



we can  
**protect our**  
waterways  
with just  
a few steps.



For more information, visit <https://www.lhcaz.gov/public-works/storm-water-management>.

## Train Your Employees

The *City of Lake Havasu* Stormwater Program supports businesses in their efforts to prevent pollution by offering these important Stormwater Best Management Practices (BMPs).

Water that is released into the streets, gutters, and storm drains in City of Lake Havasu IS NOT TREATED before it reaches our local Waterways All sources of pollution are prohibited from leaving your property and entering streets or storm drains. Only rainwater is allowed in the streets and storm drains. *These tips for training your employees will help keep our waterways clean.*

### Annual Employee Training

Conduct an annual training to ensure that employees know

- ☐ how to incorporate stormwater and pollution prevention BMPs into their daily routine.
- ☐ Annual training is required for those required to implement a Stormwater Pollution Prevention Plan (SWPPP) and the training must be adequate to ensure compliance with the **ADEQ Requirements**.
- ☐ Locate and mark storm drain inlets on a map and post it in a common work area. Show your employees where the openings are located.
- ☐ Train employees to properly use spill cleanup supplies and procedures.
- ☐ Document all training; include topics discussed, date, and names of instructor and attendees.
- ☐ Maintain records of employee training and self-inspection checklists on-site and keep them available for inspector's review.

*more tips >>>*



### Continuing Education and Corrective Action

- Provide corrective action training whenever an illegal disposal practice is discovered.
- Attend industry or trade group meetings where information is exchanged.
- Encourage employees to give input on training ideas and topics.
- Encourage employees to report leaky faucets, damaged containers, etc.
- Implement a rewards program for cost-cutting pollution prevention ideas submitted and implemented by employees.

**!** Releasing pollutants directly or indirectly into the storm drain system or waterways is a violation of the City of Lake Havasu Stormwater ordinance section 8.28. **Your business is required to comply with the Water Protection Program and the above minimum BMPs.**

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thank you for doing your part to protect our waterways.



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