

LAKE HAVASU CITY

Condominium/Towhhouse Subdivision Plat Application

Submit completed application to the Development Services Department / Planning Division:

2330 McCulloch Blvd N. / Lake Havasu City, AZ 86403 or planninginfo@lhcaz.gov

For Subdivision procedures, see Lake Havasu City Code Title 13.

1) OWNER NAME/MAILING ADDRESS/CONTACT INFO Phone:	APPLICATION NUMBER:				DATE:				
Email:	(1) OWNER NAME/MAILING ADDR	ESS/CONTACT INF	FO						
Email:						Phone	:		
Phone: Email: 3) SITE LOCATION Email: ''roperty Address:				_		Email	:		
Phone: Email: 3) SITE LOCATION Email: ''operty Address: Email: ''Tract.' Block: Lot: ''Droperty Address: ''Droperty Address: ''Tract.' Block: Lot: ''Droperty INFORMATION ''Droposed Development Name: Acres: ''Stating Zoning: ''Proposed Zoning: Acres: ''Stating Zoning: Proposed Zoning: Beduiling Set ''Stating Zoning: Proposed Zoning: Billing Set ''Statit stating Zoning:				- 	O (1)				
Email: Email: 3) SITE LOCATION Assessor Parcel ID(s): Tract: Block: Lot: Tract: Block: Lot: 4) PROJECT INFORMATION Number of Units: Acres: ststing Zoning: Proposed Zoning: . 5) Step 1: PRELIMINARY PLAT SUBMITTAL REQUIREMENTS (Provide a bundled set for each Division as shown below) Planning Set Building Set Subjustion Plat Hips 2 + PDF 3 2 2 Subjustion Plat Filing Fee: \$1,573.43(Includes Preliminary and Final Plat Plat Amendment Fee: \$950.74 review) Oliver / Notes: 5) Step 1: PRELIMINARY PLAT APPLICATION PROCESSING TIMEFRAME 6) Subjustion Plat Siling Set . <td< td=""><td>2) APPLICANT NAME/MAILING AI</td><td>JDRESS/CONTACT</td><td>I INFO (IT di</td><td>merent than</td><td>Owner)</td><td>Phone</td><td>:</td><td></td></td<>	2) APPLICANT NAME/MAILING AI	JDRESS/CONTACT	I INFO (IT di	merent than	Owner)	Phone	:		
3) SITE LOCATION Topertly Address:				-		Email			
Property Address: Assessor Parcel ID(s): Tract: Block: Lot: A) PROJECT INFORMATION Number of Units: Acres: proposed Development Name: Proposed Zoning: Acres: Stisting Zoning: Proposed Zoning: Proposed Zoning: review) Other / Notes: Proposed Zoning: Proposed Zoning: Stisting Zoning Zoning Zoning Commission meeting to approve, conditionally approve, or deny. (up to 45 business days) Proposed Zoning: Stisting Zoning Zoning Commission meeting to approve, conditionally approve, or deny. (up to 45 business days) Submit Final Plat after the Preliminary Plat Abs been approved. 7) Step 2: FINAL PLAT SUBMITTAL REQUIREMENTS (Provide a bundled set for each Division as shown below) Proposed Zoning Sot Jocuments Required for Packet Required Received Required Received Required Recei				_					
Tract: Block: Lot:	3) SITE LOCATION								
Tract: Block: Lot:	Property Address:					Assessor	Parcel ID(s):		
Proposed Development Name: Proposed Zoning: Number of Units: Acres: Chipposed Development Name: Proposed Zoning:	Tract:	Block:	Lot:						
xisting Zoning: Proposed Zoning: 5) Step 1: PRELIMINARY PLAT SUBMITTAL REQUIREMENTS (Provide a bundled set for each Division as shown below) Planning Set Required Received comment Required for Packet Required Received 2 + PDF 3 2 + PDF 2 Subdivision Plat Filing Fee: \$1,573.43(Includes Preliminary and Final Plat review) Other / Notes: Plat Amendment Fee: SPRELIMINARY PLAT APPLICATION PROCESSING TIMEFRAME Subfinit Final Plat after the Preliminary Plat has been approved. 7) Step 2: FINAL PLAT SUBMITTAL REQUIREMENTS (Provide a bundled set for each Division as shown below) comments Required for Packet Required Received Required Received Required Received Inal Plat Mags couments Required for Packet Required Received Required Received Required Received Inal Plat Mags couments Required for Packet Required Received Required Received Required Received Inal Plat Mags couments Required for Packet Required Received Required Received Required Received Required Received Inal Plat Mags couments Required for Packet Required Received Received Required Received Required Received Inal Plat Ma	I) PROJECT INFORMATION								
Existing Zoning: Proposed Zoning: 5) Step 1: PRELIMINARY PLAT SUBMITTAL REQUIREMENTS (Provide a bundled set for each Division as shown below) Planning Set Required Received reliminary Plat Maps 2 + PDF 3) Subjoint Plat Filing Fee: \$1,573.43(Includes Preliminary and Final Plat review) Other / Notes: Plat Amendment Fee: 5) PRELIMINARY PLAT APPLICATION PROCESSING TIMEFRAME 5) Shaff routes documents to reviewing parties for comments and summarizes the comments. (10 business days)) Preliminary plat scheduled for Planning and Zoning Commission meeting to approve, conditionally approve, or deny. (up to 45 business days)) Submit Final Plat affer the Preliminary Plat has been approved. 7) Step 2: FINAL PLAT SUBMITTAL REQUIREMENTS (Provide a bundled set for each Division as shown below) Comments Required for Packet Required Received Required Received Required Received Intel Plat Integration and I + PDF Intel Halvaps 2 + PDF 3 2 Intel Report 1 + PDF 2 2 Other Notes:	Proposed Development Name:				Num	ber of Units:	:	Acres:	
