, and passengers deplaning. The vehicle operator shall approach the aircraft avoiding the prop or jet engines.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.355 VOLUNTEER ASSISTANCE.

No person shall enter the airside area of the airport for the purposes of attending, observing or assisting at the scene of an accident except persons authorized by law or otherwise requested or with consent of the Airport Manager.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.360 PEDESTRIANS IN THE AIRSIDE AREA.

No person shall walk, stand, or loiter in the airside area unless such activity is determined to be an operational, security, or safety concern as determined by the Airport Manager.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.365 VEHICLE REPAIR.

No person shall clean or make any repairs to a vehicle anywhere on the airport, other than in designated shop areas, except those minor repairs necessary to remove such vehicles from the airport. No person shall move, interfere, or tamper with any vehicle, or put in motion the engine, or take, or use any vehicle part, instrument or tool thereof, without the written permission of the owner or satisfactory evidence of the right to do so duly present to the Airport Manager.

(Ord. 09-961, (part), passed 2-10-2009)

§ 11.08.370 AIRPORT SECURITY.

The owner/operator of any facility located on the airport perimeter shall at all times maintain and comply with an airport facility security plan that has been approved by the Airport Manager.

(Ord. 09-961, (part), passed 2-10-2009)

ARTICLE III. AIRCRAFT ON GROUND

§ 11.08.400 AIRCRAFT PARKING IN DESIGNATED AREAS.

Aircraft shall be parked in designated areas administered by the city and in areas rented to commercial operators. Aircraft owners or operators may also park aircraft in privately owned hangars erected on land leased by the owner from the city.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.410 PARKING IN AREAS NOT UNDER LEASE.

No aircraft shall be parked in areas not under lease without special written permission of the Airport Manager, who may authorize the parking as a temporary measure or as an interim measure pending the execution of a lease or agreement.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.420 PARKING IN TAXIWAY AREAS PROHIBITED.

Taxiway areas shall be maintained open to taxiing aircraft at all times and no aircraft shall be parked in such taxiway areas or left unattended in such a manner as to interfere with the free flow of traffic.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.430 UNATTENDED AIRCRAFT.

No aircraft shall be left unattended on the airport unless properly secured in a tie-down or within a hangar. Owners of aircraft shall be responsible for damage resulting from failure to comply with this section.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.440 RUN-UP OF AIRCRAFT POWERPLANTS.

Aircraft power plants shall be run-up only in designated areas. At no times shall power plants be run-up when aircraft, hangars, shops, other buildings, or persons in observation areas are in the path of the propeller slipstream or jet blast.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.450 HAND-PROPPING OF AIRCRAFT POWERPLANTS.

Hand-propping of aircraft power plants is prohibited except when the design of the aircraft is such that this is the only method of starting. When hand-propping is necessary, a licensed pilot or mechanic shall be at the control at all times and the wheels shall be chocked, or the aircraft securely tied down.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.460 USE OF AIRCRAFT APRON AREA RESTRICTED.

No persons except airmen, duly authorized personnel, passengers, or other persons going to or from aircraft personally conducted by airmen or airport attendants, shall be permitted to enter an aircraft apron area. Any person or persons so excepted does not have the privilege of unrestricted use of the apron. These privileges are confined to the necessary use of the space in connection with flights or routine duties.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.470 REMOVAL OF DISABLED AIRCRAFT.

A. Aircraft owners and their agents and pilots shall be responsible for the prompt removal from the airport of disabled aircraft and their parts, except for salvage and repair conducted under the terms of a permit within an enclosed hangar, unless required or directed to delay this action by a duly authorized representative of the FAA, National Transportation Safety Board, or city, pending investigation of an accident.

B. If any person refuses or is unable to move an aircraft in a timely manner as directed by the Airport Manager, the aircraft may be towed away or otherwise removed and stored by the Airport Manager at the owner's or operator's expense, and without liability for damage which may result in the course of or after the moving and storage. The same shall apply to removal and storage of a wrecked or damaged aircraft and its parts.

(Ord. 91-347, (part), passed - -1991)

ARTICLE IV. AIRCRAFT TAXIING, LANDING, AND TAKEOFF

§ 11.08.500 AIRCRAFT MOVEMENT AREAS DEFINED.

Aircraft movement areas at the airport are defined as the runway, taxiways, and other areas of the airport utilized for taxiing, take-off, and landing of aircraft. The movement areas do not, however, include aircraft parking and loading ramps and the taxiways serving the general aviation hangar storage areas.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.510 USE OF PARALLEL TAXIWAY BY AIRCRAFT.

A. All aircraft preparing to take-off shall taxi via the parallel taxiway to the end of the runway for takeoff. Midfield or intersection takeoffs are prohibited.