Planning Set Engineering Set Building Set Required Required Required Required Required Required Terminary Plat Maps 2 + PDF 3 2 2 Subdivsion Plat Filing Fee: \$1,573.43(Includes Preliminary and Final Plat Plat Amendment Fee: \$950.74 review) Other / Notes: 6) PRELIMINARY PLAT APPLICATION PROCESSING TIMEFRAME Plat Amendment Fee: \$950.74 of Preliminary plat scheduled for Planning and Zoning Commission meeting to approve, conditionally approve, or deny. (up to 45 business days) 9) Preliminary Plat scheduled for Planning and Zoning Commission meeting to approve, conditionally approve, or deny. (up to 45 business days) 9) Preliminary Plat scheduled for Planning Plat has been approved. 7) Step 2: FINAL PLAT SUBMITTAL REQUIREMENTS (Provide a bundled set for each Division as shown below) 0 Planning Set Engineering Set Building Set 0 Comments Required for Packet Required Received Required 1 PDF 3 2 1 1 PDF 3 2 1 1 PDF 3 2 1		Prop	osed Zoning:						
Planning Set Engineering Set Building Set Required Required Required Required Required Required Terminary Plat Maps 2 + PDF 3 2 2 Subdivsion Plat Filing Fee: \$1,573.43(Includes Preliminary and Final Plat Plat Amendment Fee: \$950.74 review) Other / Notes: 6) PRELIMINARY PLAT APPLICATION PROCESSING TIMEFRAME Plat Amendment Fee: \$950.74 of Preliminary plat scheduled for Planning and Zoning Commission meeting to approve, conditionally approve, or deny. (up to 45 business days) 9) Preliminary Plat scheduled for Planning and Zoning Commission meeting to approve, conditionally approve, or deny. (up to 45 business days) 9) Preliminary Plat scheduled for Planning Plat has been approved. 7) Step 2: FINAL PLAT SUBMITTAL REQUIREMENTS (Provide a bundled set for each Division as shown below) 0 Planning Set Engineering Set Building Set 0 Comments Required for Packet Required Received Required 1 PDF 3 2 1 1 PDF 3 2 1 1 PDF 3 2 1	5) Step 1: PRELIMINARY PLAT SU	JBMITTAL REQUIR	REMENTS (P	rovide a bun	dled set for e	each Divisior	n as shown b	elow)	
Decument Required for Packet Required R	, i			a				1 ′	
Subdivsion Plat Filing Fee: \$1,573.43(Includes Preliminary and Final Plat Plat Amendment Fee: \$950.74 review) Other / Notes:	Jocument Required for Packet			Required	Received	Required	Received		
review) Other / Notes: 6) PRELIMINARY PLAT APPLICATION PROCESSING TIMEFRAME 1) Staff routes documents to reviewing parties for comments and summarizes the comments. (10 business days) p) Preliminary plat scheduled for Planning and Zoning Commission meeting to approve, conditionally approve, or deny. (up to 45 business days) c) Submit Final Plat after the Preliminary Plat has been approved. 7) Step 2: FINAL PLAT SUBMITTAL REQUIREMENTS (Provide a bundled set for each Division as shown below) bocuments Required for Packet Required Received Received Received Required Received Received Received Required Received Re	relminary Plat Maps	2 + PDF		3		2]	
Planning Set Engineering Set Building Set ocuments Required for Packet Required Received Required Received Required Received Required Received	 Preliminary plat scheduled for Pla Submit Final Plat <i>after</i> the Prelin 	anning and Zoning C ninary Plat has been	Commission n approved.	neeting to ap	prove, cond	itionally appr	rove, or deny		
Documents Required for Packet Required Required Required Required Received Required Received Required Received	7) Step 2: FINAL PLAT SUBMITTA		-					7) 7	
Image 2 + PDF 3 2 Articles of Incorporation 1 + PDF 1 Deed Restrictions 1 + PDF 1 Image: Interpret	Documente Required for Reaket							-	
Articles of Incorporation 1 + PDF Deed Restrictions 1 + PDF inal Title Report 1 + PDF Vote: Condominium projects require a declaration which includes information required by A.R.S. Title 33, Chapter 9			Receiveu		Receiveu		Received	-	
Deed Restrictions 1 + PDF inal Title Report 1 + PDF Vote: Condominium projects require a declaration which includes information required by A.R.S. Title 33, Chapter 9 Other \ Notes: B) FINAL PLAT APPLICATION PROCESSING TIMEFRAME i) Staff routes documents to reviewing parties for comments then prepares and forwards comments for the applicant to address. (10 business days) Prepart reviews until all comments are addressed. (10 business days per resubmittal) ii) Final Plat will be scheduled for City Council meeting to approve or deny Final Plat. (up to 45 days) 9) CONTACT PLANNING FOR FURTHER INFORMATION Trevor Kearns, City Planner, Phone: (928) 854-0783, kearnst@lhcaz.gov Chris Gilbert, Planning Division Manager, Phone: (928) 854-0722, gilbertc@lhcaz.gov 10) CLARIFICATION A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the processing of this				Ű		2		1	