B. All landing aircraft returning to the airport flight line shall leave the runway on the first available exit taxiway which is practical in order to keep the runways clear for approaching aircraft. Aircraft shall not make 180 degree turns on the runway after landing unless no taxiway is available, but shall continue straight ahead until reaching the first available taxiway and shall clear the runway as soon as possible.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.520 LOCATION OF AIRCRAFT DURING POWERPLANT RUN-UP.

Taxiing aircraft shall be stopped at a distance from the end of each runway, as marked by FAA standard broken yellow lines, for the purpose of power plant run-up. Prior to taxiing onto the runway, aircraft shall be turned to provide the pilot with a clear view of approaching aircraft, and it shall be his or her responsibility to remain clear of other traffic. No aircraft shall be taxied onto a runway until ready for immediate takeoff.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.530 TAXIING UNDER POWER INTO OR OUT OF HANGAR PROHIBITED.

Aircraft shall not be taxied under power into or out of any hangar, nor shall aircraft power plants be started or run inside any hangar.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.540 RUNWAY TO BE USED FOR TAKEOFFS AND LANDINGS.

Landings and takeoffs shall be made on the runway most nearly aligned with the wind indicator at the airport. When wind conditions are calm, Runway 32 should be used.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.550 TOUCH-AND-GO OPERATIONS.

The Airport Manager may regulate practice touch-and-go operations whenever traffic volume is such that such regulation is necessary for the safe, orderly, and efficient operation of the airport.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.560 EXCEPTIONS FOR EMERGENCIES.

Exceptions to the rules and regulations governing landing and takeoff specified in this chapter shall only be made in an emergency requiring immediate action as provided in Part 91.3 of the Federal Aviation Regulations.

(Ord. 91-347, (part), passed - -1991)

ARTICLE V. AIRCRAFT TRAFFIC PATTERNS

§ 11.08.600 COMPLIANCE WITH FAA RULES.

All aircraft arriving at or departing from the airport shall conform to the FAA rules for operations at airports without a control tower.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.610 AIRPORT TRAFFIC PATTERNS.

Except for ultralight aircraft which are governed by Article 8 of this chapter, the traffic patterns for the airport shall be as follows:

- A. Standard left-hand rectangular pattern for Runway 32.
- B. Nonstandard right-hand rectangular pattern for Runway 14.
- C. Traffic pattern altitude at 1,782 feet above mean sea level (1,000 feet above airport elevation).
- D. Entrance to pattern shall be at 45 degree angle to the downwind leg and shall be established in the middle third of the downwind leg. Aircraft entering the airport traffic pattern shall be at pattern altitude at least ½ mile before entering the pattern.
- E. Aircraft with an approach speed less than 40 mph are governed by Article 8 of this chapter entitled "Ultralight Aircraft."

(Ord. 91-347, (part), passed - -1991)

§ 11.08.620 AIRCRAFT APPROACHING TO DETERMINE AIRPORT CONDITIONS.

All aircraft approaching to determine airport conditions should remain at 2,282 feet above mean sea level or more until entering the pattern. It is recommended that aircraft entering or remaining in the pattern announce their intentions and locations on the appropriate UNICOM radio frequency.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.630 HELICOPTERS.

Helicopters arriving at or departing from the airport shall operate clear of the fixed-wing aircraft traffic patterns as specified in this chapter and shall operate on or over the field well clear of fixed-wing aircraft.

(Ord. 91-347, (part), passed - -1991)

ARTICLE VI. AIRCRAFT FUELING AND DEFUELING

§ 11.08.700 GENERAL.

Aviation fuels and/or lubricants shall not be sold or dispensed into any aircraft or other containers on the airport except in such a manner and under such terms and conditions as may be prescribed by the Airport Manager.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.710 FUELING AND DEFUELING RESTRICTIONS.

No aircraft shall be fueled or defueled at the airport while the aircraft power plant(s) is running or while such aircraft is in a hangar or enclosed space.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.720 SMOKING RESTRICTIONS DURING FUELING AND DEFUELING.

No smoking shall be permitted within 50 feet of the aircraft fuel tanks while the aircraft is being fueled or defueled or within 50 feet of any fuel carrier utilized for fueling or defueling of aircraft.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.730 SPILLAGE OF FUEL.

Persons engaged in the fueling or defueling of aircraft shall exercise all caution to prevent spillage of fuel, including the filling of tanks to the point where they would

overflow from heat expansion. Any spillage of fuel shall be expeditiously cleaned up in an environmentally sound manner. Any spillage of fuel totaling more than 2 gallons shall be reported in a timely manner to the Airport Manager.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.740 STATIC DISCHARGE PRECAUTIONS.

No person shall use any material or create any condition likely to cause a static discharge during fueling or defueling of aircraft.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.750 FIRE EXTINGUISHERS REQUIRED.

Adequate fire extinguishers shall be within ready reach of persons engaged in fueling and defueling operations at all times.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.760 RESTRICTIONS ON POWERPLANT START-UP.