 Indee: Condominium projects require a declaration which includes information required by A.R.S. Title 33, Chapter 9 Other \ Notes: B) FINAL PLAT APPLICATION PROCESSING TIMEFRAME Staff routes documents to reviewing parties for comments then prepares and forwards comments for the applicant to address. (10 business days) Repeat reviews until all comments are addressed. (10 business days per resubmittal) Final Plat will be scheduled for City Council meeting to approve or deny Final Plat. (up to 45 days) B) CONTACT PLANNING FOR FURTHER INFORMATION Trevor Kearns, City Planner, Phone: (928) 854-0783, kearnst@lhcaz.gov Chris Gilbert, Planning Division Manager, Phone: (928) 854-0722, gilbertc@lhcaz.gov 10) CLARIFICATION A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the processing of this 	•							1	
Other \ Notes: 8) FINAL PLAT APPLICATION PROCESSING TIMEFRAME () Staff routes documents to reviewing parties for comments then prepares and forwards comments for the applicant to address. (10 business days) () Repeat reviews until all comments are addressed. (10 business days per resubmittal) () Final Plat will be scheduled for City Council meeting to approve or deny Final Plat. (up to 45 days) 9) CONTACT PLANNING FOR FURTHER INFORMATION Trevor Kearns, City Planner, Phone: (928) 854-0783, <u>kearnst@lhcaz.gov</u> Chris Gilbert, Planning Division Manager, Phone: (928) 854-0722, <u>gilbertc@lhcaz.gov</u> 10) CLARIFICATION A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the processing of this	inal Title Report	1 + PDF						1	
 Staff routes documents to reviewing parties for comments then prepares and forwards comments for the applicant to address. (10 business days per resubmittal) Final Plat will be scheduled for City Council meeting to approve or deny Final Plat. (up to 45 days) 9) CONTACT PLANNING FOR FURTHER INFORMATION Trevor Kearns, City Planner, Phone: (928) 854-0783, <u>kearnst@lhcaz.gov</u> Chris Gilbert, Planning Division Manager, Phone: (928) 854-0722, <u>gilbertc@lhcaz.gov</u> 10) CLARIFICATION A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the processing of this 						S. Title 33, (Chapter 9	•	
Trevor Kearns, City Planner, Phone: (928) 854-0783, <u>kearnst@lhcaz.gov</u> Chris Gilbert, Planning Division Manager, Phone: (928) 854-0722, <u>gilbertc@lhcaz.gov</u> 10) CLARIFICATION A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the processing of this	 Staff routes documents to review Repeat reviews until all comment 	ing parties for comm s are addressed. (1	nents then pr 0 business d	ays per resul	omittal)		ne applicant t	o address. (10 business day	
A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the processing of this	Trevor Kearns, City Planner, Pho	ne: (928) 854-0783,	kearnst@lho		caz.gov				
A person may request the City to clarify its interpretation or application of a statute, ordinance, code, or policy affecting the processing of this									
application in accordance with ARS § 9-839.	A person may request the City to		tion or applica	ation of a sta	tute, ordinan	ice, code, or	policy affect	ing the processing of this	
	application in accordance with AF	≀S § 9-839.							
11) CERTIFICATION/ACKNOWLEDGEMENT	· · · · · · · · · · · · · · · · · · ·	-							

a) I hereby file the above request as an authorized applicant.

b) To the best of my knowledge, the information provided herein is accurate and true.

c) I am aware of the steps and timeframes involved in the processing of this application.

To submit this application electronically, Lake Havasu City requires that you certify your application by submitting an electronic signature. Please type your name in the field below and click the confirm signature check box.

SIGNATURE

DATE

<u>Notice</u>: Arizona Revised Statutes § 9-495 requires in any written communication between the City and a person, the City provide the name, telephone number, and email address of an employee to provide information if the communication: 1) Demands payment of a tax, fee, penalty, fine or assessment; 2) Denies an application for a permit or license that is issued by the City; or 3) Requests corrections, revisions or additional information or materials needed for approval of any application for a permit, license or other authorization that is issued by the City. The employee shall reply within five (5) business days after City's receipt of a communication if authorized and able.