No person shall start the power plant of any aircraft when there is an appreciable quantity of fuel on the ground under the aircraft.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.770 FUELING HOSES AND DEFUELING EQUIPMENT.

Fueling hoses and defueling equipment shall be maintained in a safe, sound, and non-leaking condition at all times.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.780 GROUNDING DEVICES FOR FUELING AND DEFUELING OPERATIONS.

During fueling and defueling, the aircraft and dispensing device shall be properly grounded.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.790 SELF-FUELING OPERATIONS.

All self-fueling operations shall be conducted in full compliance with all federal, state, local, and airport rules, regulations, and procedures.

(Ord. 91-347, (part), passed - -1991)

ARTICLE VII. AIRPORT FIRE SAFETY RULES

§ 11.08.800 COMPLIANCE WITH APPLICABLE FIRE SAFETY RULES.

All persons using the airport shall comply with the airport fire safety rules contained in this article and with all fire safety laws, ordinances, and regulations established by any governmental entity having jurisdiction for fire protection at the airport.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.810 STORAGE OF MATERIAL AND EQUIPMENT.

- A. No person shall store or stock material or equipment so as to constitute a fire hazard.
- B. No person shall store or place any flammable liquids, solids, gases, signal flares, or similar hazardous materials within any hangar or building except in areas, rooms, or containers specifically approved by the Fire Marshal. Such storage shall be in approved containers bearing the label of the Underwriters' Laboratories, Inc. (5-gallon maximum container).

(Ord. 91-347, (part), passed - -1991)

§ 11.08.820 MAINTENANCE AND CLEANING OF HANGARS.

- A. All tenants of buildings shall maintain the floors of hangars, hangar ramps, and adjacent areas free and clear of oil, grease, and other flammable materials.
- B. No person shall use flammable substances for cleaning floors of hangars or other buildings.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.830 CLEANING OF AIRCRAFT POWERPLANTS AND PARTS.

The cleaning of aircraft power plants or other parts using solvents shall be limited in scope and only nonflammable or high flashpoint solvents shall be used. Drip and collecting pans shall be used during any cleaning process. Solvents and cleaning materials shall be properly disposed of in an environmentally sound manner.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.840 DISPOSAL OF GASOLINE AND OTHER FLAMMABLE WASTE PRODUCTS.

No person shall dispose of gasoline, oil, solvent, or other flammable waste products in any drain, manhole, open ditch, or other airport areas. All such products shall be properly disposed of in an environmentally sound manner.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.850 PAINTING AND DOPING OF AIRCRAFT.

Painting and doping of aircraft with flammable liquids shall be conducted only in areas or in buildings approved by the Fire Marshal.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.860 CUTTING, WELDING, AND SPRAY PAINTING.

Cutting, welding, and spray painting operations shall be conducted only within areas or buildings approved by the Fire Marshal.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.870 SMOKING RESTRICTIONS.

No person shall smoke any cigarette, cigar, or pipe or strike any match or kindle any flame whatsoever within 50 feet of any aircraft while being fueled, or within 50 feet from fuel islands or any flammable liquid container, or within any aircraft workshop located upon the airport, except as approved by the Fire Marshal. Smoking shall be permitted within areas designated by the Fire Marshal.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.880 ELECTRICAL WIRE, FIXTURES, AND APPLIANCES.

All electrical wiring, fixtures, and appliances shall be installed and maintained in accordance with the city building code.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.890 FIXED BASE OPERATORS TO PROVIDE FIRE SAFETY TRAINING.

Each fixed base operator shall institute training programs for employees in the use of portable fire extinguishing equipment and methods of evacuating or relocating occupants of the premises in case of fire or other emergency.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.900 PORTABLE FIRE EXTINGUISHERS.

A. Portable fire extinguishers shall be provided and installed by each fixed base operator within the operator's leased area, as directed by the Fire Marshal as to number, type, and location.

B. Portable fire extinguishers shall not be moved from designated locations for any reasons other than as a precaution against an immediate hazard or to be recharged.

C. Access to all fire extinguishing equipment shall be kept free and unobstructed at all times. Potable fire extinguishers shall be inspected periodically by the Fire Marshal.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.905 DUTY TO REPORT FIRE.

Every person who becomes aware of any fire or smoldering combustion of any unwarranted or insidious nature which is not confined within equipment designed for fire or which is a hazard to the premises shall report said fire or smoldering combustion without delay to the local fire department.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.910 FIRE MARSHAL DRILLS AND INSPECTIONS.

Fire prevention inspections shall be conducted by the Fire Marshal and fire drills shall be held at his or her discretion.

(Ord. 91-347, (part), passed - -1991)

ARTICLE VIII. ULTRALIGHT AIRCRAFT

§ 11.08.920 RULES AND REGULATIONS GOVERNING ULTRALIGHT AIRCRAFT.

All air vehicles not licensed by the FAA are considered ultralight aircraft. Due to the unique operating characteristics, licensing procedures, and minimal federal aviation regulations, this article shall establish specific rules and regulations governing ultralight aircraft operators as defined in FAR Part 103. All other provisions of this chapter, excepting Article V governing aircraft traffic patterns, are applicable to ultralight aircraft operators.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.930 PRIOR PERMISSION REQUIRED.

For safety reasons, all ultralight operations shall require approval of the Airport Manager for each arrival or departure. At the discretion of the Airport Manager, multiple ultralight arrival and departure operations may be approved.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.940 YIELDING RIGHT-OF-WAY.

In accordance with FAR Part 103.13, ultralight operators shall maintain vigilance so as to see and avoid conventional aircraft and shall yield the right-of-way to all conventional aircraft.

(Ord. 91-347, (part), passed - -1991)

§ 11.08.950 COMPLIANCE WITH FEDERAL AVIATION REGULATIONS.

All ultralight aircraft arriving at or departing from the airport shall conform to the Federal Aviation Regulations for ultralight aircraft operations at airports without a control tower.

(Ord. 91-347, (part), passed - -1991)

ARTICLE IX. VIOLATIONS AND PENALTIES

§ 11.08.960 PENALTY FOR VIOLATIONS.

Any person violating any provision of this chapter shall be deemed guilty of a Class 1 misdemeanor and, upon conviction thereof, shall be punished by a fine not to exceed \$1,000. Each day that a violation continues shall be a separate offense punishable as hereinabove described.

(Ord. 09-961, (part), passed 2-10-2009; Ord. 91-347, (part), passed --1991)

ARTICLE X. AIRPORT ADVISORY BOARD

§ 11.08.970 BOARD ESTABLISHED; COMPOSITION.

There is established an Airport Advisory Board to be composed of 7 members and no less than 2 or more than 3 alternate members. At least 6 of the member must be qualified electors and full-time residents of the city for at least 1 year immediately preceding the date of appointment. At least 3 members shall be citizens-at-large who are non-pilots. One member may be a non-resident of the city, but must reside in the area served by the Lake Havasu City Municipal Airport for at least one year immediately preceding appointment.

(Ord. 11-1044, passed 6-14-2011)

§ 11.08.980 APPOINTMENT AND TERMS OF OFFICE OF MEMBERS.

A. The members and alternates of the Airport Advisory Board shall be appointed by the Mayor and City Council.

B. Each member and alternate appointed shall serve without pay for a term of 3 years unless sooner removed. There is no limitation on the number of terms a member may

serve. Each member shall serve until his or her successor is appointed and qualified. Any vacancy shall be filled by appointment by the Mayor and City Council for the expired term of the vacancy.

C. Members shall elect a Chairperson and Vice Chairperson annually who shall serve a term of 1 year.

D. All terms of office shall commence on July 1 in the year of appointment.

(Ord. 11-1044, passed 6-14-2011)

§ 11.08.990 QUORUM.

Four members of the Board shall constitute a quorum and be necessary for the transaction of business. The Chairperson shall temporarily appoint alternate members to the position of regular members to obtain a quorum. Alternate members may vote only when serving in such a capacity.

(Ord. 11-1044, passed 6-14-2011)

§ 11.08.1000 ATTENDANCE AT MEETINGS.

The absence from 3 regular meetings of the Airport Advisory Board in any calendar year by a voting member without consent of the Board shall be deemed a resignation, and the position shall be deemed vacant. The Chairperson is to inform the City Council of any resignation in writing and request a replacement.

(Ord. 11-1044, passed 6-14-2011)

§ 11.08.1010 POWERS AND DUTIES.

The Airport Advisory Board shall have the following powers and duties:

A. To hold and conduct meetings at appropriate intervals, but not less than quarterly.

B. To form subcommittees as necessary.

C. To recommend to the City Council plans for the regulation of future growth, development, and beautification of the Lake Havasu Municipal Airport and its immediate environs.

D. To review and recommend to the City Council proposed land use relating to leases and fixed based operation, including the proper and harmonious use of lands surrounding the airport.

E. To recommend to the City Council policies governing airport budgeting and rates and fees to be charged all users of the airport.

- F. To meet with the City Council as necessary to report activities, provide pertinent information, answer questions, and respond to Council's direction.
- G. To promote, support, and enhance the overall image and benefits of the airport to airport tenants, users, and city residents.
- H. To hear complaints and recommend such resolutions as appropriate.
- I. To comply with all applicable city ordinances and state and federal laws in the execution of its duties.
- J. The Board shall not obligate the city for any fees, services, or materials without prior written approval of the City Manager.

(Ord. 11-1044, passed 6-14-2011)